

## **Installer Instructions for Applying for a HUD Manufactured Home Installer License**

In order to install homes in any state where HUD administers the Installation Program, you must apply for a HUD Installer License by doing the following:

You must fill out the **HUD 307 Manufactured Home Installer License Application** with all required supplemental information.

When you submit the application you must include the following:

1. Proof of taking and passing an approved training course.
2. A copy of your general liability insurance policy with HUD listed as an additional insured, and a \$10,000 Bond or \$10,000 Irrevocable Letter of Credit. Additional insured address is below:

HUD  
Administrator, Office of Manufactured Housing Programs  
451 7th Street SW, Room 9168  
Washington, DC 20410

3. Proof of experience requirement, education requirement or self-certification.
4. All other applicable licenses or certifications to install manufactured homes.

**Make sure to fill out the forms entirely with accurate information, legible handwriting and signature of the applicant.**

All required forms and guidelines can be found at [www.manufacturedhousinginstallation.com](http://www.manufacturedhousinginstallation.com). You can also contact SEBA, the Installation Contractor, at [hudinfo@sebapro.com](mailto:hudinfo@sebapro.com) or [202-552-7356](tel:202-552-7356) to receive copies of the forms.

The SEBA team is available to answer any questions you may have or help you with understanding the application requirements. Once you have completed the application and included all required documents, you can submit the application to SEBA directly through any of the following methods:

Email:           hudinfo@sebapro.com  
Fax:               202-379-3340  
Mail to:       Office of Manufactured Housing Installation Programs  
                      C/O SEBA Professional Services, LLC  
                      1325 G Street, NW Suite 500  
                      Washington, DC 20005

You will receive a response regarding your application within 30 days of submission. *Thank you for taking the first steps to becoming a HUD Licensed Installer!*