

Taste of Indonesia

May 21, 2016

Post-Event Summary Report

Indonesian Society of Manitoba Incorporated

Report Date: Saturday, August 20, 2016

I. Summary

The Taste of Indonesia event attracted 218 guests and generated net revenue of \$2,716.05. The event involved 58 volunteers and the volunteer coordinators provided event financial control, ticket sale, food, beverage, Master of Ceremonies, guest receiving, door prizes, silent auction, sound system, slideshow presentation, brass quintet performance, community choir performance, Harden Band performance, solo dance performance and dance performance. Venue was St. Demetrios Greek Orthodox Church, 2255 Grant Avenue, Winnipeg, Manitoba. Decoration, which included tables and chairs layout, centrepieces, ceilings decoration, stage decoration, stationery and cultural display were also provided. The event had additional booths, which were Pieces of Paradise, (Indonesian furniture and accessories), Taryana Trading (Indonesian food products), coffee tasting (Indonesian coffee products) and Batik Handcrafts by Trevor (Indonesian batik accessories products). Generous sponsorships were provided by the Consulate General of Republic of Indonesia, Toronto, Ontario, commercial companies from Winnipeg, Manitoba; Pieces of Paradise, OMG's Candy Inc., Baja Creations and also from the Indonesian community members. Guest and volunteer feedback survey was collected and analyzed. Food, entertainment and cultural displays were positive points while volunteer coordination, space or room for movement were negative points. Improvement can be made through tighter selection of volunteers, more pre-event volunteer meetings and a dry run of the venue set-up.

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III. Post-Event Summary Report

A. Event Financial and Ticket Sale

Coordinator: Nathania Frederica and Ratna Ningrum

ISM successfully sold 218 tickets and the gross revenue for the Taste of Indonesia event was at \$8,090.97. The gross revenue consisted of registration tickets, grants, donation, raffle ticket revenue, auction revenue, additional food sale revenue, coffee tasting revenue and beverage sale revenue. We budgeted for revenue of \$4,375.00 based on the registration tickets of 170 guests at \$25.00 ticket price. We have significantly increased the revenue due to the generous grant, donation and other revenues from other elements of the event.

The total expenses of the event, which were made up of venue rental fee, serving equipment rental fee, purchase of disposable utensils, raffle tickets, souvenirs, rental of sound system, permit fees, ticket printing fee, decoration materials, preparation of meals, purchase of drinks, miscellaneous expense and donation to the local community, came out at \$5,374.93, which was lower than budgeted total expenses at \$6,080.68. This is due to the significantly lower actual food preparation expenses and the ISM Board decided to donate at a smaller amount this year, as this is ISM's first event and also to increase the potential for success for our next event.

The net revenue sat at \$2,716.05, higher than the budget plan at \$1,705.68. Please find the financial statement of the event in Appendix A.

B. Food and Beverage

Coordinators: Margaretha Dian Saraswati and Jasmine Anwar

During the Taste of Indonesia event, which was held on May 21st 2016 at Saint Demetrios Greek Orthodox Church, 2255 Grant Avenue Winnipeg, Manitoba, we served dinner for 300 people (guest and volunteers) including a vegan meal.

We shopped for groceries one (1) week before the event at various stores in Winnipeg, such as Costco, Walmart, Superstore, Lucky supermarket, Young's and Liquor Mart.

The menu at the event included:

1. Pangsit goreng
2. Bakwan jagung
3. Nasi Rames consists of:

- a. White rice
- b. Vegetable stir fried noodles
- c. Sautéed vegetable
- d. Rendang
- e. Opor ayam
- f. Telur balado
4. Vegetable stir fried vermicelli (vegan)
5. Tahu balado (vegan)
6. Tempe goreng (vegan)
7. Kerupuk gendar (vegan)
8. Es campur

The Beverages included:

1. Coca Cola
2. Pepsi
3. Diet Pepsi
4. Sprite
5. Bud Light
6. Alexander Keith's
7. Bottle water
8. Indonesian coffee

We prepared the food one (1) day before the event (May 20th 2016) in the church's kitchen (except for rendang and rice due to long cooking process and to minimize volume of kitchen usage). ISM was allowed to use St. Demetrios' fridge and freezer space.

Food preparation started the day prior to the event at 11:30 am until 5:00 pm, and, continued the day of the event at 9:00 am.

We did find challenges during the event such as:

- Time management for food prep in the church kitchen. The church was using the kitchen in the morning. We were allowed to prep on the day of the event at approximately 12pm.
- A few volunteers had limited food hygiene and safety knowledge, as they did not have proper food safety training. Government of Manitoba allowed for 1 certificate per 5 volunteers, however, Food Handler's certification training might be needed for all volunteers for better understanding and cooperation, instead of team leaders only.
- The portion size for the Nasi Rames was too big for the guests, although this had been pre-approved during food testing. Food testing

with wider test subjects should be done in the future. Up to 50 percent reduction of meal size contributes to significantly lower expense in budget planning, allowing for higher profit and additional budget for other purposes.

- Teamwork and communication needs to be improved.
- Volunteers need to know the work capacity. All ideas and suggestions should be communicated to team leader prior to initialization.

ISM provided a full dinner meal for the generous volunteer hours. Serving of the meal can be improved in the future by pre-packing of food and beverage for volunteers. This allows volunteers to consume the food and beverage at their own time.

Although the kitchen team managed to overcome given obstacles during the course of the evening, a lot of improvements would be required for the future events.

C. Master of Ceremonies

Coordinators: Kevin Freedman and Fitri Gagne

Below is a summary of the MC-ing experience and personal feedback from Kevin Freedman, May 28, 2016:

“First of all, it was an excellent and well organized event.

The timing was mostly good, a suggestion would be to not have the ten minutes or so break that we had at around 5:50pm before dinner. It seemed a little out of place and a little early. Still having a break after dinner is a good plan.

The location was good but a more spacious room with the potential to have more displays inside (including the silent auction prizes) and giving people more room to walk around would be a good idea. This could also help with getting food out earlier if there was room for two food stations. Another delay was people moving around with food, as it was so tight.

Having the right kind of silent auction tickets (i.e. the ones that come in groups of twenty) will help generate more money. If the minimum some people can spend is \$2 for a ticket, some will spend only that when they would likely spend \$10 if that was the minimum.

I got lots of compliments on the food; the only criticism I heard was that it may have been too much (but that's not really an important criticism).

A nice banner or big sign out front would help to welcome people.

Basically the only major issue I saw was space. Everything else is subjective.”

D. Ticketing, Guest Receiving, Door Prize and Silent Auction

Coordinators: Ratna Ningrum and Susianti Fierce

Front door. Volunteers were divided into groups, which were, registration, ushers and silent auction coordinators.

For the ticketing and guest receiving, it would be better if we do it with computer putting the guest list. To speed the line, another person can help separated the guest who already had tickets and who did not have tickets yet. Ushers were assigned at the venue to take care of crowd in getting their seats and getting around throughout the event. This was the main task, but as 200 something audiences rushed into the room to get the best spot at the same time. Ushers need to work smart to divide them and make sure all the crowds manageable and under control. However the booths that stands along the wall and table set up was too narrow make it difficult to go by. Same thing happened when we try to call them to line up for food. So in the future, it is best for us to put all the booths outside the dining area. This way guests might feel more compelled to check out and visit the booths in a pre-arranged flow.

We need nametags so volunteers can be separated from the guests. Nametags were made, however, were not utilized on the d-day. A checklist of required items can be made in the future to avoid the same issue.

We also need a hand tally click counter to accurately count the number of guests coming in and to compare this with the number of tickets sold.

Silent auction and 50:50. We were doing well with all the prizes considering all the prizes were donation. We only needed to announce it more and do better marketing next time. And we need good lighting so people can see it better.

The event is good success, considering the timeline for the event was quite short, 3 hours. The organizers and volunteers really worked together in ensuring the time management are well taken care of as well as handling the flow of event.

E. Performance

Coordinator: Rhanissa Hirawan

1. Sound System and Lighting

Coordinator: Ioannis Polyzois

A Public Address (PA) was available built-in the venue. The system also included four speakers, two wireless microphones and two wired microphones. The Sound System computer controlled all MC's announcements, any other announcements, background music, sound effect and performance music. A small table was set up as the Sound System and Slideshow Station to control the Sound System from an audio connection by the side of the stage.

The Sound System Coordinator also played a role as a stagehands, which was strenuous. Future recommendation would be to have two additional volunteer staff to handle the stage. Their jobs would be to move sound equipment, which include microphones and their stands, amplifiers, chairs for performers and piano. The rest of operation was smooth and successful.

2. Slideshow

Coordinator: Matt Sletto

The venue has two large screen TV's which were used to run slideshow continuously during the course of the event. The Slideshow computer controls all picture slideshows, food, beverage, performance and organizational descriptions, logo and branding, and also sponsor advertisement slides on the TV screens. A small table was set up as the Sound System and Slideshow Station to control the Slideshow from a HDMI connection by the side of the stage.

Audio of the slideshow only came from the TV speakers, which were not loud enough. Future recommendation would be to connect the second Slideshow computer to the first Sound System computer to utilize the built-in PA system. The rest of operation was smooth and successful.

3. Brass Quintet and Community Choir

Coordinator: Miles Thomsen and Rhanissa Hirawan

The Brass Quintet group played both National Anthem, which are "Indonesia Raya" and "O Canada". The group did not mind for the choir and the guests to be singing along with their playing. Their performance was exquisite. The community choir performed "Tanah Airku", accompanied by piano and guitar playing by Nabil Basri and Mundzir Basri. The community choir performance received a positive response from the audience. "Tanah Airku" in particular received a comment that it was touching for a fellow immigrant guest.

Rehearsal went well for the brass quintet group and set up took less than 15 min during the rehearsal and no further preparation was needed for the performance. The group brought their own stands. No microphone was required.

Choir group met up twice and practiced the song to a recorded session by the brass quintet group. Lyrics sheets were provided.

4. Harden Band

Coordinator: Harry Yudistira

Harden band played “Pelangi di Matamu” by Jamrud, “Setengah Hatiku Tertinggal” by Geisha, “Two Steps Behind” by Def Leppard, an original song and “My Girl” by The Temptations. Harden’s acoustic performance was well received and the band enjoyed the support from new fans.

The performance was supported by two amplifiers, which were positioned in front of two wired microphones. This system worked well. Set up took approximately 30 min during rehearsal and less than 15 min during performance.

5. Solo Dance

Coordinator: Wiryawan Padmonodjati

Mr. Wiryawan is an Information, Social and Cultural Department Staff with the Consulate General of Republic of Indonesia, Toronto, Ontario. He is the official dance instructor at the facility.

Mr. Wiryawan performed a solo dance titled “Tari Topeng Keras Bali” or Mask Dance from Bali. This tremendous performance mesmerized the audience and left a lasting impression with them as they gave rave reviews during and at the end of the event.

Set up was minimum and the sound system coordinator played recorded background music.

6. Dance

Coordinator: Rhanissa Hirawan, Nathania Frederica and Carla Mae

The dance team called “Colours of Indonesia” is a Winnipeg-based team, which was initiated by Rhanissa Hirawan in August 2004. The team has trained and performed casually at local and out-of-province annual events, for example, the Asian Canadian Festival at the Forks, and in Brandon, Steinbach, by the Asian Heritage Society – Manitoba.

Colours of Indonesia performed “Tari Rentak Besapih” or “Rentak Besapih Dance” and “Tari Saman” or “Saman Dance”. Audience showed interests in both dances, in particular, during the Saman dance. Audience appeared to respond well to the synchronized movements and teamwork exhibited throughout the dance.

F. Venue

Coordinator: Rhanissa Hirawan

1. Venue Rental and Usage

Coordinators: Rhanissa Hirawan and Ioannis Polyzois

Selected venue was the Main Hall (basement) of St. Demetrios Greek Orthodox Church on 2255 Grant Avenue, Winnipeg, Manitoba. The Main Hall at size of approximately 53' by 70', accommodated 30 of 8' long guest tables (220 guest chairs), 12 of 8' long booth tables (8 booth chairs) a refrigerator for beverage, a small bar and a floor food warmer. The room accommodated approximately 300 people in total during the event. The moving room was designed to be tighter than comfortable due to the venue budget plan and was approved by the event planning team. More precise planning and dry run of the guests and volunteers flow should also be done to give better picture of the space to the event planning team. Additionally, a larger space or an additional space can be obtained in the future with larger budget.

Washrooms were well maintained and a large vanity mirror allowed for smooth preparation area for the dance team members. The main lobby and the mezzanine had to be marked with direction signage leading to the basement Main Hall. Wheelchair access was available through a medium-sized elevator, which was also used for transporting items in and out of the Main Hall. There was no automatic wheelchair door access button, which called for additional volunteer holding the doors. No volunteer was unfortunately available and this must be considered for future events at any location.

May 21, 2016 was a long weekend (Victoria Day), however, ticket sale and guest attendance were outstanding. As reported above, tickets were sold out, additional tickets were printed and there were still unfortunately potential guests not receiving tickets.

Venue rental was charged at \$1,300.00, which fund was generously provided by the Consulate General of Republic of Indonesia, Toronto, Ontario. A damage deposit of \$500.00 was paid by the ISM and

returned by St. Demetrios Church on Tuesday, May 24, 2016. An additional deposit of \$650.00 was waived due to an ISM member's St. Demetrios church membership.

Anastasia Tertigka, a wonderful staff of the church, was extremely friendly and helpful. An example of her superior service was how she was available for a question regarding the room temperature control on a Saturday evening, which was the time of the event and her family time. A volunteer was directed clearly on where the volunteer can access the room temperature control and how the control worked. The church chef was also incredibly helpful in providing guidelines for the Taste of Indonesia Food and Beverage team coordinators and members.

St. Demetrios Church was overall an excellent medium-sized venue with terrific staff.

2. **Decoration**

Coordinator: Rhanissa Hirawan

a) *Tables, Chairs, Centrepieces, Ceilings and Stage*

Coordinator: Livya Josephine Chanya

Four rectangular display tables were set up for the Cultural Display group. Round tables did not work for the Cultural Display group. One rectangular table was set up each for the Taryana Trading and Coffee Tasting group. One rectangular and one round display tables was set up each for the Pieces of Paradise group and for the Batik Handcrafts by Trevor group. A smaller rectangular table was set up for the Sound System and Slideshow coordinators by the stage. The bar table was set up next to the cooler. This set up in the main basement hall was similar to the Folklorama Greek Pavilion set up, however, it was considered too crowded and future planning demands more room for guests and volunteers movement. Two rectangular tables were set up in the mezzanine as guest receiving tables. ISM team was not able to find the lighting system in this mezzanine area. There were enough number of chairs provided by the church for all the guests and volunteers.

ISM team was able to put decorations on the ceilings including an approximately 80' long batik cloth and a large dragon kite.

Stage was raised and its size was adequate. We were not able to utilize the backstage area as it was used as a backdrop and other item storage; however, performers were able to line-up pre-performance.

b) *Stationery and Cultural Display*

Coordinator: Angely Arthalia and Caecelia Widati Arum

Stationery done was poster, ticket, signage (directions, menu, ingredient listings, event outlines, facts about Indonesia, Indonesian lingo, "Reserved" sign, "Do not touch" sign, booth promotional flyer piece). Cultural display included pictures of traditional attire, traditional houses, traditional rites, physical jewellery, hair accessories, fabric, statues, angklung musical instrument.

Interaction with people was most intense during the beginning and the middle of the event. Interaction also happened during the line up for food as people were looking at, reading the information on and asking questions about the cultural display while waiting. There were approximately 5 guests who stayed longer and asked questions. One concern was that guests were found to touch the displays anyways. There could also be more variety of items to be displayed. Guests also settled in their seats when they come in and so the position of the booths can be changed to a location next to the ticketing area.

3. Booths

Coordinator: Rhanissa Hirawan

a) *Pieces of Paradise*

Coordinator: Rick Boily and Joel Boily

Items displayed were batik shirts, decoration items (Buddha statues, small lamps), and jewellery. The owner brought less items when compared to the first Indonesian Night Market event in 2012. Jewellery items were sold.

b) *Taryana Trading*

Coordinator: Alpha Taryana, Airis Taryana and Beta Taryana

c) *Coffee Tasting*

Coordinator: Damien Gagné

Types of coffee sold: Kopi Luwak, Kopi Kapal Api and Kopi Toraja

Total Sales: \$105

Below is a summary of the presenting coffee experience and personal feedback from Damien Gagné, August 7, 2016:

The Coffee tasting table was meant to showcase some of the high quality coffees that are produced by Indonesia and also as a fundraiser for the Indonesian society of Manitoba. We sold the coffee for the following prices: \$3 per cup of Kopi Luwak, \$2 per cup of Kapal Api and Toraja and \$5 for a sample of all 3 coffees. All 3 types of coffee were popular with Kopi Luwak being the most popular followed by Kopi Toraja.

Preparing the coffee took a couple of hours, with a fair amount of time spent taste testing the strength of the coffees to ensure they were perfectly brewed. Due to the fine grind of the Kopi Luwak and Kapal Api, almost a double amount of coffee was needed to brew a perfect batch. The event organizers provided several 30-cup coffee brewers and these were used to hold the coffee on the table. There was a problem with keeping the coffee hot, as we had no extension cords or power bars, thus the brewers were unplugged for most of the event. What I did to try my best to keep the coffee hot was brew a new batch and add it to the already cooling coffee. What would have been better would be to rent several insulated coffee carafes and just using the Bunn coffee machines that are at the venue already to brew the coffee. This would make sure to reduce coffee waste, and to keep the coffee hotter for cheaper than having to rent more equipment. Also, coffee machines that have elements tend to burn coffee and reduce the quality of the flavour. In the end, I threw away at least 50 cups of extra coffee.

There is still a large amount of coffee remaining from the generous donations from the Indonesian community, which should last us through 2 more events at least. That extra coffee is currently being stored at Damien and Fitri's house. After doing this event, I felt that the main benefit of running a coffee tasting table was to spread awareness about the high quality coffee being produced in Indonesia as well as the unique process of producing Kopi Luwak. After expenses, we did not make very much money, but I suggest we run a coffee tasting table at the next event as well.

Things that went well: The venue had very good coffee making equipment on hand, including a coffee grinder. The venue also

had good electrical outlets that did not once blow a fuse when we were using the coffee brewers. People really enjoyed the coffee that we made, and had a good time trying to be brave to try the Kopi Luwak. We had a ton of coffee donated.

Things that need to improve: Let's use insulated coffee carafes next time. Maybe we should have little info handouts that people can read about the coffee that they are trying, where Toraja is located etc. We should work on the display, maybe have some printed and laminated price lists, a few colour, laminated maps and pictures of Luwaks etc. and a batik table cloth etc. Use the bigger coffee cups next time.

d) *Batik Handcrafts by Trevor*

Coordinator: Trevor Pfahl

Trevor's booth provided keychain products, jewellery and small women's products, placemats, batik shirts, photo albums, ginger drinks and finger flyers. The booth made a total sale of \$93.75 and donated \$10.00 to ISM. The booth also sold one batik shirt donated by Eva Manalif at \$30.00 (private item).

G. Sponsorship

Coordinator: Rhanissa Hirawan

KJRI Toronto generously donated \$1,300.00 for venue rental fee and \$300.00 for printing fee. KJRI Toronto was mentioned in the Slideshow and the Event Outline. Donations generously given to ISM from Pieces of Paradise were zebra totem, giraffe totem, chessboard, T-shirt and piggy bank. These donation items were made into door prizes, which were given to guests. Available donation items are elephant stand, place mat, dog feeder, necklace, Buddha statue, thunder drum, turtle plate, frame, nestling owl, small cat statue and cat book stopper. Pieces of Paradise was mentioned in the Slideshow and the Event Outline. OMG's Candy Inc. donated 10 kg bulk chocolate candy and approximately 80 individual bags of chocolate candy. OMG's Candy Inc. was mentioned in the Slideshow and the Event Outline. Baja Creations Inc. donated two door prize items, set up a promotional stand and posted a banner at the entrance of the main basement hall. ISM had also received \$100 Best Buy gift card and \$30 Siam Thai restaurant gift card from other member sources.

Guest awareness of sponsors can be increased by the presence of a booth and also by MC mention.

H. **Clean-Up Crew**

Coordinator: All Volunteers

Food and Beverage team cleaned all dishes and kitchen area. The team received positive feedback from venue staff regarding cleanliness. ISM was not charged kitchen-cleaning fee by St. Demetrios church.

Decoration/Colours of Indonesia team cleaned up after guests' dinner plates during the event. Approximately there was 50% food waste out of total food served. There were several plates that were only 50% consumed and a few plates that were not consumed almost entirely. Decoration/Colours of Indonesia team cleaned up and put away tables and chairs. The team also swept and mopped the main basement hall floor. The team also received positive feedback from venue staff regarding cleanliness.

Other member guests and non-member guests helped out during the wrap-up of the room, however, a cleaning crew coordinator might be needed in the future to direct the volunteers.

I. **Guest and Volunteer Feedback Survey**

Coordinator: Rhanissa Hirawan and Susianti Fierce

ISM received responses from 6 guests regarding the quality of the Taste of Indonesia event. Four guests heard about the event from word of mouth and 2 guests found out about the event online. The event length was about right for all guests. The dinner quality at the event was rated high. The event organization was also rated high. Food, entertainment and cultural displays were positive points while space or room for movement was a negative point. The overall event quality was rated high. Four of the guests will actively promote the next events to family and friends while remaining two guests will passively promote the next events. The value of the money for the event was rated high. Vegan option was a special note and there was also a suggestion to create a Taste of Manitoba event to compensate for the fact that the Indonesian community in Manitoba is in fact a small-sized community.

ISM received responses from 5 volunteers regarding the quality of the Taste of Indonesia event. Four volunteers signed up for the event through the word of mouth while one volunteer signed up online. Three volunteers agreed that they were assigned the job that they wanted while the 2 volunteers remained neutral regarding the subject. Instructions were clear as four volunteers agreed with this statement, however, 4 volunteers remained neutral regarding their concerns being addressed properly by the event organizers. Three volunteers were from the kitchen department while 2 volunteers were event organizers. Two kitchen volunteers were told that they were not needed for clean up. Volunteers who were not optimally and efficiently working, venue set-up, and organization of volunteer meetings were negative points. Improvement can be made through tighter selection of volunteers, dry run of venue set-up and more pre-event volunteer meetings.

The guest and volunteer feedback survey results can be found in Appendix B.

IV. Appendices

Appendix A. Financial Statement

Appendix B. Guest and Volunteer Feedback Survey

A. Financial Statement

Nathania Frederica

Financial Report
Taste of Indonesia
Saturday, May 21, 16

Revenue Items	Quantity	Total	Details	Budgeted	Details
Registration Tickets	218 guests	\$ 5,134.43	see attachment 1	\$ 4,375.00	170 guests @ \$25
Grants		\$ 2,050.00	see attachment 2		
Donation		\$ 28.54	see attachment 3		
Raffle ticket revenue		\$ 227.50			
Auction revenue		\$ 156.00			
Kitchen		\$ 180.00			
Cofee Tasting		\$ 100.00			
Drink		\$ 214.50			
Gross Revenue		\$ 8,090.97		\$ 4,375.00	

Expense	Quantity	Total	Details	Budgeted
Venue Rental Fee		\$ 1,800.00	see attachment 4	\$ 1,025.00
Serving Equipment Rental		\$ -	included in Venue	\$ 240.13
Utensil		\$ 470.21	see attachment 5	\$ 512.07
Printing Tickets		\$ 167.75	see attachment 6	\$ 49.72
Raffle Tickets	3 rolls	\$ -	Donation (Arum)	\$ 39.00
Souvenirs	2 packages	\$ -	Donation (Jasmine)	\$ 120.00
Sound System		\$ 103.96	See attachment 7	\$ 50.00
Permit Fees		\$ 100.00	License Liquor Mart	\$ -
Entertainment		\$ -	Volunteer	\$ -
Decoration		\$ 238.88	see attachment 8	\$ 173.59
Meals (for guests and volunteer)	240 people	\$ 1,693.88	see attachment 9	\$ 2,252.37
Drinks (for guests and volunteer)	240 people	\$ 456.12	see attachment 10	\$ 368.80
Miscellaneous Expense		\$ 144.13	see attachment 11	\$ 500.00
Donation to local community		\$ 200.00		\$ 750.00
Total Expense		\$ 5,374.93		\$ 6,080.68

Net Revenue		\$ 2,716.05		\$(1,705.68)
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Ticket Revenue

\$ 20.00 \$ 25.00

Seller	Member	Non Member	Member Kid	Non Member Kid	VIP	Reserved	Paypal	Total Tickets	Member	Non Member
Rhanissa	3	21	1		4	4	15	46	60.00	525.00
Susy		25		1				26	-	625.00
Dian		10		1				11	-	250.00
Jasmine	1	4				7		12	20.00	100.00
Angely		9		1				10	-	225.00
Fitri		16	2					18	-	400.00
Kevin		8	2					10	-	200.00
Reno		8				4		12	-	200.00
Erha		6						6	-	150.00
Chika	3	27	2	2				34	60.00	675.00
Arum	2	3		1		12	4	18	40.00	75.00
T.Betsy		8				1		9	-	200.00
Total	9	145	7	6	4	28	19	212	212.00	180.00

\$ 12.00 \$ 15.00 \$ - \$ 25.00 \$ 23.97

Member Kid	Non Member Kid	VIP	Reserved	Paypal	Total Ticket Revenue	
12.00	-	-	100.00	359.55	1,056.55	
-	15.00	-	-	-	640.00	
-	15.00	-	-	-	265.00	
-	-	-	175.00	-	295.00	
-	15.00	-	-	-	240.00	
24.00	-	-	-	-	424.00	
24.00	-	-	-	-	224.00	
-	-	-	100.00	-	300.00	
-	-	-	-	-	150.00	
24.00	30.00	-	-	-	789.00	
-	15.00	-	300.00	95.88	525.88	
-	-	-	25.00	-	225.00	
3,625.00	84.00	90.00	-	700.00	455.43	5,134.43

Grants

<i>Item</i>	<i>Subtotal</i>
Fee printing	\$ 300.00
Donation	\$ 1,300.00
Reimburse Damage Deposit St. Demetrios Church	\$ 450.00
Total	\$ 2,050.00

Donation

<i>Item</i>	<i>Subtotal</i>	
Rhani	\$ 3.04	printing fee not reimbursed
Susi	\$ 3.50	conference call not reimbursed
Deni - Mina	\$ 10.00	pay non-member fee tickets
Trevor Booth	\$ 10.00	10% profit
Arum	\$ 2.00	Extra money from tickets
Total	\$ 28.54	

Venue

<i>Item</i>	<i>Subtotal</i>
Damage Deposit St. Demetrios Chrch	500.00
Rent (Greek Church)	1,300.00 details in receipt
Total	\$ 1,800.00

F&B Paper & Plastic Supplies for 240people (200guests + 40volunteers)

<i>Item</i>	<i>Subtotal</i>	
Summer Plate	\$ 11.29	Receipt 14
Vf Napkin	\$ 130.30	Receipt 23
Glad Waste	\$ 50.99	Receipt 24
Royal Chnet	\$ 20.05	Receipt 25
Tickets - Beer 1000 Ea	\$ 33.04	Receipt 46
Gv Lge Blue	\$ 6.97	Receipt 47
Test Strip Chlorine 10-200 Ppm	\$ 21.55	Receipt 52
Plastic Pitcher	\$ 9.04	Receipt 53
Deep Roaster	\$ 76.71	Receipt 74
Nn Beer Cups	\$ 65.55	Receipt 76
Espresso & Sampling Hot Cups 4oz	\$ 26.78	Receipt 28
Solo Hot Cup 80oz	\$ 17.94	Receipt 63
Total	\$ 470.21	

Printing Expense (tickets, posters)

<i>Item</i>	<i>Subtotal</i>	
Colour Copy	\$ 26.44	Receipt 7
Cardstock White	\$ 4.75	Receipt 8
Double Sides Posters	\$ 33.77	Receipt 21
Colour Print	\$ 4.75	Receipt 26
Black And White Copy	\$ 9.72	Receipt 38
Black N White Copy	\$ 8.48	Receipt 42
Colour Copy	\$ 0.44	Receipt 43
Pas S/S Clr	\$ 6.17	Receipt 69
Black And White Copy	\$ 1.13	Receipt 70
Black And White Copy	\$ 0.23	Receipt 71
Colour Copies	\$ 71.87	Receipt 85
Total	\$ 167.75	

Sound System

<i>Item</i>	<i>Subtotal</i>
Digital Pianos Home (Long & Miquade)	\$ 41.81
Digital Pianos Home (Long & Miquade)	\$ 62.15
Sound System at Greek Church	included in Venue
Total	\$ 103.96

Decoration

<i>Item</i>	<i>Subtotal</i>	
Indonesia Flag	\$ 14.53	Receipt 13
MI Cash Box Large	\$ 33.86	Receipt 27
Canada Flag	\$ 10.60	Receipt 55
Cafe Express-Woo	\$ 10.17	Receipt 11
Tissue Wrapping	\$ 22.60	Receipt 12
Hot Glue Sticks	\$ 1.41	Receipt 20
Mini Lilies	\$ 5.65	Receipt 22
Flickering Tea L	\$ 23.73	Receipt 41
Table Cloth	\$ 79.10	Receipt 59
Adhesive	\$ 37.23	Receipt 86
Total	\$ 238.88	

Food Cost

<i>Item</i>	<i>Subtotal</i>	
Rooster Scm	\$ 15.26	Receipt 18
Rooster Scm	\$ 7.64	Receipt 19
Frz Turmeric 200g	\$ 170.15	Receipt 29
Candle Nuts 200g	\$ 11.95	Receipt 30
Onion Yellow	\$ 18.28	Receipt 31
Cb Dried Kaffir Lime	\$ 171.01	Receipt 32
Aroy-D Coconut Milk 400ml	\$ 5.96	Receipt 33
Aroy-D Coconut Milk 400ml	\$ 5.96	Receipt 34
Aroy-D Coconut Milk 400ml	\$ 5.96	Receipt 35
Lemon Grass (Sa Cay) 454g	\$ 1.99	Receipt 36
Rimini	\$ 100.91	Receipt 37
Ce Paper Cup W Pandle 20's70	\$ 84.83	Receipt 39
Wng Wrap Dumpling	\$ 21.89	Receipt 40
Green Beans	\$ 29.94	Receipt 48
Oliflower	\$ 35.91	Receipt 49
Rice Scented	\$ 35.94	Receipt 50
Rstr Instnt Nole	\$ 11.20	Receipt 51
Boiled Eggs	\$ 80.60	Receipt 54
Chicken Drumsticks	\$ 195.56	Receipt 56
Mixed Pepper	\$ 53.90	Receipt 57
Henrys Tempeh, Soy Kasha 250g	\$ 12.87	Receipt 58
Garlic Bag 1 Kg	\$ 12.38	Receipt 60
Shallots 5 Lb	\$ 17.79	Receipt 65
Hf Sambal Oelek Mrj	\$ 56.55	Receipt 67
Fruit Punch	\$ 6.50	Receipt 72
Lemons	\$ 15.88	Receipt 73
Pc Fancy Cashews	\$ 32.57	Receipt 75
Beef For Rendang	\$ 325.00	Receipt 78
Lunch Volunteer Kitchen	\$ 90.00	Receipt 82
Banana Leaf	\$ 17.50	Receipt 83
Egg Large	\$ 14.04	Receipt 87
Hh Thai Hny Mgo	\$ 27.96	Receipt 88
Total	\$ 1,693.88	

Beverage Cost

<i>Item</i>	<i>Subtotal</i>	
Coca Cola	\$ 148.10	Receipt 61
Sprite Stcs	\$ 76.49	Receipt 62
Alex Keith's Ipa	\$ 412.23	Receipt 64
Pc Club Soda Ls	\$ 44.49	Receipt 66
Alex Keith's Ipa 15/355c	\$ (226.30)	Receipt 79 reimburse
Nn Foam Cup 347	\$ (164.79)	Receipt 80 reimburse
Pepsi Cola Cube	\$ (12.10)	Receipt 81 reimburse
Coffee Tasting Kapal Api Spcl 165g	\$ 178.00	Receipt 17 coffee + shipping
Total	\$ 456.12	

Miscellaneous Expense

<i>Item</i>	<i>Subtotal</i>	
Conference Call	28.50	
Rogers SIM + Top Up	33.90	
KFC	77.95	
Bank service charge	3.78	5% of 75.50
Total	\$ 144.13	

B. Guest and Volunteer Feedback Survey
Rhanissa Hirawan and Susianti Fierce

**Guest Survey "Taste of Indonesia 206"
Indonesian Society of Manitoba**

Number	Questionnaires	Answers					
		Guest 1	Guest 2	Guest 2	Guest 2	Guest 2	Guest 2
1	How did you hear about this event?	Received invitation by email from Rhanissa Hirawan	From friend	Friend	Indonesian Friend	Online	Website
2	Was the event length too long, too short, or about right?	About right	About right	About right	About right	About right	About right
3	How would you rate the quality of the dinner at the event?	Very good	Very good	Very good	Excellent	About right	Excellent
4	How would you rate the quality of the entertainment at the event?	Very good	Very good	Very good	Excellent	About right	Excellent
5	How organized was the event?	Very organized	Very organized	Very organized	Very organized	Very organized	Extremely rganized
6	What did you like about the event? What did you dislike about the event?	Liked the entertainment and the displays and the silent auction	I like the food	Space was too small for that many people and table.	good location, good food and entertainment, meet people. Not sure whether this was intended only for Indonesian living in Manitoba	Fantastic food and the dancing was amazing!	Food, entertainment, people, atmosphere, raffle, etc. was all amazing! The venue was a bit tight for the amount of people who attended.
7	Overall, how would you rate the event?	Very good	Very good	Very good	Excellent	Excellent	Excellent
8	How likely is it that you would recommend the event to a friend or family member?	9 (Promoter)	9 (Promoter)	8 (Passive)	10 (Extremely likely, Promotor)	8 (Passive)	10 (Extremely likely, Promotor)
9	How would you rate the value for the money of the event?	Very good	Very good	Very good	Very organized	Very organized	Excellent
10	Do you have any other comments, questions, or concerns?	Enjoyable evening. Thanks	No	None	If organizing a Folklorama is too difficult because of size of community in Manitoba, perhaps carry out similar event like Taste of Manitoba for a few days, with aiming not just Indonesian people.	Thank you so much for having the vegan option. The food was great!	We had a wonderful evening! Looking forward to future events and gatherings.

Number	Questionnaires	Answers				
		Volunteer 1	Volunteer 2	Volunteer 3	Volunteer 4	Volunteer 5
1	Please fill out your contact information below. Name Email Address Phone Number	Kenneth gweenkent@gmail.com 204 807 7632	Rhanissa Hirawan hirawan.rhanissa@gmail.com (204)951-4171	Peggy McRitchie mcritchie@shaw.ca 204-791-6146	Kim Pododworny kimp2@mymts.net 2046329333	Susianti susy.susianti@gmail.com 204 997 8235
2	How did you sign up as a volunteer?	Personal communication (in-person, telephone)	Personal communication (in-person, telephone)	E-mail	Personal communication (in-person, telephone)	Personal communication (in-person, telephone)
3	Please rate the following criteria regarding your overall volunteering experience. I was assigned a job that I wanted My instructions were clear and I understood what I needed to do	Neutral Agree	Agree Agree	Neutral Neutral	Agree Agree	Agree Agree
4	As a volunteer, did you feel your questions or concerns were addressed properly by your volunteer coordinator or festival staff?	Neutral	Agree	Neutral	Neutral	Neutral
5	Please describe your task(s) during the event preparation.	Kitchen - frying.	Venue, decoration, booth, performance coordinator	Kitchen Food Prep	Made dumpling	Decoration, performance, booth set-up
6	Please describe your task(s) during the course of the event.	Served drinks. Checked stocks.	Venue, hall and stage decoration, booth, performance coordinator, briefing coordinator, point-of-contact during event, cutlery and food waste clean-up after dinner	Serve dessert drinks	Topping chicken legs with gravy	Performance, welcoming and meet and greet with guests, booths monitoring
7	Please describe your task(s) after the event (during clean-up).	Cleaned up in general. Helped swept kitchen. Took out garbage. Mopped and swept.	Put away tables, chairs, hall and stage decoration, bags of garbage, debriefing, venue release	We were not needed for cleanup	None	Put back the chairs, tables, re-packing booths and decorations, cleaning garbage from table and put away
8	Do you feel your role as a volunteer was valued at the event?	Agree	Agree	Neutral	Neutral	Agree
9	What do you like most about the event and what do you dislike the most?	Like most - the food? Dislike most - the "volunteers" who were not really doing anything. Yg cuman volunteer supaya gak bayar kayak *name* yg kerja nya cuman suruh suruh doang dan *name* yg gak inisiatif buanget (*name* initially didnt want to volunteer but was forced to do it so as to avoid paying). Cheapppp lol. Dont mean to be rude well, just voicing my thought out.	Like most: organizers' and members' participation Dislike most: turning down people wanting to buy tickets	The venue was good for cooking as the kitchen was handy. The food was delicious. The displays and entertainment was quite nice and informative. The hall was very crowded and the table setup was not the best. IF you were sitting in the middle of the table you had to fight your way out and disrupt everyone that was trying to watch the show or eat. Round tables would have been a better idea.	Like the people very much. Slightly disorganized	I like the enthusiasm of the organizers to make the event seuccessfully
10	Do you have any suggestions or feedback about the event as a whole that you'd like to share?	Screen your volunteers. And assign the job most suitable for your volunteers.	Higher level of transparency/more regular and open communication between organizers	Definitely have a couple of general volunteer meetings and make sure that everyone knows what groups they have been assigned to and allow for more defined job descriptions. The way the food was served could have been better organized. Possibly more buffet food warmers and more people to help serve the food. It was way to crowded with too many people in each other's way standing around in the door way of the kitchen.	Needs more organization otherwise it was wonderful	Need to improve in coordinating volunteers, venue set-up (too crowded) and communication between all participants