

ARCADIA AUTOMATIC UTILITY

EASY-PAY AGREEMENT

The convenient, easy way to pay your monthly Utility Bill!

WHAT IS EAY-PAY?

With Easy-Pay, payment of your monthly Utility bill is automatically deducted from your bank account on the 15th of each month.

WHAT ARE THE BENEFITS?

- Convenient and Easy
- Time Saving
- Accurate and Reliable
- No risk of penalty for late payment

HOW DOES IT WORK?

You will continue to receive your monthly bill as in the past, around the 3rd of the month.

THE AMOUNT DUE WILL BE THE AMOUNT THAT WILL BE DEDUCTED FROM YOUR FINANCIAL INSTITUTION ON THE 15TH OF EACH MONTH AUTOMATICALLY.

HOW DO I SIGN UP?

- Mail or bring this form to the Arcadia City Hall at 205 W. Front Street.
- Please INCLUDE A VOIDED CHECK FROM YOUR FINANCIAL INSTITUTION.

DON'T DELAY! SIGN UP TO ENJOY THE BENEFITS OF EASY-PAY TODAY!

CITY OF ARCADIA UTILITY EASY-PAY AUTHORIZATION FORM

Name

Name of Financial Institution

Address

Checking Account Number

Arcadia Utility Department Account Number

Financial Institution Routing Number

Signature

Phone Number

I authorize the City of Arcadia Utility Department and the financial institution named here to initiate variable entries to my checking account. This authority will remain in effect until I notify the City of Arcadia Utility Department to cancel it in such time as to afford the financial institution a reasonable opportunity to act.

Also, I agree to remain obligated to pay for utility services in the event that a charge to my account is dishonored for whatever reason, and the City of Arcadia Utility Department retains its normal collection rights.

Complete this form and return it to the City of Arcadia with a **voided check**.