

Birmingham English Tuition

Terms and Conditions

Please help us by observing these simple rules:

Booking

1. Please book your classes well in advance.
2. Please pay for your course of lessons before your first lesson.
3. Your lesson will start on the hour and last 55 minutes.
4. Please arrive five minutes early for your lesson.

Cancellations

5. Let us know in good time if you cannot attend.
6. If you let us know at least 24 hours in advance, we will re-arrange your class at no extra cost.
7. If you cannot let us know sooner, we reserve the right to charge you the full price for your class.

Late Arrival

8. If you are going to be late, please telephone.
9. After 15 minutes, if we have not heard from you, we will cancel the lesson
10. We reserve the right to charge for cancelled lessons.