

Compass School Handbook

Attendance Policy

All students are expected to attend classes every school day. If for some reason a student is unable to attend, they are to notify Ms. Deshaies as soon as possible.

If parents are aware of an up-coming absence, advanced notification is appreciated. Students who are regularly absent from classes will be placed on a probation period. Continued absences may result in dismissal.

Arrival & Departure

Students are to arrive for classes between 8:20 a.m. - 8:25 a.m. Classes will begin promptly at 8:30 a.m. Dismissal is 3:00 p.m. Parents of students left after 3:15 p.m. may be subject to additional fees.

Guidelines Concerning Sick Children

We ask that students who are feeling ill, exhibiting a fever, throwing up or vomiting not attend classes. Please notify Ms. Deshaies if your child will be absent. Students who begin to feel ill during classes will be required to call parents and be picked up.

Weather Closure

In case of inclement weather, classes will be cancelled. Due to the many neighborhoods our students live in, we will follow closures and late arrivals in Bellingham, Lynden and Ferndale districts. Parents will be notified by 7:00 a.m. via text message of any closures or late arrivals.

Lunch & Snack Policy

Students are required to bring a lunch and a snack with them every day to classes. A microwave will be available for students to use to heat up lunch items. Students are only allowed to eat in designated areas. Gum is not allowed.

Medications and Immunizations

If a student needs to take medication during classes, parents must fill out a medication form and give the medication to instructors to distribute. All parents need to provide up-to-date immunization records for their child to attend classes.

Supplies

Most school materials are provided. However, there are some supplies students must bring with them to classes each day:

A Laptop

A backpack or bookbag

A 3 ring notebook with college ruled notebook paper, pencil pouch and pencils
CPM Math book

Items that need to be brought at school:

Emergency non-perishable snack / lunch items

Boots / tennis shoes for PE

Slippers (optional)

Extra jacket or clothes (optional)

Computer Use Rules

All students are to bring their laptop to all classes

Students are to use their laptops for the task given only

Students are not to visit websites that are inappropriate for class

Dress Code

Students are to dress appropriately for weather. Some classes will have an outdoor element whether or not there is clear weather.

Homework

Homework will be assigned every night in math. Students who work diligently should be able to finish most of the homework during their independent math work time. Other teachers may choose to assign homework, but will do so sparingly and only when necessary to facilitate further student learning.

Parent Teacher Meetings/ Progress Reports

Informal progress reports will be given upon request at any time during the year.

Report periods are as follows:

September – December

January – March

April – June

At the end of each of these reporting periods, parents will be given progress reports in writing.

Parent/Teacher meetings can be requested any time during the year. In addition, formal meetings will be set in October, February, and May. Please see the calendar for these dates.

Holiday/Birthday Celebrations

Students who wish to celebrate a holiday or birthday during classes will need to notify instructors at least one day prior. If treats are brought to school, they need to be provided for all students with any student allergies addressed. Students who wish to hand out birthday or other invitations for events need to give one to all students or provide those invitations outside of class time.

Field Trips

Parents will be notified in advance of all field trips. Students will need to have returned field trip permission forms to attend any field trip.

Emergency

In case of emergency, parents will be notified immediately. Please make sure that all contact and alternate contact information is up-to-date.

Safety Expectations

Students are required to act in a safe manner. This includes speaking kindly, zero violent actions, and no weapons.

Student Rights and Responsibilities

As a student, I have the right to a safe and respectful learning environment where my talents are appreciated and my concerns are heard. I have a right to be informed of my progress and receive help when asked for. I am responsible for my own learning and actions in this environment. To facilitate my learning, I will attend classes every day, on-time and I will be prepared. I will respect myself and those around me by using positive language and treating others and property appropriately.

Instructor Contact information

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