



# MOLEPI RISING STARS

5 Cahn Street; Roodepoort

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Registration numbers: Gauteng Department of Education: JW 700 400 739  
Department of Social Development: BP1000620891  
Non-Profit Organisation: 134 - 743 NPO

**NOTE:**

THIS REGISTRATION FORM WILL NOT BE ACCEPTED WITHOUT A CERTIFIED I.D. COPY AND PROOF OF RESIDENCE OF THE PERSON RESPONSIBLE FOR THE PAYMENT OF FEES AS WELL AS SOUTH AFRICAN POLICE SERVICES ENDORSEMENT.

Name & Surname : .....

Grade in 2015 : ..... Grade Applying for in 2016.....

**ON SUBMISSION OF YOUR APPLICATION FORM, THE FOLLOWING DOCUMENTS MUST BE ATTACHED:**

- A certified copy of birth certificate of the learner (New Learners)
- Original progress reports of 2015 & transfer letter from the previous school (New Learners)
- Immunisation Card
- A certified copy of the **Identity Document** of the parents/guardian
- A recent copy of salary pay-slip of Parent/Guardian paying school fees or grant, etc
- Proof of Employment
- Proof of Residence

FOR NON-SOUTH AFRICAN CITIZENS: Please attach the following:

- Certified copy of **PASSPORT** and **WORK PERMIT** of both parents
- Certified copy of scholar/study permit for the learner

**PLEASE NOTE:**

- No photocopies can be made at school
- Completed applications forms **MUST** be **HAND DELIVERED** to the school
- No learner will be permitted on the first day of school unless accompanied by a transfer document from previous school, and a certified copy of the final 2015 report.
- We reserve the right to reject an application should there be any falsification of information supplied.

**1. LEARNER INFORMATION**

Date of Birth		
Gender		
Race		
Home Language		
Citizenship		
Country of Origin		
Name of Brother/Sister/ Relative currently at MOLEPI RISING STARS	Name(s)	Grade
Medical Aid		
Medical Aid Number		
Name of Doctor & Tel No		
Allergies/Medical Problems e.g. Medication/Diabetic/Epileptic/Asthmatic/Hearing impairment, etc		

**FAMILY UNIT – PLEASE  APPROPRIATE BOX**

1. Both Parents		4. Divorced with Mother		7. Separated with Father		10. Guardians	
2. Mother & Stepfather		5. Divorced with Father		8. Widow		11. Other (stipulate)	
3. Father & Stepmother		6. Separated with Mother		9. Widower			

**Who does the learner stay with?** \_\_\_\_\_

**Contact Number** \_\_\_\_\_

**2. PARENTS INFORMATION**

	FATHER	MOTHER
Surname		
First Names		
Initials		
Tel No (H)		
Tel No (W)		
Cell No		
E-mail Address		
Home Address		
Code		
Postal Address (If different from home address)		
Code		
Occupation & Position		
Contact In Case of Emergency		
Tel /Cell No		

### 3. CURRICULUM

	GRADE R	GRADE 1 - 3	GRADE 4 - 7
PRIMARY	1. English Home Language	1. English Home Language	1. English HL
	2. Life Skills	2. Life Skills	2. Mathematics
	3. Mathematics	3. Numeracy	3. Life Orientation
	4. Music and Drama (Performing Arts)	4. Afrikaans First Additional Language	4. Afrikaans First Additional Language
		5. Music and Drama (Performing Arts)	5. Economic & Management Sciences
		6. Swimming (Paid for separately)	6. Technology
			7. Social Sciences
			8. Natural Sciences
			9. Music and Drama (Performing Arts)
			10. Swimming (Paid for separately)

### 4. FEE STRUCTURE; TERMS AND CONDITIONS AND ACKNOWLEDGEMENT OF LIABILITY

Extract from the S.A. Schools Act 84 of 1996 – “a parent is liable to pay school fees determined by the individual school /The Trust , by processes of the law, may enforce payments of school fees.

- 4.1 Fees are payable in **9 /10** or **11 equal monthly payments (t’s & c’s apply)**, or a once off payment in January. A 10% discount will be given on once off annual payment.
- 4.2 The school fee does not include trips/ end of year party/ graduations/ swimming.
- 4.3 An annual non refundable registration/ re-admission fee of **R500 (reviewed annually)** for all classes is payable once off upon registration of learner.

#### 4.4 CONDITIONS FOR SCHOOL FEES REFUND/ LEARNER WITHDRAWAL

- A. Death of the learner
- B. Relocation to areas not served by the centre (proof required).
- C. Medical reasons (proof required)

4.5 Failure to make the stipulated payment, by the 7<sup>th</sup> day after the chosen date of that month, **10%** interest will be charged and **R1 per day** thereafter.

4.6 Further failure to make payments will lead to **LEGAL ACTION INSTITUTED TO RETRIEVE ANY UNPAID FEES FROM PARENT/GUARDIAN** through the school’s attorney or debt collecting agency.

4.7

4.8 **DECLARATION: NB: To be signed in the presence of a Police Officer at your nearest SAPS station.**

THE PERSON RESPONSIBLE FOR PAYMENT OF FEES : \_\_\_\_\_

ID/PASSPORT NO : \_\_\_\_\_

RESIDENTIAL ADDRESS (as per proof of residence) : \_\_\_\_\_  
 \_\_\_\_\_

I/WE THE UNDERSIGNED HEREBY CONFIRM THAT ALL INFORMATION SUPPLIED IS TRUE AND CORRECT. I/WE ALSO AGREE TO THE TERMS AND CONDITIONS OF PAYMENT OF SCHOOL FEES AND ANY OTHER COMPULSORY FEES NEEDED.



I /WE AGREE THAT I AM/ WE ARE LIABLE FOR THE PAYMENT OF R \_\_\_\_\_  
( \_\_\_\_\_ ) PER MONTH FOR \_\_\_\_\_ MONTHS FROM THE MONTH OF REGISTRATION,  
WHICH EQUALS TO A TOTAL ANNUAL AMOUNT OF R \_\_\_\_\_ ( \_\_\_\_\_ )  
I FURTHER AGREE TO NOTIFY THE SCHOOL **30 (THIRTY) DAYS** IN ADVANCE FOR ANY DELAYS IN PAYMENT OF FEES.

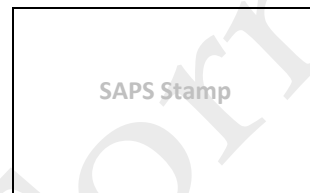
SIGNATURE \_\_\_\_\_

DATE: \_\_\_\_/\_\_\_\_/201\_\_

**For SAPS:**

Name of Officer: \_\_\_\_\_

Designation: \_\_\_\_\_ Staff Number: \_\_\_\_\_



4.9 **MOLEPI RISING STARS** is a "**NO CASH PAYMENT METHOD CENTRE**". Please be advised to pay all fees into the bank (see bank details below):

**Account Name** : MOLEPI RISING STARS  
**Bank Name** : STANDARD BANK  
**Account No** : 370 388 054  
**Branch Code** : 016 641  
**Branch** : WESTGATE  
**Reference** : Child's Name & Class

**5 FEE STRUCTURE AND UNIFORM PRICE LIST(Attached**

**SCHOOL RULES & CODE OF CONDUCT**

**MOLEPI RISING STARS'** rules apply en route to and from school, on an excursion, field trips, where the pupil represents the school and/ or is recognizable as a MOLEPI RISING STARS pupil.

**1. Punctuality for school activities**

School starts at **7:45am**. Late comers will be detained after school that same day. Should the learner be late for any reason(s) beyond his/her control, the learner is obligated to show some sense of urgency (i.e. running into school).

**2. Absenteeism**

- a. Parents/Guardian must advise the school, in writing or telephonically about the learner's absence.
- b. Should the learner miss examinations or tests due to illness a doctor's note must be produced.
- c. **NO BUNKING** will be allowed. This is a serious misconduct.

**3. Reasonable Instruction From Educators & Staff Academic Progress**

- a. Homework/assignments/projects must always be done
- b. Participation in school activities is encouraged

**4. Written Examination/Tests/Portfolios**

Any form of dishonesty: cheating, unacceptable behavior, or an attempt to gain unfair advantage over other learners will not be allowed. Should any learner be found to have committed such a misconduct or similar irregularity, appropriate measures will be taken.

## 5. Conduct/Discipline

Should the language or conduct of a pupil be deemed to be of an offensive and/or dangerous nature, such conduct may result in detention, suspension and/or expulsion of the pupil.

The regulation can apply to a single act or series of acts, according to the school's Code of Conduct.

## 6. Fighting or Bullying

No fighting or bullying is allowed. Learners will be suspended from classes and detained after school.

## 7. Dangerous Weapons

a. Knives, firearms, explosives, firecrackers and any other objects that could be considered to be dangerous to the learner himself/herself and others may not be brought to school.

b. No dangerous games and gang related engagements will be allowed on the school premises, or en route to school.

Should any forbidden articles be brought into school they will be confiscated and only returned to the parents at the end of the year. The school is not responsible for loss or theft of the items confiscated.

## 8. Drugs, Drinking and Smoking

The use of any drug related substances, alcohol, smoking cigarettes, related drinks etc will not be tolerated while on the school premises, or en route to school, or in the vicinity surrounding the school.

## 9. Respect For People And Property

a. NO theft or vandalism of property belonging to the school, staff, visitors or fellow learners will be tolerated. If a learner is found guilty of damaging any of the school/belongings/property; she/he will be liable for the replacement.

b. The school accepts no responsibility for cellular phones, radios, iPods/MP3 or CDs brought to school.

c. Learners are expected to always behave appropriately and treat others with respect.

d. No colour dyed hair/coloured nail polish/inappropriate hairstyles or make-up. Only small stud-type earrings are allowed on girls. **NO EARRINGS ON BOYS!!**

## 10. Cell Phone Use On School Premises

The School management's policy below contains the procedures and rules regarding use and possession of cell phones on the school property and in all rooms of the school.

### a. **(MP3's, iPods, Radios, Earphones, Speakers etc)**

Cell phones are advantageous for general communication where times have to be confirmed or learners need to be collected by their parents after an extra-mural activity.

### b. **Times Cell phones is Permitted**

Cell phones may only be used before school starts, during breaks and after school.

### c. **Rules Regarding The Use Of Cell Phones**

1. Cell phones, etc. must NOT be visible during class time OR when changing classes.

2. All cell phones must be switched off during class time

3. This implies that:

- It is not permissible for learners to play with cell phones etc during class times.
- No cell phone calls may be answered during class time.
- No SMS messages may be sent or received during class time.
- No cell phone may ring during class time.
- No cell phone, etc may interrupt any lesson activity.

### d. **Result of the contravention of any of the above rules**

1. When any of the above rules are contravened the relative cell phone (s) etc will be confiscated and held under receipt by the office.

2. A fine of R150.00 will be levied.

3. When a cell phone has been confiscated more than once, the cell phone may **ONLY** be collected the Friday of that week.

4. Once a cell phone has been confiscated more than **ONCE**, the cell phone may only be collected from the office at the end of the term.

e. **Safe Keeping Of Cell Phones, etc**

1. School management does not accept responsibility for the loss of any cell phone or any technology devices.
2. The owner of every cell phone, etc will be personally responsible for safe keeping thereof.
3. No claim will be entertained or considered by school management for any lost cell phone etc.
4. The school's insurance will not cover any person's cell phone, etc.

**11. School Premises**

- a. No littering is allowed in classrooms, corridors or on the playgrounds.
- b. Learners will not be allowed to loiter outside the school gates or surrounding especially in school uniform.

**12. School Uniform (attached)**

School uniform is one of the most important items for our learners and for the school; it is therefore critical that the learner respect it and must not misuse (sloppy dressing/short mini) or make it look like fashion. Uniform is compulsory **EVERYDAY**.

<b>ACCEPTED</b>		<b>DENIED</b>	
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**FOR OFFICE USE ONLY**

SCHOOL STAMP