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REGULAR MEETING
OF THE BOARD OF DIRECTORS
OF THE MID-PENINSULA WATER DISTRICT

December 4, 2017
Belmont, California

1. **OPENING**

A. Call to Order:

The regular meeting of the Mid-Peninsula Water District Board of Directors was called to order by President Warden at 6:29PM.

B. Establishment of Quorum:

PRESENT: Directors Stuebing, Warden, Vella, Linvill and Zucca

A quorum was present.

ALSO PRESENT: General Manager Tammy Rudock, Operations Manager Rene Ramirez, District Secretary/Administrative Services Manager Candy Pina, District Counsel Julie Sherman and District Engineer Joubin Pakpour.

District Treasurer, Jeff Ira, was absent.

C. Pledge of Allegiance – The Pledge of Allegiance was led by District Counsel, Julie Sherman.

D. Election of Officers (Followed by Reception)

President Stuebing called for nominations for President. President Stuebing nominated Vice President Warden to be President and Vice President Warden accepted. Director Linvill moved to accept the nomination of Vice President Warden as President. Director Vella seconded and it was unanimously approved.

President Stuebing nominated Director Vella to be Vice President and Director Vella accepted. Vice President Warden moved to accept the nomination of Director Vella as Vice President. Director Linvill seconded and it was unanimously approved.

2. **PUBLIC COMMENTS**

None.

3. **AGENDA REVIEW: ADDITIONS/DELETIONS AND PULLED CONSENT ITEMS**

None.

4. **ACKNOWLEDGEMENTS/PRESENTATIONS**

None.

5. **CONSENT AGENDA**

A. Approve Minutes for the Regular Board Meeting of November 15, 2017

B. Approve Expenditures from November 8, 2017 through November 29, 2017

51 Director Zucca moved to approve the minutes for the Regular Board Meeting on
52 November 15, 2017, and expenditures from November 8, 2017 through November 29,
53 2017. Director Stuebing second and it was unanimously approved.
54

55 Director Vella abstained from the vote on the minutes.
56

57 **6. HEARINGS AND APPEALS**

58 None.
59

60
61 **7. MPWD FY 2016-2021 CAPITAL IMPROVEMENT PROGRAM AND 2016 COP**
62 **(CERTIFICATES OF PARTICIPATION) FINANCING**

63 None.
64

65 **8. REGULAR BUSINESS AGENDA**

66 **A. Consider Resolution 2017-23 Authorizing the General Manager to Sign an**
67 **Agreement between the MPWD and City of Belmont for a Joint Infrastructure**
68 **Project known as the 2017 Sanitary Sewer and Water Rehabilitation Project, also**
69 **known as MPWD CIP 03-1621-CP for Construction of Sanitary Sewer and Water**
70 **System Improvements on Francis Avenue, Davey Glen Road and Academy**
71 **Avenue**

72 Staff reported that the City of Belmont Council voted to approve a joint project on
73 November 28, 2017 and the project was to have gone out to bid on December 1, 2017.
74 Final terms will be reviewed and approved MPWD District Counsel and Belmont's City
75 Attorney.
76

77 The Board discussed project costs, paving responsibilities, present economy and future
78 joint efforts at length.
79

80 Director Linvill moved to approve Resolution 2017-23 Authorizing the General Manager
81 to Sign an Agreement between the MPWD and City of Belmont for a Joint Infrastructure
82 Project known as the 2017 Sanitary Sewer and Water Rehabilitation Project, also known
83 as MPWD CIP 03-1621-CP for Construction of Sanitary Sewer and Water System
84 Improvements on Francis Avenue, Davey Glen Road and Academy Avenue. Director
85 Zucca seconded and it was unanimously approved.
86

87 **B. Schedule Special Board Meeting in January 2018 to Discuss MPWD Finances**

88 The Board discussed and settled on the date of January 11, 2018 at 6 PM.
89

90 **9. MANAGER AND BOARD REPORTS**

91 **A. General Manager's Report**

92 General Manager Rudock reported that all legally required ethics training (AB 1234) had
93 been completed and only a couple Directors needed to complete the required
94 harassment prevention training.
95

96 **1. Supplemented by Administrative Services Manager's Report**

97 None.
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99 **2. Supplemented by Operations Manager's Report**

100 Operations Manager Ramirez reported that the number of USA requests has
101 dropped slightly and alternative staffing solutions continue to be discussed.

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3. Supplemented by District Engineer's Report
None.

B. Financial Reports

Receive Financial Reports for Month Ended November 30, 2017. General Manager Rudock reported budget balances are on target.

C. Director Reports

Director Vella wished staff a Happy Holidays.

Director Zucca reported on his attendance at the ACWA conference as well as the JPIA harassment prevention training he attended.

Director Linvill thanked staff for completing her recent meter upgrade installation.

10. COMMUNICATIONS

General Manager Rudock shared that the Board was invited to attend the 5-Year Anniversary Staff Luncheon on Wednesday, December 20, 2017 at 12:00PM at the MPWD.

11. ADJOURNMENT

The meeting was adjourned at 7:55PM.


DISTRICT SECRETARY

APPROVED:


BOARD PRESIDENT

