

## Greene Farms (Phase 1,2 &4) Modification Request Form

Received Date:

By:

Request#

Box for office use only

HOMEOWNER'S NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

Does your home have a basement?

Yes

No

REQUESTED MODIFICATION:

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ESTIMATED START DATE \_\_\_\_\_

ESTIMATED COMPLETION DATE \_\_\_\_\_

SELF INSTALLED      Yes      No      IF NO, PROVIDE CONTRACTOR INFORMATION.

CONTRACTOR'S NAME \_\_\_\_\_

CONTRACTOR'S PHONE \_\_\_\_\_

CONTRACTOR'S EMAIL \_\_\_\_\_

Please attach details of request with any information applicable. If the necessary items are not included, or the reviewing entity cannot clearly understand the modification, the application will be returned to you for written clarification and therefore delayed.

HAVE YOU ATTACHED THE FOLLOWING ITEMS?

Design Plans, including Dimension	Yes	No	Not Applicable
Design/Location on Plot/Site Plan	Yes	No	Not Applicable
Description of sizes and materials to be used	Yes	No	Not Applicable
Copies of Permit(s) from Ypsilanti Township **	Yes	No	Not Applicable

\*\*Copies of Permit(s) is not required for form submission, it is homeowner's responsibility to comply with all local and state ordinances/ laws.

### **Modification Request Form (cont'd)**

Samples or Pictures of Materials	Yes	No	Not Applicable
Neighbor Signatures*	Yes	No	
Photograph(s) of Existing Area to be altered	Yes	No	Not Applicable

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Approval will be granted contingent upon the "Terms and Conditions" in this document. Applicants' signature below indicates agreement with the Terms and Conditions cited above.

**Please read the following carefully before signing:**

1. All applicable codes and regulations will be followed and all necessary permits will be obtained at home owners expense.
2. I / we have read all applicable sections of the governing documents and I / we understand same.
3. All maintenance of this modification will be performed at my / our expense.
4. I / we understand that, should any legal, regulatory agency require, at any time in the future, modifications to this variance, they will be done at my / our expense.
5. Decks cannot be installed over a drainage swale. In the event the deck does interfere with the surface drainage, I / we understand that I / we will be required, at my / our expense, to correct the drainage to the association's satisfaction. Any maintenance costs incurred by the association as a result of this variance will be at my / our expense
6. This modification is subject to all the requirements of the governing documents, occupancy agreements and other applicable regulations at the association's discretion.
7. I / we understand that it is my / our responsibility to advise future owners of the unit of this modification and of their responsibility for same.
8. All of the above information is truthful and accurate.

NO WORK SHALL COMMENCE UNTIL WRITTEN APPROVAL IS RECEIVED

**HOMEOWNER SIGNATURE:** \_\_\_\_\_

**SUBMISSION DATE:** \_\_\_\_\_

**Please return this form to:**  
**Greene Farms HOA 124 , P. O. Box 973341 , Ypsilanti, MI 48197**  
**Or e-mail to: greenefarm124@gmail.com**

Approval Granted with the following Conditions (in addition to "Terms & Conditions"):

**Box for office use only**

\_\_\_\_\_  
\_\_\_\_\_

**APPROVED BY:** \_\_\_\_\_ **DATE APPROVED:** \_\_\_\_/\_\_\_\_/\_\_\_\_