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REGULAR MEETING  
BOARD OF DIRECTORS  
**THURSDAY, APRIL 23, 2020 – 6:30PM**

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**DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.**

**MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.**

Board members, staff, and the public may participate remotely.

**Dial by Telephone: 1-562-247-8422**

**Audio Access Code: 997-490-196**

Public comment may be submitted via email to District Secretary, Candy Pina,  
at [candyp@midpeninsulawater.org](mailto:candyp@midpeninsulawater.org).

Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the committee Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in correspondence that will be provided to the full Board.

## **AGENDA**

### **1. OPENING**

- A. Call to Order
- B. Establishment of Quorum
- C. Pledge of Allegiance

### **2. PUBLIC COMMENT**

*If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply.*

### **3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

### **4. ACKNOWLEDGEMENTS/PRESENTATIONS**

- A. Resolution 2020-03 Acknowledging Retirement of District Treasurer, Jeff Ira, CPA, and Appreciation for 21 Years of Service to the MPWD
- B. Tammy Rudock, General Manager – Achieved SHRM-SCP Certification (Society of Human Resource Management-Senior Certified Professional)



## **5. CONSENT AGENDA**

*All matters on the Consent Agenda are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda as a whole is acted upon.*

- A. Approve Minutes for the Regular Board Meeting on February 27, 2020  
(Note: March 26, 2020 Regular Board Meeting was canceled.)
- B. Approve Expenditures from February 21, 2020 through March 19, 2020 and Expenditures from March 20, 2020 through April 14, 2020
- C. Approve Resolution 2020-04 Authorizing an Amendment to the Pipeline Easement Agreement between the MPWD and Sutter Bay Medical Foundation d/b/a Palo Alto Medical Foundation for Healthcare, Research and Education (San Carlos Center)
- D. Approve Resolution 2020-05 Authorizing a Professional Services Agreement for the Biennial System-Wide Leak Detection Survey, an Essential Service, to Subtronic Corporation of Martinez, CA, in the amount of \$49,970
- E. Approve Resolution 2020-06 Authorizing a Purchase Agreement with XiO, Inc., from San Rafael, CA, for Hardware and Equipment to Complete the SCADA Replacement Capital Project in the amount of \$249,511, plus a 10% Contingency for a total Project Budget in the Amount of \$275,000

## **6. HEARINGS AND APPEALS**

None

## **7. REGULAR BUSINESS AGENDA**

- A. Consider Resolution 2020-07 Authorizing the General Manager to Take Necessary Actions for Continued Operations of the MPWD Due to the Coronavirus-19 Pandemic in Recognition of the Federal, State, and Local Declared State of Emergency
- B. Consider Resolution 2020-08 Approving MPWD Comprehensive System Analysis and Capital Improvement Program FY 2019-2020 Update, and Authorizing the MPWD 5-Year Capital Improvement Program (CIP) for Fiscal Years 2019/2020 through 2023/2024

## **8. MANAGER'S AND BOARD REPORTS**

- A. General Manager's Report supplemented by:
  - 1. Administrative Services Manager's Report
  - 2. Operations Manager's Report
  - 3. District Engineer's Report



- B. Financial Reports
  - 1. Month End February 29, 2020
  - 2. Month End March 31, 2020

C. Director Reports

## 9. COMMUNICATIONS

### 10. CLOSED SESSION

- A. Conference with Legal Counsel – Anticipated Litigation  
Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2)  
– One potential case
- B. Conference with Real Property Negotiators (Julie Sherman, District Counsel, and Tammy Rudock, General Manager) pursuant to Government Code Section 54956.8:  
Property Location: APN 045-320-100, “F” Street Parcel in San Carlos, CA  
Owner: Mid-Peninsula Water District  
Under Negotiation: Price and Terms of Contract

### 11. RECONVENE TO OPEN SESSION

### 12. ADJOURNMENT

This agenda was posted at the Mid-Peninsula Water District’s office, 3 Dairy Lane, in Belmont, California, and on its website at [www.midpeninsulawater.org](http://www.midpeninsulawater.org).

#### ACCESSIBLE PUBLIC MEETINGS

*Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests should be sent to the District Secretary, Candy Pina, at (650) 591-8941 or [candyp@midpeninsulawater.org](mailto:candyp@midpeninsulawater.org). Requests must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.*

***Next Regular Board Meeting: Thursday, May 28, 2020 at 6:30PM***