

Application Date \_\_\_\_\_

Permit Fee \_\_\_\_\_

Approval Date \_\_\_\_\_

Date Fee Paid \_\_\_\_\_

### BUILDING PERMIT APPLICATION

#### Applicant Information (Must be legal property owner)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone #: \_\_\_\_\_

#### Type of Permit (Check All That Apply)

\_\_\_\_\_ Residential-New Home Construction

\_\_\_\_\_ Commercial or Industrial

\_\_\_\_\_ Demolition

\_\_\_\_\_ Residential - Addition or Renovation

\_\_\_\_\_ Sidewalk

\_\_\_\_\_ Other (Describe)

\_\_\_\_\_ Residential - Accessory Use (Garage, Deck, Patio, Driveway, Etc.)

#### Job Site Information

Job Site Address: \_\_\_\_\_

Description of proposed work: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated cost \$

Start Date:

Completion Date:

#### City Review & Approval

Clerk

Planning & Zoning

City Council

Date:

Date:

Date:

\_\_\_\_\_ Complete-forward to  
P & Z for review

\_\_\_\_\_ Application meets requirements  
forward to City Council for review

\_\_\_\_\_ Approved-permit expires \_\_\_\_\_

\_\_\_\_\_ Incomplete-return to  
owner

\_\_\_\_\_ Application does not meet  
requirements-return to owner

\_\_\_\_\_ Denied-EXPLANATION

### Yard (setback) requirements

	Minimum	Actual
Front yard	30 feet	
Rear yard	30 feet	
Side yard, left	7 feet	
Side yard, right	7 feet	

A scale drawing or map of the proposed project is required with this application.

The drawing must include lot lines, setback requirements, and the project in relation to existing buildings, alleys, etc.

All setback measurements must be from property lines (pins) not from the street or curb.

It is your responsibility to determine correct property lines.

Setback requirements must include anything that protrudes from the structure, such as overhangs, porches, decks, etc.

### Zoning Compliance

Current zoning designation:

\_\_\_\_ R-2 Residential

\_\_\_\_ R-3 Residential

\_\_\_\_ B-1 Business

\_\_\_\_ A-1 Agricultural

\_\_\_\_ I-1 Industrial

Does the proposed construction and use comply with all requirements of the zoning ordinance?

\_\_\_\_ Yes

\_\_\_\_ No (Explain)

### Contractor's Information

\_\_\_\_ Self-contracted project

\_\_\_\_ Contractor

Contractor Name: \_\_\_\_\_

Address & Phone #: \_\_\_\_\_

### Plumber's Information

\_\_\_\_ Project involves a connection to city water or sewer

Plumber's Name: \_\_\_\_\_

Address & Phone #: \_\_\_\_\_

### Application Certification

I hereby certify that I have read and examined this application and the information provided is accurate and correct.

I agree to comply with the City of Arcadia's Zoning Ordinance and all other local, state and federal laws,  
governing this type of work, whether herein specific or not.

Signature of applicant: \_\_\_\_\_