

RESOURCES

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MESSAGE FROM THE ADMINISTRATION

The safety of all our students, faculty, staff and visitors is a priority for SCI-Arc Administration and leadership. The Annual Campus Security Report presents the safety and security policies and procedures at SCI-Arc. It highlights on and off campus resources that can better prepare all of us for maintaining a secure learning environment. It also contains important information about campus crime statistics for the calendar years, 2019, 2020 and 2021 as defined by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, a federal law known as the Clery Act.



PURPOSES AND PREPARATION OF THE ANNUAL SECURITY REPORT

Institutions of postsecondary education that participate in the Federal student financial assistance programs have been required by the Higher Education Act of 1965, known as the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), to provide the U.S. Department of Education Secretary with campus crime statistics since 1990 and fire statistics since the Higher Education Opportunity Act was enacted in 2008.

SCI-Arc's 2020 Annual Security Report (Report) is prepared in compliance with the Clery Act and submitted to the U.S. Department of Education. The Report is prepared by the Facilities Department in collaboration with the Title IX Coordinator (Human Resources Director) and Chief Administrative Officer.

The Annual Security Report must address the following:

- An annual report every year that contains three years of campus crime statistics and certain campus security policy statements. The Act requires that schools make the report available to all current students and employees, and prospective students and employees must be notified of its existence and given a hard copy upon request.
- Crime statistics for on-campus and public areas immediately adjacent to or running through campus including streets, sidewalks, and parking facilities. Schools are also required to report Clery crimes for those that occur in certain non-campus buildings or properties. Campus security, local law enforcement and local fire department assemble statistics for the Annual Security Report.

This Report can be found on the SCI-Arc website at <https://sciarc.edu/sci-arc-2020-annual-security-report>. The Report is presented each year at the New Student Orientation. The policies summarized in the Report are reviewed each year and are made available to the students, staff, and faculty in the Student Handbook and Employee Handbook.

The Annual Security Report includes statistics for the previous three years concerning reported crimes that occurred on-campus, off-campus buildings, and on public property. It includes information collected from the local unit of the Los Angeles Police Department and Campus Security.

The Clery Act requires the disclosure of specific crime statistics so that students, employees, and families can be well informed about the safety of the campus. The institution is only required to provide statistics which fall under Clery Crimes that occurred in the specific geographic areas as defined further in the Report.

In this Report, "on-campus" is defined as the following addresses located in Los Angeles, CA 90013: 960 E. 3rd Street, 350 Merrick Street, and 255 S. Santa Fe Avenue (Finance Office, Student Store, and Print Center are located on the ground floor). SCI-Arc does not have student housing.



CRIME STATISTICS

The Clery Act requires each institution to disclose crime statistics that occur on three types of property: campus property, public property, and non-campus property. SCI-Arc does not possess, control, or utilize any non-campus property.

“On-Campus” is described as buildings or property owned or controlled by the institution within the same reasonably contiguous geographic area and used by the institution in a manner related to the institution’s educational purpose. It also includes property in that contiguous area owned by the institution but controlled by another person, if the property is used by students and supports institutional purposes. Branch campuses and geographically disconnected administrative divisions or schools would be considered separate campuses for the purpose of reporting.

“Public Property” is described as property owned by a public entity (city, state, or federal government) that is within, borders, or is accessibly from campus.

In this Report, “on-campus” is defined as the following addresses located in Los Angeles, CA 90013: 960 E 3rd Street, 350 Merrick Street, and 255 South Santa Fe Avenue. SCI-Arc does not have student housing.



CRIMINAL STATISTICS (ON-CAMPUS)

	2018	2019	2020
CRIMINAL HOMICIDE			
Murder & Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
SEX OFFENSES			
Forcible	0	0	0
Non-Forcible	0	0	0
ROBBERY	1	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	1	1	1
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
DISCIPLINARY REFERRALS			
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Illegal Weapons Possession	0	0	0
DATING VIOLENCE	0	0	0
DOMESTIC VIOLENCE	0	0	0
STALKING	0	0	0



CRIMINAL STATISTICS (PUBLIC PROPERTY)

	2018	2019	2020
CRIMINAL HOMICIDE			
Murder & Non-negligent manslaughter	0	0	0
Negligent manslaughter	0	0	0
SEX OFFENSES			
Forcible	0	0	0
Non-Forcible	0	0	0
ROBBERY	0	0	0
AGGRAVATED ASSAULT	0	0	0
BURGLARY	0	0	0
MOTOR VEHICLE THEFT	0	0	0
ARSON	0	0	0
DISCIPLINARY REFERRALS			
Liquor Law Violations	0	0	0
Drug Law Violations	0	0	0
Illegal Weapons Possession	0	0	0
DATING VIOLENCE	0	0	0
DOMESTIC VIOLENCE	0	0	0
STALKING	0	0	0



REPORTING CRIMES

Students, faculty, and staff are instructed to contact Campus Security, 24-hours a day with any security concerns or questions and to report crimes in person at the Security Booth or by calling:

- the booth at 213-356-5325
- the Security Manager at 213-220-3084
- the Facilities Director, the Academic Counselor, or any senior member of SCI-Arc's Administration

The addresses and contact information for the local police station, hospital, and fire station are listed below and are posted throughout the building:

SCI-Arc Security	213-356-5325	Guard Booth in Parking Lot 350 S. Merrick St., LA, CA 90013
Police	213-486-6606	Central Community Police Station 251 E. 6th St., LA, CA 90012
Fire	213-485-6204	Fire Department Station 4 450 E. Temple St., LA, CA 90012
Hospital	323-268-5000	White Memorial Medical Center 1720 E. Cesar Chavez Ave., LA, CA 90033
Poison Center	800-222-1222	California Poison Control System

If life threatening, call 911 immediately.

SCI-Arc encourages students, faculty, or staff who have concerns regarding sexual misconduct, harassment, or criminal offense, who believe they are the victim of an incident, or who believe they have witnessed an incident to bring their concerns to the Title IX Coordinator, the Human Resources Department, the Academic Counselor, a trusted faculty member, or any senior member of SCI-Arc Administration. SCI-Arc will make its best efforts to protect student and employee confidentiality to the extent that it is practical and does not hinder the investigation. No student or employee will suffer any retaliation because he or she has brought such concerns in good faith to the attention of SCI-Arc.

The following is a list of crimes that must be reported:

CRIME	DEFINITION
Murder/Manslaughter	Defined as the willful (non-negligent) killing of one human being by another.
Negligent Manslaughter	Defined as the killing of another person through gross negligence.
Forcible sex offenses	Defined as any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Including: forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.
Non-forcible sex offense	Defined as unlawful, non-forcible sexual intercourse, including incest and statutory rape.
Robbery	Defined as the taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
Aggravated Assault	Defined as an unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.
Burglary	Defined as the unlawful entry of a structure to commit a felony or a theft
Motor Vehicle Theft	Defined as the theft or attempted theft of a motor vehicle.
Arson	Defined as any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
Arrest and Referrals	Defined as disciplinary action for liquor, violations, drug violations, and illegal weapons possession.
Illegal Weapons Possession	Defined as the violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons

Drug Law Violations	Defined as a felony or misdemeanor crime of violence committed: by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of the violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
Liquor Law Violations	Defined as the violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages, not including driving under the influences or drunkenness.
Hate Crimes	Defined as a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim.
Dating Violence	Defined as violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
Domestic Violence	Defined as a felony or misdemeanor crime of violence committed: by a current or former spouse or intimate partner of the victim; by a person with whom the victim shares a child in common; by a person who is cohabitating with, or has cohabitated with, the victim as spouse or intimate partner; by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of the violence occurred; or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
Stalking	Defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress.



TIMELY WARNINGS

The Clery Act requires institutions to give timely warnings regarding crimes that represent a serious or ongoing threat to the college community. The institution is required to notify the community only of crimes, which are covered by the Clery statistics and reported to a campus security or local law enforcement and occurred in the specified geographic areas.

SCI-Arc through the Director's Office will distribute timely warning announcements to the SCI-Arc community when there appears to be threat to the safety and security of persons on campus for the following crimes:

- Aggravated Assault
- Arson
- Burglary
- Manslaughter by Negligence
- Motor vehicle theft
- Murder/non-manslaughter by Negligence
- Robbery
- Sexual offenses
- Domestic violence, dating violence, and stalking
- Violations of liquor law, drug law or weapons possessions law
- The above crimes as well as Larceny/Theft, Simple Assault, Intimidation and Destruction/Damage/Vandalism of Property in which the victim was chosen on the basis of race, gender, gender identity, religion, disability, sexual orientation, ethnicity, or national origin.

Decisions concerning whether to issue a warning will be made on a case-by-case basis depending on the nature of the crime, the continuing danger to the SCI-Arc community, and the possible risk of compromising law enforcement efforts.

Cases of aggravated assaults and/or sex offenses are considered on a case-by-case basis, depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known.

CRIME PREVENTION

The SCI-Arc campus is situated in the Arts District of Downtown Los Angeles which is a developing urban environment. Though the Arts District has one of the lowest crime levels in the City of Los Angeles and the campus area is relatively safe, SCI-Arc and the surrounding community is not immune to crime. Members of the SCI-Arc community are discouraged from leaving valuable items unattended, even for a brief amount of time. Students are strongly encouraged to store all items of value securely with locks in structures that are not easily moved.



Members of the SCI-Arc community are encouraged to:

- be aware of their surroundings, especially when working late at night or alone.
- avoid walking alone late at night and to walk with a companion or in groups.
- travel with confidence and purpose.
- familiarize themselves with who belongs on campus, inform personnel and security of suspicious persons.
- ask friends or the Security to accompany them to their car and take other reasonable precautions as necessary.
- to work with others when possible and to inform someone of their whereabouts and when they expect to return.
- request an escort to their vehicle by the security officer if working late at the school
- lock office doors if working late.

Campus doors should not be propped open or unlocked (especially during evening or weekend hours). All individuals are encouraged to notify Facilities (emil_tatevosian@sciarc.edu, 213-356-5356) of any security and safety issues such as lights that need replacing, broken door locks or windows, etc. If the Facilities Director (Emil Tatevosian) is unavailable, then contact the Security Manager at 213-220-3084 or Security Booth at 213-356-5325.

SECURITY AND ACCESS CONTROL

SCI-Arc is equipped with 128 cameras to monitor the interior and exterior of the buildings and employs a security guard service to patrol the parking lot and the buildings 24 hours a day, 7 days a week. All exterior doors are equipped with locks and card readers for key card access entry. Students are issued ID cards that also function as access key cards which provide access to the building, shop, computer labs. SCI-Arc students, staff, and faculty are required to present the guards with their SCI-Arc ID card upon request. Failure to provide such proof may result in being escorted off the property.

CAMPUS ENFORCEMENT AND JURISDICTION

SCI-Arc's 24-hour security service is unarmed and mandated to observe and report to the Security Manager, Facilities Director, the Los Angeles Police Department (LAPD) and key SCI-Arc staff. They are not authorized to make arrests.

SCI-Arc provides the Los Angeles Police Department with written trespass arrest authorization annually. Campus security also collaborates and coordinates with Los Angeles Arts District Security Patrol on security and safety matters in the District that may impact SCI-Arc.



MONITORING AND RECORD OF OFF CAMPUS CRIMINAL ACTIVITY

SCI-Arc does not have off campus student organizations.

PREVENTING AND RESPONDING TO DATING VIOLENCE, DOMESTIC VIOLENCE, SEXUAL ASSAULT, AND STALKING

Included in the 2013 bill regarding the Violence Against Women Act (initially enacted in 1994) is the Campus Sexual Violence Elimination Act (Campus SaVE), which amends the Clery Act and presents additional rights to campus victims of sexual violence, dating violence, domestic violence and stalking.

SCI-Arc's Anti-Harassment Policy applies to all SCI-Arc agents, employees, students, and visitors, third parties, vendors, and contractors with whom an employee comes into contact.

It is impossible to define every action, all words, or all situations that could be interpreted as sexual harassment. The following descriptions are not meant to be a complete list of objectionable behavior, nor do they always constitute sexual harassment.

Sexual harassment can involve verbal, written, online, or physical conduct, and includes, but is not limited to, making unwanted sexual advances or requests for sexual favors where either (1) submission to such conduct is made an explicit or implicit term or condition of employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) is sufficiently severe, persistent/pervasive, and objectively offensive that such conduct has the purpose or effect of substantially interfering with, denying or limiting an individual's employment opportunities or the ability to participate in or benefit from SCI-Arc's educational and/or social programs, or interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment. Employees who violate this policy are subject to discipline up to and including the possibility of termination of employment.

The prohibition on sexual harassment applies to all employees, students, and visitors, and in particular to supervisors (including direct supervisory and other management staff) because of power differentials.

It is improper to make sexual advances, ask for, demand, or seek by subtle pressure sexual favors or activity from an employee/student, or to subject another employee/student to verbal or physical conduct of a sexual nature where: (1) the submission to such behavior is a condition of any employment/academic opportunity, benefit, job retention, or grade; or (2) the submission to or rejection of such conduct is used as a basis for employment/academic decisions. A sexual advance or offer of sexual favors violates this policy regardless of whether the advance is expressly related to the affected employee's/student's employment/academic status.



Additionally, SCI-Arc has defined categories of sexual misconduct, for which action under this policy may be imposed. SCI-Arc considers sexual assault to be the most serious, and therefore typically imposes the most severe sanctions, including expulsion for students and termination for employees. However, based on the facts and circumstances of the particular complaint, SCI-Arc reserves the right to impose any level of sanction, ranging from a reprimand up to and including suspension or expulsion/termination, for any act of sexual misconduct or other gender-based offenses, including intimate partner or relationship (dating and/or domestic) violence, non-consensual sexual contact and stalking. Acts of sexual misconduct may be committed by any person upon any other person, regardless of the sex, gender, sexual orientation, or gender identity of those involved.

Anyone experiencing sexual harassment at SCI-Arc is encouraged to report it immediately to the Title IX Coordinator.

SCI-Arc prohibits acts of dating violence, domestic violence, sexual assault, and stalking. Violent and/or non-consensual sexual acts can be crimes.

SCI-Arc encourages students, faculty, or staff, who have concerns regarding sexual misconduct or harassment, who believe they are the victim of an incident, or who believe they have witnessed an incident to bring their concerns to Title IX Coordinator, the Human Resources Department, the Academic Counselor, a trusted faculty member, or to any senior member of SCI-Arc Administration.

All identifying information of victims, as well as any accommodations made or protective measures, taken will be kept confidential to the extent that it is possible and does not hinder SCI-Arc's ability to provide such accommodations and measures.

Students, faculty, and staff members have the right to file both a criminal complaint and a Title IX complaint simultaneously. To file a criminal complaint please contact the Los Angeles Police Department at 213-928-8223.

MEGAN'S LAW

In accordance with the Campus Sex Crimes Prevention Act of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Clery Act and the Family Educational Rights and Privacy Act of 1974, SCI-Arc is required to issue a statement advising the SCI-Arc community as to where law enforcement agency information concerning registered sex offenders may be obtained. It also requires offenders, already required by state law to register in a state, to provide notice to each institution of higher education in that state at which the person is employed, carries on a vocation or is a student.

In California, convicted sex offenders must register with their local law enforcement agencies. Commonly called Megan's Law, this law allows the public to access the registry at local law enforcement offices. It also authorizes local law enforcement to notify the public about high-risk and serious sex offenders who reside in, are employed in, or frequent the community. Information about the sex offender registry may be accessed online at meganslaw.ca.gov.

THE VIOLENCE AGAINST WOMEN ACT ADDITIONAL CATEGORIES

CRIME	DEFINITION
Dating Violence	Defined as violence committed by a person who -- (i) is or has been in a social relationship of a romantic or intimate nature with the victim; (ii) where the existence of such a relationship shall be determined based on a consideration of the following factors (Length of the relationship; type of the relationship; frequency of interaction between the persons involved in the relationship)
Domestic Violence	Defined as a felony or misdemeanor crime of violence committed -- (i) By a current or former spouse or intimate partner of the victim; (ii) By a person with whom the victim shares a child in common; (iii) By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner; (iv) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or (v) By any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
Sexual Assault	Defined as any conduct proscribed by chapter 109A of title 18, whether or not the conduct occurs in the special maritime and territorial jurisdiction of the United States or in a Federal prison and includes both assaults committed by offenders who are strangers to the victim and assaults committed by offenders who are known or related by blood or marriage to the victim.
Stalking	Defined as a course of conduct directed at a specific person on the basis of actual or perceived membership in a protected class that is unwelcome, and which would cause a reasonable person to feel fear. Stalking also is repetitive and enacting pursuit, following, harassing, or interfering with the peace or safety of another.

RESOURCES

Women's Services

East LA Women's Center
 Rape and Battery Hotline: 800.585.6231
ELAWC.org

LA County Mental Health
dmh.lacounty.gov
 Tel: 800-854-7771

Counseling

Antioch University Counseling Center
 Tel: 310.574.2813

Southern California Counseling Center
sccc-la.org
 Tel: 323.937.1344



ALCOHOL CONSUMPTION AND DRUG USE POLICY

SCI-Arc believes that all students, staff and faculty have an obligation to the SCI-Arc community to responsibly handle all alcoholic beverages and controlled substances and to protect SCI-Arc from inappropriate liability. While SCI-Arc respects the rights of its students and employees to exercise their legal options regarding alcohol consumption, they should make decisions that are respectful of SCI-Arc and those around them, and with an understanding of the potential consequences to themselves. All must also understand that various federal laws provide clear expectations that colleges will act to prevent the illegal use of drugs and alcohol on their campuses and at their events and penalize colleges for their failure to do so.

The following is a summary of SCI-Arc's policies and programs relating to the use of alcohol and other drugs on campus and at school-sponsored events. This information is sent to students annually as a requirement of the Drug-Free Schools and Campuses Act of 1990, and the Drug-Free Workplace Act of 1988. Universities that receive federal/state funds in any form are required to comply with the above acts. SCI-Arc will take affirmative steps to prohibit the unlawful possession, use and/or distribution of illicit drugs and alcohol.

If there are any questions regarding SCI-Arc's drug and alcohol policy, students should consult the Student Services Specialist; faculty and staff should consult the Human Resources Director.

STANDARD OF CONDUCT

The unlawful possession, use, or distribution of illicit drugs and alcohol on SCI-Arc property or part of SCI-Arc sponsored activity is strictly prohibited. Students, faculty, and staff will comply with federal, state, and local laws governing the use of alcohol and drugs. Students, faculty, and staff are prohibited from being intoxicated or on any controlled substance while on SCI-Arc property or at any SCI-Arc sponsored event.

STUDENT ORGANIZED EVENTS

The service/consumption of alcohol on the SCI-Arc campus is limited to events sponsored and run by the SCI-Arc administration only. This may include events such as the annual Graduation ceremony, gallery openings, parents, and/or donor receptions, alumni events, and lecture dinners.

No service/consumption of alcohol is allowed at on-campus events hosted by faculty or students. This includes events such as Midterm/Final reviews, meetings of the Student Union and Faculty Council, or Fridays @ Five.

Alcohol can only be served for a maximum time of two (2) hours at any administration organized event, at which point all alcohol service must conclude. In addition, no more than two (2) alcoholic drinks will be served to any person attending the event. The person designated to serve alcohol at each event shall confirm that each person served is over 21 years of age and shall not serve alcohol to anyone who appears intoxicated. No person attending an event where alcohol is being served may bring their own alcohol to the event.

ADDITIONAL POLICIES

No student or employee may use the Fabrication Shop or Robot House tools or equipment if they have consumed alcohol within the prior twelve (12) hours.

Drugs and/or Alcohol are not to be stored in studios and/or consumed by students in any studio or classroom at SCI-Arc under any circumstances.

DESCRIPTION OF HEATH AND OTHER RISKS

Drugs and/or alcohol can be toxic or poisonous if abused. The use of illicit drugs and abuse of alcohol can result in death, violence, incarceration, loss of a driver's license, damaged fetuses, failed relationships, petty property crime, school drop-out, lowered productivity and quality, increased absenteeism and tardiness, serious psychobiological and neurobiological problems, reduced concentration, impaired judgment, loss of short term and long term memory, diminished reasoning skills, strained family relationships, and other serious life altering affects.

While not exclusive, some of the more common health risks associated with specific substances are as follows:

CATEGORY	EXAMPLES	HEALTH RISKS
Inhalants	Solvents, Aerosols, Paint, Lighter Fluid	Liver, nerve and, brain damage; heart failure; cardiac arrest
Depressants / Sedatives	Alcohol, Benzodiazepines, Barbiturates	Nausea, anxiety, hallucinations, tremors, delirium, seizures, learning impairment, respiratory depression, amnesia
Stimulants	Cocaine, Amphetamines, Methylphenidates, Phenmetrazine, Ritalin	Hypertension, cardiac arrest, respiratory failure, pulmonary edema, coma, seizures
Narcotics / Opiates	Heroin, Morphine, Codeine, Marijuana	Pulmonary edema, seizures, coma, anxiety, hypertension, respiratory depression, tachycardia
Hallucinogens	LSD, PCP, Mescaline, Psilocybin	Paranoia, delusions, psychosis, flashbacks, hallucinations, seizures, tachycardia

APPLICABLE LAWS AND SANCTIONS

The unlawful manufacture, distribution, dispensation, possession, and/or use of controlled substances or alcohol is regulated by a number of federal, state and local laws. These laws impose legal sanctions for both misdemeanor and felony convictions. Criminal penalties can be dependent upon several conditions including the substance, amount, and whether the matter is a first offense or repeated offense. Criminal penalties for convictions can range from fines and probation to denial or revocation of federal benefits (such as student loans) to imprisonment and forfeiture of personal and real property.

While not exhaustive, the following are laws of which students and employees should be aware:



Use or Possession of Alcohol by Minor: People under the age of 21 may not consume, possess or distribute alcohol, nor may they drive any motor vehicle containing any alcoholic beverage unless a parent or legal guardian is present in the vehicle.

Service to Minors: It is unlawful for any person to sell, furnish or give any alcoholic beverage to anyone under the age of 21.

False Identification: Minors who use false identification in order to obtain alcoholic beverages are guilty of a misdemeanor. It is also unlawful to provide a minor with false identification.

Drinking and Driving: No person may drink any alcoholic beverage while driving or possess in any vehicle any bottle, can or other receptacle which has been opened, or a seal broken. While any person over 21 with a blood alcohol content of .08 or higher and any person under 21 with any measurable blood alcohol content violates the law, this does not mean that someone with a lesser alcohol content is not guilty of violating the law. Any person whose behavior indicates that they are under the influence violates the law no matter their blood alcohol level.

Sale or gift of Alcohol to an Intoxicated Person: The sale or furnishing of alcoholic beverages to an obviously intoxicated person constitutes a misdemeanor.

Sale of Alcohol: Selling alcoholic beverages, either directly or indirectly, except with the proper license, is a crime. This includes selling tickets to be used for drinks, or charging admission to any event where alcohol will be provided, whether or not food is served.

Use, Possession, and Storage of Marijuana: SCI-Arc does not permit the use, possession, or storage of marijuana (medical or recreational) for any purpose on SCI-Arc property or at any SCI-Arc sanctioned activity or event regardless of the location even if the use meets the qualifications of the California Compassionate Use Act, Proposition 215, and/or the Adult Use of Marijuana Act, Proposition 64.

Cultivation, Manufacturing, Trafficking and Sale of Drugs: Cultivations, manufacture, sale or distribution of controlled substances or drug paraphernalia can result in life imprisonment and fines in excess of \$1000.

Personal Property Used in Connection with Trafficking or Sale of Drugs: If your vehicle or other property is used in connection with the sale or trafficking of drugs, it can be seized and retained or sold by the government without compensation to the owner, regardless of whether they participated in the illegal activities.



DISCIPLINARY SANCTIONS

Students who violate laws governing the use of alcohol and unauthorized or illicit drugs or this policy will be subject to disciplinary sanctions by SCI-Arc.

A student under 21 years of age who uses or has in their possession alcoholic beverages on SCI-Arc's campus or at a SCI-Arc event, and/or any student who supplies alcohol to an individual who is under the age of 21 years on SCI-Arc's campus or at a SCI-Arc event, will also be subject to immediate discipline.

Discipline, if necessary, may consist of any of the following: verbal or written warning, mandatory counseling at the student's expense, probation, suspension (forfeiture of tuition and fees for the period of the suspension); up to and including expulsion from SCI-Arc.

Employees of SCI-Arc who violate laws governing the use of alcohol and illicit drugs or this policy may be demoted, suspended or terminated.

Violations of law by either students or employees may also be referred to the appropriate authorities for prosecution.

Students are strongly encouraged to call for medical assistance for themselves or for another person who is dangerously intoxicated or for assistance if they become a threat to themselves or others. If the student who places the call for help is found to be in violation of SCI-Arc's policy, the fact that they placed the call will be considered mitigating circumstances when sanctions are imposed.

RESOURCES FOR ASSISTANCE

Employees and students who are concerned about substance use, abuse, and rehabilitation are strongly encouraged to contact their family physicians, their health plan, or, in the case of students, the Student Services Specialist and in the case of employees, the Human Resources Director, who can refer them to appropriate resources (community or private agencies) that provide complete, confidential substance abuse counseling.

SCI-Arc provides two (2) sessions of counseling free to individual students. Students who wish such assistance should contact the Student Services Specialist for contact information.

Contact information for local agencies, centers and other sources of assistance include the following:

DRUG AND ALCOHOL SUPPORT SERVICES

L.A. County Department of Public Health
Information and Referral
<http://publichealth.lacounty.gov>
844.804.7500

Addiction and Alcohol Hotline
therecoveryvillage.com
855.970.1146

Alcoholics Anonymous Los Angeles
www.laocaa.org
323.936.4343 or 818.988.3001

Nicotine Anonymous Southern California InterGroup
www.quitnowla.com
www.nicotine-anonymous.org
800.642.0666



Crystal Meth Anonymous
www.crystalmeth.org
24hr Helpline: 855.638.4373

Cocaine Anonymous
www.ca4la.org
888.714.8341

Asian American Drug Abuse Program
www.aadapinc.org
323.293.6284

Didi Hirsch Drug Abuse & Mental Health
www.didihirsch.org
Crisis Line: 800.273.8255

Clare Foundation/DUI Program
www.clarefoundation.org
Tel: 310.314.6200 or Hotline: 866.452.5273

Substance Abuse and
Mental Health Services Administration
www.samhsa.gov
800.662.4357

Good Samaritan Hospital
www.goodsam.org
213.977.2121

Providence St. John's Health Center
california.providence.org/saint-johns
310.829.5511

St. Vincent Medical Center
www.stvincent.dochs.org
213.484.7111

Marijuana Anonymous
www.marijuana-anonymous.org
800.766.6779

Narcotics Anonymous
www.todayna.org
800.863.2962

National Council on Alcohol and Drug Dependency
www.ncadd-sfv.org
818.997.0414

CONTACTS IN CASE OF PSYCHIATRIC EMERGENCY

Daniel's Place
www.danielsplace.org
310.392.5855

LA County Mental Health
dmh.lacounty.gov
800.854.7771

SUPPORT RESOURCES - WOMEN'S SERVICES

East LA Women's Center
ELAWC.org
Rape and Battery Hotline: 800.585.6231

Women for Women
womenforwomen.org
888.504.3247

COUNSELING

Downtown Mind Wellness
www.downtownmw.com
213.430.9080

Southern California Counseling Center
www.sccc-la.org
323.937.1344

[Antioch University Counseling Center](#)
Tel: 310.574.2813

****For life-threatening emergencies, call 911**

In case of a psychiatric emergency, students should call the police and ask for the Psychiatric Emergency Team (PET), or visit a hospital.

Students should contact the Student Services Specialist for details regarding this program. Visit my.sciarc.edu for current counseling schedule and wellness events/activities.

Many health insurance plans provide coverage for substance abuse programs to address substance abuse and rehabilitation.

HATE CRIMES

As defined by the FBI's Uniform Crime Reporting Hate Crime Data Collection Guidelines, the definition of a Hate Crime is a criminal offense committed against a person, property, or society which is motivated, in whole or in part, by the offender's bias against race, religion, disability, sexual orientation/identity, or ethnicity/national origin; also known as a bias crime. A Bias Crime is a preformed negative opinion or attitude toward a group of persons based on their race, gender, religion, disability, sexual orientation, or ethnicity/national origin.

HATE CRIME	DEFINITION
Larceny/Theft	Defined as the unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another.
Simple Assault	Defined as an unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.
Intimidation	Defined as to unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct but without displaying a weapon or subjecting the victim to actual physical attack.
Destruction/Damage/Vandalism or Property	Defined as to willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

CATEGORIES OF PREJUDICE

PREJUDICE	DEFINITION
Race	Defined as a preformed negative attitude toward a group of persons who possess common physical characteristics genetically transmitted by descent and heredity which distinguish them as a distinct division of humankind.
Gender/Gender Identity	Defined as a preformed negative opinion or attitude toward a group of persons because of those persons' perceived or actual gender or gender identity.
Religion	Defined as a preformed negative opinion or attitude toward a group of persons who share the same religious beliefs regarding the origin and purpose of the universe and the existence or nonexistence of a supreme being.
Sexual Orientation	Defined as a preformed negative opinion or attitude toward a group of persons based on their sexual attraction toward, and responsiveness to, members of their own sex and/or members of the opposite sex.
Ethnicity/National Origin	Defined as a preformed negative opinion or attitude toward a group of persons of the same race or national origin who share common or similar traits, languages, customs and traditions.
Disability	Defined as a preformed negative opinion or attitude toward a group of persons based on their physical or mental impairments/ challenges, whether such disability is temporary or permanent, congenital or acquired by heredity, accident, injury, advanced age or illness.

HATE CRIME STATISTICS (ON-CAMPUS)

	RACE			GENDER			RELIGION			SEXUAL ORIENTATION			ETHNICITY			DISABILITY		
	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020
MURDER AND NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LARCENY / THEFT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VALDALISM OF PROPERTY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

HATE CRIME STATISTICS (PUBLIC PROPERTY)

	RACE			GENDER			RELIGION			SEXUAL ORIENTATION			ETHNICITY			DISABILITY		
	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020	2018	2019	2020
MURDER AND NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
LARCENY / THEFT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
SIMPLE ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
INTIMIDATION	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DESTRUCTION/DAMAGE/VALDALISM OF PROPERTY	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

The Daily Crime Log, Annual Security Report, and a record of Timely Notices and Emergency Notifications are maintained and made available to the public in the Facilities Office. Identifying information is not included in the publicly available records.

For any information related to the contents of this report, contact Emil Tatevosian, Facilities Director emil_tatevosian@sciarc.edu.



MISSING STUDENT POLICY

SCI-Arc is committed to creating and preserving a safe and secure environment and will immediately investigate any report of a missing student. SCI-Arc individuals are required to notify the Director's Office, Security Office, or Student Services immediately regarding any information related to a potential missing student.

A student is considered missing when a report comes to the attention of SCI-Arc and is determined credible. The Academic Advisor and the Student Services Specialist will attempt to contact the student even when less than 24 hours of time has elapsed, or immediately if circumstance of criminality or safety are determined to be involved. SCI-Arc will notify appropriate law enforcement agencies no later than 24 hours after the time a student is determined to be missing.

All students should identify 2 emergency persons (one of which must be local) who will be notified when a determination is made that the student is missing. The contact person(s) should be updated with SCI-Arc on yearly basis. The contact information is only accessible by authorized SCI-Arc officials and may be share with law enforcement in furtherance of a missing person investigation, as necessary. If a student is under 18 years of age, and not an emancipated individual, SCI-Arc is required to notify a custodial parent or guardian no later than 24 hours after the time that the student is determined missing.

EMERGENCY NOTIFICATION

In the event of an emergency that is deemed to be a threat to the health or safety of students and employees, such as an earthquake or active shooter, the Facilities Director will coordinate with the Director's Office to immediately notify all campus occupants of the nature of the emergency and safety procedures they should follow via email, building-wide monitors, loud speaker, and the RAVE system.

EMERGENCY PREPAREDNESS & ANNUAL FIRE SAFETY REPORT AND STATISTICS

The Campus Fire Safety Right-to-Know Act is an amendment to the Higher Education Opportunity Act. This amendment serves to increase campus fire safety awareness across the nation, providing students and their families with the fire safety records of colleges and universities. Signed into law on August 14, 2008, this amendment requires post-secondary institutions to publish fire safety information and statistics.

The Facilities Director is responsible for Fire Safety and Emergency Planning and the coordination of all emergency response and recovery plans. The Facilities Department prepares and schedules training and conducts drills to better prepare all students, faculty, and staff.

Earthquake, fire, and evacuation drills are conducted during the Fall and Spring terms. Participation in the drills is mandatory for the entire SCI-Arc community. All trainings and drills are tracked and documented by the Facilities Department.

The Facilities Department insures certified testing of all fire and life safety systems annually. Panic/duress buttons are tested nightly.

There have been no fire incidents in 2017, 2018, or 2019.



The following instructions are provided to the SCI-Arc community in case there is a fire incidence.

- In all cases when a fire is detected, the Fire Department must be called immediately.
- Go to the nearest, safe location and activate the fire alarm pull station.
- Follow these steps when evacuating:
 - Remain calm.
 - Do not use the elevator.
 - Calmly walk to the nearest exit.
 - Follow instructions of SAFE Team.
 - Evacuate to the nearest designated evacuation area.
 - Stay there until accounted for and authorized to leave.
 - Until authorized, do not return to the building.
- Persons with disabilities should inform their supervisor or teacher about disabilities that may require special accommodations. The supervisor/instructor is responsible for working with persons with disabilities and the Campus Safety Committee to develop safe evacuation accommodations.
- If you become trapped in a building during a fire, DO NOT PANIC and follow these steps:
 - If a window is available, place a clothing item outside the window for the rescue crew to see.
 - If there is no window, stay near the floor where the air will be less toxic. Shout at regular intervals to alert emergency crews of your location.
 - Check to see if the door is warm. If it is warm, do not open it. If smoke is entering the room through cracks around the door, stuff something in the cracks to slow the flow of smoke.

There are two designated evacuation areas:

- **North End at the corner of 3rd and Santa Streets-** for all occupants in the North Gallery (north of the vending machines)
- **South End at the Graduation Pavilion in the parking lot-** for all occupants in the South Gallery (south of the vending machines)