

**SATELLITE  
ACTIVITIES  
OPEN CALL FOR  
PROJECTS 2021  
(REGULATION)**

**PORTO  
DESIGN  
BIENNALE**

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Satellite Activities: Open Call for Projects / PDB'21 invites designers, cultural agents and social innovators to submit projects addressing the theme of the second edition of Porto Design Biennale— *Alter-Realities: Designing the Present*. This edition, operating in pandemic times, asks: *How can we make and prototype together, reveal, critique and amplify Alter-Realities in order to reorientate ourselves towards futures where trust in each other is restored, where regeneration not destruction is evident, and where we find a new relationality between us and Others?* It aims to do this by working across and activating the cities of Porto and Matosinhos from the macroscale of infrastructures, landscapes and terrains to micro and nano spaces; from the formal to informal places of encounter; and from human to beyond human entities.

### 01.1.

Projects can address specific sub-themes independently or combine them. These sub-themes are:

- *Alter-Scapes*: creating new perceptions of the city as a means to reorientate ourselves. *What systems, objects, maps and interventions can we create to shift our current perceptions through alternative cartographies, mobilities, architectures and/or energy flows to “see” and experience our cities differently?*
- *Alter-Care*: care not only as a matter of human life, but of all life, as continuous struggle, empathy, notions of Otherness, and in the cause of women's rights. Women continue to bear the burden of caring for families, dependents and others. *How do we materialize design as care? How can this improve the lives of women and girls? How do we deal with cultural, social and political differences in notions of care?*
- *Alter-Production*: modes of production that can reinvigorate communities, neighborhoods, craftspeople, small-scale industries, local food production, urban habitats and more. *How might we combine local resources with open everything (design, production, software, information, knowledge) to reimagine ways of making things, services and experiences?*
- *Alter-Livelihoods*: applying modes of designing that encourage autonomy, new relations and ways of being to explore more fulfilling ways of living, working, playing

and giving/receiving. *How can we co-construct these livelihoods through design to give us pleasure, restore our dignity and protect our well-being? Can design slow us down, help us find meaningful work and generate novel forms of income?*

Projects should:

- Encourage participation of citizens, amateurs and professionals;
- Experiment through materializing and prototyping;
- Develop processes to facilitate engagement;
- Build tactical and strategic alliances;
- Encourage new social imaginaries;
- Create fruitful, pleasurable and meaningful experiences;
- Promote walking as a means to navigate, explore and inhabit the present.

### 01.2.

The projects to be supported, in a maximum of 10 [ten], will autonomously integrate the Satellite Activities programming of the Porto Design Biennale '21 — *Alter-Realities: Designing the Present* and must be held or exhibited during the PDB'21, between June 4th and July 25th, 2021.

Authors must choose and propose their venue(s) of preference, necessarily located in the territorial scope of the two cities that promote the PDB — Porto and Matosinhos.

### 01.3.

More than categorizing, candidates are expected to explore different forms of action and activities delivering them as single or combined initiatives, in equally diverse formats, such as:

- Discussion / Colloquium
- Workshop / Training
- Exhibition / Installation
- Publishing / Edition
- Intervention / Event
- Collaboration / Co-production

## 02.1.

This Open Call is launched by Porto Design Biennale [PDB] and organized by esad—idea, Research in Design and Art. All documentation is available both in Portuguese and English on the website of PDB, the official site for consulting the procedure: [www.portodesignbiennale.pt](http://www.portodesignbiennale.pt)

## PDB Headquarters

esad—idea, Research in Design and Art

Rua Brito Capelo, 243

4450-073 Matosinhos

E: [callforprojects@portodesignbiennale.pt](mailto:callforprojects@portodesignbiennale.pt)

## 02.2.

Communications/notifications of any kind whatsoever shall be made through the email indicated by the candidates upon submitting the applications.

## 02.3.

Communications/notifications sent to the candidates by the organization shall be considered as delivered the day following its posting.

## 03. GRANTS

## 03.1.

Monetary support is granted to the projects selected by the Jury, depending on their type, relevance and size/dimension. Monetary support may cover the full or partial implementation of the projects. The total sum of € 60,000.00 [sixty thousand euros] is available in this call for projects and shall be allocated according to the specific budget of each project, in grants limited to the following levels:

- 9.000,00€ [nine thousand euros]
- 6.000,00€ [six thousand euros]
- 3.000,00€ [three thousand euros]

Since the grant is merely a monetary reward, voluntarily instituted by the organizing entity, this amount is exempt from VAT and there is no right to deduct it from the value of the prize as it is not subject to the rules of incidence of the VAT Code, as extracted from information no. 2464 of 91.11.22, of the DSCA of SIVA.

### 03.2.

The financial prizes awarded to each project shall be released according to the following percentages and counterparts:

- 80% of the total amount when signing the contract;
- 20% of the total amount upon public presentation of the project.

In case of force majeure or determinations of legislative, governmental or administrative nature or due to cancellation of the event imposed by the institutional partners, any of the payments shall be of no effect.

In the case of legislative, governmental or administrative determinations, or due to impositions by institutional partners determining the event to be suspended for a temporary or definable period, the initial percentage of 80% will be paid, with the remaining 20% paid by the time of the inauguration of the event.

### 03.3.

Depending on the quality and suitability of the applications submitted to this Open Call for Projects, in addition to the planned selection, the Jury may also recommend the inclusion of some projects in the parallel programme of PDB'19, without, however, granting them monetary support.

### 03.4.

Since there is no temporary or definitive transfer of the respective copyright (property rights), candidates who are natural persons are exempt from IRS, under the provisions of paragraph 2 of article 12 of the IRS Code.

### 03.5.

Although the prize is awarded according to the condition mentioned above in the case of a natural person, if the candidate is a legal person, he/she is legally required to pay IRC, in accordance with the provisions of section a), paragraph 1, article 2 of the IRC Code.

The conditions set out in points 1., 4. and 5. are valid for the current fiscal framework and may need to be reviewed in case the legislation is changed.

## 04. CANDIDATES

### 04.1.

This Open Call for Projects seeks to gather transversal /complementary views on design, being therefore open to individual and/or collective designers of any fields of expertise and nationality. Individual agents may be admitted as long as they are of legal age. Collective applications are also accepted.

### 04.2.

Applications, in a maximum of two, may be submitted by natural and legal persons, individually, collectively or by multidisciplinary teams, as long as their legal status allows the provision of services.

### 04.3.

All authorships, co-authorships, supports and partnerships must be duly identified on the Project Description, not exempting participants of providing documentary proof whenever requested.

### 04.4.

Precluded from applying are:

- Members of the jury;
- Members of the board / organizing bodies of the entities that promote and organize Porto Design Biennale;
- Their spouses and relatives, in the second degree of the direct or collateral line, and members of staff of the entities identified above.
- Candidates must attach a declaration of honour stating they comply with the condition foreseen in the previous paragraphs.

### 05.1.

The application implies the knowledge and acceptance of this Regulation.

### 05.2 .

Candidates are fully responsible for the authorship of the applications they submit and for the data contained in the Project Description.

### 05.3 .

Candidates are fully responsible for the production of the project and the management of the granted funds, strictly abiding to the agreed budget.

### 05.4.

The specific promotion of each project, with its own materials, happens independently from PDB, and must be promoted through the candidate's media/channels and reflected in the presented budget.

### 05.5.

The selected projects shall henceforth be identified as a Satellites Porto Design Biennale project according to the formats to be defined in the contract, depending on the type of project.

### 05.6.

Under penalty of reimbursement of funding, the authors of the selected projects shall:

- carry out the projects according to the validated and contracted assumptions, taking into account any suggestions or recommendations that the organization considers relevant;
- validate in advance with the organization any programmatic changes to the assumptions and objectives previously agreed in the contract with PDB;
- provide all the information regarding the project that may be requested by the organization;
- prepare a report on the project execution, which shall contain records of the conducted works and be shared with PDB within the timeline set out in the Schedule [13].



In case the selected candidate definitively and absolutely fails to comply with the timely delivery of the final service, he/she is responsible for the resulting losses.

In this regard, as a prior and final penalty, the candidate must return the amount fixed for the service, plus half of that same amount.

## 06. LIABILITY OF PORTO DESIGN BIENNALE

### 06.1.

PDB is responsible for:

- granting the funds recommended by the Jury and signing an execution contract with the authors of the selected projects, within the timelines set out in the Schedule [13.];
- integrating the selected projects in the parallel programme of PDB'21 — *Alter-Realities: Designing the Present*, including signage, communication and promotion in PDB media and channels, as well as in PDB media partners, always crediting the authors of the projects;
- appointing a member of the organization, whose duties are the clarification of any issues arising during the production and implementation of the projects, and the validation of changes to the assumptions and objectives contractually agreed.

### 06.2.

Any omissions or doubts concerning the interpretation and/or application of this Regulation shall be the responsibility of the organization.

## 07.1.

Candidates must submit their applications through the form [Google Forms] available on the PDB website, within the schedule established for this Call for Projects, uploading the following mandatory documents:

Project Description [PDF format, 10 pages maximum, identified as Author\_ProjectName.pdf], including:

- Project name;
- Dates and venues for presentation;
- Goals of the project and relation to the theme of PDB'21;
- Detailed budget of the project and timeline for its execution;
- Full identification of the candidates and biographical note of the team members;
- Declaration of honor stating the candidate is not covered by any of the clauses in number 04.4. of this Regulation upon submitting this application.

## 07.2.

Applications are accepted in Portuguese or English.

## 07.3.

After submitting the above elements through the form available on the PDB website, candidates will receive an automatic response validating the reception of the submission.

## 07.4.

If they wish to withdraw their application, applicants must notify the organization of this intention before the date of the Jury's meeting; if this communication is made at a later date, applicants will incur liability.

### 08.1.

Selection of applications and granting of support shall be based, cumulatively, on the following criteria:

- Relevance in exploring the theme of Porto Design Biennale 2021 — *Alter-Realities: Designing the Present*;
- Originality and relevance of the project;
- Feasibility and adequacy of the budget submitted;
- Capacity and suitability of the team and partnerships.

### 08.2.

Applications shall be deemed inadmissible and excluded if they are in at least one of the following conditions:

- Submission after the closing date;
- Submission lacking the mandatory elements listed in 07.1.;
- Situations which are capable of hindering the application, as listed in 04.4.;
- Submission lacking definition of object and scope;
- Non-compliance with the general conditions laid down in this Regulation.

## 09. CLARIFICATIONS

### 09.1.

All doubts about the interpretation of this regulation should be submitted to the organization through e-mail [callforprojects@portodesignbiennale.pt] within the time set out in the Schedule [13.].

### 09.2.

The organization will compile all the questions received and will answer them in an open document to be made available at the PDB website, within the time set out in the Schedule [13.].

## 10.1.

The Jury will be composed of 5 members and 2 alternates, as follows:

- Ana Sofia Cardoso
- Beatrice Leanza
- Bianca Elzenbaumer
- Carlos Azeredo Mesquita
- Noura Al Khasawneh
- David Pinho Barros [alternate]
- Andreia Faria [alternate]

Alternates shall join the Jury in case of impediment or declaration of incompatibility of any of the effective members, and following the order mentioned above.

The Jury shall start working on the subsequent day after the closing date for the submission of applications, requesting further clarifications and the correction of obvious clerical errors to applicants if necessary.

## 10.2.

The Jury is responsible for assessing the submitted projects and selecting a maximum of 10, defining the level of monetary support to be assigned to each project.

## 10.3.

The Jury meetings must take place with the presence of the 5 elements.

## 10.4.

All decisions of the Jury are taken by simple majority, without any abstentions, and are not subject to complaint or appeal.

## 10.5.

The Jury will elaborate a Jury Report containing the deliberations and justification related to the selection of applications and attribution of monetary support, as well as any considerations /contributions that the Jury considers relevant to the projects as well as, if applicable, the reasons for their exclusion.

### 11.1.

The results of the selection and evaluation of applications and the award decision, contained in the Final Report, will be announced on the PBD website and sent to all candidates, until the date set out in the Schedule [13.] for this Open Call.

### 11.2.

The selected candidates will be invited to sign a contract with PDB and will be granted the monetary amount defined by the Jury.

### 11.3.

As soon as notified the candidates must provide, within the specified deadline, the necessary information for signing the contract, and in the case of legal persons the candidates must attach their respective pact/by laws or present their commercial certificate.

### 11.4.

Given the nature of the promoters of the event, the candidates must also attach a certificate or document proving their situation in regularized before the finances and social security, and that they are qualified to exercise activity.

### 11.5.

Once the contract has been signed, the projects must be put into production, observing in an imperative and rigorous manner the agreed work program, which in no case may be subject to extensions.

### 11.6.

Attribution of the grant is subject to the issuance by the applicant of the respective Statement of Discharge, attached to this Regulation.

### 11.7.

No means of assigning contractual positions are permitted within the scope of the execution of the project.

### 11.8.

Failure to comply with the provisions of points 3., 4. and 6. implies the immediate termination of the contract, as well as the return of the support granted, within 8 days from the communication for that purpose.

### 12.1.

The ownership of any rights of the projects will remain property of its respective authors and shall not be transmitted to PDB.

### 12.2.

Authors shall ensure appropriate identification of all co-authorships, collaborations and partnerships involved in the project.

### 12.3.

Regardless of the provisions of the preceding paragraphs, the selected projects and respective texts, images, sound or related rights may be used by PDB within the scope of the initiative, irrespective of time and free of charge.

## 13. SCHEDULE

Opening date for the submission of applications

November 10, 2020

Requests for clarification

Until December 4, 2020

Clarifications

Until December 11, 2020

Closing date for the submission of applications

11:59 pm, January 17, 2021

Jury meeting

February 1 to 5, 2021

Communication of the results

February 8, 2021

Signing of Contracts

Until February 26, 2021

Projects production

Until the completion of the project

(which takes place between June 4 and July 25, 2021)

Opening of PDB'21

June 4, 2021

Closing of PDB'21

July 25, 2021

Projects' Implementation Report

Until September 30, 2021

## STATEMENT OF DISCHARGE

xxxxxxxxxxxxxxxxxxxx [full name], holder of the Tax Identification Number xxxxxxxxxxxx, residing in \_\_\_\_\_, in the capacity of author of the project selected in the scope of the Satellite Activities Open Call for Projects Porto Design Biennale 2021, organized by esad—idea, located at Avenida Calouste Gulbenkian, s/n, 4460-268, Senhora da Hora, hereby declares ---- to have received the amount of xxxxxxxxxxxx (amount in words) regarding the value allocated under the prize for the selected project xxxxxxxxxxxxxxxxxxxxxxxx, paid by bank transfer to the indicated IBAN, xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx, thus declaring the discharge.

Place and date

[Signature]



SEDE PDB  
ESPAÇO ESAD—IDEA  
INVESTIGAÇÃO EM DESIGN E ARTE

RUA BRITO CAPELO, 243  
4450-073  
MATOSINHOS

+351 229578755  
INFO@PORTODESIGNBIENNALE.PT  
WWW.PORTODESIGNBIENNALE.PT

