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REGULAR MEETING  
BOARD OF DIRECTORS  
**WEDNESDAY, NOVEMBER 18, 2020 – 6:30PM**

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DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT.

MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Public comments may be submitted via email to  
District Secretary, Candy Pina, at [candyp@midpeninsulawater.org](mailto:candyp@midpeninsulawater.org).  
Please indicate in your email the agenda item to which your comment applies.  
Comments submitted before the meeting will be provided to the Board before or during the meeting.  
Comments submitted after the meeting is called to order will be included  
in correspondence that will be provided to the full Board.

Board members, staff, and the public may participate remotely.

**Meeting Link:** <https://global.gotomeeting.com/join/263351229>  
**Dial by Telephone U.S. (Toll Free): 1-877-568-4106**  
**Access Code: 263-351-229**

## AGENDA

### 1. OPENING

- A. Call to Order
- B. Establishment of Quorum

### 2. PUBLIC COMMENT

*If you wish to address the Board, please follow the directions at the top of the agenda. If you have anything that you wish distributed to the Board and included for the official record, please include it in your email. Comments that require a response may be deferred for staff reply*

### 3. AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS

### 4. ACKNOWLEDGEMENTS/PRESENTATIONS – None

### 5. CONSENT AGENDA

*All matters on the Consent Agenda are to be approved by one motion. If Directors wish to discuss a consent item other than simple clarifying questions, a request for removal may be made. Such items are pulled for separate discussion and action after the Consent Agenda is acted upon.*

A. Approve Minutes for the Regular Board Meeting on October 22, 2020

B. Approve Expenditures from October 14, 2020 through November 9, 2020



- C. Approve Resolution 2020-36 Authorizing Award of Contract to Mitchell Engineering for the Construction of the El Camino Real Water Main Replacement Project (CIP # 06-1621-CP), in the amount of \$2,113,072, and Providing a 10% Project Contingency in the amount of \$211,000, for a Total Project Budget of \$2,324,072.
- D. Approve Resolution 2020-37 Authorizing a Professional Services Contract with TRC Engineers, Inc. in the amount of \$345,134 for Construction Management and Inspection Services related to the El Camino Real Water Main Replacement Capital Project(CIP #06-1621-CP) and provide a contingency of 10% or \$34,500, for a total of \$379,634.

**6. HEARINGS AND APPEALS – None**

**7. REGULAR BUSINESS AGENDA**

- A. Consider and Confirm MPWD 2021 Regular Board Meeting Schedule
- B. Receive Update from General Manager on Actions Taken During COVID-19 Pandemic

**8. MANAGER’S AND BOARD REPORTS**

- A. General Manager’s Report supplemented by:
  - 1. Administrative Services Manager’s Report
  - 2. Operations Manager’s Report
  - 3. District Engineer’s Report
- B. Financial Reports
  - 1. Month End October 31, 2020
- C. Director Reports

**9. COMMUNICATIONS**

**10. CLOSED SESSION**

- A. Public Employee Performance Evaluation and Associated Negotiations  
Government Code §§54957 and 54957.6  
Title: General Manager

**11. RECONVENE TO OPEN SESSION**

**12. ADJOURNMENT**

This agenda was posted at the Mid-Peninsula Water District’s office, 3 Dairy Lane, in Belmont, California, and on its website at [www.midpeninsulawater.org](http://www.midpeninsulawater.org).

**ACCESSIBLE PUBLIC MEETINGS**

*Upon request, the Mid-Peninsula Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation (including auxiliary aids or services), to enable individuals with disabilities to participate in public meetings and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested. Requests should be sent to the District Secretary at (650) 591-8941 or [candyp@midpeninsulawater.org](mailto:candyp@midpeninsulawater.org). Requests must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.*

**NEXT REGULAR BOARD MEETING: THURSDAY, DECEMBER 17, 2020 AT 6:30PM**