

**SAN RAFAEL SANITATION DISTRICT
2009-2010 & 2010-2011**



**Albert J. Boro, Chairman
Cyr N. Miller, Secretary/Directory
Steve Kinsey, Director**

**Prepared by:
Doris Toy
District Manager/District Engineer**

**Adopted at the
Meeting of:
August 5, 2009**

**SAN RAFAEL SANITATION DISTRICT
BUDGET SUMMARY
FISCAL YEARS ENDING 2010 AND 2011**

	2009-10	2010-11
EXPENDITURES		
Maintenance and operations		
Supplies and Services	\$ 3,366,825	\$ 3,303,866
Equipment acquisition	611,000	6,000
Subtotal	<u>3,977,825</u>	<u>3,309,866</u>
Capital improvement projects	4,195,804	4,307,675
Central Marin Sanitation Agency		
Maintenance and operations	3,069,360	3,222,828
Plant expansion	2,024,838	2,016,617
Subtotal	<u>5,094,198</u>	<u>5,239,445</u>
Debt service	499,310	490,820
Total expenditures	<u>13,767,137</u>	<u>13,347,806</u>
REVENUES		
Property taxes	1,229,772	1,242,069
User fees	11,617,763	12,479,063
Connection fees	20,000	20,000
Total revenues	<u>12,867,535</u>	<u>13,741,132</u>
Revenues in excess (less than) expenditures	(899,603)	393,326
FUND BALANCE, BEGINNING (PROJECTED)	<u>10,200,000</u>	<u>9,300,398</u>
FUND BALANCE, ENDING (PROJECTED)	<u><u>\$ 9,300,398</u></u>	<u><u>\$ 9,693,723</u></u>

	YEARS ENDING		
	<u>June 30, 2009</u>	<u>June 30, 2010</u>	<u>June 30, 2011</u>
FUND BALANCE			
RESERVED			
Equipment Replacement	\$ 334,148	\$ 463,286	\$ 573,381
Short-Term Working Capital	6,939,414	6,431,494	6,431,494
Debt Service, subsequent year	490,820	490,680	-
Contingencies	1,000,000	1,000,000	1,000,000
TOTAL RESERVED	<u>8,764,382</u>	<u>8,385,460</u>	<u>8,004,875</u>
UNRESERVED	<u>1,435,618</u>	<u>914,938</u>	<u>1,688,848</u>
TOTAL FUND BALANCE	<u><u>\$ 10,200,000</u></u>	<u><u>\$ 9,300,398</u></u>	<u><u>\$ 9,693,723</u></u>

**SAN RAFAEL SANITATION DISTRICT
2009-10 & 2010-11 BUDGET**

TITLE	DESCRIPTION	ACTUAL 2007-08	BUDGETED 2008-09	EST. FINAL 2008-09	PROPOSED 2009-10	PROPOSED 2010-11	CHANGE IN BUDGET	
							2009-10	2010-11
							DOLLAR PERCENT	DOLLAR PERCENT
MAINTENANCE AND OPERATION	Compensation	2,432,371	2,948,650	2,719,722	3,366,825	3,303,866	418,175	-62,959
	Supplies and Services						14.18%	-1.87%
FIXED ASSETS	Vehicles Replacement	6,316	41,151 ^a	39,658	611,000	6,000	569,849	-605,000
	Office Equipment and Furniture						1384.78%	-99.02%
C.M.S.A.	Maintenance and Operation	2,789,930	2,940,407	2,939,561	3,069,360	3,222,828	128,953	153,468
							4.39%	5.00%
REVENUE BOND SERVICE	Plant Expansion	1,143,037	2,227,500	2,049,136	2,024,838	2,016,617	(202,662)	-8,221
							-9.10%	-0.41%
REVENUE BOND SERVICE	Annual requirement for Bond Indebtedness and Service Charges	498,050	496,745 ^a	496,575	499,310	490,820	2,565	-8,490
							0.52%	-1.70%
SUB-TOTALS		6,869,704	8,654,453	8,244,652	9,571,333	9,040,131	916,894	-531,202
							10.59%	-5.55%
CAPITAL IMPROVEMENTS	Projects	2,425,336	4,804,328	3,094,602	4,195,804	4,307,675	(608,524)	111,871
							-12.67%	+2.67%
TOTALS		9,295,040	13,458,781	11,339,254	13,767,137	13,347,806	308,370	-419,331
							2.29%	-3.05%

^a Excludes budgeted transfers to reserves

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

FUND 74600 - MAINTENANCE AND OPERATION

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments
SUPPLIES & SERVICES								
2021	Uniforms	Uniform rental and cleaning	\$ 10,859	\$ 12,000 ¹	\$ 11,282	\$ 12,000	\$ 12,000	For Sewer Maintenance Division.
2051	Claims and Deductibles	Payments of deductible and claims below deductible	\$ 10,000	\$ 35,000 ¹	\$ 25,000	\$ 35,000	\$ 35,000	\$5,000 deductible for each occurrence.
2059	General Insurance	CSRMA - public liability, property, and auto insurance	\$ 69,406	\$ 78,217	\$ 73,349	\$ 83,635	\$ 89,606	Annual premium cost.
2083	Vehicles	Parts, maintenance, repairs, fuel, and oil	\$ 28,953	\$ 48,000 ¹	\$ 40,906	\$ 48,000	\$ 48,000	For District vehicles.
2106	Odor Control	Bioxide	\$ 39,239	\$ 60,000	\$ 38,223	\$ 45,000	\$ 45,000	Chemical odor control for pump stations.
2122	Rebates/Refunds	User and connection fees	\$ 8,792	\$ 10,000	\$ 3,792	\$ 10,000	\$ 10,000	Refunding of sewer user fees and connection fees.

¹ Amended Budget FY 2008-09, Resolution 09-987

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

FUND 74600 - MAINTENANCE AND OPERATION

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments		
SUPPLIES & SERVICES										
2131	Memberships Subscriptions	Annual membership dues	\$ 7,139	\$ 12,258	¹ \$ 9,590	\$ 12,000	\$ 13,000			
								1. CASA	8,000	8,800
								2. MSA Dues	100	100
								3. Marin Co.Spec.Dist.	220	223
								4. Marin I. J.	150	165
								5. USA	2,500	2,500
								6. Other	1030	1212
Total	\$12,000	\$13,000								
2133	Office/Shop Supplies	District Office and Maintenance Shop	\$ 2,054	\$ 5,000	\$ 2,834	\$ 5,000	\$ 5,000			
2141	Data Processing and Computer Supplies	Maintenance and supplies for existing equipment and new software		\$ 5,000	\$ -	\$ -	\$ -	Will eliminate this account; future supplies will be charged to Office/Shop Supplies.		
2221	Legal Notices	Publication of notices of hearings, ordinances, etc.	\$ 41	\$ 1,500	\$ -	\$ 1,500	\$ 1,500			
2269	Miscellaneous Fees	Miscellaneous services performed by the County for the District	\$ -	\$ 1,135	\$ -	\$ 1,500	\$ 1,500			
								1. Assessment Roll	25	25
								2. Radio Repair Work	1,000	1,000
								3. Situs Index & Dead Parcel Report	50	50
								4. Other	425	425
Total	\$1,500	\$1,500								
2321	Public Outreach	Informational fliers, website	N/A	N/A	N/A	\$ 60,000	\$ 60,000	Develop and maintain website.		

¹ Amended Budget FY 2008-09, Resolution 09-987

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

FUND 74600 - MAINTENANCE AND OPERATION

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments																											
SUPPLIES & SERVICES																																			
2282	Director Fees	Monthly payment for Board of Directors	\$ 3,400	\$ 4,000	\$ 3,600	\$ 4,000	\$ 4,000	\$100 per member per month and for special meetings.																											
2325	Consulting Services	Consulting costs for various required District services	\$ 57,973	\$ 102,000	\$ 36,974	\$ 85,000	\$ 80,500	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"></td> <td style="text-align: right;">2009-10</td> <td style="text-align: right;">2010-11</td> </tr> <tr> <td>1. Audit</td> <td style="text-align: right;">13,000</td> <td style="text-align: right;">13,500</td> </tr> <tr> <td>2. Ken Spray Pre-Audit</td> <td style="text-align: right;">9,500</td> <td style="text-align: right;">9,500</td> </tr> <tr> <td>3. Nute Engineering</td> <td style="text-align: right;">30,000</td> <td style="text-align: right;">30,000</td> </tr> <tr> <td>4. Misc. Engineering</td> <td style="text-align: right;">5,000</td> <td style="text-align: right;">5,000</td> </tr> <tr> <td>5. US Bank</td> <td style="text-align: right;">2,500</td> <td style="text-align: right;">2,500</td> </tr> <tr> <td>6. Andrew Preston</td> <td style="text-align: right;">5,000</td> <td></td> </tr> <tr> <td>7. Locate & TV Sewers</td> <td style="text-align: right;"><u>20,000</u></td> <td style="text-align: right;"><u>20,000</u></td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$85,000</td> <td style="text-align: right;">\$80,500</td> </tr> </table>		2009-10	2010-11	1. Audit	13,000	13,500	2. Ken Spray Pre-Audit	9,500	9,500	3. Nute Engineering	30,000	30,000	4. Misc. Engineering	5,000	5,000	5. US Bank	2,500	2,500	6. Andrew Preston	5,000		7. Locate & TV Sewers	<u>20,000</u>	<u>20,000</u>	Total	\$85,000	\$80,500
	2009-10	2010-11																																	
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7. Locate & TV Sewers	<u>20,000</u>	<u>20,000</u>																																	
Total	\$85,000	\$80,500																																	
	Consulting Director	Contract executive services		\$ 60,000	\$ 49,625	\$ -	\$ -																												
2359	Maintenance and Operations Pump Stations Force Mains Generators	Repairs, supplies, and maintenance	\$ 266,204	\$ 260,000	\$ 249,452	\$ 270,000	\$ 280,000	All maintenance, repairs, and supplies for pump stations and force mains, including rebuilding pumps, motors, electrical panels, controls, comminutors, replacing and/or repairing valves, replace motor control centers, etc.																											
2360	Maintenance and Operations Collection System	Repairs, supplies, and maintenance	\$ 160,269	\$ 230,000	\$ 228,410 ¹	\$ 270,000	\$ 170,000	All maintenance, repairs, and supplies for collection system, including accessory parts and materials for vactor and power rodder.																											
2361	Contractual Costs City of San Rafael	Salaries, benefits, summer help, equipment rental, and capital outlay	\$ 1,553,959	\$ 1,707,140	\$ 1,687,829	\$ 2,077,290	\$ 2,129,060	Reimbursement to City per JPA. Includes City overhead.																											

¹ Amended Budget FY 2008-09, Resolution 09-987

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

FUND 74600 - MAINTENANCE AND OPERATION

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments
SUPPLIES & SERVICES								
2363	Standby Services	Emergency service by Roto-Rooter after hours and on weekends and holidays	\$ 45,206	\$ 40,000	\$ 25,956	\$ 40,000	\$ 40,000	Cost to respond to any sewer related problem involving District facilities and preventive maintenance.
2365	Safety Equipment and Supplies	Equipment and supplies for on-the-job safety	\$ 4,672	\$ 14,000 ¹	\$ 12,172	\$ 12,000	\$ 12,000	New gas detectors, employee safety gear, safety signing, first aid supplies and confined space training equipment for compliance with OSHA requirements, including servicing fire extinguishers.
2388	Staff Training, Education, and Memberships	Registration, tuition, manuals, texts, etc. for District personnel	\$ 3,504	\$ 5,000 ¹	\$ 4,404	\$ 20,000	\$ 6,000	Training and certification courses & seminars on confined space, SSMP, management, etc. Membership to professional organizations (FY 09-10: \$14,000 earmarked for Manager training which has not been decided.)
2389	Miscellaneous Expenses	Petty cash fund		\$ 1,100 ¹	\$ 943	\$ 1,100	\$ 1,100	
2477	Conferences	Travel, lodging, and related expenses for Board and staff	\$ -	\$ 4,000	\$ 1,714	\$ 5,000	\$ 5,000	CASA quarterly meetings, CMSA managers' meetings, jurisdictional meetings, etc.

¹ Amended Budget FY 2008-09, Resolution 09-987

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

FUND 74600 - MAINTENANCE AND OPERATION

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments																		
SUPPLIES & SERVICES																										
2534	Telephone Service	District office, District fax, pump stations, cell phones, pagers, lease line to City Hall for IS, and dialers for pump stations	\$ 7,723	\$ 12,500	\$ 8,925	\$ 12,500	\$ 12,500																			
2535	Power	For all pump stations	\$ 112,850	\$ 155,000	\$ 121,841	\$ 155,000	\$ 155,000	Pacific Gas & Electric costs.																		
2536	Water	Water usage		\$ 7,000	\$ 3,833	\$ 7,000	\$ 7,000	Marin Municipal Water District costs.																		
2713	Legal Services	Legal services performed by the County Counsel and outside counsel for the District.	\$ 6,338	\$ 15,000	¹ \$ 19,322	\$ 30,000	\$ 15,000																			
2717	Accounting Services	Accounting services performed by the County Auditor-Controller's Office and Maher Accountancy for the District	\$ 33,790	\$ 63,800	¹ \$ 59,746	\$ 64,300	\$ 66,100	<table style="width: 100%; border-collapse: collapse;"> <tr> <td></td> <td style="text-align: right;">2009-10</td> <td style="text-align: right;">2010-11</td> </tr> <tr> <td>1. Maher Accountancy</td> <td style="text-align: right;">40,600</td> <td style="text-align: right;">42,000</td> </tr> <tr> <td>2. Property Tax Admin.</td> <td style="text-align: right;">13,700</td> <td style="text-align: right;">14,100</td> </tr> <tr> <td>3. Sewer User Charges</td> <td style="text-align: right;">-</td> <td style="text-align: right;">-</td> </tr> <tr> <td>4. Other Misc. Projects</td> <td style="text-align: right;">10,000</td> <td style="text-align: right;">10,000</td> </tr> <tr> <td style="text-align: right;">Total</td> <td style="text-align: right;">64,300</td> <td style="text-align: right;">66,100</td> </tr> </table>		2009-10	2010-11	1. Maher Accountancy	40,600	42,000	2. Property Tax Admin.	13,700	14,100	3. Sewer User Charges	-	-	4. Other Misc. Projects	10,000	10,000	Total	64,300	66,100
	2009-10	2010-11																								
1. Maher Accountancy	40,600	42,000																								
2. Property Tax Admin.	13,700	14,100																								
3. Sewer User Charges	-	-																								
4. Other Misc. Projects	10,000	10,000																								
Total	64,300	66,100																								
TOTAL SUPPLIES & SERVICES			\$ 2,432,371	\$ 2,948,650	\$ 2,719,722	\$ 3,366,825	\$ 3,303,866																			

¹ Amended Budget FY 2008-09, Resolution 09-987

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

FUND 74600 - FIXED ASSETS

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments
FIXED ASSETS								
4985	Office Furniture and Equipment	For new purchases and replacement	\$ 6,316	\$ 14,000 ¹	\$ 12,508	\$ 6,000	\$ 6,000	
4830	Vehicle & equipment acquisition	Purchase vehicle		\$ 27,151 ¹	\$ 27,150	\$ 605,000	\$ -	
								1. Rodder Truck 180,000 2. Vactor Truck 360,000 3. Mobile Pump 65,000 Total \$605,000
TOTAL FIXED ASSETS			\$ 6,316	\$ 41,151	\$ 39,658	\$ 611,000	\$ 6,000	2009-10 2010-11
								\$0

¹ Amended Budget FY 2008-09, Resolution 09-987

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

FUND 74601 - CAPITAL IMPROVEMENTS

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments
CAPITAL IMPROVEMENTS								
4045	Manhole Raising	Funds for raising manholes to grade	\$ 18,250	\$ 50,000	\$ 40,349	\$ 50,000	\$ 50,000	Payment to City of San Rafael for raising manholes to grade upon completion of City street resurfacing project.
4124	Riviera Pump Station Improvements	Convert pump station to submersible type pump station	\$ 59,842	\$ -		\$ -	\$ -	
4125	Belvedere St., Tiburon St., and Medway Rd. Sewer Improvement Project	Replacement of 3,850 LF of corrugated metal sewer pipe on Belvedere St., Tiburon St., & Medway Rd.	\$ 51,840	\$ 101	\$ 101	\$ -	\$ -	

¹ Amended Budget FY 2008-09, Resolution 09-987

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

FUND 74601 - CAPITAL IMPROVEMENTS

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments
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CAPITAL IMPROVEMENTS

4130	Pt. San Pedro Road Between Embarcadero and Sea Way	Replacement of 6,000 LF of corrugated metal sewer pipe on Pt. San Pedro Rd. between Embarcadero & Sea Way		\$ 560,000	\$ 77,605	\$ 2,855,000	\$ 230,675	
								Requested funds: Engineering 135,675 Construction 2,451,000 200,000 Construction Mgmt. 68,000 17,000 Contingencies 200,325 13,675 <u>Total 2,855,000 230,675</u>
4131	Fourth St., Miracle Mile to D St. Sewer Improvement Project	Replacement of 3,600 LF of sewer pipe on Fourth St.	\$ 1,543,875	\$ 1,450 ¹	\$ 1,448	\$ -	\$ -	
4132	West Railroad Pump	Remove underground install new aboveground storage tank	\$ 142,500	\$ 300 ¹	\$ 265	\$ -	\$ -	

¹ Amended Budget FY 2008-09, Resolution 09-987

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

FUND 74601 - CAPITAL IMPROVEMENTS

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments
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CAPITAL IMPROVEMENTS

4133	Loch Lomond Pump Station Improvements	Upgrade pump station	\$ 136,066	\$ 2,024,477 ¹	\$ 1,766,578	\$ 150,000	\$ -	<table border="0"> <tr> <td>2007-08</td> <td>2008-09</td> <td>Cumm.</td> </tr> <tr> <td>Budgets</td> <td>200,000</td> <td>2,224,477</td> </tr> <tr> <td>Expended</td> <td>136,056</td> <td>1,902,634</td> </tr> <tr> <td>Budget in excess of expenditures</td> <td></td> <td>\$321,843</td> </tr> <tr> <td>Budget reduction</td> <td></td> <td>-\$171,843</td> </tr> <tr> <td>Budget carryover to 2009-10</td> <td></td> <td>\$150,000</td> </tr> </table>	2007-08	2008-09	Cumm.	Budgets	200,000	2,224,477	Expended	136,056	1,902,634	Budget in excess of expenditures		\$321,843	Budget reduction		-\$171,843	Budget carryover to 2009-10		\$150,000
2007-08	2008-09	Cumm.																								
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Expended	136,056	1,902,634																								
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4134	Fifth Avenue, Eye to J Streets, Sewer Improvement Project	Replace existing sewer pipe, including pipe over storm drain culvert	\$ -	\$ 550,000		\$ 390,000	\$ 215,000	<table border="0"> <tr> <td>2009-10</td> <td>2010-11</td> </tr> <tr> <td colspan="2">Requested funds:</td> </tr> <tr> <td>Engineering</td> <td>70,000</td> </tr> <tr> <td>Construction</td> <td>280,000</td> </tr> <tr> <td>Construction Mgmt</td> <td>10,000</td> </tr> <tr> <td>Contingencies</td> <td>30,000</td> </tr> <tr> <td>Total</td> <td>390,000</td> </tr> </table>	2009-10	2010-11	Requested funds:		Engineering	70,000	Construction	280,000	Construction Mgmt	10,000	Contingencies	30,000	Total	390,000				
2009-10	2010-11																									
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Total	390,000																									
4135	Canal CMP Replacement	Replace corrugated metal pipes in the Canal area	\$ -	\$ 1,100,000 ¹	\$ 992,196	\$ 7,804	\$ -	<table border="0"> <tr> <td>2007-08</td> <td>2008-09</td> <td>Cumm.</td> </tr> <tr> <td>Budgets</td> <td>1,100,000</td> <td>1,100,000</td> </tr> <tr> <td>Expended</td> <td>992,196</td> <td>992,196</td> </tr> <tr> <td>Budget in excess of expenditures</td> <td></td> <td>107,804</td> </tr> <tr> <td>Budget reduction</td> <td></td> <td>(100,000)</td> </tr> <tr> <td>Budget carryover to 2009-10</td> <td></td> <td>7,804</td> </tr> </table>	2007-08	2008-09	Cumm.	Budgets	1,100,000	1,100,000	Expended	992,196	992,196	Budget in excess of expenditures		107,804	Budget reduction		(100,000)	Budget carryover to 2009-10		7,804
2007-08	2008-09	Cumm.																								
Budgets	1,100,000	1,100,000																								
Expended	992,196	992,196																								
Budget in excess of expenditures		107,804																								
Budget reduction		(100,000)																								
Budget carryover to 2009-10		7,804																								
4136	Magnolia and Acacia, Dominican	Replace approx. 2,800 LF of sewer pipe and increase capacity	\$ -	\$ -	\$ -	\$ 120,000	\$ 1,130,000	<table border="0"> <tr> <td>2009-10</td> <td>2010-11</td> </tr> <tr> <td colspan="2">Requested funds:</td> </tr> <tr> <td>Engineering</td> <td>100,000</td> </tr> <tr> <td>Construction</td> <td></td> </tr> <tr> <td>Construction Mgmt.</td> <td>35,000</td> </tr> <tr> <td>Contingencies</td> <td>20,000</td> </tr> <tr> <td>Total</td> <td>120,000</td> </tr> </table>	2009-10	2010-11	Requested funds:		Engineering	100,000	Construction		Construction Mgmt.	35,000	Contingencies	20,000	Total	120,000				
2009-10	2010-11																									
Requested funds:																										
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Total	120,000																									

¹ Amended Budget FY 2008-09, Resolution 09-987

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments												
CAPITAL IMPROVEMENTS																				
4137	Peacock No. 2 Pump Station Improvements	Upgrade pump station	\$ -	\$ -	\$ -	\$ -	\$ 800,000	<table border="0"> <tr> <td>Requested funds:</td> <td></td> </tr> <tr> <td>Engineering</td> <td align="right">150,000</td> </tr> <tr> <td>Construction</td> <td align="right">605,000</td> </tr> <tr> <td>Construction Mgmt.</td> <td align="right">30,000</td> </tr> <tr> <td>Contingencies</td> <td align="right">15,000</td> </tr> <tr> <td>Total</td> <td align="right"><u><u>800,000</u></u></td> </tr> </table>	Requested funds:		Engineering	150,000	Construction	605,000	Construction Mgmt.	30,000	Contingencies	15,000	Total	<u><u>800,000</u></u>
Requested funds:																				
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Contingencies	15,000																			
Total	<u><u>800,000</u></u>																			
4138	Warner Court, Woodland Place	Replace approx. 1,500 LF of sewer pipe and increase capacity	\$ -	\$ -	\$ -		\$ 100,000	<table border="0"> <tr> <td>Requested funds:</td> <td></td> </tr> <tr> <td>Engineering</td> <td align="right">90,000</td> </tr> <tr> <td>Construction</td> <td></td> </tr> <tr> <td>Construction Mgmt.</td> <td></td> </tr> <tr> <td>Contingencies</td> <td align="right">10,000</td> </tr> <tr> <td>Total</td> <td align="right"><u><u>0 100,000</u></u></td> </tr> </table>	Requested funds:		Engineering	90,000	Construction		Construction Mgmt.		Contingencies	10,000	Total	<u><u>0 100,000</u></u>
Requested funds:																				
Engineering	90,000																			
Construction																				
Construction Mgmt.																				
Contingencies	10,000																			
Total	<u><u>0 100,000</u></u>																			
4139	Irwin St. - Lynn Ct. to Woodland	Replace and relocate approximately 950 LF of sewer pipe	\$ -	\$ -	\$ -	\$ -	\$ 539,000	<table border="0"> <tr> <td>Requested funds:</td> <td></td> </tr> <tr> <td>Engineering</td> <td align="right">50,000</td> </tr> <tr> <td>Construction</td> <td align="right">450,000</td> </tr> <tr> <td>Construction Mgmt.</td> <td align="right">15,000</td> </tr> <tr> <td>Contingencies</td> <td align="right">24,000</td> </tr> <tr> <td>Total</td> <td align="right"><u><u>0 539,000</u></u></td> </tr> </table>	Requested funds:		Engineering	50,000	Construction	450,000	Construction Mgmt.	15,000	Contingencies	24,000	Total	<u><u>0 539,000</u></u>
Requested funds:																				
Engineering	50,000																			
Construction	450,000																			
Construction Mgmt.	15,000																			
Contingencies	24,000																			
Total	<u><u>0 539,000</u></u>																			
4140	Alpine Street, Sun Valley	Replace and relocate approximately 900 LF of sewer pipe	\$ -	\$ -	\$ -	\$ -	\$ 506,000	<table border="0"> <tr> <td>Requested funds:</td> <td></td> </tr> <tr> <td>Engineering</td> <td align="right">45,000</td> </tr> <tr> <td>Construction</td> <td align="right">425,000</td> </tr> <tr> <td>Construction Mgmt.</td> <td align="right">12,000</td> </tr> <tr> <td>Contingencies</td> <td align="right">24,000</td> </tr> <tr> <td>Total</td> <td align="right"><u><u>0 506,000</u></u></td> </tr> </table>	Requested funds:		Engineering	45,000	Construction	425,000	Construction Mgmt.	12,000	Contingencies	24,000	Total	<u><u>0 506,000</u></u>
Requested funds:																				
Engineering	45,000																			
Construction	425,000																			
Construction Mgmt.	12,000																			
Contingencies	24,000																			
Total	<u><u>0 506,000</u></u>																			

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments
CAPITAL IMPROVEMENTS								
4141	SCADA System Upgrade	SCADA system upgrade for 12 major pump stations	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000	
4142	Stand Pipe at Pump Stations	Install stand pipes at valve pits	\$ -	\$ -	\$ -	\$ 100,000	\$ 200,000	Install at locations that do not have stand pipes.
4188	Facilities Mapping Services	Continuation of Facilities Mapping Program and development of data base tracking system	\$ 20,000	\$ 80,000	\$ 68,014 ¹	\$ 40,000	\$ 40,000	Mapping interface, data base structure, activity tracking, locating structures.
4196	Rehabilitation of Gravity Sewer System	Upgrading, on an annual basis, of portions of gravity sewer system	\$ 88,831	\$ 100,000	\$ 69,498	\$ 105,000	\$ 110,000	See attached list of prioritized projects to be completed as need and funding permit.
4200	Miscellaneous Projects	Emergency repairs	\$ 328,298	\$ 95,000	\$ 4,731	\$ 100,000	\$ 105,000	
4300	FOG Program	Fats, Oils, and Grease Program	\$ 35,834	\$ 43,000	\$ 29,623	\$ 33,000	\$ 37,000	Administered by CMSA.
4301	Sewer System Condition/Capacity Assessment	Develop sewer facilities data and analyze sewer system capacity	\$ -	\$ 200,000	\$ 44,194	\$ 200,000	\$ 200,000	In compliance with the SSMP, includes CCTV Program.
TOTAL CAPITAL IMPROVEMENTS			\$ 2,425,336	\$ 4,804,328	\$ 3,094,602	\$ 4,195,804	\$ 4,307,675	

¹ Amended Budget FY 2008-09, Resolution 09-987

**SAN RAFAEL SANITATION DISTRICT
2009-10 2010-11 BUDGET**

FUND 74604 - CENTRAL MARIN SANITATION AGENCY

Acct. Code	Acct. Title	Description	Actual 2007-08	Budgeted 2008-09	Est. Final 2008-09	Requested 2009-10	Requested 2010-11	Comments
CMSA								
4112	SRSD Share of Operation	Per Agency budget	\$ 2,789,930	\$ 2,940,407	\$ 2,939,561	\$ 3,069,360	\$ 3,222,828	2010-11: 19,575 EDU's @ \$164.64/EDU 2009-10: 19,575 EDU's @ \$156.80/EDU 2008-09: 19,685 EDU's @ \$149.33/EDU 2007-08: 19,617 EDU's @ \$142.22/EDU
4113	SRSD Share of Plant Expansion	District's proportionate share of CMSA bond payments based on the total EDU count for all JPA members per Agency budget	\$ 1,143,037	\$ 2,227,500	\$ 2,049,136	\$ 2,024,838	\$ 2,016,617	2010-11: 19,575 EDU's @ \$103.44/EDU 2009-10: 19,575 EDU's @ \$103.02/EDU 2008-09: 19,685 EDU's @ \$103.85/EDU 2007-08: 19,617 EDU's @ \$71.63/EDU 2006-07: 19,382 EDU's @ \$33.15/EDU
TOTAL CENTRAL MARIN SANITATION AGENCY			\$ 3,932,967	\$ 5,167,907	\$ 4,988,697	\$ 5,094,198	\$ 5,239,445	

CITY OF SAN RAFAEL
PUBLIC WORKS DEPARTMENT
09-10 & 10-11

YEAR 1 YEAR 2
227-44-49003 227-44-49003

<u>OBJECT</u>	<u>DESCRIPTION</u>	<u>Sanitation District</u>	<u>Sanitation District</u>
8111	CLASSIFIED PERSONNEL	1,068,770	1,083,790
8112	TEMPORARY HELP	116,300	116,300
8113	OVERTIME PAY	58,530	58,530
8116	INSURANCE PAY-BACK	13,230	13,230
8117	AUTOMOBILE ALLOWANCE	4,200	4,200
	TOTAL SALARIES & WAGES	1,261,030	1,276,050
8321	GROUP LIFE/HEALTH INSURANCE	126,030	126,800
8323	P.A.R.S	4,360	4,360
8324	MEDICARE TAX	18,050	17,420
8325	WORKERS COMPENSATION	73,790	75,260
8326	RETIREMENT	291,660	313,490
8327	UNIFORM ALLOWANCE	2,200	2,200
8328	DENTAL INSURANCE	18,010	18,010
8331	LEAVE PAYOUT	45,540	54,150
	TOTAL FRINGE BENEFITS	579,640	611,690
	TOTAL PERSONNEL SERVICES	1,840,670	1,887,740
9226	MAINTENANCE; JANITORIAL SERVICE	2,340	2,340
9240	RENTAL: CITY EQUIPMENT	0	0
9243	DOCUMENT & MAIL	1,540	1,540
9292	INTERNAL SERVICE-LIABILITY INSURANCE	15,220	15,220
9293	INTERNAL SERVICE-PC CHARGES	3,740	3,740
9296	INTERNAL SERVICE-RADIO CHARGES	9,080	9,080
9431	INTERNAL SERVICE-TELEPHONES	8,070	8,070
	TOTAL SERVICES	39,990	39,990
9433	UTILITIES - GAS	1,170	1,170
9434	UTILITIES - ELECTRICITY	5,600	5,600
	TOTAL UTILITIES	6,770	6,770
9551	EQUIPMENT LEASE	260	260
	TOTAL EQUIPMENT LEASE	260	260
9999	ADMINISTRATION FEE	189,600	194,300
	TOTAL ADMINISTRATION FEE	189,600	194,300
	TOTAL NON-PERSONNEL SERVICES	236,620	241,320
	SUB TOTAL ALL COSTS	2,077,290	2,129,060
	GRAND TOTAL	2,077,290	2,129,060

TABLE B-1 SAN RAFAEL SANITATION DISTRICT
REVISED CAPITAL IMPROVEMENT PROGRAM
ESCALATING ANNUAL BUDGET OF \$1,150,000 BY 7% ANNUALLY STARTING IN 2003-4 - REVISED 5/26/10

Original Priority	Date Moved	Priority	Designation	Project	Est. Cost	Fiscal Year													
						2000-1	2001-2	2002-3	2003-4	2004-5	2005-6	2006-7	2007-8	2008-9	2009-10	2010-11	2011-12	2012-13	2013-14
CAPITAL IMPROVEMENT PROJECTS																			
1	--	1	T-1	Sea Way Pump Station	\$306,688	\$125,328	\$181,360												
2	--	2	S-1	East Francisco Blvd sewer to Louise	\$41,326	\$41,326													
3	--	3	S-2	Simms Street sewer	\$585,241	\$472,978	\$112,263												
4	--	4	Misc	Mt View Avenue	\$89,950	\$67,583	\$22,367												
5	--	5	Misc	3rd Street Pump Station	\$36,115	\$36,115													
6	--	6	T-2	Glenwood Force Main	\$722,000		\$215,680	\$506,320											
7	--	7	T-3	Simms Street Pump Station	\$719,000		\$160,000	\$559,000											
9	5/03	8	T-4	Force Main through Canal area***	\$1,350,000			\$105,281	\$2,392,533	\$47,274									
8	5/03	9	S-3	Kerner Blvd, Belvedere to Canal***	\$840,000														
10	--	10	T-6	Riviera Pump Station **	\$1,200,000			\$2,031	\$48,789	\$474,449	\$681,647	\$59,842							
11	--	11A	S-6	Belvedere Street sewer***	\$670,000					\$65,311	\$1,978,891	\$51,840	\$101						
18	6/05	11B	S-7	Tiburon Street sewer***	\$310,000														
New	6/05	11C	S-10	Medway Road***	\$450,000														
New	6/05	11D	S-19	#608 C Street at First Street***	\$104,000					\$246,577	\$19,869								
New	6/05	11E	S-20	B Street to Mission to Laurel***	\$165,000														
			S-22	Fourth St, D St to Miracle Mile	\$2,240,000						\$120,000	\$1,543,875	\$1,448						
			T-12	W. Railroad Pump Station	\$108,000						\$8,000	\$142,500	\$265						
12	6/05	13	T-5	Loch Lomond Pump Station *	\$2,224,487							\$136,066	\$1,810,791	\$200,000					
		18	S-9	Replace CMP sewers in Canal Area	\$1,100,000								\$952,532	\$47,468					
13	6/05	12A	S-5	Pt. San Pedro Road sewer (east)***	\$1,300,000								\$74,325	\$2,855,000	\$230,675				
16	6/05	12B	S-4	Pt. San Pedro Road sewer (west)***	\$1,860,000														
New	6/05	12C	S-11	Fifth Ave, Eye to J Streets *	\$605,000									\$390,000	\$215,000				
New	6/05	14	S-12	Magnolia and Acacia, Dominican	\$1,250,000									\$120,000	\$1,130,000				
14	6/05	15	T-7	Peacock No. 2 Pump Station	\$1,650,000									\$800,000	\$850,000				
15	6/05	16	S-8	Warner Court, Woodland Place	\$970,000									\$100,000	\$700,000	\$170,000			
17	--	17	T-8	Glenwood Pump Station	\$1,815,000										\$200,000	\$1,615,000			
20	6/05	19	T-9	Third Street Pump Station	\$561,000										\$150,000	\$411,000			
21	6/05	20	T-10	South Francisco Pump Station	\$506,000											\$74,000	\$432,000		
22	6/05	21	T-11	Cayes Main Pump Station	\$1,628,000												\$1,000,000	\$628,000	
COLLECTION SYSTEM IMPROVEMENT PROJECTS																			
			S-13	Irwin St. - Lynn Court to Woodland	\$539,000										\$539,000				
			S-14	Alpine Street, Sun Valley	\$506,000										\$506,000				
			S-15	#96 Bret Harte Easement	\$198,000											\$198,000			
			S-17	#22 El Cerrito to Stewart	\$176,000											\$176,000			
			S-18	#34 Valley View, Fairhills	\$132,000											\$132,000			
			S-21	Lincoln North to Prospect	\$176,000											\$176,000			
23	6/05		Misc	Miscellaneous Projects	\$1,320,000			\$16,177	\$64,165	\$54,918	\$169,999	\$328,298	\$4,731	\$100,000	\$105,000	\$110,000	\$115,000	\$120,000	
			Misc	Rehabilitation of Gravity Sewer								\$88,831	\$72,265	\$105,000	\$110,000	\$115,000	\$120,000	\$125,000	
				System Condition/Capacity Assessment	\$1,000,000								\$46,570	\$200,000	\$200,000	\$200,000	\$353,430		
PUMP STATION IMPROVEMENT PROJECTS																			
				SCADA System Upgrade	\$90,000										\$45,000	\$45,000			
				Stand Pipe at Pump Stations	\$300,000										\$100,000	\$200,000			
				TOTAL CAPITAL EXPENDITURES	\$29,453,807	\$743,330	\$691,670	\$1,065,320	\$123,489	\$2,505,487	\$888,529	\$2,978,406	\$2,351,252	\$2,963,028	\$4,162,468	\$4,180,675	\$3,081,000	\$4,216,430	\$873,000
REVENUES																			
				Capital Program (increase 7% per year)				\$1,231,000	\$1,317,170	\$1,409,372	\$1,508,028	\$1,613,590	\$1,726,541	\$1,847,399	\$1,976,717	\$2,115,087	\$2,263,143	\$2,421,563	
				80 Year Life Cycle Sewer Replacement Funds							\$528,822	\$1,038,058	\$1,547,294	\$2,056,530	\$2,565,766	\$2,565,766	\$2,565,766	\$2,565,766	
				Available Bond Payments												\$450,000	\$450,000		
				Carry-Over from Previous Years				\$1,107,511	(\$80,806)	\$440,037	(\$331,520)	(\$31,124)	\$279,683	\$21,144	\$382,952	\$2,432,805	\$3,495,284		
				TOTAL REVENUES				\$1,231,000	\$2,424,681	\$1,328,566	\$2,476,887	\$2,320,128	\$3,242,711	\$4,183,612	\$4,563,627	\$5,063,805	\$7,711,714	\$8,932,613	
CONTINGENCY FUND																			
								\$1,107,511	(\$80,806)	\$440,037	(\$501,519)	(\$31,124)	\$279,683	\$21,144	\$382,952	\$1,982,805	\$3,495,284	\$8,059,613	

* Possible developer contribution

** Increased budget based on bid

***Combined Project - Kerner Blvd. Force Main&Sewer Rehabilitation proj. Castro Ave. to Canal St. (T-4 & S-3)
 Belvedere St., Tiburon St., and Medway Rd. Sewer Improvement Project (S-6 & S-7 & S-10)
 B St. and C St. Sewer Replacement Project (S19 & S20)
 Pt. San Pedro Rd Sewer (S-4 & S-5)

Completed jobs

Moved up in Priority

Moved down in priority

Added Project

7/01/09

LIST OF REHABILITATION PROJECTS
MAJOR PROJECTS

Priority	Description
1.	Replace 650 ft. of sewer main on G St. from new manhole (130 ft. north of Fourth St.) to new manhole on Forbes (60 ft. north of Mission).
2.	Upper Fremont, sewer main needs to be changed from 4-inch to 6-inch, 600 linear feet needed.
3.	Irwin Street in sidewalk from Lynn Court to Woodland, move to street, heavy roots, flat (935 ft.).
4.	Bret Harte easement upper sag in main approximately 200 feet from M/H behind 180 Bret Harte Road also sag in 100 block of Bret Harte Road due to slides of 1982 storm drainage washing out.
5.	Alpine Street line in front yards, moved to street, heavy roots (815 ft.).
6.	96 Bret Harte easement, repair easement from washout (50 ft.).
7.	Replace sewer main at 22 El Cerrito to Stewart 280 ft., bad line.
8.	Replace sewer easement at 34 Valley View, up the hill 375 ft. of 6-inch pipe.
9.	Lincoln at Grand Avenue needs 200 feet of main replaced to stop overflow. A few repairs done, okay for now.
10.	Alexander and Santa Margarita behind Stop and Go, relocate main and install new M/H.
11.	Replace 6 inch VCP in easement at 39 Edgewood due to numerous holes, cracked pipe, bad joints, and erosion approximately 300 feet.
12.	Lower Courtright at side approximately 80 feet needs to be 6 inch VCP with M/H at 229 Courtright.
13.	From La Crescenta to Marina, sag approximately 300 feet 6 inch VCP.

7/01/09

LIST OF REHABILITATION PROJECTS
MAJOR PROJECTS

Priority	Description
14.	Embarcadero to Mooring replace or slip line 12 inch CMP line, bad because tar coating coming off and holes in pipe. (Possibly included in Pt. San Pedro Road CIP project.)
15.	On Ross Valley down from Hillside approximately 90 feet needs to be replaced with 6 inch VCP due to tree damage.
16.	Elmwood to Vistawood sags 300 feet.
17.	From Redding to Irwin, easement sags 1200 feet.

7/01/09

LIST OF REHABILITATION PROJECTS
MANHOLE REQUIRED

Priority	Description
1.	33 Maywood.
2.	232 Miramar Avenue.
3.	Belle Avenue No. 833 behind the school.
4.	San Pedro easement in bay, 6 each.
5.	New M/H at 57 Hillcrest and Maple, blind tie.
6.	M/H needed on Third St. and Parking Garage to service 4 inch City line (blind tie).
7.	M/H needed on Third St. below A Street because of sag on Third.
8.	Need new M/H at 1559 Lincoln to maintain 4 inch line.
9.	Need new M/H in front of 706 Belle, run is over 600 feet.
10.	Need M/H in Parking Lot at 1130 Mission to service easement.
11.	171 Tamal Vista needs new M/H long run, bad spot.
12.	Need new M/H at Alexander and Santa Margarita. Replace R/H.
13.	Need new M/H at 124 Center, long run.
14.	Need new M/H at 217 Forbes, long run.
15.	Need new M/H at 21 Pepper Way.
16.	Treanor at C Street.

7/01/09

LIST OF REHABILITATION PROJECTS
MANHOLE REPAIR

Raise M/H Castings to Grade Repave

Priority	Description
1.	Third and D Streets
2.	28 Williams

Remove Cement Collar and Replace with Asphalt

Priority	Description	Priority	Description
1.	Lincoln and Hamilton	11.	Second and E Street
2.	1711 Lincoln	12.	D Street and Frances
3.	Lincoln and Brookdale	13.	D Street and Antonette
4.	Three (3) M/H's Lindaro and Third	14.	Woodland and Irwin
5.	Fifth and J Street	15.	Lincoln and Irwin
6.	Fifth and Thomas	16.	Mission and Union
7.	Fifth and I Street	17.	Union and Belle
8.	Fifth and H Street	18.	Ross and Marin
9.	Fourth and F Street	19.	Clorinda and Reservoir
10.	1531 Fourth Street		

7/01/09

LIST OF REHABILITATION PROJECTS
RODHOLES REQUIRED

Priority	Description
1.	24 Longwood - find end of line R/H.
2.	100 DuBois - install two (2) R/H's.
3.	218 Center (behind) - find end and R/H 240' 34" deep.
4.	600 block of Fourth Street.
5.	Fifth and G to E Street - 275' find lamp hole.
6.	Knoll Road - look for R/H.
7.	Long Wood #24 - raise rod hole, find end of line.
8.	Martens Boulevard - 0 / 100 H's (check address) R/H.
9.	Mission between Grand and Irwin need R/H.
10.	Reservoir and Miramar - M/H 2 - 6" sewer line going Reservoir.
11.	Third and Shaver - R/H.
12.	Tilden #20 - need end of line.

7/01/09

LIST OF REHABILITATION PROJECTS
MISCELLANEOUS REPAIR ITEMS

Priority	Description
1.	226 Center, remove 13 feet of 4 inch VCP, replace.
2.	105 Oakmont, check home owners tie into main.
3.	Repair bend in 6 inch line 55 feet up D Street from Fourth Street.
4.	109 Oakmont easement spot repair.
5.	6 Aqua Vista spot repair.

SAN RAFAEL SANITATION DISTRICT EQUIPMENT REPLACEMENT RESERVE

Acq Yr (Beg)	Equipment Description	Cost of Acq	Equip I.D. #	Year to be Replaced	Est. Replace Cost	Accum. 2009	Annual Reserve Transfers					
							2010	2011	2012	2013	2014	Thereafter
2001	Chevy 3/4-ton pickup	27,778	8155	2011	37,331	29,865	3,733	3,733	-	-	-	-
2000	Chevy 1-ton pickup	21,691	8174	2010	29,151	26,236	2,915	-	-	-	-	(0)
2000	Int'l. truck w/rodde	97,099	8184	2010	130,493	117,444	13,049	-	-	-	-	(0)
2000	Dodge 1/2-ton pickup	22,908	8180	2010	30,786	27,707	3,079	-	-	-	-	0
1999	Stamford Generator	51,000	8185	2014	79,456	52,971	5,297	5,297	5,297	5,297	5,297	0
1996	Kohler Generator	21,177	8156	2011	32,993	28,593	2,200	2,200	-	-	-	0
2006	Chevy 3/4-ton pickup	26,380	8154	2016	35,453	10,636	3,545	3,545	3,545	3,545	3,545	7,092
2006	Chevy 1 1/2 -ton pickup	91,889	8149	2016	123,491	37,047	12,349	12,349	12,349	12,349	12,349	24,699
2005	Vactor Truck	118,400	3	2015	159,120							
2008	Toyota Prius	27,150	8190	2018	36,487	3,649	3,649	3,649	3,649	3,649	3,649	14,593
2009	Rodder Truck	180,000		2019	241,905	-	24,190	24,190	24,190	24,190	24,190	120,955
2009	Vactor Truck	360,000		2019	483,810	-	48,381	48,381	48,381	48,381	48,381	241,905
2009	Mobile Pump	65,000		2024	101,268	-	6,751	6,751	6,751	6,751	6,751	67,513
Total annual reserve transfer		1,110,472			1,521,744		129,138	110,095	104,162	104,162	104,162	476,757
Reserve balance planned of year ended June 30						334,148	463,286	573,381	677,543	781,705	885,867	1,362,624

ASSUMPTION:

Annual inflation rate 3%

SAN RAFAEL SANITATION DISTRICT SHORT-TERM WORKING CAPITAL RESERVE

	2009-10			2010-11		
	Annual	Planned for Jul - Dec		Annual	Planned for Jul - Dec	
		% of Total	Amount		% of Total	Amount
Budgeted Expenditures						
Supplies and services	\$ 3,366,825	50%	\$ 1,683,413	\$ 3,303,866	50%	\$ 1,651,933
Fixed assets	611,000	100%	611,000	6,000	100%	6,000
Capital Improvements	4,195,804	50%	2,097,902	4,307,675	50%	2,153,838
CMSA	5,094,198	50%	2,547,099	5,239,445	50%	2,619,723
Total reserve for subsequent year expenditures to be made before December apportionment						
As of June 30, 2009			\$ 6,939,414			
As of June 30, 2010						\$ 6,431,494