

SPECIAL MEETING
OF THE BOARD OF DIRECTORS
OF THE MID-PENINSULA WATER DISTRICT

January 10, 2013
Belmont, California

1 **1. CALL TO ORDER:** The Board of Directors' Strategic Planning Meeting of the Mid-
2 Peninsula Water District was called to order by President Stuebing at 6:30 PM.

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4 **2. ROLL CALL:**

5 **PRESENT:** Directors Stuebing, Vella, Linvill, Altscher, and Zucca.

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7 **ALSO PRESENT:** General Manager Rudock, District Counsel Cassman, District Engineer
8 Pakpour, and Secretary Pina.

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10 **STAFF PRESENT:** Henry Young and Brent Chester.

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12 **MEMBERS OF THE PUBLIC:** None.

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14 **2. PLEDGE OF ALLEGIANCE:**

15 The Pledge of Allegiance was led by Board President Stuebing.

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17 **3 PUBLIC COMMENTS:**

18 None

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20 **4. REGULAR BUSINESS:**

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22 **A. Receive Manager's Report on Organizational Accomplishments of 2012**
23 **Strategic Plan Measures of Success**

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25 **B. Review and Consider Approval of Organizational Mission Statement, Vision**
26 **Statement, and Strategic Goals**

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28 **C. Develop and Approve 2013 Strategic Plan, including Core**
29 **Goals/Objectives/Measures of Success for 2013, 2014, and 2015, for Strategic**
30 **Elements:**

31 A. External Relationships and Customer Service

32 B. Resource Management

33 C. Infrastructure Management and Operations

34 D. Personnel Management

35 E. Financial Management

36 F. Leadership Attributes

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38 **D. Develop and Approve 2013 Strategic Initiatives and Project Management**

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40 **E. Consider and Approve Director Assignments**

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42 **F. Discuss General Manager Performance Assessment Link to 2013 Strategic Plan**

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44 General Manager Rudock presented the 2012 Organizational Accomplishments.

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46 President Stuebing led the planning meeting first beginning with the review and updating of the
47 District's Mission Statement, Vision Statement, and Strategic Goals. Minor edits were made.

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49 Next, the Board discussed in detail the DRAFT 2013 Strategic Plan. The core goals, objectives,
50 and measures of success for 2013, 2014, and 2015 were revised. The Board eliminated the
51 Strategic Element/Core Goal – Leadership in its entirety. Alternatively, it was recommended

52 | that consideration be given to development of a Value Statement. Direction was given that
 53 | General Manager Rudock would update the 2013 Strategic Plan per the input provided by the
 54 | Board. She will provide a final draft for review by President Stuebing and Vice President Vella,
 55 | and then follow up with distribution of the finalized version to all Directors and Staff.

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 57 | General Manager Rudock presented the proposed 2013 Strategic Initiatives and Project
 58 | Management, which included the addition of the Industrial Road Intertie/PAMF Project. The
 59 | Board approved.

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 61 | President Stuebing discussed the Director assignments for 2013. Clarification was added to the
 62 | CSDA assignment that it was the San Mateo CSDA. Director Zucca was replaced for the HIA
 63 | assignment with Vice President Vella. An assignment was added entitled Financial Audit
 64 | Committee to be comprised of Vice President Vella and Director Linvill. Discussion about the
 65 | Belmont Chamber of Commerce ensued and it was determined that all Directors would
 66 | participate as their schedules permitted. The General Manager was also encouraged to
 67 | participate as her scheduled permitted. The Director Assignments for 2013 were approved.

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 69 | The GM Performance Assessment was referred to the Directors assigned to it—President
 70 | Stuebing and Director Linvill—to meet with the General Manager and develop a draft document.

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72 | **5. ADJOURNMENT at 7:47PM.**

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Caradaco Pina

 Secretary

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APPROVED:

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President

Robert A. Stuebing

 President