

**BOARD OF DIRECTORS MEETING
GREENBRIER PROPERTY OWNERS ASSOCIATION, INC.
October 20, 2016**

OPEN FORUM

Called to order at 7:00pm by Debi Jones, President. Members present: Judy Shangraw, Sandy Daniels, Melvin Parker, Bill Lawton. Members absent: Ken Belkofer. Office staff present: Lori Anthony. Homeowners present: Donnell Parham, Richard Snyder, Natalie Hale. Guests: Chesapeake Police Officer Chad Page.

Richard Snyder expressed concern about lawn maintenance and property upkeep, Donnell Parham and Natalie Hale were observers. Officer Page talked about vehicle larcenies in the area and the parking violations. He wants to be accessible to all residents and asked that his email address be shared.

Open Forum adjourned at 7:29pm

DIRECTORS MEETING

Called to order at 7:29pm by Debi Jones, President. Members present: Sandy Daniels, Judy Shangraw, Melvin Parker, and Bill Lawton. Members absent: Ken Belkofer. Office staff present: Lori Anthony.

September meeting minutes: A motion was made by Judy to accept the minutes. Melvin seconded the motion. Motion passed.

Annual Meeting minutes: A motion was made by Melvin to accept the minutes. Sandy seconded the motion. Motion passed.

Treasurers Report: The report was distributed and reviewed. A motion was made by Bill to accept the report. Judy seconded the motion. Motion passed.

COMMITTEE REPORTS:

ARC: Debi Jones – The Yard of the Month Program winners for November will be decided on October 24, 2016, at 12 noon. The Holiday Decorating Contest will be held on Saturday, December 17, 2016.

Playground Committee- No report.

Nominating Committee-Melvin – A motion was made by Melvin and seconded by Judy to nominate Donnell Parham to the Board of Directors. This is the opening created by Ed Betz's resignation.

Long Term Planning Committee – Committee members will be Debi, Bill, Natalie, Donnell and Lori. Bill will be the chairperson for the committee.

Manager's Report – Lori – There are 191 properties listed on the violations report. 58 new violation letters were mailed since the September meeting. As of October 12, 2016, there were 61 delinquent accounts forwarded to collection that were due July 31, 2016.

Unfinished Business

1. Sidewalk repairs: Proposals from Excel Paving (\$47,704.25), Town Scapes (\$22,387.50) and Branche Industries (\$21,104.20) were reviewed. A motion was made by Judy and seconded by Sandy to select Branche Industries. Motion passed.

2. Kayak Ramp: No action.

New Business

1. Election of Officers for 2017: Nomination of Officers for the GPOA Board:

A motion was made to elect Debi as President by Judy, seconded by Sandy, motion passed. A motion was made to elect Judy as Vice President by Sandy, seconded by Bill, motion passed.

A motion was made by Judy to elect Sandy as Secretary, seconded by Melvin, motion passed.

A motion was made by Bill to elect Melvin as Treasurer, seconded by Sandy, motion passed.

2. Eden Way North seeding: A proposal to aerate and seed along Eden way was reviewed. The Board felt this was not a good use of funds as the area is so shaded from the numerous trees that growing grass would be difficult. An area at the Ashley Woods sign was reviewed.

3. Miscellaneous: None.

A motion to close the Board meeting at 8:18pm was made by Debi and seconded by Melvin. An Executive Session to discuss account #8190 was called to order at 8:18pm by Debi. A motion to reduce the fine to \$450 if the violations are corrected within 90 days was made by Melvin and seconded by Bill. Motion passed. The Executive Session was closed at 8:25pm. The Board of Directors meeting was reopened at 8:25pm by Debi who stated account #8190 was discussed. A motion was made by Sandy at 8:26pm to adjourn the Board meeting. The motion was seconded by Judy. Motion passed.

Sandy Daniels, Secretary

Debi Jones, President