

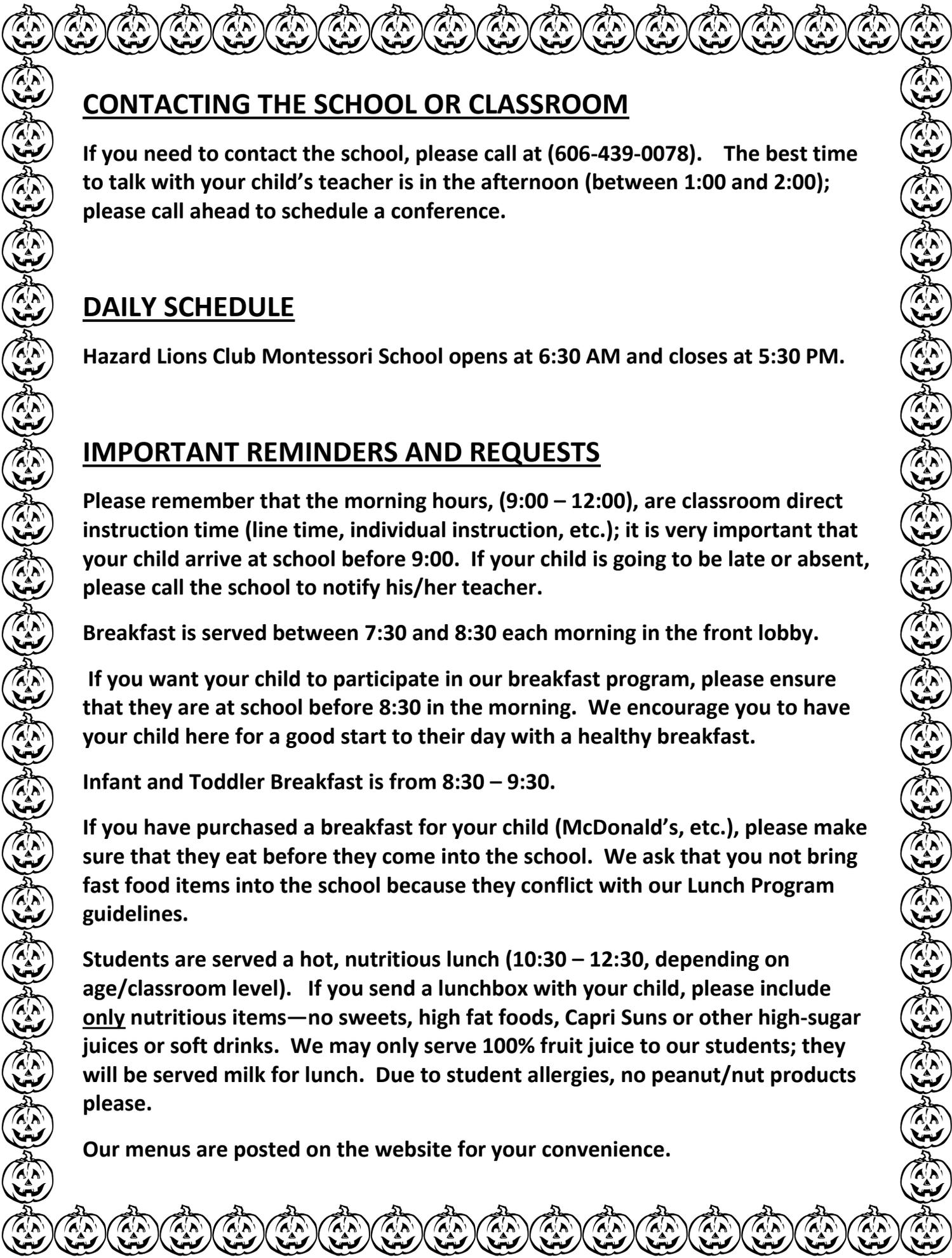
*Hazard Lions Club Montessori School*

## OCTOBER NEWSLETTER

2016

# IMPORTANT HEALTH ISSUES

- WE ARE A PEANUT/NUT PRODUCT FREE FACILITY—please keep an awareness of this issue when sending lunch box items.
- PLEASE DO NOT SEND YOUR CHILD TO SCHOOL IF THEY ARE SICK, HAVE A FEVER, AN UNDIAGNOSED RASH OR OTHER HEALTH ISSUE THAT MAY AFFECT THE WELFARE OF THE OTHER CHILDREN.
- **\*\*If your child is absent from school for health reasons, they MUST have a doctor's excuse before returning to school. Please bring the doctor's statement when your child returns to school and give it to the teacher.\*\***



## **CONTACTING THE SCHOOL OR CLASSROOM**

If you need to contact the school, please call at (606-439-0078). The best time to talk with your child's teacher is in the afternoon (between 1:00 and 2:00); please call ahead to schedule a conference.

## **DAILY SCHEDULE**

Hazard Lions Club Montessori School opens at 6:30 AM and closes at 5:30 PM.

## **IMPORTANT REMINDERS AND REQUESTS**

Please remember that the morning hours, (9:00 – 12:00), are classroom direct instruction time (line time, individual instruction, etc.); it is very important that your child arrive at school before 9:00. If your child is going to be late or absent, please call the school to notify his/her teacher.

Breakfast is served between 7:30 and 8:30 each morning in the front lobby.

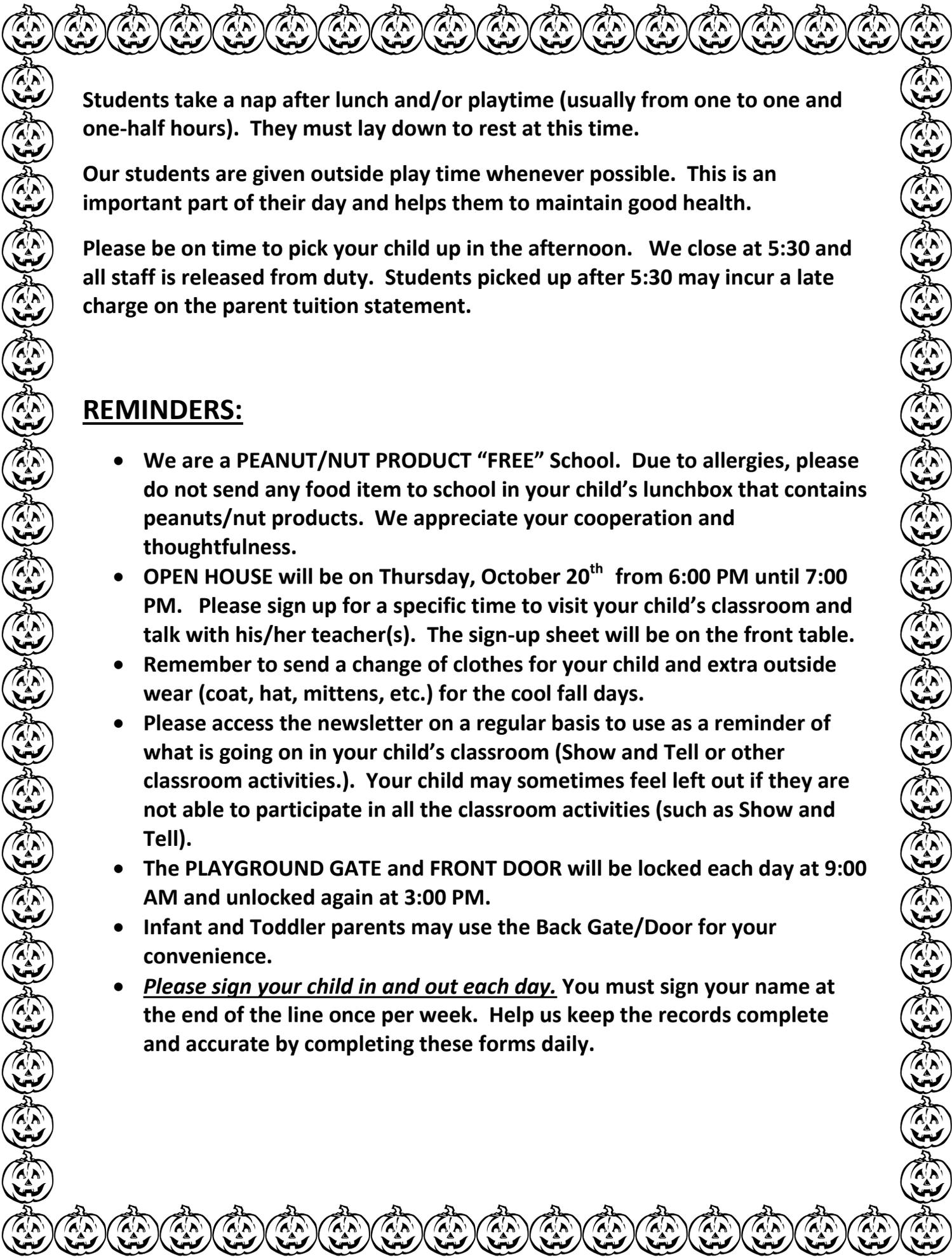
If you want your child to participate in our breakfast program, please ensure that they are at school before 8:30 in the morning. We encourage you to have your child here for a good start to their day with a healthy breakfast.

Infant and Toddler Breakfast is from 8:30 – 9:30.

If you have purchased a breakfast for your child (McDonald's, etc.), please make sure that they eat before they come into the school. We ask that you not bring fast food items into the school because they conflict with our Lunch Program guidelines.

Students are served a hot, nutritious lunch (10:30 – 12:30, depending on age/classroom level). If you send a lunchbox with your child, please include only nutritious items—no sweets, high fat foods, Capri Suns or other high-sugar juices or soft drinks. We may only serve 100% fruit juice to our students; they will be served milk for lunch. Due to student allergies, no peanut/nut products please.

Our menus are posted on the website for your convenience.



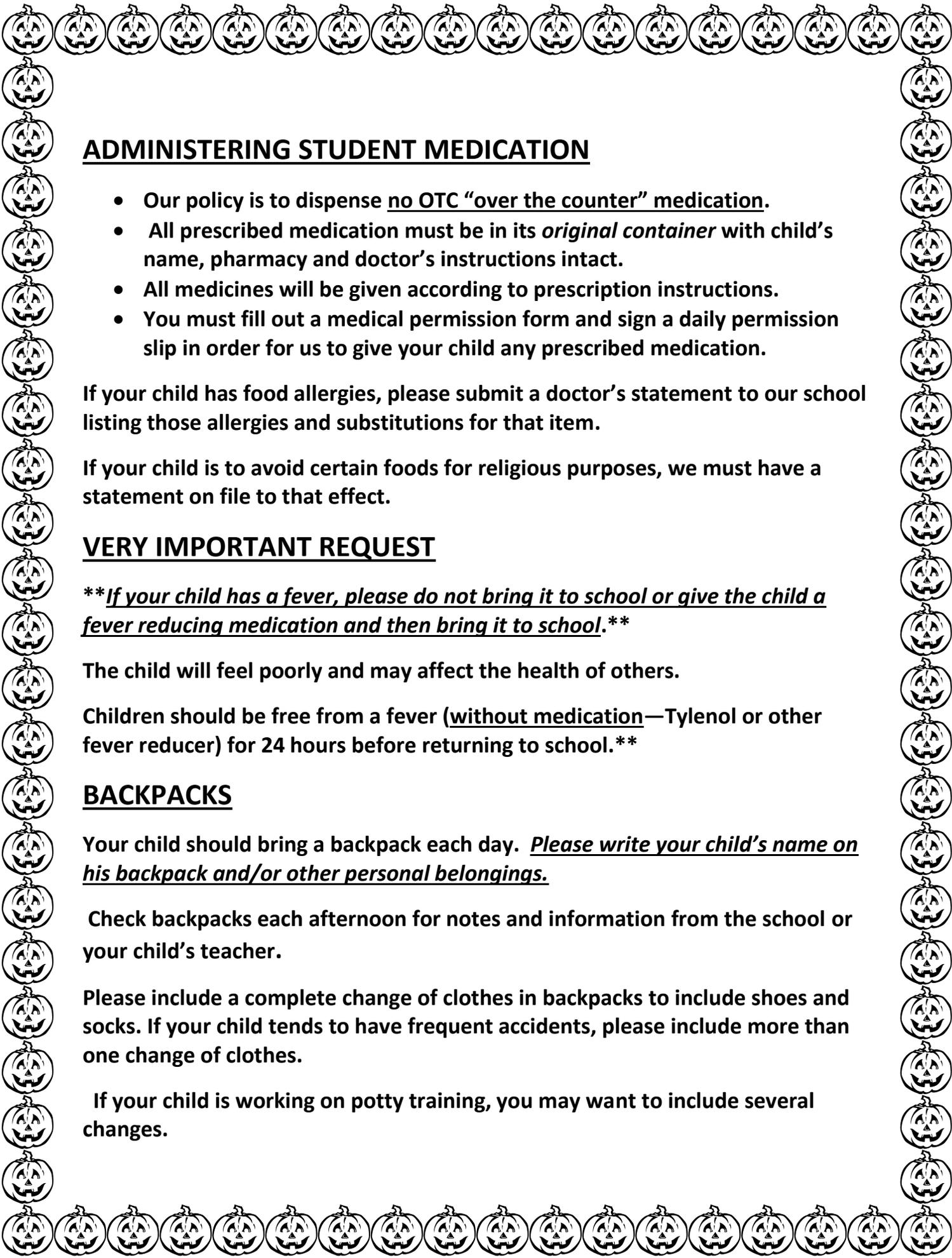
Students take a nap after lunch and/or playtime (usually from one to one and one-half hours). They must lay down to rest at this time.

Our students are given outside play time whenever possible. This is an important part of their day and helps them to maintain good health.

Please be on time to pick your child up in the afternoon. We close at 5:30 and all staff is released from duty. Students picked up after 5:30 may incur a late charge on the parent tuition statement.

### **REMINDERS:**

- We are a PEANUT/NUT PRODUCT “FREE” School. Due to allergies, please do not send any food item to school in your child’s lunchbox that contains peanuts/nut products. We appreciate your cooperation and thoughtfulness.
- OPEN HOUSE will be on Thursday, October 20<sup>th</sup> from 6:00 PM until 7:00 PM. Please sign up for a specific time to visit your child’s classroom and talk with his/her teacher(s). The sign-up sheet will be on the front table.
- Remember to send a change of clothes for your child and extra outside wear (coat, hat, mittens, etc.) for the cool fall days.
- Please access the newsletter on a regular basis to use as a reminder of what is going on in your child’s classroom (Show and Tell or other classroom activities.). Your child may sometimes feel left out if they are not able to participate in all the classroom activities (such as Show and Tell).
- The PLAYGROUND GATE and FRONT DOOR will be locked each day at 9:00 AM and unlocked again at 3:00 PM.
- Infant and Toddler parents may use the Back Gate/Door for your convenience.
- Please sign your child in and out each day. You must sign your name at the end of the line once per week. Help us keep the records complete and accurate by completing these forms daily.



## ADMINISTERING STUDENT MEDICATION

- Our policy is to dispense no OTC “over the counter” medication.
- All prescribed medication must be in its *original container* with child’s name, pharmacy and doctor’s instructions intact.
- All medicines will be given according to prescription instructions.
- You must fill out a medical permission form and sign a daily permission slip in order for us to give your child any prescribed medication.

If your child has food allergies, please submit a doctor’s statement to our school listing those allergies and substitutions for that item.

If your child is to avoid certain foods for religious purposes, we must have a statement on file to that effect.

## VERY IMPORTANT REQUEST

**\*\*If your child has a fever, please do not bring it to school or give the child a fever reducing medication and then bring it to school.\*\***

The child will feel poorly and may affect the health of others.

Children should be free from a fever (without medication—Tylenol or other fever reducer) for 24 hours before returning to school.\*\*

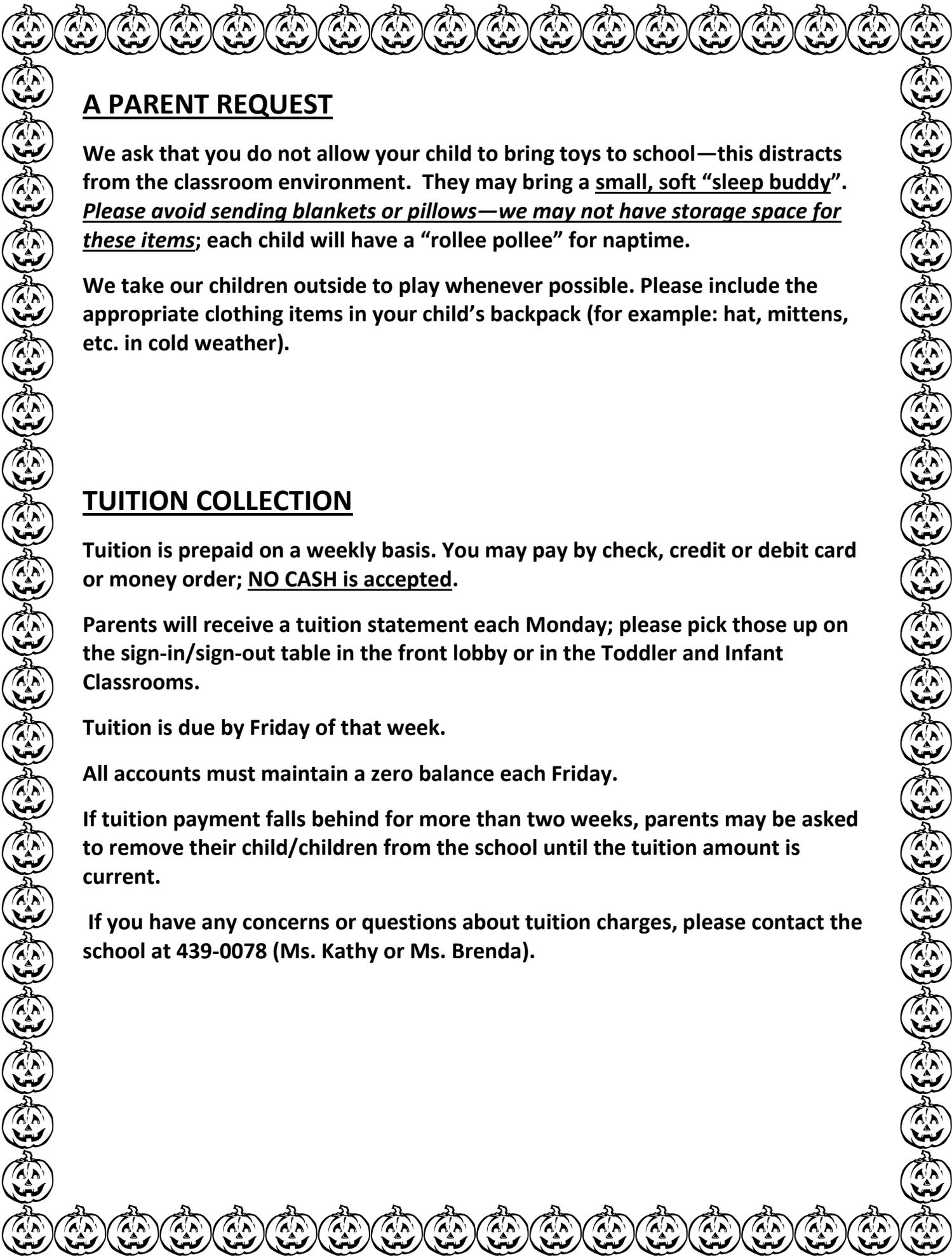
## BACKPACKS

Your child should bring a backpack each day. Please write your child’s name on his backpack and/or other personal belongings.

Check backpacks each afternoon for notes and information from the school or your child’s teacher.

Please include a complete change of clothes in backpacks to include shoes and socks. If your child tends to have frequent accidents, please include more than one change of clothes.

If your child is working on potty training, you may want to include several changes.



## **A PARENT REQUEST**

We ask that you do not allow your child to bring toys to school—this distracts from the classroom environment. They may bring a small, soft “sleep buddy”. Please avoid sending blankets or pillows—we may not have storage space for these items; each child will have a “rollee pollee” for naptime.

We take our children outside to play whenever possible. Please include the appropriate clothing items in your child’s backpack (for example: hat, mittens, etc. in cold weather).

## **TUITION COLLECTION**

Tuition is prepaid on a weekly basis. You may pay by check, credit or debit card or money order; NO CASH is accepted.

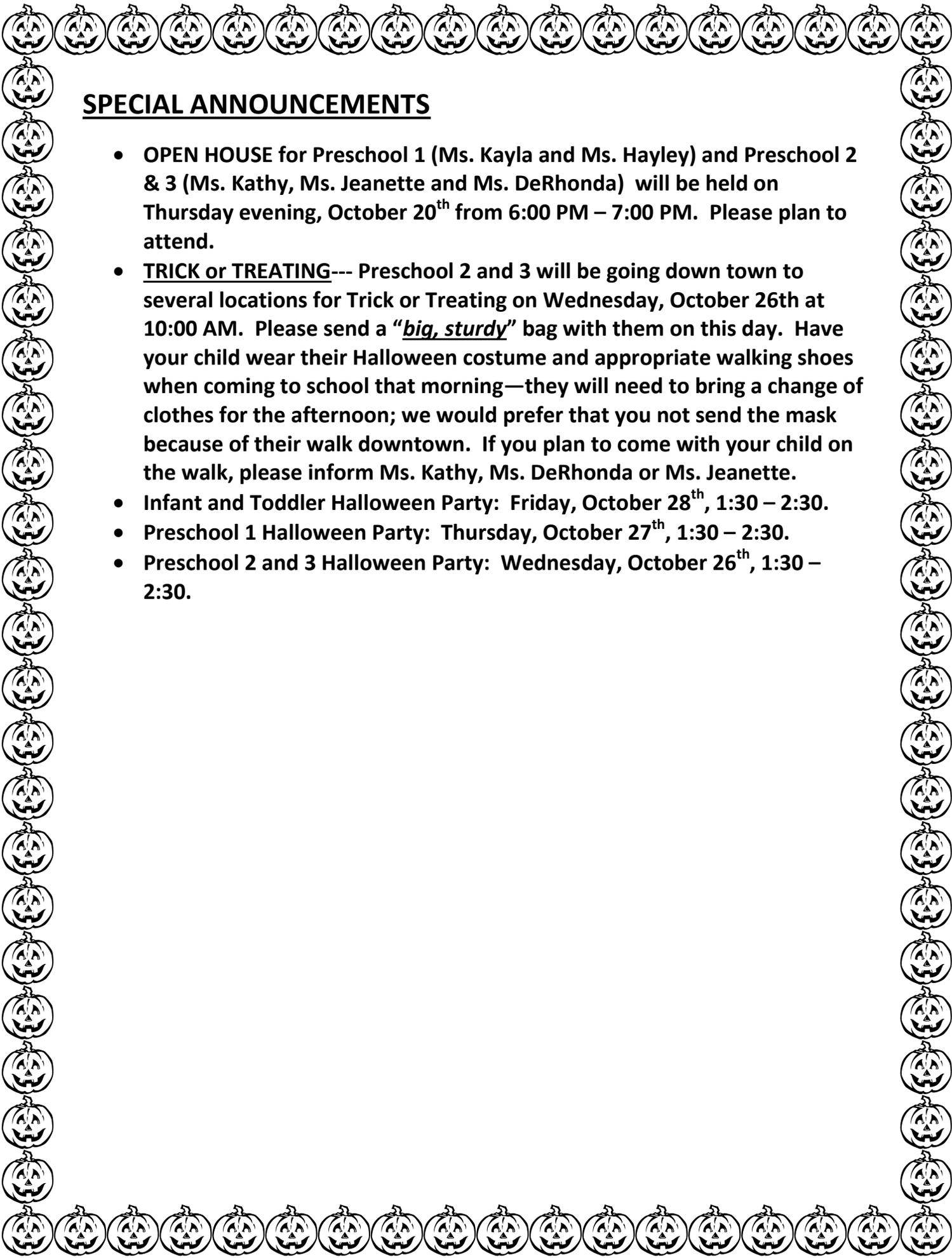
Parents will receive a tuition statement each Monday; please pick those up on the sign-in/sign-out table in the front lobby or in the Toddler and Infant Classrooms.

Tuition is due by Friday of that week.

All accounts must maintain a zero balance each Friday.

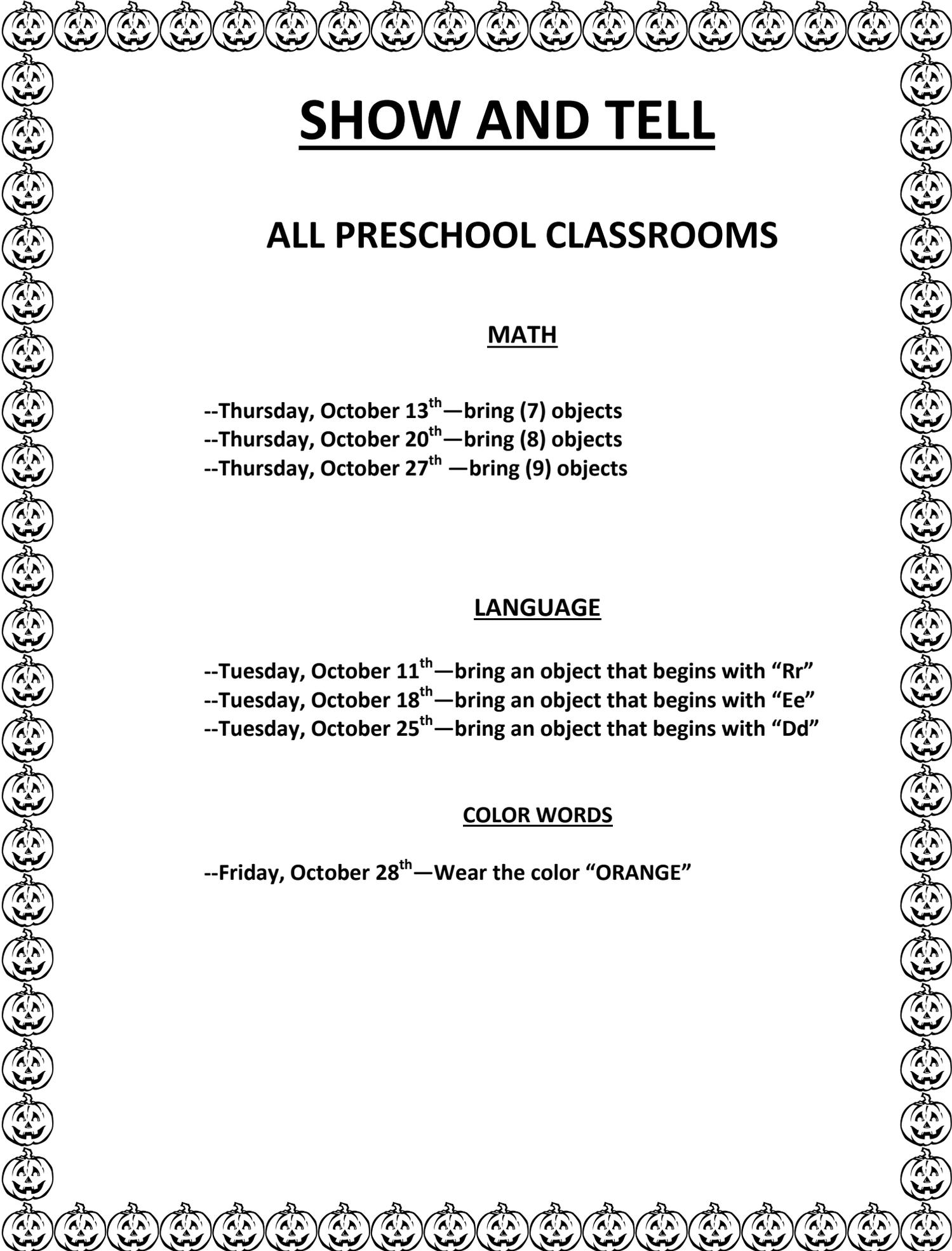
If tuition payment falls behind for more than two weeks, parents may be asked to remove their child/children from the school until the tuition amount is current.

If you have any concerns or questions about tuition charges, please contact the school at 439-0078 (Ms. Kathy or Ms. Brenda).



## SPECIAL ANNOUNCEMENTS

- **OPEN HOUSE** for Preschool 1 (Ms. Kayla and Ms. Hayley) and Preschool 2 & 3 (Ms. Kathy, Ms. Jeanette and Ms. DeRhonda) will be held on Thursday evening, October 20<sup>th</sup> from 6:00 PM – 7:00 PM. Please plan to attend.
- **TRICK or TREATING**--- Preschool 2 and 3 will be going down town to several locations for Trick or Treating on Wednesday, October 26<sup>th</sup> at 10:00 AM. Please send a “*big, sturdy*” bag with them on this day. Have your child wear their Halloween costume and appropriate walking shoes when coming to school that morning—they will need to bring a change of clothes for the afternoon; we would prefer that you not send the mask because of their walk downtown. If you plan to come with your child on the walk, please inform Ms. Kathy, Ms. DeRhonda or Ms. Jeanette.
- **Infant and Toddler Halloween Party:** Friday, October 28<sup>th</sup>, 1:30 – 2:30.
- **Preschool 1 Halloween Party:** Thursday, October 27<sup>th</sup>, 1:30 – 2:30.
- **Preschool 2 and 3 Halloween Party:** Wednesday, October 26<sup>th</sup>, 1:30 – 2:30.



# SHOW AND TELL

## ALL PRESCHOOL CLASSROOMS

### MATH

- Thursday, October 13<sup>th</sup>—bring (7) objects
- Thursday, October 20<sup>th</sup>—bring (8) objects
- Thursday, October 27<sup>th</sup>—bring (9) objects

### LANGUAGE

- Tuesday, October 11<sup>th</sup>—bring an object that begins with “Rr”
- Tuesday, October 18<sup>th</sup>—bring an object that begins with “Ee”
- Tuesday, October 25<sup>th</sup>—bring an object that begins with “Dd”

### COLOR WORDS

- Friday, October 28<sup>th</sup>—Wear the color “ORANGE”



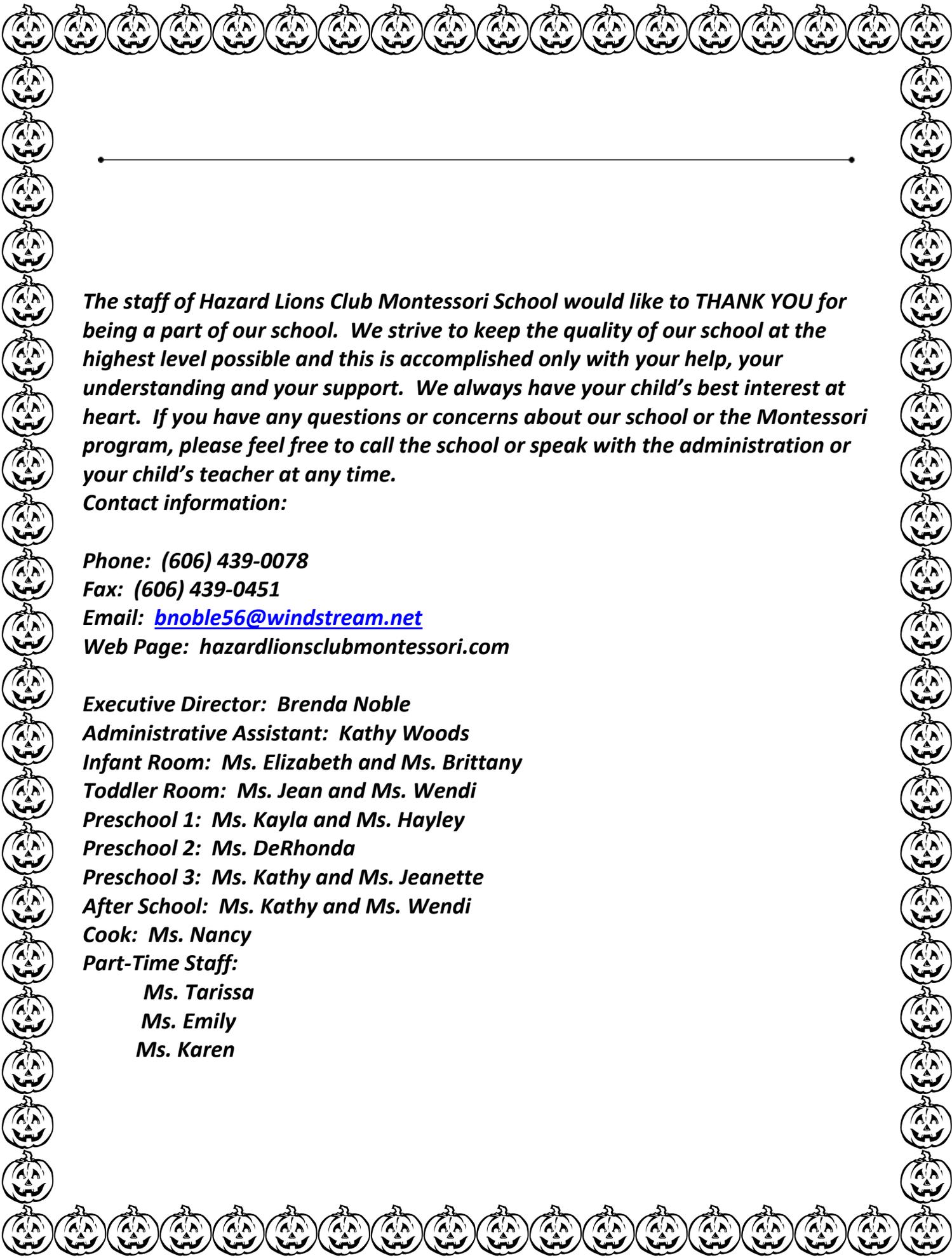
**HAPPY BIRTHDAY!!!**

**Addison C**

**Miriam S**

**Davis C**

**Skyler S**



*The staff of Hazard Lions Club Montessori School would like to THANK YOU for being a part of our school. We strive to keep the quality of our school at the highest level possible and this is accomplished only with your help, your understanding and your support. We always have your child's best interest at heart. If you have any questions or concerns about our school or the Montessori program, please feel free to call the school or speak with the administration or your child's teacher at any time.*

**Contact information:**

**Phone: (606) 439-0078**

**Fax: (606) 439-0451**

**Email: [bnoble56@windstream.net](mailto:bnoble56@windstream.net)**

**Web Page: [hazardlionsclubmontessori.com](http://hazardlionsclubmontessori.com)**

**Executive Director: Brenda Noble**

**Administrative Assistant: Kathy Woods**

**Infant Room: Ms. Elizabeth and Ms. Brittany**

**Toddler Room: Ms. Jean and Ms. Wendi**

**Preschool 1: Ms. Kayla and Ms. Hayley**

**Preschool 2: Ms. DeRhonda**

**Preschool 3: Ms. Kathy and Ms. Jeanette**

**After School: Ms. Kathy and Ms. Wendi**

**Cook: Ms. Nancy**

**Part-Time Staff:**

**Ms. Tarissa**

**Ms. Emily**

**Ms. Karen**



**Our Board of Directors:**

**President: Ron Burnett**

**Vice President: Larry Adams**

**Secretary: Jaime Coffey**

**Member: Pat Duff**

**Member: Richard Crowe**

**Member: Mary Beth Harp**

**Member: Ralph Asher**

**Member: Lee Hillman**

**Member/Financial Advisor: Jeffrey Holliday**

**Executive Director of HLC Montessori School: Brenda Noble**