

RESOLUTION 2023-16

AUTHORIZING TASK ORDER MPWD-24-06 WITH THE DISTRICT ENGINEER, PAKPOUR CONSULTING GROUP, INC., FOR CAPITAL PROJECT SUPPORT SERVICES FOR THE OLD COUNTY ROAD PHASE 1 IMPROVEMENTS AND RALSTON AVENUE IMPROVEMENTS CAPITAL PROJECT (#05-1621-CP) IN THE AMOUNT OF \$71,500, PLUS A 10% CONTINGENCY IN THE AMOUNT OF \$7,200, FOR A TOTAL BUDGET OF \$78,700.

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MID-PENINSULA WATER DISTRICT

WHEREAS, Board of Directors (Board) Resolution No. 2023-15 awarded construction of Capital Project #05-1621-CP to contractor C2R Engineering, for the Old County Road Phase 1 Improvements and the Ralston Avenue Improvements in the Capital Program Project Descriptions as 15-75A and 15-82 respectively, and known jointly as Capital Project #05-1621-CP; and

WHEREAS, District Engineer, Pakpour Consulting Group, (PCG) has provided engineering support over the past five (5) years during the design of the Old County Road Phase 1 and Ralston Avenue improvements via four (4) Board actions totaling \$196,900; and

WHEREAS, PCG was directed to develop a scope of work and cost to provide capital project support services for the Old County Road Phase 1 Improvements and the Ralston Avenue Improvements in the Capital Program Project Descriptions as 15-75A and 15-82 respectively, and known jointly as Capital Project #05-1621-CP, as described in their June 9, 2023 letter attached.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Mid-Peninsula Water District hereby authorizes Task Order MPWD 24-06, for capital project support services by PCG throughout the construction of the Old County Road Phase 1 Improvements and the Ralston Avenue Improvements in the amount of \$71,500, plus a 10% contingency of \$7,200, for an amended total not to exceed of \$78,700.

REGULARLY PASSED AND ADOPTED this 22nd day of June 2023 by the following vote.

AYES: Zucca, Jordan, Schmidt, Wheeler, Vella

NOES: None

ABSTENTIONS: None

ABSENCES: None



Board President

ATTEST:


District Secretary



Mid-Peninsula Water District Task Order Form

Title: Old County Road Water Main Replacement (05-1621-CP)		Page 1 of 1	
1. Consultant: Pakpour Consulting Group, Inc.		2. Reference Contract No. & Date: Amended & Restated Contract for Professional Services dated July 1, 2021	
3. Task Order No.: 24-06		4. Task Order Type: District Engineer Capital Project Support	
5. Period Of Performance: Services through duration of project			
6. T. O. Cost history			
	COST	FEE	TOTAL
This Action Amount		\$ 71,500.00	\$ 71,500.00
Previously Approved Amount		\$ 196,900.00	\$ 196,900.00
NEW TOTAL	\$ -	\$ 268,400.00	\$ 268,400.00
Except as otherwise expressly provided herein, the Contractor/Consultant shall perform the work described below in accordance with all terms and conditions of the Contract referenced above.			
7. Summary of Work to be Performed Under Task Order: Serve as the single point of contact with the design and construction management consultant, coordinate and review design plans and specifications, coordinate and meet with various stakeholders and property owners, attend various field meetings with the designer and utilities, coordinate with regulatory agencies, coordinate and administer the advertisement of the project, attend meetings with property owners regarding the impact of the project, coordinate with the construction management and design team during construction to resolve design issues during construction.			
8. T. O. Documentation Requirements: PCG proposal dated June 9, 2023 and update to District expense tracking sheet for capital projects		9. Schedule/Deliverables: Vary per construction schedule	
10. Payment Provisions: District will remit payment upon receipt of monthly invoice from District Engineer for capital project support and approval for payment.			
11. Contractor/Consultant Project Manager: Joubin Pakpour, PE		Phone Number: (925) 224-7717	
AUTHORIZED SIGNATURES			
12. Mid-Peninsula Water District		13. Contractor/Consultant	
Signature:		Signature:	
Print Name: <u> Rene A. Ramirez </u>		Print Name: <u> Joubin Pakpour </u>	
Title: <u> Interim General Manager </u>		Title: <u> President </u>	
Date:		Date:	



June 9, 2023

10012.22

Rene Ramirez
Interim General Manager
Mid-Peninsula Water District
3 Dairy Lane
Belmont, CA 94002

**Subject: Project Management Services
Old County Road Water Main Improvements
Mid-Peninsula Water District**

Dear Rene,

Pakpour Consulting Group, Inc. (PCG) prepared the following proposal to continue providing project management services for the Old County Road Water Main Improvement Project (OCR).

Project Background

The OCR project is the largest and most complicated water main upgrade the District has undertaken in the last 25 years. The project is located in the western portion of Zone 1 and runs parallel to El Camino Real on the eastern side of the railroad tracks. OCR serves as the one of the primary routes for the District's 20-inch concrete supply line from SFPUC in addition to several customers in Zone 1. Upon entering the City of Belmont, the 20-inch water main parallels a combination of 4 to 8-inch cast iron pipe (CIP) and asbestos cement (AC) water mains for approximately 1,500 LF before heading west along Harbor Blvd and various other roads before reaching the Hannibal Pump Station. From the Harbor Blvd intersection heading north, OCR has two parallel water mains for approximately 3,700 LF varying in size and material. On the eastern side of OCR are 6 to 8-inch CIP and AC water mains installed in the 1930's / 1940's. The majority of the service connections and fire hydrants along OCR are installed along these water mains. The western side of OCR has 10 to 12-inch polyethylene (PE) and polyvinylchloride (PVC) water mains installed in the late 1980's. The majority of the PE water main is in a 24-inch steel casing thought to be an abandoned pipe utilized for the installation. Along with our facilities there are numerous active and abandoned facilities on the narrow roadway.

In 2018 the District awarded the design of the project to the consulting firm of Schaff and Wheeler. During the past four years the consultant has worked through various design iteration to thread the needle in designing a replacement of our various water mains on OCR. The current project includes replacement of approximately 6,500 LF of various size/type water mains in two phases along with fire hydrants and service connections.



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Ramirez – Old County Road Water Main Improvements Project Management Services

As has been the case with all of the District’s capital project we are providing project management services for the OCR project, serving as the District representative in moving the project forward during the project planning and design

Our scope of work has and will included:

- Initial planning of the project and development of project scope
- Selecting the design consultant and coordinating the final design scope and budget
- Serving as the single point of contact with the design consultant
- Coordinating and reviewing design plans and specifications
- Coordinating and meeting with various stakeholders and property owners
- Various field meetings with the designer and utilities
- Coordinating with regulatory agencies
- Coordinating and administering the advertisement of the project
- Attending meetings with property owners regarding the impact of the project
- Coordinating with the Construction Management and Design team during construction to resolve design issues during construction

Task Order History

This project spans five years and three previous task orders have been executed for the project.

Amount Spent Prior to Implementation of Task Orders:	\$45,000
Task Order 22-04, Approved September 28, 2021	\$25,000
Task Order 23-02, Approved July 29, 2022	\$15,000
Task Order 23-05, Approved January 27, 2023	<u>\$111,900</u>
Total Currently Approved:	\$196,900

This Request

The award of the construction contract for the project is currently on the Board agenda this month. After award, the construction management team of 4Leaf consultants will take over the day-to-day management of the project. We will continue to serve on an as needed basis as district representatives for the duration of the project.

District Engineer – Joubin Pakpour, P.E.:	100 hours at \$250 per hour	\$25,000
Senior Engineer – Brandon Laurie, P.E.:	200 hours at \$215 per hour	\$43,000
	Direct Cost Multiplier (5%):	<u>\$ 3,500</u>
	Current Request:	\$71,500



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Ramirez – Old County Road Water Main Improvements Project Management Services

Should you have any questions, please don't hesitate to contact me at (925) 224-7717.

Very truly yours,

Pakpour Consulting Group, Inc.

DocuSigned by:
Joubin Pakpour
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Joubin Pakpour, P.E.
President

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