

AGENDA
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, May 2, 2024
7:30 p.m.
Westborough Water District Office
[2263 Westborough Boulevard, South San Francisco](#)

1. ROLL CALL:

2. PLEDGE OF ALLEGIANCE:

3. CONSENT CALENDAR:

All items listed under the Consent Calendar are approved by a single motion of the Board. A Board member may request removal of any item for discussion and separate action:

A. Approval of Minutes:

1. Regular Meeting of April 11, 2024.

B. Accountant's Report for Period Ending March 31, 2024.

C. Investment Report for Period Ending April 30, 2024.

D. Claims Register for April 30, 2024.

4. PUBLIC COMMENT:

Members of the public are invited to participate during the public comment period or when an item on the agenda is introduced. Anyone wishing to speak should, after the recognition, give their name and address, speak clearly, and direct their remarks only to the Board. Please limit your remarks to no more than five (5) minutes. Items not on the agenda may be referred to Staff for consideration at a later date.

5. BUSINESS (OLD): None

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6. BUSINESS (NEW):

- A. Resolution No. 675, Approval of Allocations in Accounting Treatment Between the Water and Sewer Enterprise Funds.
- B. Resolution No. 676, Rescinding Resolution 355 and Adopting a New Reserve Fund Policy.
- C. Consideration of Final Recommendations from Rate Study, Selection of Rate Options, and Authorization to Proceed with Proposition 218 Approval Process for rate setting.
- D. Consideration to Move the July 11, 2024, Regular Board Meeting to July 12, 2024 and Set a Date, Time, and Place for the Public Hearing for Water and Sewer Rates and the Collection of Sewer Charges on the Property Tax Roll.
- E. Review/Approve 5-Year Capital Improvement Plan.

7. WRITTEN COMMUNICATIONS: None

8. ATTORNEY'S REPORT:

9. GENERAL MANAGER'S REPORT:

- A. Engineer's Report. (Pakpour).
- B. Status of Roofing Project for the Rowntree Pump Station.

10. ITEMS FROM BOARD OF DIRECTORS:

- A. Report on CSDA San Mateo Chapter Meeting of April 16, 2024 (Chambers).

11. CLOSED SESSION:

- A. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION
Initiation of litigation pursuant to subdivision (d)(4) of Section 54956.9: One case

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12. ADJOURNMENT:

Upon request, the Westborough Water District will provide written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the auxiliary aid or service at least 3 days before the meeting. Request should be sent to Westborough Water District at 2263 Westborough Boulevard, South San Francisco, CA 94080, or email wwd@westboroughwater.org. Availability of Public Records: all public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Acts, that are distributed to a majority of the legislative body will be available for public inspection at 2263 Westborough Boulevard, South San Francisco, CA 94080, at the same time that the public records are distributed or made available to the legislative body.