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## STUDIO POLICIES

### STUDENTS WILL BE CHARGED A SEMESTER FEE RATHER THAN PER LESSON FEES

Semester fees may be paid in full by the first lesson of the semester/session or set-up for monthly automatic withdrawal by the first lesson of the semester. (See cancellation policy below)

You Agree:

- Students will be offered weekly music lessons.
- Each student must have an instrument at home to practice with that that reflects the instrument they are taking lessons for (ex. piano, guitar, violin, cello, percussion, etc.). If you do not have keyboard, piano, or other respective instrument, please let us know and we can assist you in finding one. Weighted keys for electronic keyboards are preferred.
- All students must attend each recital. The recital fee of \$15.00 is a mandatory fee for every student and must be paid at the beginning of each semester or incorporated into your weekly payment schedule.
- If an instructor is absent, a substitute teacher will be provided to cover the lesson. The substitute teacher will be one of our current instructors. If a substitute teacher cannot be provided, a make-up lesson will be offered.
- When a cancellation is made with more than 24 hours advance notice, an attempt will be made to offer a makeup time during the Monday through Friday weekly schedule. If the offered time does not work, the studio will occasionally offer 1 Saturday a month for makeup lessons. Other options may be available, but are not guaranteed. Students with excessive and/or repetitive cancellations may not be offered make-up times. It will be up the discretion of the studio and the instructor. Make-up lessons do not carry over to the next semester/session and cannot be refunded.
- If a cancellation is made less than 24 hours before the scheduled lesson, a makeup lesson will not be provided. EXCEPTION: Students are granted 1 sick day per semester where they can miss a lesson because of an illness and still have an opportunity to have a make-up lesson. If a student misses more than one lesson (and cancels in less than 24 hours) because of an illness, make-up lessons are not guaranteed and it will be up to the discretion of Williamson Music Studio and the instructor on whether or not other further make-up lessons will be available.
- I understand that after registering online or after a request is made to be placed on the schedule by phone, text or email, that when I am placed on the schedule with one of the days and times that I have selected on the registration form or agreed to after registering, that I am responsible for paying the entire semester fee.
- If lessons are cancelled permanently in the middle of the semester, the balance of current remaining semester fee must be paid. Exceptions: Moving to another city more than 30 miles away.
- Inclement Weather: If school is cancelled because of weather, lessons will still be held at regularly scheduled times, unless otherwise notified. If lessons are cancelled because of weather, we will update our website and our facebook fan page. You can also call (615) 585-6870.

Many times schools are cancelled because of predictions or early morning weather conditions which clear up in the afternoon. Make-up lessons will be available if we cancel because of weather. If we do not cancel, but you cancel because of weather, make-up lessons are not guaranteed.

If Williamson Music Studio Cancels Lessons: A make-up lesson will be provided

If you do not show up for your scheduled lesson time, a reminder phone call will not be made. Make-up lessons will not be available.

I understand and agree to terms and conditions for the Semester Fee and Cancellation policy:

Semester Fee Payment may be paid in full at beginning of semester (check or credit/debit card) or by monthly automatic withdrawal (credit/debit card).

Student(s) Name(s): \_\_\_\_\_

Semester/Session Fee: \$ \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_