

Christchurch

**BOAT, CARAVAN &  
MOTOR HOME SHOW**

**8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> JULY 2016**

**HORNCASTLE ARENA**

# WELCOME TO THE

## Christchurch BOAT, CARAVAN & MOTOR HOME SHOW

Dear Exhibitor,

We would like to offer you the opportunity and welcome you to exhibit your products and services at the **Christchurch Boat Caravan & Motor Home Show** which will be held at Horncastle Arena 8<sup>th</sup>,9<sup>th</sup>,10<sup>th</sup> July 2016.

Products successfully promoted at the previous Christchurch Shows include Boats Caravans Motor Homes Jetskis camping sports and leisure equipment, Holiday destinations specialist books and magazines, fishing seminars and equipment, Diving, Kayaking and much more with everything for sale with great deals offered.

### **Show Promotion**

Our comprehensive advertising and marketing campaign will ensure a dedicated buying public at the show. We use many types of media from television radio newspaper and related magazines bill boards and posters. We will also produce advertising discount cards for the Show and will be distributed to retailers and business throughout the region.

### **Show Timetable**

Thursday	7th, July	Exhibitors Pack in	10.00am – 5:00pm
Friday	8th, July	Public Hours	10:00am – 7:00pm
Friday	8th, July	Exhibitors Function	7:30 am – 9:00pm
Saturday	9th, July	Public Hours	10:00am – 5:00pm
Sunday	10th, July	Public Hours	10:00am – 5:00pm
Sunday	10th, July	Exhibitors Pack out	5:00pm – 12midnight

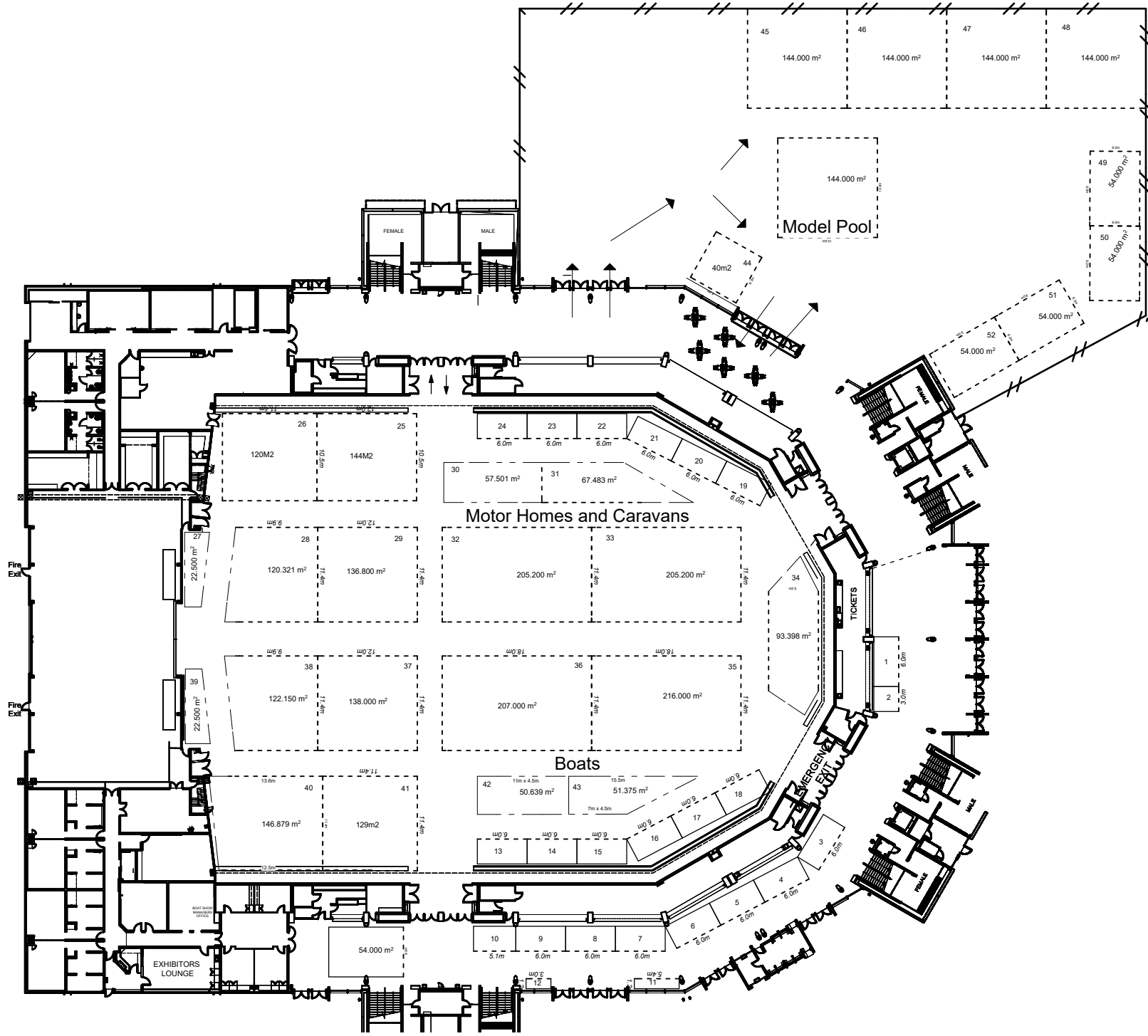
We look forward to working with you in the near future.

Kind Regards

Tony

Manager

0274 399 318



# SITE BOOKING FORM

## Christchurch BOAT, CARAVAN & MOTOR HOME SHOW

8<sup>th</sup>, 9<sup>th</sup>, 10<sup>th</sup> July 2016

<b>Company details</b>	
<b>Name of Company</b>	
<b>Postal Address</b>	
<b>Contact details</b>	Name of primary contact person:  Company Phone: Mobile Ph: Fax: Email:
<b>Type of products to be exhibited</b>	
<b>Exhibitor ID passes</b> (Please list first name and surname of those employees working on your stand, include additional sheet if required).	

### **Complimentary Day Passes**

These will be sent to each exhibitor once we receive your booking form and \$500.00 deposit. The number of passes issued is on the basis of one for every \$200 of space booking. These are "day" passes and can only be used once.

Additional passes can be purchased by exhibitors at \$3.00 each

**Additional items** ie spotlights, power points, furniture, extra panel,

These are NOT included with your stand and must be ordered separately

Note – Panels included with your stand are those shown as solid lines on the layout diagram enclosed.

# SITE BOOKING FORM Continued

Please complete the following:

Rates	Per Sq meter		<u>Preferred Site</u>	<u>Site Cost</u> (exclude GST)
3 x 3 9sqm	\$95.00			
6 x 3 18sqm	\$89.00			
Site Rental Up to 100sqm	\$53.00			
Site Rental from 100sqm to 200sqm	\$43.00			
Site Rental from 200sqm to 300sqm	\$39.00			
Outside	\$20.00			
			<b>TOTAL</b>	<b>\$</b>

SUMMARY COSTING	COST
Preferred Site	\$
Outside Site (s)	\$
Subtotal	\$
Plus GST (@12.5%)	\$
TOTAL	\$
Less Deposit due 3 <sup>rd</sup> June 2016	\$ 500.00
<b>Balance due on or before 2<sup>nd</sup> July 2016</b>	<b>\$</b>

Direct bank payment **Christchurch Boat Caravan & Motor Home Show 38-9017-0682301-00**

A GST invoice for the total costs will be sent with confirmation of your booking.

**I/We, on behalf of the above noted company have read and agree to abide by the terms and conditions enclosed in this pack.**

.....  
Name(Please print)

.....  
signature

.....  
date

For further enquiries regarding this application, please contact the Show team on

Tony 0274 399 318 [eventz@extra.co.nz](mailto:eventz@extra.co.nz)

## **TERMS AND CONDITIONS**

All reference to the Organisers refers to E'Ventz (NZ) Ltd, as sole Organiser. The Organisers will take no responsibility for the products displayed by any individual Exhibitor this includes any grantee, endorsement or promise offered by an Exhibitor.

### **RENTAL**

The rental charge includes facilities as listed. Any additional facilities are for the Exhibitor to arrange and pay for. No additional facilities will be provided or paid for by the Organisers. The exhibitor may not sublet or assign or part with possession of his contracted site without prior consent from the Organisers. The exhibitor will use the contracted site only for the purpose authorized.

### **EXHIBITION SPACE & SIGNAGE**

You are required to decorate your Exhibition space to a very high standard for the duration of the show. All storage boxes must be completely out of sight. No part of any display shall protrude outside or over allotted areas. Signage must be professionally made and in a good state of repair.

### **SALE OF PRODUCTS**

Sale of products to the public is encouraged and Exhibitors should make the appropriate manning arrangements.

### **STAND INSTALLATIONS**

Exhibitors shall not engage any Contractor other than official contractors to erect and set up display, carry out electrical work without the written consent of the Organisers.

### **FAILURE OF USE**

If the exhibitor fails to use the contracted site by midday of the last set up day, the Organisers reserve the right to relet the site and rental paid by the Exhibitor will be forfeited.

### **POSTPONEMENT OR ABANDONMENT OF SHOW**

In the event Christchurch Boat, Caravan and Motorhome Show is postponed or abandoned (for any reason beyond the control of E'Ventz NZ Ltd). The Organisers will be entitled to (after receiving in writing from the Exhibitor), refund in whole or part, any payment made by exhibiting companies for stand space only.

### **CANCELLATION**

On Behalf of the exhibitors, the Organisers are committed to the costs of setting up the exhibition. Therefore in the event of an Exhibitor cancellation, no refund will be allowed.

### **REFUNDS FOR ALL EXHIBITORS**

The Organiser will not refund rentals for stands or plant due to Exhibitor cancellation or weather cancellation prior to or during the Exhibition

### **INDEMNIFICATION**

Exhibitors shall indemnify the Organiser against all claims, demands, proceedings, suit costs, damages, expenses and losses whatsoever for damages that might occur to persons or property as a consequence of participation in this Exhibition.

### **INSURANCE**

All stands and exhibits are at the risk of the Exhibitors and the Organisers shall not in any way be responsible for any loss or damage. The Organiser will arrange public liability cover.

### **CONCLUSION OF EXHIBITION**

Exhibitors must have their display and all debris cleared by midday of the last day set aside for dismantling. For security reasons nothing may be removed from any stand prior to breakdown or by special arrangement with the Organisers.

### **PHOTOGRAPHY**

During the duration of the show the organisers may take photographs of Exhibits, Products and Demonstrations which could be used for future marketing purposes for the show.

### **BUILD-UP & BREAK-DOWN DAYS**

All Exhibitors and associated staff participating in Christchurch Boat Caravan and Motor Home Show, build-up and break-down during trading hours do so at their own risk. All Exhibitors and staff accept full responsibility for their own safety and personal property during build-up and break-down in Christchurch Boat Caravan and Motor Home Show.

- **Children are not permitted on site during this period.** Please do not bring children to the venue during build-up and break-down periods as they will be asked to leave immediately
- **Animals are not permitted on site at any time.**
- Alcohol is not permitted during build-up and break-down period.
- Do not access any area where a safety barrier is in place.
- Vehicle drivers must maintain extreme caution at all times
- If Exhibitors wish to use LPG Gas they must make application to the Dangerous Goods Department for approval. Without approval they will not be permitted.

If you are unsure of a particular aspect of your stand, please do not hesitate to contact the Organisers.

### **DAMAGE OF BUILDINGS AND ENVIRONMENT**

The Exhibitors must leave the contracted site in the same condition as at the time it was let into possession. Any damage to walls, floors or buildings in general will be repaired by outside contractors and charged to the Exhibitor.

### **CANCELLATION OF EXHIBITOR**

The Organisers have the right to cancel this contract and/or to remove any products of Exhibit from the any show, without notice, and to retain any money in relation thereto. And shall not be liable for any resulting losses to the Exhibitor;

- If the exhibitor or the exhibitors assistant(s) infringe any of the site Rules;
- If, in the organisers opinion, any products or Exhibit may be a cause of offence or harm to the public, or is not in the best interest of the shows;
- If the Organisers fails to perform or fulfill any of their obligations caused by any circumstances, including but not limited to acts of God, fire, flood, war, public disaster, and industrial dispute or Government enactment.

### **ALTERATION OF CONDITIONS**

The above conditions are subject to change by the Organiser without prior notice and will be binding on all Exhibitors.

### **DISPUTES**

In the event of any dispute about the interpretation of the information in this booklet, the Organisers interpretation shall be final and binding.