**CHEF DEMO LOCAL CHEF OUTREACH LETTER**

[Insert school district logo]

[Today’s date]

Dear [name of chef],

We are excited to announce that we will be hosting a [Menu Item – or – Local Produce] Chef Demo event during lunch at [school name] and we are hoping that you would like to be our guest chef for the day. Chef Demos are a great way to introduce kids to new foods by engaging their senses. The demo will feature [an item from our menu - or - seasonal, local produce].

The event will be held at [location] on [date]. Please let us know if you can be involved. [We can provide a recipe for one of the featured entrées from our menu for you to use. – or – We would love your help creating a simple, seasonal recipe featuring a local ingredient.] We will provide all necessary cooking materials—portable burners, fuel, sauté pans, knives, cutting board, serving utensils, and plateware. Our team can also assist with preparation of your demo. Just let us know what we can do to help.

Sincerely,

[School district name] Food Service Team