

**BOARD OF DIRECTORS MEETING  
GREENBRIER PROPERTY OWNERS ASSOCIATION, INC  
December 18, 2014**

**OPEN FORUM:**

Called to order at 7:00 pm by Debi Jones, President. Members present: Ken Belkofer, Edward Betz, Judy Shangraw, and Sandy Daniels. Member Absent: David Englehart and Melvin Parker. Office staff present: Lori Anthony, and Marie Belkofer.

Homeowners present: None.

Chesapeake Police Officers: Officer Grigsby.

Open forum adjourned at 7:20 pm.

**DIRECTORS MEETING:**

Called to order at 7:30 pm by Debi Jones, President. Members present: Ken Belkofer, Edward Betz, Judy Shangraw, and Sandy Daniels. Member Absent: David Englehart and Melvin Parker. Office staff present: Lori Anthony, and Marie Belkofer.

**MINUTES:** NOT AVAILABLE

**TREASURERS REPORT:** Lori presented December's Treasurer's Report. Judy made a motion to accept the Treasurer's report, Ed seconded the motion. Treasurer's Report approved.

**COMMITTEE REPORTS:**

**ARC:** December's Holiday Decorating contest winners have been awarded.

**Playground Committee:** No Report.

**Nominating Committee:** No Report.

**Long Term Planning Committee:** 2015 projects need to be planned, 5-Acre Park and Footbridge.

**MANAGER'S REPORT:** Lori - The violation report was reviewed. (No count available)

**UNFINISHED BUSINESS:**

- 1. Erosion Concern at Turtle Rock:** Sod was added to the area to help stop the erosion.
- 2. Townhome Revitalization Program:** Some of the townhome landscaping improvements for the common grounds have been completed: Woodgate Commons – installed ligustrum behind Fawnwood Common, River Birch Run – added crape myrtle to River Birch Court area, Mill Quarter – added wax myrtles behind Cedar Mill Square. A proposal from Townscapes to

address the remaining areas has been provided and the total proposed cost is \$7,762.12. A motion was made to accept the proposal by Ken, Sandy seconded the motion. Motion approved.

**3. By-Law Change for Annual Meeting:** At the September Board Meeting it was suggested the time for the Annual Meeting might be changed from 8:00 p.m. to 7:00 p.m. The By-Laws were distributed to the Board Meeting to review for other items that may need to be changed at the same time. *Update:* No update at this time.

**4. Employee Evaluation Committee:** This item will be discussed in an Executive Session.

### **New Business:**

**1. Landscaping Project List:** A list of additional landscaping projects was reviewed. A Motion was made earlier in this board meeting and the Motion was Approved.

**2. Miscellaneous:**

Lori – The bulkhead is being installed right now and 2 issues have risen that need to be addressed. Inlet Marine was informed by the City of Chesapeake that a construction bond and a land disturbance permit is needed. The cost is \$1,367.10. Inlet Marine paid this already and is asking to be reimbursed. A motion was made to reimburse the \$1,367.10 to Inlet Marine by Ken, Judy seconded the motion. Motion Approved.

Ken made a motion to adjourn the meeting and Sandy seconded the motion.

Meeting adjourned at 8:19 pm.

### **Executive Board Meeting:**

Called to order at 8:21 pm to discuss the Employee Evaluation Committee findings.

Ken made a motion to adjourn the Executive Board meeting and Sandy seconded the motion.

Executive Board Meeting adjourned at 8:34 pm.

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Ed Betz, Secretary

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Debi Jones, President