

CURRICULUM VITA

Dr. Thomas J. Roberts

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EDUCATION

Doctor of Education, Educational Leadership, University of Central Florida, 2005
Master of Public Administration, Florida Atlantic University, 1991
Bachelor of Arts, Communication Arts, St. Mary's College, Orchard Lake, MI, 1986

PROFESSIONAL POSITIONS HELD

2011-Present, Adjunct Faculty, Rush University Medical Center, College of Health Sciences
2010-Present, Graduate Faculty, College of Education, Department of Educational Leadership, Technology & Research, FGCU
2010-Present, International Distinguished Faculty Member, Society of Research Administrators International
2008-2010, Associate Graduate Faculty, College of Education, Department of Educational Leadership, FGCU
2005-2012, Associate Vice President for Research (Chief Research Officer), FGCU
2006-2007, Interim Associate Vice President, Off Campus Programs and Continuing Education, FGCU
2003-2005, Assistant Vice President for Research (Chief Research Officer), FGCU
2000-2004, Adjunct Professor, Public Administration, FGCU
1998-2003, Director, Research & Sponsored Programs (Chief Research Officer), FGCU
1996-1998, Assistant Director, Research Affairs & Institutional Review Board, University of Florida Health Science Center, Jacksonville, FL
1994-1996, Assistant Director, Research Affairs, College of Medicine, University of Florida Health Science Center, Gainesville, FL
1988-1994, Coordinator of Research Programs and Services, Research and Sponsored Programs, Florida Atlantic University, Boca Raton, FL
1987-1988, Program Planner, Community Development, Palm Beach County, FL
1984-1987, Program Coordinator, City of Warren, Community Development, Planning Department, Warren, MI

ADMINISTRATIVE EXPERIENCE

International Distinguished Faculty Member, Society of Research Administrators International. Serve as an unpaid expert consultant and speaker to present and review professional workshops, continuing education courses, and professional development programs, and as an expert researcher to conduct external, periodic, and professional reviews of research administration capacity and process within organizations, at the request of the organization.

Chief Research Officer (CRO), Associate Vice President for Research/Assistant Vice President for Research/Director of Research and Sponsored Programs, Florida Gulf Coast University. Chief Research Officer (CRO) and authorized institutional representative for all matters pertaining to research and sponsored programs. Responsible for annual budget of approximately \$18 million and oversight of all contract and grant activity at the university. Organize and direct institutional initiatives within the University in support of faculty and student activities related to research and sponsored programs. Oversee all pre-award and post-award activities including funding source identification, proposal preparation, billing, financial reporting, institutional accounting, technology transfer, establishment and oversight of internal programs in support of scholarship, Center and Institute development and reporting, and all compliance matters including the use of human and animal subjects in research and research safety.

Associate Vice President for Continuing Education and Off-Campus Programs, Florida Gulf Coast University. Led and supervised both credit and non-credit course offerings at off-site locations. Supervised advising, admissions, and registration process for the Renaissance Academy, Florida Institute of Government, and Off-Campus Programming.

Assistant Director, Research Affairs & Institutional Review Board, College of Medicine, University of Florida Health Science Center Jacksonville. Authored proposal for creation of Center for Clinical Research and transformed office into a full service operation for clinical research to include an Institutional Review Board for Protection of Human Subjects, research administration services including clinical trial contract negotiation, coordination of bio-statistic services, and coordination of affiliated teaching hospital and faculty practice plan interaction. Led the creation of a guide for initiating, registering, ordering, billing, and recovering professional and technical fees for clinical research studies. Responsible for all pre-award activities including external proposal review, submissions, and funding source identification.

Assistant Director, Office of Research Affairs, College of Medicine, University of Florida Health Science Center Gainesville. Coordinated all pre-award activities within the College of Medicine; assisted with proposal preparation and budgets, funding source identification, and submission of proposals. Review and understanding of applicable rules and regulations as it pertains to research administration. Created the College of Medicine faculty expertise database, and served as a key advisor to Associate Dean and Dean of the College of Medicine.

Coordinator of Research Programs and Services/ Senior Grant Specialist/ Grant Specialist, Division of Sponsored Research, Florida Atlantic University. Coordinated pre-award activities including proposal preparation and submission, funding source identification and compliance

related matters. Assisted the Vice President for Research draft policy and procedures and assisted in the establishment of an overall centralized infrastructure for research. Served as staff coordinator and liaison to all compliance related committees and to the University Research Committee.

Program Planner, Housing and Community Development, Palm Beach County, FL. Oversight of county projects funded through the Community Development Block Grant Program, U.S. Department of Housing and Urban Development. Prepared reports, conducted site visits, and attended internal and public meetings (including Board of County Commission) to report on the status of various projects.

Program Coordinator, City of Warren, MI, Planning and Community Development Office. Prepared reports and coordinated reporting to the U.S. Department of Housing and Community Development for all City projects affiliated with the Community Development Block Grant Program. Conducted numerous monitoring and site visits pertaining to residential rehabilitation programs, construction projects, and major equipment purchases. Attended various meetings (including City Council) to report on compliance matters and the status of projects.

TEACHING

2016-Present, Program Leader for the Master of Arts Program in Educational Leadership, FGCU

2011-Present, Associate Professor, Graduate Faculty, Educational Leadership, Technology & Research, FGCU

2011-Present, Adjunct Faculty, Rush University Medical Center, College of Health Sciences

2005-2010, Assistant Professor, Educational Leadership, FGCU

Teaching Interests

Educational Leadership, Higher Education Administration, Research Administration Management, Ecology, Public Administration, Political Science, Government, Public Speaking

Courses Taught

Florida Gulf Coast University

IDS 3920, University Colloquium: This is a required undergraduate course designed to address the ecological perspective outcome in relation to other university outcomes and guiding principles. The interrelationship of knowledge across disciplines is emphasized to provide students with the ability to think in whole systems.

PAD 5933, Proposal Writing and Grant Administration: This is a graduate seminar course and an elective course in the Masters of Public Administration program. The course is designed to provide students with an understanding of program planning and proposal

writing, grantsmanship, the process of program evaluation, and general administrative practices as they apply to public organizations. Identifying potential sources of funding applicable to public agencies and non-profit organizations is closely examined.

EDF 6606, Social and Economic Foundations of Education: This is a required graduate course within the College of Education. The course is designed to provide a systematic examination of the social, economic and political issues surrounding the organization and operation of schooling in America, past and present. The course presents a framework for understanding how schools reflect American society and how education plays a role in the social and economic narratives about our nation's future. The course is offered in hybrid format.

EDH 6635, Organizational Structure of Higher Education: This is a required graduate course within the College of Education for students enrolled in the MA Educational Leadership program with a focus in higher education. The course is designed for current or future administrators in higher education. The course emphasizes the nature and function of governing structures, the basic frameworks for organizational analysis, and the role of leadership in the decision making process in higher education.

EDH 6505, Finance in Higher Education: This is a required graduate course within the College of Education for students enrolled in the MA Educational Leadership program with a focus in higher education. The course focuses on the elements of budgeting, financial statements, investment strategies, fund raising, debt management, and how an institution's strategic plan guides financial decision making.

EDH 6634, Student Personnel Services in Higher Education: This is a required graduate course within the College of Education for students enrolled in the MA Educational Leadership program with a focus in higher education. The course focuses on the major student personnel service functions of divisions of student affairs found on college campuses. The course emphasizes the elements of admissions, enrollment management, academic advising, career services, counseling centers, student health, student conduct, housing and residence life, financial aid, orientation, multi-cultural affairs, student activities, and student financial aid practice.

EDH 6225, Curriculum Development in Higher Education: This is a required graduate course within the College of Education for students enrolled in the MA Educational Leadership program with a focus in higher education. The course has an emphasis on curriculum perspectives, procedures, and practices in higher education; principles of curriculum and instruction in higher education; theory and practices in goal setting, learning, curriculum planning, instructional improvements, and curriculum design.

EDF 6808, Global Context in Higher Education: This is a required graduate course within the College of Education for students enrolled in the MA Educational Leadership program with a focus in higher education. The course introduces the student to higher education in a global context. The course examines trends in higher education in the global context, compares higher education systems, identifies internationally framed higher education

collaborations and partnerships, and explores innovative curriculum models and multi-national student learning experiences.

FGCU Doctoral Dissertation Committees

Gallo, J. (*in reading*). *The effect of an interdisciplinary career exploration course on college students' career decision making and career decision making self-efficacy*. Ed.D. dissertation, Florida Gulf Coast University. (Committee Chair)

Wang, Q.X. (*in reading*). *Being transformed: Impact of the transformative peer mentor leadership experience*. Ed.D. dissertation, Florida Gulf Coast University.

FGCU Doctoral Student Advising

AY 2015-2016, Two (2) doctoral students (Cohort 4)

AY 2016-2017, Four (4) doctoral students (Cohort 5)

FGCU Doctoral Internships and Graduate Assistantships

AY 2015-2016, Two (2) doctoral students (Cohort 4)

AY 2016-2017, One (1) doctoral student (Cohort 5)

FGCU Master of Arts Educational Leadership Student Advising

AY 2015-2016, Seven (7) MA students

AY 2016-2017, Nine (9) MA students

FGCU Master of Arts Educational Leadership Internship Mentor

AY 2015-2016, One (1) MA Student

AY 2016-2017, One (1) MA Student

Rush University Medical Center

MRA-510, Project Management: This is a required graduate course within the Master of Science in Research Administration Program within the College of Health Sciences at Rush University Medical Center. The course is designed to provide students with the knowledge to assume a leadership position in sponsored projects or clinical trials administration. The course includes grant development and application preparation, IRB review and informed consent, subject recruitment and retention, study budget preparation, and institutional training opportunities.

Other Instructional Activities

- Provide numerous guest lectures at both the undergraduate and graduate level for colleagues on topics pertaining to proposal writing, external fund source identification, the use of human and animal subjects in research, intellectual property and technology transfer, and educational leadership.
- Served as an instructor on behalf of the Florida Institute of Government for a continuing education course entitled, “Successful Proposal Writing.”
- Designed and presented a special topic seminar entitled, “Proposal Writing, Grant Administration & Foundation Relations” on behalf of Embry-Riddle Aeronautical University, Daytona Beach, FL, 2000.

SCHOLARSHIP

Publications

Peer Reviewed Refereed Works

Roberts, T.J., Compo, D. & Shambrook, J. (2016). Starting Small and Growing: The Profession of Research Administration and Graduate Higher Education Opportunities, *NCURA Magazine*, XLVII (1), 20-22.

Roberts, T.J., (2016). Contingency Theory: An Alternative for Identifying Effective Leadership in a Constantly Changing Higher Education Landscape, *Sponsored Research Administration: A Guide to Effective Strategies and Recommended Practices*, Chapter 4100: *Leadership Development*, January 2016, 4120:133-4120:138.

Gabriele, E., **Roberts, T.J.**, Adams, M.S. & Steinert, B. (2012). The Formative Experience of Authorship: The Journal of Research Administration Review Process as an Exemplar System of Academic and Professional Mentoring. *Journal of Research Administration*. 43 (2),127-144.

Roberts, T.J. & Shambrook, J. (2012). Academic Excellence: A Commentary and Reflections on the Inherent Value of Peer Review. *Journal of Research Administration*. 43 (1), 33-38.

Shambrook, J., **Roberts, T.J.** & Triscari, R. (2011). Research Administrator Salary: Association with Education, Experience, Credentials, and Gender, *Journal of Research Administration*, 42 (2), 86-99.

Shambrook, J. & **Roberts, T.J.** (2011). 2010 Profile of a Research Administrator. *Research Management Review*, 18 (1), 19-30.

Roberts, T.J., (2010). Process, Advantages and Pitfalls of Seeking and Receiving Federal Appropriations, *NCURA Magazine*, Vol. XLII, No.7, December 2010.

Roberts, T.J., Sanders, G., Sharp, W.S. (2008). NCURA: The Second Twenty-Five Years. National Council of University Research Administrators, November 2008.

Roberts, T.J. (2006). Perceptions of Research Administrators on the Value of Certification. *Journal of Research Administration*. 37 (2), 17–29.

Roberts, T.J. & House, J. (2006). Profile of a Research Administrator. *Research Management Review*. 15 (1), 41-47.

Roberts, T.J. (2005). Perceptions of Research Administrators on the Value of Certification. *Society of Research Administrators International Annual Meeting Symposium Proceedings*.

Invited Publications

Roberts, T.J. (2011). Enhancing Education and Teaching Through Research. *GraduateNEWS*, 2 (1), 2.

Roberts, T.J. (2007). Research, sponsored programs flourish in University's first decade. *FGCU: The First Decade*.

Roberts, T.J. (2006). The Latest in Professional Development Opportunities. *National Council of University Research Administrators Newsletter*. October 4, 2006.

Conference Presentations (Refereed)

International

Shambrook, J., Lasrado, V., **Roberts, T.J.** & O'Neal, T. (2015). *2015 Profile of a Research Administrator*. Society of Research Administrators International Annual Meeting, October 17-21, 2015, Las Vegas, NV.

Roberts, T.J. & Franco, O. (2011). *Seeking and Receiving Federal Appropriations*. National Council of University Research Administrators Annual Meeting, November 8, 2011. Washington, D.C.

Shambrook, J., **Roberts, T.J.**, Triscari, R.S., (2010). *Experience, Education or Credentials? What Counts Most When it Comes to Salary?* Society of Research Administrators International 2010 Symposium, Chicago, IL, October 18, 2010.

Roberts, T.J., (2009). *Team Building and Bonding Activities*. National Council of University Research Administrators Annual Meeting, October 24, 2009. Washington, D.C.

- Roberts, T.J.**, (2008). *TOOLS: Office Conflict Resolution: Communication Tips for a Healthy Workplace*. National Council of University Research Administrators Annual Meeting, November 4, 2008, Washington, D.C.
- Roberts, T.J.** (2008). *Working with Entrepreneurial Faculty*. National Council of University Research Administrators Pre-Award Conference, August 12, 2008, Hilton Head Island, SC.
- Pascal, C., **Roberts, T.J.**, Silk, S., & Yoder, F., (2007). *Regulatory Compliance Update: Office for Human Research Protections, Office of Animal Laboratory Welfare, Office of Research Integrity*. National Council of University Research Administrators Annual Meeting, November 5, 2007, Washington, D.C.
- Roberts, T.J.** (2006). *Being a Leader and Making New Leaders: Strategies for Effective Leadership*. National Council of University Research Administrators Annual Meeting, November 7, 2006, Washington, D.C.
- Roberts, T.J.** & Sanders, G. (2005). *The State of Education for Research Administrators: The Current Reality and What the Future May Hold*, National Council of University Research Administrators Annual Meeting, November 2, 2005, Washington, D.C.
- Roberts, T.J.**, Collum, J.& Huth, W. (2002). *Sponsored Research Challenges Facing Comprehensive Universities*. Society of Research Administrators International Annual Meeting, October 15, 2002, Orlando, FL.
- Regional
- Roberts, T.J.** (2015). *Classification, Organization, and Structure for Research Services*. National Council of University Research Administrators Southeastern Regional Meeting, May 12, 2015, Isle of Palms, SC.
- Roberts, T.J.** & Compo, D. (2015). *Higher Education Opportunities for Research Administrators*. National Council of University Research Administrators Southeastern Regional Meeting, May 12, 2015, Isle of Palms, SC.
- Roberts, T.J.** (2015). *To Thine Own Self Be True*. Society of Research Administrators North Carolina Chapter Meeting, March 10, 2015, Charlotte, NC.
- Roberts, T.J.** (2012). *Who Are You?* National Council of University Research Administrators Southeastern Regional Meeting, May 8, 2012, Panama City Beach, FL.
- Roberts, T.J.** (2012). *Identifying Compliance Issues in Pre-Award*. National Council of University Research Administrators Southeastern Regional Meeting, May 7, 2012, Panama City Beach, FL.

- Roberts, T.J.** (2010). *Bacon is Tempting! Beware of Potential Consequences from Federal Appropriations*. National Council of University Research Administrators Southeastern Regional Meeting, April 27, 2010, Memphis, TN.
- Roberts, T.J.** & Shambrook, J. (2010). *Research Administrators: Who are we and why are we Here?* National Council of University Research Administrators Southeastern Regional Meeting, April 26, 2010, Memphis, TN.
- Roberts, T.J.**, Stremke, D., Rieger, B., Soria, A.L., (2008). *Eliminating Barriers to Participating in Research and Sponsored Programs*. National Council of University Research Administrators Southeastern Regional Meeting, May 13, 2008, Charleston, SC.
- Gray, B.H., **Roberts, T.J.**, Vazin, M., Whitlock, P., (2008). *Everything You Ever Wanted to Know About Research Administration But Were Afraid to Ask*. (Invited Panel Expert) National Council of University Research Administrators Southeastern Regional Meeting, May 14, 2008, Charleston, SC.
- Roberts, T.J.** (2006). *Everything You Ever Wanted to Know About Certification*. National Council of University Research Administrators Southeastern Regional Meeting, May 8, 2006 Miami Beach, FL.
- Roberts, T.J.** & Whitlock, P. (2003). *Building an Office of Research and Sponsored Programs and Handling Rapid Growth*. National Council of University Research Administrators Southeastern Regional Meeting, May 4, 2003, Sandestin, FL.
- DeLuca, C., Howard, K., & **Roberts, T.J.** (2001). *E-GAPS: U.S. Department of Education Plans for the Future*. National Council of University Research Administrators Southeastern Regional Meeting, May 8, 2001, Fort Lauderdale, FL.
- Roberts, T.J.** (1997). *Current Issues in Biomedical Research*. National Council of University Research Administrators Southeastern Regional Meeting, April 21, 1997, New Orleans, LA.
- State/Local (Invited)
- Roberts, T.J.** (2016). *FGCU College of Education Graduate Program Opportunities in Educational Leadership*. Florida Gulf Coast University, July 19, 2016, Fort Myers, FL.
- Roberts, T.J.** (2016). *FGCU College of Education Graduate Program Opportunities in Educational Leadership*. Florida Southwestern State College, July 13, 2016, Fort Myers, FL.
- Roberts, T.J.** (2013). *Growth at Florida Gulf Coast University*. Edison Kiwanis Club, June 20, 2013, Fort Myers, FL.

Roberts, T.J. (1998). *Funding Opportunities in Distance Learning*. The Fourth Annual Florida Gulf Coast University Distance Learning Conference, Strategic Alliances for Distance Learning: Exploring New Directions, December 15, 1998, Naples, FL.

Andrews, S.B. & **Roberts, T.J.** (1993). *Federal Grant Management*. Governor Lawton Chiles Capital Workshop, August 5-6, 1993, Tallahassee, FL.

Roberts, T.J. (1992). *Grantsmanship*. Annual Meeting of the National Federation of the Blind, October, 1992, Orlando, FL.

Proposals Submitted/Funded

- State of Florida, New Florida Scholars Boost Award Program, *Backe Eminent Scholar in Renewable Energy*, **Funded \$200,000**, October 2010.
- State of Florida, State University Research Commercialization Assistance Grant Program (SURCAG), *Evaluation, Marketing, and Commercialization of Intellectual Property at Florida Gulf Coast University (FGCU)*, **Funded \$40,000**, October 2010.
- State of Florida, New Florida Scholars Boost Award Program, *Whitaker Eminent Scholar in Science*, Requested \$400,000, Submitted September 2010. Not Funded.
- United States Department of Commerce, National Institute of Standards and Technology, *Florida Gulf Coast University (FGCU) Innovation Hub (IHUB) Construction*, Requested \$14,920,862, Submitted April 2010, Not Funded.
- Florida Gulf Coast University Grant-in-Aid for Professional Development, **Funded \$70,000** (estimated value), April 2004.
- South Florida Water Management District (SFWMD), *Student Experiences at the SFWMD*, Submitted July 2003, **Funded \$9,799** July 2003.
- State of Florida, *Florida Gulf Coast University Research Triad Center for Excellence*, Requested \$10,000,000, Submitted April 2003, Not Funded.
- South Florida Water Management District (SFWMD), *Student Experiences at the SFWMD*, Submitted December 2002, **Funded \$10,000** December 2002.
- Gomez Research Associates, *Foreign Library Assessment*, Submitted August 2001, **Funded \$10,000** August 2001.
- Stranahan Foundation, *Center for Civic Engagement and Ethical Responsibility*, Concept proposal submitted for funding consideration through the FGCU Foundation, Submitted March 2001, Not Funded.

- Lee County School Readiness Coalition, *School Readiness Coordination*, Requested \$12,000,000, Submitted May 2000, Not Funded.
- Watermark Communities, Inc., *WCI Campus for Environmental Stewardship at Florida Gulf Coast University*, Requested \$4,310,608, Submitted November 2000, **Funded \$350,000**. Partial funding was received by the FGCU Foundation for the *Green Building Demonstration and Learning Center at Florida Gulf Coast University*.
- Southern Humanities Media Fund, *Race Relations in the South*, Requested \$30,000, Submitted October 1998, Not Funded.
- State Office of the Florida Institute of Government, *Establishing an Institute of Government at Florida Gulf Coast University*, **Funded \$9,000** October 1998.
- PwC Endowment, *Conference Support for the Business of Government*, Requested \$13,500, Submitted September 1998, Not Funded.
- University of Florida Research Foundation, *Establishment of the Center for Clinical Research at University of Health Science Center Jacksonville*, Requested \$700,000, Submitted August 1997, **Funded** (received by the University of Florida Health Science Center Jacksonville).

Research Studies

Roberts, T.J. (2005). *Perceptions of Research Administrators on the Value of Certification* (Doctoral Dissertation, University of Central Florida, 2005), *Dissertation Abstracts International* 68/08, 2799.

Roberts, T.J. & Mendelson, J. (1991). *Impact of the Internal Grant Program at Florida Atlantic University*, Directed Independent Study.

Professional Development Programs

Senior Executive Leadership Institute (invited participant), Society for Research Administrators International, Washington, D.C., October 8-11, 2008.

Senior Executive Leadership Institute (invited participant), Society for Research Administrators International, Nashville, TN, October 12-15, 2007.

Awards of Distinction Received (Scholarship)

- 2015 Best Poster – North America, Shambrook, J., Lasrado, V., **Roberts, T.J.** & O'Neal, T., *2015 Profile of a Research Administrator*, Society of Research Administrators International Annual Meeting, October 17-21, 2015, Las Vegas, NV.

- 2012 Rod Rose Award for Outstanding Scholarship, Society of Research Administrators International, October 2, 2012
- 2007 Rod Rose Award for Outstanding Scholarship, Society of Research Administrators International, October 15, 2007
- St. Mary's College, Skarga Society Drama Club Award for Audio-Visual Production, George Orwell's 1984, April 1984

SERVICE

SERVICE TO PROFESSION:

Journal Appointments

Journal of Health and Human Experience – Semper Vi Foundation, Academic Review Committee Chair, February 2015 – present.

Journal of Healthcare, Science, and the Humanities – National Center for Bioethics and Healthcare at Tuskegee University, Academic Review Committee Chair, July 2013 – December 31, 2014.

Journal of Healthcare, Science, and Humanities – A Navy Medicine Publication, Associate Editor, January 2011-December 31, 2013.

Journal of Healthcare, Science, and Humanities – A Navy Medicine Publication, Journal Editorial Board, Academic Review Committee, January 2010 – December 2010.

Society of Research Administrators International, The Journal of Research Administration, Chairperson, Journal Review Board, November 2008 – May 2012.

Society of Research Administrators International, The Journal of Research Administration, Journal Review Board Member, November 2007 – October 31, 2008

Committee and Board Service

Atlantic Sun Conference, Student Athlete Welfare Committee, July 1, 2016 – present.

National Council of University Research Administrators, Peer Review Program Reviewer, April 2016 – present.

Society of Research Administrators International, Education and Professional Development Committee, November 2013 – Present.

Society of Research Administrators International, Distinguished Faculty and Speaker's Bureau Subcommittee, November 2013 – Present.

National Council of University Research Administrators (Southeastern Region), Regional Meeting Program Committee October 2010 – May 2011.

National Council of University Research Administrators, 52nd Annual Meeting Program Committee, November 2009 – November 2010.

Rush University Medical Center, Chicago, IL, Grant Administration and Project Management Subcommittee, March 2009 – February 2011.

Rush University Medical Center, Chicago, IL, Intellectual Property Subcommittee, March 2009 – February 2011.

National Council of University Research Administrators, Board of Directors, January 1, 2009 – December 31, 2010.

Rush University Medical Center, Chicago, IL, Advisory Board for the Establishment of a Master's Degree in Research Administration Management, January 2009 – February 2011.

Society of Research Administrators International, Senior Executive Leadership Institute Planning Committee, October 2007 – September 2008.

National Council of University Research Administrators, Chairperson, Professional Development Committee, January 1, 2006 – December 31, 2006.

National Council of University Research Administrators, Vice- Chairperson, Professional Development Committee, January 1, 2005 – December 31, 2005.

National Council of University Research Administrators, Leadership Development Institute Mentor, January 1, 2005 – December 31, 2005.

National Council of University Research Administrators, 47th Annual Meeting Program Committee, November 2004 – November 2005.

National Council of University Research Administrators (Southeastern Region), Chairperson, Regional Site Selection Committee, May 2004 – May 2005.

National Council of University Research Administrators (Southeastern Region), Regional Meeting Program Committee May 2003 – May 2004.

National Council of University Research Administrators, 45th Annual Meeting Program Committee, November 2002 – November 2003.

National Council of University Research Administrators, Nominations, Leadership, and Development Committee, January 2001 – December 2002.

National Council of University Research Administrators (Southeastern Region), Chairperson, May 1999 – May 2000.

National Council of University Research Administrators (Southeastern Region), Chairperson-Elect, May 1998 – May 1999.

National Council of University Research Administrators (Southeastern Region), Chairperson, Regional Program Committee, May 1998 – May 1999.

National Council of University Research Administrators (Southeastern Region), Secretary/Treasurer, August 1996 – April 1998.

National Council of University Research Administrators, Finance and Budget Committee, August 1996 - April 1998.

National Council of University Research Administrators (Southeastern Region), Regional Meeting Program Committee May 1996 – May 1997.

National Council of University Research Administrators (Southeastern Region), Chairperson Hospitality Committee May 1995 – December 1996.

Lois Pope National Institute for Teaching Commitment, Mentor for Pope Scholars, 1991-1992.

Memberships

NCAA Faculty Athletics Representative Association, 700 West Washington Street, Indianapolis, IN 46204 (member since August 2016)

National Education Association, 1201 16th Street, NW, Washington, D.C. (member since September 2013)

Florida Association of Professors of Educational Leadership, Tallahassee, FL (member since September 2013)

Society of Research Administrators International, 500 North Washington Street, Suite 300, Falls Church, VA (member since 1991)

National Council of University Research Administrators, 1015 18th Street NW, Washington, D.C. (member since 1986)

INSTITUTIONAL SERVICE:

Florida Gulf Coast University

Florida Gulf Coast University, College of Education, Council for the Accreditation of Educator Program (CAEP) Standard Four (4) Committee (Co-Chair), September 2016 – present.

Florida Gulf Coast University, Faculty Athletics Representative (FAR), July 1, 2016 – present.

Atlantic Sun Conference, Management Committee, Florida Gulf Coast University Faculty Athletics Representative, July 1, 2016 – present.

Atlantic Sun Conference, Student-Athlete Welfare Committee, Florida Gulf Coast University Faculty Athletics Representative, July 1, 2016 – present.

Florida Gulf Coast University, Doctoral Admissions and Policy Committee, August 2015 – present.

Florida Gulf Coast University, College of Education Faculty Council, September 2013 – present (Chair 2016-2017).

Florida Gulf Coast University, College of Education Graduate Curriculum Team, August 2015 – present.

Florida Gulf Coast University, College of Education Educational Leadership Professor Search Committee, September 2015 – February 2016.

Florida Gulf Coast University, Campus Communications Network, January 2015 – June 2016.

Florida Gulf Coast University, Intercollegiate Athletic Committee, August 2014-Present.

Florida Gulf Coast University, Intercollegiate Athletics Diversity and Inclusion Committee, September 2015 – June 2016.

Florida Gulf Coast University, College of Education Faculty Senate Representative (Alternate), November 2013- April 2015.

Florida Gulf Coast University, College of Education Representative to FGCU Service Excellence Award Committee, November 2013- April 2016.

Florida Gulf Coast University, College of Education Peer Review Committee, September 2013-Present (Chair 2015-2017).

Florida Gulf Coast University, 11th Annual Research Day at FGCU (April 2011), Created and coordinated event annually since inception in April 2002.

Florida Gulf Coast University Scholarship Fair, Research Opportunities for Students, Sponsored by the FGCU Student Government Association, February 8, 2012.

Faculty Scholarship Excellence Award Committee, Chairperson, January 2012 – April 2012.

Florida Gulf Coast University, 2011-2012 New Faculty Academy, Mission, History, and Opportunities Available Through Research and Sponsored Programs (ORSP), September 16, 2011.

Florida Gulf Coast University, 14th Annual Celebration of Excellence at FGCU, April 2011 (Led event planning and coordination since 7th annual event in April 2004).

Faculty Scholarship Excellence Award Committee, Chairperson, January 2011 – April 2011.

Florida Gulf Coast University, 2010-2011 New Faculty Academy, Research at FGCU: Taking Advantage of Opportunities Available Through Research and Sponsored Programs (ORSP), September 24, 2010.

Backe Chair for Renewable Energy Search Committee, Chairperson, January 2010 – June 2011.

Faculty Scholarship Excellence Award Committee, Chairperson, January 2010 – April 2010.

Florida Gulf Coast University, Office of Research and Sponsored Programs New Faculty Orientation, September 2009 (Created and revised presentation annually August 2000 – September 2009).

Eagle Club Board of Directors, University Athletics, August 2009 – June 2014.

Planning and Budget Council, January 2009 – June 2012.

Faculty Scholarship Excellence Award Committee, Chairperson, January 2009 – April 2009.

Academic Affairs Space Utilization Task Force, January 2008 – April 2008.

Faculty Scholarship Excellence Award Committee, Chairperson, January 2008 – April 2008.

Faculty Scholarship Excellence Award Committee, Chairperson, January 2007 – April 2007.

Florida Gulf Coast University, Leadership Diversity Professional Development Panelist, May 15, 2005.

Long Range Planning and Institutional Effectiveness Committee, August 2004 – April 2008.

Florida Gulf Coast University, Grantsmanship Training Program Workshop Coordinator, February 2004.

Florida Gulf Coast University Executive Group, FGCU, the National Lambda Rail, and the Florida Lambda Rail, October 2003.

Florida Gulf Coast University, Research and Sponsored Programs at Florida Gulf Coast University, University Board of Trustees, September 2003.

Eagle Club Athletic Booster, University Athletics, August 2003 – present.

Emerging Technology Commission, Florida Gulf Coast University Research Triad Center for Excellence, Tampa, FL, December 2002.

Florida Gulf Coast University, Admissions Office Recruitment Event for High School Counselors, Research Activities at FGCU and How Students Become Involved, Miami, FL, November 2002.

Florida Gulf Coast University, Academic Affairs Retreat, Office of Research and Sponsored Programs Update, September 2002.

Economic Development Council of Collier County, Biomedical Roundtable: Opportunities for Research at FGCU, August 2002.

Florida Gulf Coast University Foundation Board of Directors, Research at FGCU and Cooperation in Fund Raising, Fort Myers, FL, March 2002.

Florida Gulf Coast University, Admissions Office Recruitment Event for High School Counselors, Research Activities at FGCU and How Students Become Involved, October 2001.

Florida Gulf Coast University, Why Research at a Comprehensive University? University Board of Trustees, September 2001.

Florida Gulf Coast University, Academic Affairs Retreat, Office of Research and Sponsored Programs Update, August 2001.

Florida Gulf Coast University Leadership Retreat, FGCU Research: Goals, Objectives, and How to Get There, August 2000.

Florida Gulf Coast University, President's Executive Group, Facilities and Administrative Costs, Enhanced Research Funding, and InfoOffice Services, May 2000.

Florida Gulf Coast University, Facilities and Administrative Costs at Florida Gulf Coast University, December 1999.

Florida Gulf Coast University, Grantsmanship Training Program Workshop Coordinator, December 1999.

Florida Gulf Coast University, Grantsmanship Training Program Workshop Coordinator, June 1999.

Florida Gulf Coast University, Dean's Council, Funding Opportunities in Distance Learning, January 1999.

Institutional Review Board for the Protection of Human Subjects in Research (ex-officio member), June 1998 – June 2012.

Institutional Animal Care and Use Committee (ex-officio member), June 1998 – June 2012.

Grants and Research Team (ex-officio member), August 1998 – June 2012.

Research Safety Committee (ex-officio member), November 2002 – June 2012.

Family Resource Center Board of Directors, November 2001 – July 2006.

Intellectual Property Task Force, January 2006 – April 2006.

Faculty Scholarship Excellence Award Committee, Chairperson, January 2006 – April 2006.

Intellectual Property Task Force, October 1998 – May 1999.

University of Florida

Health Science Center Jacksonville, Clinical Research Day Coordinator, May 1997.

Health Science Center Jacksonville, Audiovisual Production Manager, 2nd Annual Multidisciplinary Symposium on Breast Disease, Amelia Island, FL, February 13-16, 1997.

Health Science Center Jacksonville, Research Advisory Committee, October 1996 – June 1998.

Health Science Center Jacksonville, Institutional Review Board for the Protection of Human Subjects in Research, June 1996 – June 1998.

College of Medicine, Research Advisory Committee, November 1994 – September 1996.

College of Medicine, Creation of "Welcome to Office of Research Affairs" Web page <<http://www.med.ufl.edu/research/>>, November 1995.

College of Medicine, Survey of College of Medicine Faculty Research Interests, June 1995.

College of Medicine, Faculty Time and Effort Reporting Committee, June 1995 – December 1995.

Florida Atlantic University

Development, Pre-Award, and Post-Award Administration (Co-presenter), 1994.

Differences and Types of Contracts and Grants (Co-presenter), 1994.

Internal Grant Review Team, 1993-1994.

Grantsmanship Center Training and Workshop Coordinator, June 1993.

Processing Sponsored Projects (Co-presenter), 1993.

New Faculty Orientation (Co-presenter), 1989-1994.

University Research Committee (Staff Coordinator), 1989 – 1994.

Institutional Review Board for the Protection of Human Subjects in Research (Staff Coordinator), 1989 – 1991.

Institutional Animal Care and Use Committee (Staff Coordinator), 1989-1991.

St. Mary's College

Photographer and Journalist, *The Lake Oracle News*, 1985-1986.

Member of Nexus Radio Production Team, 1984-1985.

Member of Skarga Society Drama Club, 1983-1984.

STATE SERVICE:

University of North Florida, Jacksonville, FL, Scholars Transforming Academic Research Symposium, Judge and Event Evaluator, April 3, 2009.

Florida Energy Systems Consortium, Oversight Board, July 2008 – June 2012.

Florida Research Consortium, Board Member, July 2002 – June 2012.

John Scott Dailey Florida Institute of Government, Board Member, March 1999 – November 2006.

State University System of Florida Vice Presidents and Directors of Sponsored Research, Chairperson, July 1998 – December 2003.

COMMUNITY SERVICE:

Fort Myers High School, School Advisory Council (SAC), September 2014 - Present.

Three Oaks Middle School, School Advisory Council (SAC), August 2012 – June 2015 (Chair 2014 – 2015).

Fort Myers High School, Athletic Booster Club, September 2011- present.

Fort Myers High School, School Advisory Council (SAC), September 2011- June 2012.

Southwest Florida Youth Basketball League, Head Coach, October 2010 - January 2011.

United States Specialty Sports Association (USSSA), Head Coach, Estero Eagles Basketball Club, January 2010 – July 2013.

Pinewoods Elementary School, School Advisory Council (SAC), September 2009-June 2010.

Pinewoods Elementary School, Parent Teacher Organization (PTO), September 2009-June 2010.

Three Oaks Middle School, Chairperson, School Advisory Council (SAC), August 2009–June 2011.

Three Oaks Middle School, Parent Teacher Organization (PTO), August 2009 – June 2011.

Our Lady of Light Catholic Community, Catechist, First Reconciliation and First Eucharist Preparation, January 2009 – June 2009.

San Carlos Park Elementary School, School Advisory Council (SAC), August 2006 – May 2008.

San Carlos Park Elementary School, Parent Teacher Organization (PTO), August 2006-May 2008.

San Carlos Park Scorpion Soccer Club, Team Parent, 2005 – 2008.

San Carlos Park Scorpion Soccer Club, Youth Coach, 2005.

Young Men's Christian Association (YMCA), Youth Basketball Coach, 2004 – 2009.

Estero Mustang Pop Warner Football Club, Youth Coach, 2004.

San Carlos Park Little League, Youth Coach, 2002 – 2004.

Twentieth Judicial Circuit of Florida, Grantsmanship Committee, October 1998 – October 2000.

Collier County Economic Development Board, Educating our Workforce: Putting the Pieces Together, *Grant Opportunities*, July 16, 1998.

WPHS Radio, Warren, MI. News reporter, sports announcer, news analyst at public hearings, 1980-1982.

Awards of Distinction Received (Service)

- Florida Gulf Coast University Public School Enrichment Partnership Scholars Program Award, May 2009.
- 2007 Senior Professional Distinguished Service Award, National Council of University Research Administrators Southeastern Region, May 2007.