**Template for Submission of a Sample Description**

Welcome to the peer-sharing community for scientific samples.

* Completing the sample description template will take you just 25-30 minutes based on the data in your lab notebook.
* Mandatory fields are marked in blue; optional information is marked in grey.
* Don’t hesitate to drop us a message ([submit@sampleofscience.com](mailto:submit@sampleofscience.com)) if you find anything unclear in this template.
* The sample description is organized to cover the following information:

1. [Author information](#Author_information)
2. [Bibliographical information](#Bibliographic_information)
3. [Sample information](#Sample_information)
4. [Dissemination information](#Dissemination_information)
5. [References, Figures and Acknowledgements](#References)

**1** **Author information**

**Corresponding author / corresponding sample provider**

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| --- |
| **Corresponding author/provider name** |
| Click here to enter text. |

|  |
| --- |
| **Corresponding author/provider affiliation** |
| Click here to enter text. |

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| **Corresponding author/provider e-mail** |
| Click here to enter text. |

*[Author information to be continued on next page.]*

**Second sample author**

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| **2nd author name** |
| Click here to enter text. |

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| **2nd author affiliation** |
| Click here to enter text. |

**Third sample author**

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| **3rd author name** |
| Click here to enter text. |

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| **3rd author affiliation** |
| Click here to enter text. |

**Fourth sample author**

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| **4th author name** |
| Click here to enter text. |

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| **4th author affiliation** |
| Click here to enter text. |

*[Next page is the* ***bibliographical information*** *page.]*

**2** **Bibliographical information**

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| **Type of sample**  If you have samples from the same “family”, but with differences in properties, sizes, or other aspects, you may like to select "batch of samples" and use a table to describe the different samples in the main description section. |
| Select type of sample. |

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| **Sample title**  Choose a title that emphasizes the nature and main features of your sample. For example, “Nanocrystalline silicon oxynitride thin film for photovoltaic application”. |
| Click here to enter text. |

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| **Keywords**  Mention keywords so that other scientists can find your sample more easily. |
| Click here to enter text. |

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| **Open access license for published sample description**  Indicate under which open access license you wish to publish your sample description. (Note that the physical sample will be shared according to your preferred Material Transfer Agreement.) |
| Select your preferred open access license. |

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| **Original research article**  Specify your original research article that first mentioned your sample, so adopters can reference both your sample description and your original research article. You can use the DOI or a traditional reference. |
| Click here to enter text. |

*[Next page is the* ***sample information*** *page.]*

1. **Sample Information**

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| **Abstract**  The abstract should indicate the nature of the sample; provide information on its main properties, and describe why it may be useful to other scientists. The first lines of the abstract are used as a compact display of sample description. |
| Click here to enter text. |

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| **Introduction** |
| Click here to enter text. |

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| **Sample preparation method** |
| Click here to enter text. |

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| **Sample properties** |
| Click here to enter text. |

*[Sample information to be continued on next page.]*

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| **Practical details** |
| Click here to enter text. |

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| **Importance of this sample for further scientific achievements** |
| Click here to enter text. |

*[Next page is the sample* ***dissemination information*** *page.]*

1. **Dissemination conditions**

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| **Number of available physical samples** |
| Select number of available samples. |

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| **Location (city, country) of sample** |
| Click here to enter text. |

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| **Sample return conditions**  How should the adopter proceed with your sample after experiments are completed? |
| Choose an element. |

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| **Material Transfer Agreement (MTA)**  You can either apply your own Material Transfer Agreement under which you want to disseminate your sample, or choose the proposed Science Common Material Transfer Agreement. |
| Choose an element. |

*[Next page is the figures and references page.]*

1. **References, Figures and Acknowledgements**

|  |
| --- |
| **References**  Enter references related to the creation of this sample using the Digital Object Identifier (DOI) of the reference (recommended) or manually mentioning the author's names, the journal/book volume and page as well as the publication year. We'll do the final formatting for you! |
| Enter references here. |

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| **Figures & figure captions**  At least one figure is required in order to publish a sample description. Please add the figure number and caption here. Prepare each figure as a separate file send them via email to [submit@sampleofscience.com](mailto:submit@sampleofscience.com). |
| Enter captions here. |

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| **Grant number**  Note grant number or funder of the research project the sample belongs to. |
| Enter text here. |

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| **Acknowledgements** |
| Enter text here. |

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| **Notes**  Use this field to convey any additional information useful for other researchers, e.g.: “This sample was presented at E-MRS Fall Meeting 2015 at Warsaw University of Technology, Warsaw, Poland.” |
| Enter text here. |

**Congratulations!**

You just completed your sample description.

Please send your .doc/.docx file and figure files to our editorial office at **[submit@sampleofscience.com](mailto:submit@sampleofscience.com)**.

And we’ll prepare your submission for peer-review.