



**REGULAR MEETING
BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 24, 2020 – 6:30PM**

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Public comments may be submitted via email to
District Secretary, Candy Pina, at candyp@midpeninsulawater.org.
Please indicate in your email the agenda item to which your comment applies.
Comments submitted before the meeting will be provided to the Board before or during the meeting.
Comments submitted after the meeting is called to order will be included
in correspondence that will be provided to the full Board.

Board members, staff, and the public may participate remotely.

Meeting Link: <https://global.gotomeeting.com/join/258347869>
Dial by Telephone U.S. (Toll Free) : 1-877-309-2073
Access Code: 258-347-869

AGENDA

1. OPENING

- A. Call to Order
- B. Establishment of Quorum

2. PUBLIC COMMENT

If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply

3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

4. ACKNOWLEDGEMENTS/PRESENTATIONS

- A. Brad Burwell, Maintenance Technician – Service Retirement (16 Years of Service)
- B. Team Contributions on the Notre Dame Avenue, Cliffside Court, and Tahoe Drive Water Main Replacements, and Zone 5 Fire Hydrant Upgrades Project, and specifically:
 - 1. Rick Bisio, Lead Operator
 - 2. Michael Anderson, Operations Supervisor
 - 3. Brent Chester, Operations Supervisor
 - 4. Victor Fung, EIT, Pakpour Consulting Group, Inc.

- C. Customer Survey Results from Notre Dame Avenue, Cliffside Court, and Tahoe Drive Water Main Replacements, and Zone 5 Fire Hydrant Upgrades Project
- D. Introduce and Welcome New Employees:
 - 1. Ron Okada, Administrative Assistant
 - 2. Victor Monge, Maintenance Technician
 - 3. Conor Killigrew, Maintenance Technician

5. CONSENT AGENDA

All matters on the Consent Agenda are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda is acted upon.

- A. Approve Minutes for the Regular Board Meeting on July 23, 2020
(There was no MPWD Board Meeting in August)
- B. Approve Expenditures from July 18, 2020 through August 17, 2020 and Expenditures from August 18, 2020 through September 18, 2020
- C. Approve Resolution 2020-25 Authorizing Award of Construction Contract to D&D Pipelines, Inc., for Phase 1 of the SR101 Crossing Capital Project (#04-1621-CP Phase 1)—Water Main Installation at Sutter Bay Medical Foundation d/b/a Palo Alto Medical Foundation for Healthcare, Research and Education, San Carlos Center, in the amount of \$289,032, plus a 10% Contingency in the amount of \$29,000, for a Total Project Budget of \$318,032
- D. Approve Resolution 2020-26 Authorizing Amendment No. 1 to the Professional Services Contract with TRC Companies, Inc., for Additional Pre-Construction Services in the amount of \$50,040, for a total of \$68,400, related to the El Camino Real Water Main Replacement Capital Project #06-1621-CP
- E. Approve Resolution 2020-27 Authorizing a Professional Services Contract with Vector Vision, Inc., in the amount of \$35,000, plus a 10% Contingency of \$3,500, for a Total Budget of \$38,500 for the Project Management Services Related to the Demolition of the MPWD's Abandoned Pump Station Capital Project at 1510 Folger in Belmont, CA
- F. Approve Resolution 2020-28 Establishing the Appropriations Limit Applicable to the MPWD during Fiscal Year 2020/2021

6. HEARINGS AND APPEALS – None

7. REGULAR BUSINESS AGENDA

- A. Consider Resolution 2020-29 Approving MPWD Emergency Operations Plan
- B. Consider Resolution 2020-30 Authorizing the Commencement of Proceedings in connection with the Refunding of the MPWD's Outstanding Certificates of Participation (2016 Financing Project), Retaining a Municipal Advisor, Placement Agent, and Bond Counsel, and Directing Certain Actions with Respect Thereto
- C. Consider Resolution 2020-31 Authorizing a Water Service Agreement Between the MPWD and MP Firehouse Square Associates, LP, for a Mixed-Use Development located at 1300 El Camino Real in Belmont, CA



- D. Consider Resolution 2020-32 Approving MPWD Other Post-Employment Benefits (OPEB) and Pension Rate Stabilization Program (PRSP) Funding Policy
- E. Consider and Approve Revised Request for Proposal for Professional Accounting Services and Optional District Treasurer Services, and Notice of Intention to Fill District Treasurer Vacancy
- F. Consider Resolution 2020-33 Approving the Revised MPWD Compensation Plan, including:
 - 1. Three (3) New Classification Descriptions for Assistant General Manager, Administrative Supervisor, and Management Analyst
 - 2. Revised Organizational Chart, and
 - 3. Revised Salary Charts Adding the Positions of Administrative Supervisor and Management Analyst for Represented Employees and Assistant General Manager for Unrepresented Employees
- G. Consider Resolution 2020-34 Authorizing the Temporary Part-Time Employment of Retired Annuitant Monique Madrid in Accordance with Government Code Sections 7522.56 and 21224 and Executive Order N-25-20
- H. Receive Progress Report from General Manager on MPWD 2019-2020 Strategic Plan
- I. Receive Update from General Manager on Actions Taken During COVID-19 Pandemic
- J. Receive BAWSCA Update

8. MANAGER'S AND BOARD REPORTS

- A. General Manager's Report supplemented by:
 - 1. Administrative Services Manager's Report
 - 2. Operations Manager's Report
 - 3. District Engineer's Report
- B. Financial Reports
 - 1. Month End July 31, 2020
 - 2. Month End August 31, 2020
 - 3. MPWD Annual Reimbursements Report for Fiscal Year 2019/2020 (pursuant to Government Code Section 53065.5)
 - 4. General Manager's Annual Report for Fiscal Year Ended June 30, 2020
- C. Director Reports

9. COMMUNICATIONS

10. CLOSED SESSION

- A. Conference with Real Property Negotiators (Julie Sherman, District Counsel, and Tammy Rudock, General Manager) pursuant to Government Code Section 54956.8:
Property Location: APN 044-351-040, 1513 Folger Drive, in Belmont, CA
Owner: Mid-Peninsula Water District
Under Negotiation: Price and Terms of Contract

11. RECONVENE TO OPEN SESSION



12. ADJOURNMENT

This agenda was posted at the Mid-Peninsula Water District's office, 3 Dairy Lane, in Belmont, California, and on its website at www.midpeninsulawater.org.

ACCESSIBLE PUBLIC MEETINGS

Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests should be sent to the District Secretary at (650) 591-8941 or candyp@midpeninsulawater.org. Requests must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.

NEXT REGULAR BOARD MEETING: THURSDAY, OCTOBER 22, 2020 AT 6:30PM