

In the Council Chambers of the City of San Rafael, Monday, February 3, 2020



Regular Meeting

San Rafael City Council

Minutes

Present: Mayor Phillips
Councilmember Colin
Councilmember Gamblin
Councilmember McCullough

Absent: Councilmember Bushey

Also Present: City Manager Jim Schutz
Assistant City Attorney Lisa Goldfien
City Clerk Lindsay Lara

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Mayor Phillips called the meeting to order at 7:02 p.m.

OPEN SESSION -THIRD FLOOR CONFERENCE ROOM, CITY HALL

1. None.

CLOSED SESSION - THIRD FLOOR CONFERENCE ROOM, CITY HALL

2. Closed Session: - None.

OPEN TIME FOR PUBLIC EXPRESSION – 7:00 PM

Salamah Locks, Marin Commission on Aging, announced a meeting to be held Thursday, February 6, at Margaret Todd Senior Center at 10 a.m. to discuss falling strategies, preventing falls, reduced injuries and safe landing.

CITY MANAGER’S REPORT:

3. City Manager’s Report:

City Manager Jim Schutz provided updates on:

- housing policies
- essential facilities projects and a call for artists on the Public Safety Center
- Census 2020 jobs workshop to be held on Saturday, February 8, at Pickleweed Library from 1 - 4:00 p.m.

Assistant City Manager Cristine Alilovich updated the City Council on Wildfire Community Workshops

SPECIAL PRESENTATIONS

4. Special Presentations:

- a. **San Rafael Age-Friendly Task Force Update**
Sparkie Spaeth and Diana Lopez gave a presentation about San Rafael Age Friendly Task Force

San Rafael Age Friendly responded to questions from the City Council, and Councilmembers provided comments

Mayor Phillips invited public comment; however, there was none

- b. **Presentation by Cedars, a Local Non-Profit Supporting Individuals with Intellectual and Developmental Disabilities, on Opportunities to Collaborate with the City of San Rafael**

Chuck Greene, Executive Director, provided comments and invited the City Council to watch a video

Councilmembers provided comments

Mayor Phillips invited public comment; however, there was none

CONSENT CALENDAR:

5. Consent Calendar Items:

The Mayor invited public comment on the Consent Calendar; however there were none

Councilmember Colin moved and Councilmember Gamblin seconded to approve Consent Calendar Items:

- a. **Approval of Minutes**
Approve Minutes of City Council / Successor Agency Regular Meeting of Tuesday, January 21, 2020 (CC)

[Approval of Minutes](#)

Approved minutes as submitted

- b. **Board of Library Trustees Vacancy**
Call for Applications to Fill One Unexpired Four-Year Term to the end of April 2023 on the Board of Library Trustees Due to the Resignation of Catherine Sumser (CC)

[Board of Library Trustees Vacancy](#)

Approved staff recommendation

- c. **Caltrans Maintenance Agreement**
Resolution Approving and Authorizing the City Manager to Execute a Project Specific Maintenance Agreement with the State of California Department of Transportation (Caltrans) for Maintenance of Portions of Francisco Boulevard East Within State Right-Of-Way (PW)

[Caltrans Maintenance Agreement](#)

Resolution 14761 - Resolution Approving and Authorizing the City Manager to Execute a Project Specific Maintenance Agreement with the State of California Department of Transportation (Caltrans) for Maintenance of Portions of Francisco Boulevard East Within State Right-Of-Way

AYES: Councilmembers: Colin, Gamblin, McCullough & Mayor Phillips
NOES: Councilmembers: None
ABSENT: Councilmembers: Bushey

OTHER AGENDA ITEMS:

6. Other Agenda Items:

**a. Census 2020
Informational Update on Marin County Efforts in Preparation of the 2020 United State Census (CM)
[Census 2020](#)**

[Assistant City Manager Cristine Alilovich](#) provided opening comments and introduced [Community Development Analyst Ethan Guy](#), and [Stephanie McNally](#), Canal Alliance, who gave a presentation

[The Complete Count Committee](#) responded to questions from the Councilmembers.

[Mayor Phillips](#) invited public comment

Speakers: [Salamah Locks](#), [Gregory Andrew](#), [John Reynolds](#)

[Councilmember Gamblin](#) moved and [Councilmember McCullough](#) seconded to accept the report

Accepted report

AYES: Councilmembers: Colin, Gamblin, McCullough & Mayor Phillips
NOES: Councilmembers: None
ABSENT: Councilmembers: Bushey

PUBLIC HEARINGS

7. Public Hearings:

**a. New 45-Unit Townhome Development - 350 Merrydale Road/3833 Redwood Hwy
Actions to Allow the Demolition of Existing Buildings and the Construction of Nine, New Three-Story Buildings with 45 Townhome Units Including Nine Below Market Rate Units Property Located at 350 Merrydale Road and 3833 Redwood Hwy. (APNs: 179-041-27 and 179-041-28), Including Approval of:**

i. Resolution Adopting an Initial Study/Mitigated Negative Declaration and Approving the Mitigation Monitoring and Reporting Program (IS18-001) (CD)

- ii. **Consideration of an Ordinance Approving a Planned Development Rezoning from Planned Development (PD) District (PD1594) to a Revised PD (ZC19-002), Including the Rescission of PD 1594, and Creation of a New PD District, at 350 Merrydale Road/3833 Redwood Hwy (CD)**
- iii. **Resolution Conditionally Approving an Environmental and Design Review Permit (ED18-100), Tentative Subdivision Map (TS18-006), Master Use Permit (UP18-039), and Subdivision Exception (EX19-012) (CD)**
[New 45-Unit Townhome Development - 350 Merrydale Road 3833 Redwood Hwy Correspondence](#)

Planning Division Manager Raffi Boloyan presented the staff report

David Jacobson, Partner in the Ridgewood Property Clayton Properties

Michael Hooper, Campus Properties

Mayor Phillips opened the public hearing

Speakers: Craig Murray, Civic Center Arms Association President, Kate Powers, Gregory Andrew, San Rafael Meadows, Bill Carney, Citizens Advisory Committee on Economic Development and Affordable Housing Chair, John Reynolds

There being no further comment from the audience, Mayor Phillips closed the public hearing

Staff responded to questions from the public and the City Council

Councilmembers provided comments

Councilmember McCullough moved and Councilmember Colin seconded to adopt the Resolution

Resolution 14762 - Resolution Adopting an Initial Study/Mitigated Negative Declaration and Approving the Mitigation Monitoring and Reporting Program (IS18-001)

AYES: Councilmembers: Colin, Gamblin, McCullough & Mayor Phillips
NOES: Councilmembers: None
ABSENT: Councilmembers: Bushey

Councilmember McCullough moved and Councilmember Colin seconded to pass Charter Ordinance No. 1979 to print

Passed Ordinance 1979 to print

AYES: Councilmembers: Colin, Gamblin, McCullough & Mayor Phillips
NOES: Councilmembers: None
ABSENT: Councilmembers: Bushey

Councilmember McCullough moved and Councilmember Colin seconded to adopt the Resolution

Resolution 14763 - Resolution Conditionally Approving an Environmental and Design Review Permit (ED18-100), Tentative Subdivision Map (TS18-006), Master Use Permit (UP18-039), and Subdivision Exception (EX19-012)

AYES: Councilmembers: Colin, Gamblin, McCullough & Mayor Phillips
NOES: Councilmembers: None
ABSENT: Councilmembers: Bushey

OTHER AGENDA ITEMS

8. Other Agenda Items:

a. Interim Financial Update and Budget Amendments to Reflect Operational Activity; Mid-Year Personnel Changes

i. First Fiscal Year 2019-2020 Interim Financial Update

ii. Resolution Adopting Amendments to the 2019-2020 Budget

iii. Mid-Year Personnel Changes (Fin)

[Interim Financial Update and Budget Amendments to Reflect Operational Activity; Mid-Year Personnel Changes](#)

Assistant City Manager Cristine Alilovich commented on the item and introduced Finance Director Nadine Hade who gave a presentation

The City Council provided comments

Mayor Phillips invited public comment; however, there was none

The City Council provided comments

Councilmember Colin moved and Councilmember McCullough seconded to adopt the Resolution

Resolution 14764 – Resolution Adopting Amendments to the 2019-2020 Budget

AYES: Councilmembers: Colin, Gamblin, McCullough & Mayor Phillips
NOES: Councilmembers: None
ABSENT: Councilmembers: Bushey

COUNCILMEMBER REPORTS / REQUESTS FOR FUTURE AGENDA ITEMS:

9. Councilmember Reports:

Mayor Phillips reported on a Wildfire presentation at the Rotary held on February 3, 2020

SAN RAFAEL SUCCESSOR AGENCY

1. Consent Calendar: - None.

ADJOURNMENT:

Mayor Phillips adjourned the meeting at 9:15 p.m.

LINDSAY LARA, City Clerk

APPROVED THIS ____ DAY OF _____, 2020

GARY O. PHILLIPS, Mayor