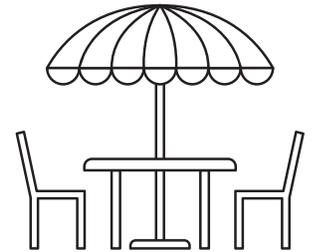




WINTERIZE YOUR OUTDOOR OPERATION!

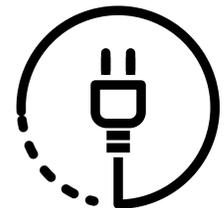
DINING SHELTERS : TENTS, CANOPIES, SHADE SAILS

- Air flow must be maintained and ADA Accessible
- Install in public right of way (sidewalks/streets)
- Adjacent to a building/business in Downtown
- Must not block building/business access, egress, or exits.
- Make sure that Maintenance Crews have access to storm drains (catch basins and manholes).
- Plan for how rain may flow in the gutter along your spaces. Clear any debris and fixtures from the gutter, so it may flow freely.
- Make sure dining area is visible to motorists with reflective stripes and to be aware of your surroundings, such as crossing pedestrians and cyclists. Be sure that the barricades are set back from the reflective bollards.
- City approval is only required for a tent canopy greater than 400 square feet (20x20)



OUTSIDE ELECTRICAL, LIGHTING & HEATING

- Extension cords must be rated for outdoor use and meet needed amperage
- Use a single cord with proper gauge size --DO NOT plug cords together.
- Plug into GFI receptacles
- On ground: cover with heavy duty ADA safe cover
- DO NOT staple or nail anything
- Battery-operated LEDs or solar powered lighting preferred
- City approval required to install lighting in the public right-of-way
- Propane Heaters: city approval required. Must be located 20' from buildings, tent, canopy/shade sail, other flammable materials



STAFF CONTACTS

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FIRE PREVENTION BUREAU PERMIT FOR TEMPORARY TENT STRUCTURE LARGER THAN 400SFT

- The tent can remain in place for a period of 180 days maximum. If you anticipate it to exceed this timeframe, then a building permit is required.
- The tent must have a flame certificate affixed to the fabric and flame spread documentation provided to the fire prevention bureau.
- A structural engineer's stamp is required for the anchorage/tie down system.
- The tent cannot block exit doors or impede access from adjacent buildings.
- The issue of whether occupants can exit from building protected with fire sprinklers thought a tent structure needs research.
- Open flame or other devices emitting flame, fire or heat, or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20' of the tent while open to the public.
- Occupant load shall be in accordance with Chapter 10
- No cooking is allowed in the tent.
- Heating is provided by approved units positioned 20' away from the structure and piped in via ducts. The companies that rent and sell tents know which equipment is allowed.
- Generators must be located at minimum 20' from the tent.
- NO SMOKING and EXIT signs are required.
- Doors must open in the direction of egress.
- Egress illumination of 1 foot candle at floor level required.
- 3' of clearance is required between the sides of the structure and all contents located inside.
- Exiting must conform to CA Building and Fire Code requirements .
- A 20A 20BC fire extinguisher is required for every 75' of travel distance.
- The tents cannot impede egress to a public way from other building exits.
- Support ropes or guidewires much not impede egress routes and be maintained a minimum of 8' above grade near exits.
- Access the online permit, [here](#).