

# Summit Middle School Minutes, Johnston IA

September 6, 2016

Attendees: Tracy Walker, Tammy Coslin, Paulette Langwith, Chelsey Tanke; Liz Meeley, Tammy Dial, Allen Hentscher, Denise Ostrander, Carol Krois, Tara Hartman, Cari Hannon, Sarah Grady, Tom & Crissy Pohl, Maneesh Singhal, and Joy Wiebers

Called to Order 7:09 pm [Tracy Walker]

## Old Business-Minutes

### 1. **Approval of Minutes - March 2016**

#### a. No adjustments

1. Motions made to approve: 1<sup>st</sup> – Carol Krois, 2<sup>nd</sup> – Tammy Dial
2. Unanimous approval

## New Business

### 2. **Treasure Report** – Paulette Langwith

#### a. End of year - \$6,093.06

1. Motions made to approve: 1<sup>st</sup>- Tammy Dial ; 2<sup>nd</sup> – Chelsey Tanke
2. Unanimous approval

#### b. Newly organized budget form for 2016/2017

1. Motion made to approve form, categories, and amounts as of September 6, 2016: 1<sup>st</sup> – Tammy Dial; 2<sup>nd</sup> – Carol Krois
2. Unanimous approval

#### c. Budget from 8/31/16

##### i. \$2000 for Community Day needs to be added

1. Motion made to approve form, categories, and amounts as of September 6, 2016: 1<sup>st</sup> – Chelsey Tanke; 2<sup>nd</sup> – Tammy Dial
2. Unanimous approval

### 3. **Principal Report** – Joy Wiebers

- a. Parent PU have gone smoothly; alleviating congestion at 4 way stop
- b. Construction on west side of building proceeding for bus turn around. Students will be dropped off at cafeteria door once completed.
- c. Bus “Waves” staying the same
- d. Ipads will be presented to students in November
  - i. Will students be allowed to take them home? Yes/no?
  - ii. Demonstrating responsibility
  - iii. Eliminating \$15,000 storage @ SMS
  - iv. Fee if lost or broken
  - v. Lower income families – payment plan if needed
  - vi. High school has Ipad center for problem solving – also offering at SMS
  - vii. Purpose: APPS (“Good Notes”) which are not computer available
  - viii. Limited downloading capabilities

- ix. As instruction changes, the application students use needs to change (i.e. lockers are becoming passé)
- x. Opinions – please email Joy Weibers
- e. Thanks for the Back to School Breakfast!
- 4. President's Report – Tracy Walker/Tammy Coslin**
  - a. Check emails Friday before PTO meetings for minutes and agenda.
  - b. Back to School PTO table a great success!
    - i. How to support options
  - c. Magazine Sales
    - i. Joint with SMS
    - ii. Manpower from PTO
    - iii. Need coordinator who will work with Mr. Blackburn and Janene
    - iv. SignUp Genius options
    - v. SMS money used for new furniture in Media Center and Communities  
For collaborative tables
    - vi. JH Foundation Fund money to obtain tables now and Karen Coaldrake Foundation is working to finalize last year's project.
    - vii. Change time from volunteering at 8am to "come when you can" in order to gain more help from parents with Elementary students.
    - viii. Question from Tammy Dial – what is the money used for?
      - 1. SMS making parents more aware of what Magazine profit is used for
      - 2. Definitely a Community investment!
- 5. Committee Report**
  - a. EPI Supplies – Liz Meeley
    - 1. Delivery went well
    - 2. Thanks to Tammy Dial, Allen Hentscher, Tara Hartman, & Crissy Pohl
    - 3. Next year count boxes at classrooms – had one missing box but it was found. Clear up issue that supplies are not included in registration.
  - b. Back to School breakfast – Tammy Coslin
    - i. Received very well!
  - c. Gym bags and uniforms – Chelsey Tanke
    - i. 215 T shirts; 136 shorts; about \$1000 in profit
    - ii. 130 gym bags; make about \$8.89 profit/bag
  - d. Duct Tape Fundraiser – Chelsey Tanke
    - i. Voted on teachers today – 2 per grade, 1 ISU and 1 UofI
    - ii. 30 teachers in the running!
    - iii. Need volunteers!
    - iv. Will be outside but if rains, in the gym
    - v. Student leaders running the coin drive – last year there was no voting
    - vi. Promoted on website and newsletter
- 6. PTO opportunities for 2016/2017**
  - i. Magazine sales (work with Mr. Blackburn and Janene)
  - ii. Staff appreciation (will work with previous person)
  - iii. Book fair chair (one of our current chair persons is moving)

7. **Website** - Allen Hentscher

- i. Used to piggy back with District but now linked directly through our own server
- ii. <http://summitpto.org/>
- iii. District forgot to add Google Calendar option to their district calendar, so at this time the web calendar is only updated through Dec. Hope to get that fixed by end of September.
- iv. Issue of computer with web format but Allen is working through this
- v. Allen will be putting the unapproved minutes and agenda on website before meetings
- vi. Flyer from Back to School night on website
- vii. Also working on how to keep certain information on each page
- viii. Under construction so please be patient!

**Door prizes and motion to Adjourn at 8:32 PM.**

- a. 1st-Carol Krois; 2nd- Denise Ostrander.
- b. Unanimous Approval.