

**BOARD OF DIRECTORS MEETING  
GREENBRIER PROPERTY OWNERS ASSOCIATION, INC  
July 21, 2016**

**OPEN FORUM**

Called to order at 7:02pm by Debi Jones, President. Members present: Judy Shangraw, Sandy Daniels, Ed Betz, Bill Lawton and Ken Belkofer. Members absent: Melvin Parker. Office staff present: Lori Anthony and Marie Belkofer. Homeowners present: Amy Harrison, Mike Simmons, Mr. & Mrs. Nicholas Farrand, and Robert Cuffee. Guests: Officer K. Smith, Chesapeake Police Department.

Amy Harrison commented on the condition of the houses and the number of rental properties on Welles Court. Officer K. Smith gave an update on the neighborhoods and cars that are not being locked. Mike Simmons talked about erosion on the lake edge behind his house and the logs he placed there to help stop the erosion. He will be removing the logs. Nicholas and his wife wanted to meet the Board since they just moved into the association. He did mention an erosion problem by the sidewalk behind his house. Robert Cuffee talked about the dog poop and geese problem in the neighborhood.

Open forum adjourned at 7:53pm.

**DIRECTORS MEETING:**

Called to order at 7:54pm by Debi Jones, President. Members present: Sandy Daniels, Judy Shangraw, Edward Betz, Ken Belkofer and Bill Lawton. Members absent: Melvin Parker. Office staff present: Lori Anthony and Marie Belkofer. Guest: None.

**May Minutes:** A motion was made by Ken to accept the May minutes and Bill seconded the motion. Motion passed.

**June Minutes:** A motion was made by Ken to accept the June minutes and Sandy seconded the motion. Motion passed.

**TREASURERS REPORT:** A motion was made by Judy to accept the Treasurer's report and Ken seconded the motion. Motion passed.

**COMMITTEE REPORTS:**

**ARC:** Debi Jones – The committee has a new member, Ed Betz.

**Playground Committee:** Marie Belkofer – Two pieces of playground equipment are broken and the committee is looking into getting them fixed. The playground committee will have a meeting before the August board meeting.

**Nominating Committee:** Melvin Parker – No report.

**Long Term Planning Committee:** Ed Betz – The committee updated the project list. Some of the items being looked at are the plans for 5-Acre Park, erosion problems and water features for two locations.

**MANAGER'S REPORT:** Lori – There are 67 new violations added since June for a total of 214 properties on the report.

**UNFINISHED BUSINESS:**

1. **Mill Quarter sidewalk repair:** Lori received quotes to do this project, but we now have other sidewalks that need to be repaired. Lori will incorporate these sidewalks with the Mill Quarter sidewalk repair.
2. **Kayak ramp:** The Kayak Committee met with Rick Bartlett with Professional Construction Consultants, LLC to look at the site plan. The next phase is to pick out the type of kayak launch and give the selection to Rick.

**New Business:**

1. **Police Donation:** The last donation to the Chesapeake Police Department for the 5<sup>th</sup> Precinct was July 2015 for \$600. Judy made a motion to raise the donation to \$800 and seconded by Debi. Motion passed.
2. **Homeowner Request:** Concerning the erosion problem behind 1213 Timberlake Court. Lori, Doug from Town Scapes, Inc. and the homeowner will get together to see what can be done.
3. **Credit Card for the Association:** The office staff frequently uses their own credit card to purchase items for the Association and Tops software is now requiring their monthly maintenance fee to be paid via credit card. Ken made a motion for the Association to get a credit card with a limit of \$5000.00 and Bill seconded the motion. Ed requested an addendum to be added to the motion of one person is the user and both office staff to sign a waiver. Motion passed.

**Miscellaneous:**

**Bill** – He was asked about the website and Facebook. He will look into it.

**Sandy** – She asked about water fountains, if they are still on the list. This will have to be researched fully as typically maintenance of the fountains can be a problem.

**Lori** – 1) Commented that many renters make good residents. 2) Town Scapes cleared the lake edges, but not Heather Point. Some of the homeowners at Heather Point would like to see the lake and enjoy it on their side. Lori has a quote from Town Scapes for \$1,675.00 to clear 560 feet on the Heather Point side. Judy made a motion to accept the quote. Sandy seconded the motion. Motion passed.

**Ed** – Would like to plant greenery at Welles Court in the common area.

Ed made a motion to adjourn the meeting and Judy seconded the motion. Motion passed.

Meeting Adjourned at 9:30pm.

---

Scribed by Marie Belkofer for Sandy Daniels, Secretary

---

Debi Jones-President