

**Fire Commissioner Special Meeting
San Juan Fire Protection District 2
Orcas Island Fire & Rescue
April 28, 2016**

This is a Special Meeting that is intended to be a working session. The Secretary informed the Commission that the notice requirements of RCW 42.30.080 have been met by email transmission of a notice of this meeting to *The Islands' Sounder* and *Orcas Issues* and the posting of such notice in the lobby of Station 21 and the District's website. Such notice was transmitted and posted on April 27, 2016 at Eastsound Fire Hall, 45 Lavender Lane, Eastsound, WA 98245, and specified the time and place of this special meeting and the business to be transacted. Each Commissioner has either received or waived notice pursuant to such statute.

Present: Commissioners Barbara Bedell, Chair, Jim Coffin, and Wesley Heinmiller (via speaker phone), District Secretary Patricia Ayers, Acting Chief Scott Williams, Acting Assistant Chief Chad Kimple, members of Orcas Island Fire & Rescue, and members of the community.

Meeting Called to Order

Meeting was called to order at 5:32 pm.

Changes to Agenda

None.

OLD BUSINESS

1. Lexipol Purchase – Commissioner Coffin recommended approval of this contract, as presented at the last regular BOFC meeting. Heinmiller made a motion to approve the purchase of Lexipol services, and to authorize and direct the commissioner chair or designee to sign the contract. It was seconded by Commissioner Coffin, and was unanimously approved by all commissioners.
2. Organizational Review – Commissioners discussed whether an organizational review should be undertaken at this time or wait until a new chief is on board. The decision was made to hire a consultant (Jim Darley) who was recommended by the District attorney, Rich Davis. Commissioner Coffin will invite him to join us on Tuesday, May 17 for a day to conduct interviews and review files.
3. Fire Chief Search & Relationship to Organizational Review – The commissioners discussed methods available for conducting a chief search, whether to use "internal" resources or an outside recruiting agency. Chair Barbara Bedell will take the lead on researching how much work it would take to conduct an internal search by compiling a "bullet point list" of defined tasks and report to the next regular BOFC meeting.

NEW BUSINESS

1. Cabot Dow Associates – This is a Labor Consultant who was recommended by Rich Davis to take up the negotiations of the Collective Bargaining Agreement. He invoices at \$165 per hour with a cap of \$7,000. Coffin moved approval of professional services agreement with Cabot Dow Associates and SJC District #2, seconded by Commissioner Heinmiller. The commissioners unanimously approved the motion.
2. Legal Requirements for Expanding Size of Board – Commissioner Coffin reported that a resolution would need to be signed by the commissioners using RCW 52.14.015, & .017, which requires a vote of the citizens to change the size of the board from three members to five. A discussion ensued as to the proper time to put it forth to the community. It was decided to wait until the end of the year to put it on the voters' docket.

Executive Session

Per RCW 42.30.110, an executive session was held to review the performance of a public employee and to evaluate the qualifications of an applicant for public employment. The Commission will also discuss

matters relating to the interpretation or application of a labor agreement which discussions are exempt from the open public meetings act pursuant to RCW 42.30.140 (4)(a). Session was to be held for 30 minutes, after which the commissioners extended it for another 15 minutes. Total time was 45 minutes.

Reconvene

There were no actions taken from the executive session.

Announcements

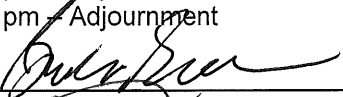
- Special BOFC Meeting will be held on Thursday, May 5, 2016 at 5:30 pm.
- Regular BOFC Meeting will be held on Monday, May 16, 2016 at 5:30 pm.

Adjournment


6:05 pm – Adjournment to Executive Session

6:40 pm – Adjournment of Executive Session

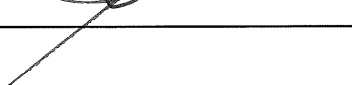
6:42 pm – Adjournment



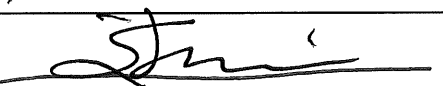
Barbara Bedell, Chair Commissioner




Wesley Heinmiller, Commissioner



Jim Coffin, Commissioner



Patricia Ayers, District Secretary



Scott Williams,
Acting Chief