

## White Pine County Tourism and Recreation Board Meeting Minutes

**Date:** March 24, 2016  
**Time:** 3:00 pm  
**Location:** Bristlecone Convention Center – White Pine Room

**Members Present:** Ernie Flangas  
Lorraine Clark  
Richard Howe  
Bruce Setterstrom  
Jacki Hansen

**Staff Present:** Ed Spear  
Lori Drew

**Members Absent:** None

**Public Present:**

George Chachas	Allen Wise
Randy Jackson	Nancy Herms
Robert Switzer	Richard Horsley
Mark Bassett	Billie Sue Heckethorn
Dave Tilford	Charles H. Odgers
Martin Burdick	Bill Wilson
Jimmy Jordan	Wayne Cameron
Gene Ockert	Steve Stork
Jim Bath	Betsy McFarlan
Bunny Hill	Matt Bowers
Cody Coombs	Susan Wetmore
Mike Coster	Wendy Anderson
Randy Long	Ross Johnson

Jacki Hansen called to order the meeting of the White Pine County Tourism and Recreation Board at 3:02 p.m. on March 24, 2016 at the White Pine Room at the Bristlecone Convention Center. Jacki Hansen led in the Pledge of Allegiance.

**I. Public Comment:** George Chachas stated that his packet was not ready. He said he doesn't think he needs to request a packet each meeting. He also said that he hasn't received a list of conventions or Ed Spear's bonuses. He feels that the Board shouldn't renew Ed Spear's contract every year.

**II. New Business:**

**1. Approval of Tentative Budget for Budget Year 2016-2017:** Ed Spear explained the item is listed as discussion only because there may be some significant impact due to the ordinance changes proposed by the City of Ely. Bruce Setterstrom stated that he feels the Board should wait to address the budget until after the city meets next

Tuesday. Ed Spear presented to the Board a worst case scenario of how the proposed changes would affect the budget.

**2. Acceptance of Auditor for Budget Year 2015-2016:** Ed Spear stated that three request for proposals were sent out for the 2015-2016 audit and two proposals were received. Jacki Hansen read the proposal from Robert Moore which was for \$11,000.00 plus out of pocket expenses. Bullis & Co. submitted a proposal for a one year audit engagement fees would be estimated at \$14,000.00 + expenses. Bruce Setterstrom expressed that he felt the auditor should change every five years. Richard Howe stated that he felt since there have been no issues or conflicts that he did not see any reason to change. Jacki Hansen stated that she was also comfortable with Mr. Moore and that his proposal was substantially less.

**Motion:** Lorraine Clark. To accept the proposal from Robert Moore.

**Motion seconded:** Ernie Flangas      **Motion carried 3 to 1 with Bruce Setterstrom against.**

**3. Contract Review and Renewal-Ed Spear:** Ed Spear spoke regarding his contract renewal for three (3) years commencing the first day of April 2016. Mr. Spear explained that the board had the option to not act on the contract and the current contract would stay in place until 2018, or that they could approve to extend the contract through 2019.

**Motion:** Bruce Setterstrom. To table Ed Spear's Contract.

**Motion seconded:** Richard Howe      **Unanimously approved.**      **Motion carried.**

**4. Approval to Attend the Broadacres Swap Meet Summer of 2016 in North Las Vegas, Nevada:** Ed Spear stated that we are trying to increase our presence in Las Vegas and that both Bruce Setterstrom and Tim Rice have volunteered to work these shows and they both have homes in Las Vegas so the expense should be minimal.

**Motion:** Richard Howe. To attend the Broadacres Swap Meet during the summer 2016 in Las Vegas, Nevada

**Motion seconded:** Lorraine Clark      **Unanimously approved.**      **Motion carried.**

**5. Approve Additional Funding for Adventure Gear Fest:** Ed Spear explained that there have been some additional meal expenses and there may be some additional expenses incurred at the show.

**Motion:** Ernie Flangas. To increase the budget for the Adventure Gear Fest to \$4000.00

**Motion seconded:** Richard Howe      **Motion carried with Bruce Setterstrom abstaining**

**6. Approve Additional Staff Member to Attend Rural Round Up:** Lorraine Clark stated that she felt it was important for Ed to go for the Pony Express Territory meeting as he will be the new territory president.

**Motion:** Lorraine Clark. To approve Ed Spear to go to Rural Round Up.

**Motion seconded:** Ernie Flangas      **Motion carried 4 to 1 with Bruce Setterstrom against.**

**7. Approval to Solicit Bids for Lyons Building to Repair South Wall and Upgrade Rain Gutter System:** Ed Spear explained that we have tried to avoid putting money into the

Lyons building since we were planning to tear it down. Now that it is not looking like it is an option to expand there have been some issues with that need to be addressed with the south wall.

**Motion:** Bruce Setterstrom. To direct Ed to solicit bids to repair the South Wall of the Lyons Building.

**Motion seconded:** Lorraine Clark      **Unanimously approved.**      **Motion carried.**

**8. Approval of CAP 009-15 – NNRV Signage:** Richard Howe stated that he will be abstaining from this issue. Bruce Setterstrom that we have been trying to get this done for a long time and we need to move forward.

**Motion:** Bruce Setterstrom. To approve CAP 009-15 – NNRV Signage grant.

**Motion seconded:** Lorraine Clark      **Motion carried with Richard Howe abstaining.**

**9. Approval to Apply for NCOT Grants:** Due to the issues with the ordinance the city is proposing would take away the board's ability to cover the mandatory match the NCOT grants. Jacki Hansen stated that she feels this should be on the agenda for the special meeting Wednesday.

**Motion:** Ernie Flangas. To table applying for NCOT Grants.

**Motion seconded:** Lorraine Clark      **Unanimously approved.**      **Motion carried.**

**10. Acceptance of Bid from StateFire DC Specialties to Bring the Fire Suppression System in the Bristlecone Convention Center up to Code:**

**Motion:** Ernie Flangas. To approve the bid from StateFire DC Specialties.

**Motion seconded:** Lorraine Clark      **Unanimously approved.**      **Motion carried.**

**11. Reassign Board Member(s) to Review and Approve Bills Prior to Payment:**

**Motion:** Lorraine Clark. A board member must approve the bills before they are paid.

**Motion seconded:** Richard Howe      **Unanimously approved.**      **Motion carried.**

### III. Old Business:

**1. Volunteer Appreciation Day & Dinner:** Bids from Margarita's and the Hotel Nevada were opened and read by Jacki Hansen.

**Motion:** Lorraine Clark. To accept the bid from Margarita's.

**Motion seconded:** Richard Howe      **Unanimously approved.**      **Motion carried.**

**2. White Pine Golf Course update:** Lorraine Clark stated there has not been a meeting.

**3. Approval of February 25, 2016 Minutes:**

**Motion:** Ernie Flangas. To approve February 25, 2016 Minutes.

**Motion seconded:** Lorraine Clark      **Unanimously approved.**      **Motion carried.**

**4. Review of the Financial Report:** Ed Spear explained that revenue was coming in a little slower than projected, but we are well within our budget.

**Motion:** Richard Howe. To approve the financial report.

**Motion seconded:** Lorraine Clark      **Unanimously approved.**      **Motion carried.**

**5. Approval to pay bills.**

**Motion:** Lorraine Clark. To ratify the bills in the amount of \$65,345.76 with checks #21844-21888.

**Motion seconded:** Ernie Flangas      **Unanimously approved.**      **Motion carried.**

**6. Correspondence: None**

**7. Nevada Northern RR Director's Report:** Mark Basset reported the photo shoots were very successful. He has received over \$60,000.00 in free advertisement from Google. February sales in the gift shop were up from the previous year. The new season will open with the April 9<sup>th</sup> Volunteer train.

**8. Executive Director's Report:** Ed Spear reported that he will be the new Pony Express Territory President. He attended the Mayor's tourism committee meetings.

**9. Board Member Report:** Lorraine Clark reported that the Art Bank has new carpet and they have about five exhibits that will be coming in this year.

**The meeting was recessed at 4:56pm**

**The meeting reconvened at 5:00pm**

**IV. New Business Continued:**

**6. Aid to Organization Request Presentations:**

01-16	White Pine Men's Golf Association	WP Men's Golf Events	Randy Long
02-16	White Pine Ladies Golf Association	Two Women Team Event	Randy Long
03-16	Eastern Nevada Landscape Coalition	Summer Conference	Betsy McFarlan
04-16	Siler State Classic Challenge	Silver State Classic Challenge	Bunny Hill
05-16	White Pine Rodders	White Pine Rodders' Car Show	Randy Jackson
06-16	Lund Rodeo Association	Lund Rodeo	No-Show
07-16	Bristlecone Bowmen	Annual 3-D Shoot	Martin Burdick
08-16	White Pine Horse Races	Horse Races	Jim Bath
09-16	Great Basin National Park Foundation	Astronomy Festival	Dave Tilford
10-16	White Pine Chamber of Commerce	Ely Outdoor Enthusiasts-Take it to the Lake	Nancy Herms
11-16	White Pine Chamber of Commerce	Ely Outdoor Enthusiasts- Ely Neon Lights	Nancy Herms
12-16	White Pine Gymkhana	White Pine Gymkhana	Billy Sue Heckethorn
13-16	Great Basin Service Club	July 4 <sup>th</sup> , 2015	Alan Wise
14-16	White Pine Public Museum	White Pine Public Museum	Bill Wilson
15-16	Great Basin Heritage Area Partnership	Increasing Visitation to the GBNHA	Susan Wetmore
16-16	National Speleological Society	75 <sup>th</sup> Anniversary Convention	Matt Bowers
17-16	White Pine County Ranch Rodeo	White Pine Ranch Rodeo	Cody Coombs
18-16	White Pine High School Rodeo Club	High School Rodeo	Jimmy Jordan
19-16	Schellebourne Re-Riders	Pony Express Horse Races	Gene Ockert
20-16	White Pine Chamber of Commerce	Eastern Nevada Paint Horse Show	Wendy Anderson

**V. Public Comment: None**

**VI. Adjournment:**

**Motion:** Jacki Hansen. To adjourn the meeting.

**Motion seconded:** Lorraine Clark    **Unanimously approved.**    **Motion Carried.**

**Minutes submitted by: Meg Rhoades**

**Minutes approved by:**

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**Name**

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**Date**