

Minutes

NMHTSA Members Phone Meeting

September 30, 2015

Present: Amanda Gibson-Smith, Molly Sanchez, Donna Johnson, Gloria Lopez, Crystal Pena, Andrea Pesina - Carol Hansen tried to call in but number would not work.

Meeting Time: 10:00 pm

Meeting convened at 10:03 pm.

- Box of Association documents went with Neil to Midwest Cap Agency. Molly will pickup on Friday and bring if she can contact Michelle. Donna called and left messages for Michelle and Jamie regarding documents. Gloria Lopez said that she has some of the documents also. NOTE: Received a message from Neel on Sept, 30. He looked in cabinet and did not find relevant documents. He found conference documents and decorations. Amanda will email Molly to see if she can still pickup whatever is there.
- Donna said she found a CPA in Las Cruces that is willing to help with re-establishing the 501 (C)(3)

Conference planning:

- ❖ Amanda secured Environmental Health & Safety Training for Day 2 from Regional Office. Geralyn Boyles will find a trainer.
- ❖ There will now be 3 Breakout sessions in the afternoon of Day 1 and 3 breakout sessions in the morning of Day 2.
- ❖ Theme for the Conference will be "50 Years: Leading the Way".
- ❖ Door prizes -Molly stated NAPPER will do door prizes
- ❖ Amanda - Will contact Major of Las Cruces
- ❖ Amanda said Hatch cannot attend but will donate a tablet for auction
- ❖ Sent deposits to Presenters, Lillian Hubler and Curtis Zimmerman on September 29th via wire transfer from Wells Fargo.
- ❖ Donna added Purchase Order Option on Registration Page
- ❖ Donna changed registration fee to \$150. And added statement that late registration will be \$40.00 extra for On-Site Registration.

- ❖ Entertainment - Gloria - when should we have it? Lunch? What kind of entertainment? Live or DJ?
- ❖ Gloria has a staff member that will sing National Anthem.

Next Conference planning meeting will be Weds Oct. 7th @ 10:00 am

Meeting adjourned at 10:30am