

**Fire Commissioner Special Meeting  
San Juan Fire Protection District 2  
Orcas Island Fire & Rescue  
June 29, 2016**

This is a Special Meeting. The Secretary informed the Commission that the notice requirements of RCW 42.30.080 have been met by email transmission of a notice of this meeting to *The Islands' Sounder* and *Orcas Issues* and the posting of such notice in the lobby of Station 21 and the District's website. Such notice was transmitted and posted on June 28, 2016 at Eastsound Fire Hall, 45 Lavender Lane, Eastsound, WA 98245, and specified the time and place of this special meeting and the business to be transacted. Each Commissioner has either received or waived notice pursuant to such statute.

**Present:** Commissioners Barbara Bedell, Chair, Jim Coffin, Wesley Heinmiller, Orcas Island Fire and Rescue staff, and members of the Community.

**Meeting Called to Order**

Meeting was called to order at 5:30 pm.

**Changes to Agenda**

None.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Accounting Matters

1. Acting Chief Scott Williams reported that he contacted LOEFF to determine if OIFR has been correctly reporting benefits. District Financial Officer (DFO) Mark Horaski feels that the District is in compliance. OIFR has asked for an accurate interpretation of the relevant WAC.
2. Social Security Issue – Commissioner Jim Coffin reported that Attorney Richard Davis is not absolutely certain that San Juan County is correct in its analysis of social security. OIFR will not need tax counsel because Mr. Davis has worked with this a great deal. Acting Chief Williams contacted IRS Agent Clark Fletcher, who has indicated that in all probability back taxes will be waived except for this year. The commissioners authorized Acting Chief Williams to be the point of contact and to continue working with Mr. Davis on this issue.
3. Acting Chief Williams discussed a recent union meeting in which OIFR members made a decision to stop all further contributions to Nationwide. Starting with the current pay period, the paystubs will now reflect social security deductions.
4. Commissioner Coffin proposed two workshops for more administrative analysis and the integration of the budget with the strategic plan. Jim Darling will send the commissioners a copy of his proposal. Whether the commissioners decide to hire Mr. Darling again is questionable due to his fee. Commissioner Wes Heinmiller suggested involving DFO Mark Horaski in one of the workshops and, should the commission decide to hire Mr. Darling again, set a cap on his expenses.
  - a. Tentative workshop dates: August 10 – 1:00 pm at Deer Harbor Fire Station 24; September 7 – (time to be determined) in the conference room at the airport. Commissioner Bedell will check on the availability of the rooms for these dates.
5. Acting Chief Williams reported that he will be contacting OIFR's insurer regarding two potential lawsuits.

**Executive Session**

There was an executive session to discuss the performance of a public employee for 10 minutes.

**Reconvene**

No actions were taken in the executive session.

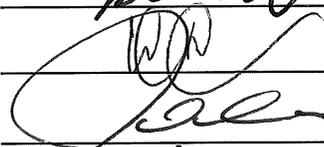
**Announcements**

- The next regular BOFC Meeting will be held on Monday, July 18, 2016 at 5:30 pm.

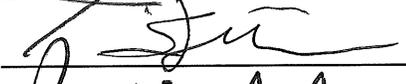
**Adjournment**

6:39 – Adjournment of Special Meeting  
6:40 pm – Opening of Executive Session  
6:50 pm – Adjournment of Executive Session  
6:51 pm – Reopen the Regular Meeting  
6:52 pm – Adjournment

  
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Barbara Bedell, Chair Commissioner

  
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Wes Heinmiller, Commissioner

  
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Jim Coffin, Commissioner

  
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Scott Williams, Acting District Chief

  
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Patricia Ayers, District Secretary