

Gregory Scott Jenkins

Curriculum Vitae

Personal Information

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North Carolina Agricultural and Technical
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Professional Experience

NORTH CAROLINA A&T STATE UNIVERSITY, Greensboro, NC

Vice Provost for Academic Affairs and Undergraduate Programs 2014 - present
Interim Vice Provost for Academic Affairs and Undergraduate Programs 2013 – 2014

As Vice Provost, I provide leadership and administration over the Undergraduate Programs including the Center for Academic Excellence (advising for undeclared students, supplemental instruction, tutoring, developmental mathematics, Student Athletes Academic Enhancement Program, and the Aggie Impact Scholars Summer Bridge), University Honors Program, and Office of International Affairs. Furthermore, I provide oversight to undergraduate curriculum including the review of curricular changes and ex-officio member on the General Education Committee (GEC).

Key initiatives and accomplishments:

- Reorganization of the Center for Academic Excellence
- Merger of International Students and Scholars Office and Office of International Programs into the Office of International Affairs
- Provide staffing and oversight to committees involved in the reorganization of the academic units (schools and colleges) of the University and teacher education programs
- Developed and updated policies to improve student success and align the University's policies with UNC systems Fostering Undergraduate Student Success Policy
- Provided oversight and leadership for implementation and continuous improvement of the University's Early Warning System
- Provided leadership for the development of the enrichment program for Dowdy Scholars (students who receive a full scholarship to the university)

NORTH CAROLINA A&T STATE UNIVERSITY, Greensboro, NC

Assistant Vice Chancellor for Institutional Research 2010 - 2014

As Assistant Vice Chancellor, provided leadership to a staff of five individuals in planning, organization, control and direction of operations and activities involved in the research, review, analysis, interpretation and reporting of a variety of data and information used in University

assessment and accreditation, planning, decision-making involved in developing University practices, policies, measures and procedures.

Key initiatives and accomplishments

- Provided leadership for Enrollment Growth Budgeting for the University which help move the University from deficit (hold harmless) to being zero balanced in enrollment growth dollars
- Developed new website and fact book for University
- Provided leadership in changing campus culture towards Institutional Research (constituents looked to Institutional Research as the campus data center)

UNIVERSITY OF NORTH CAROLINA SCHOOL OF THE ARTS, Winston-Salem, NC
Interim Chief Academic Officer **2009 - 2010**
Associate Chief Academic Officer

As interim Chief Academic Officer (9 months), provided leadership over the academic division, which included the responsibility of overseeing the Academic, affairs budget that represented eighty percent of the total UNCOSA budget, the academic programming for UNCOSA students, the academic support units, and was responsible for the evaluation and reappointment of faculty. As the Associate Chief Academic Officer, was responsible for the administration and oversight of UNCOSA's summer programs, provided oversight of the assessment of UNCOSA's educational programs, work with the Director of Institutional Research to collect and evaluate data to ensure that institutional goals were being met, to set up and maintain assessment scheduling, developed processes and reporting for accreditation agencies, and provided oversight to enrollment management and retention initiatives. In both positions, I was responsible for the reviewing of UNC Policies regarding academic programs and faculty; developed new academic program and faculty policies for UNCOSA; maintained the UNCOSA *Faculty Manual* and the UNCOSA *Bulletin*.

Key initiatives and accomplishments:

- Provided leadership in collaboration with faculty council to rewrite faculty handbook
- Developed framework and procedures to move the university academic calendar from trimester to semester system
- Provided leadership for the initial implementation of Banner Student module

THE UNIVERSITY OF NORTH CAROLINA, GENERAL ADMINISTRATION, Chapel Hill, NC
Associate Vice President for Institutional Research & Analysis **2006 - 2009**

As Associate Vice President, directed the collection of student, course, staff, and financial aid data used for internal and external reporting; developed data standards for reporting of data from constituent institutions; developed models to provide projections for long range planning of the university including facility usage; provided analysis of both internal and external data and reported findings to senior level administrators to help develop new polices and to provide information for strategic planning.

Key initiatives and accomplishments:

- Developed an enrollment projection model by county

- Help develop model to project teacher education needs and model to look at success of teacher education graduates
- Revised the enrollment growth budgeting model 12 cell matrix for the university system

THE UNIVERSITY OF NORTH CAROLINA, GENERAL ADMINISTRATION, Chapel Hill, NC

Director of Academic Workforce Studies

2004 - 2005

As Director, provided coordination of the Professional Science Master’s Project for the UNC system; internal reviewer for academic programs related to natural sciences, health-sciences, and mathematics; and analyzed institutional data on various projects including retention and graduation, enrollment projections, enrollment budgeting, teacher education production and instructional cost analysis. Furthermore, provide analysis and review of external data sources for projects on employment outlook/academic program needs assessment, and professional exam results.

Key initiatives and accomplishments:

- Developed the first proposal funded by Alfred P. Sloan Foundation for university system implementation of Professional Science Masters

Consulting Experience

UNIVERSITY OF NORTH CAROLINA AT GREENSBORO, Greensboro, NC

Summer 2011

Provided review of data process and provide recommendations for data items in academic program review.

Research Experience

UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL, Chapel Hill, NC

Post-doctoral Fellowship

2003 – 2004

Curriculum in Toxicology

Advisor: Marila Cordeiro-Stone, Ph.D.

NATIONAL INSTITUTE OF ENVIRONMENTAL HEALTH SCIENCES

Postdoctoral Intramural Research Training Award Fellowship

2003

Laboratory of Molecular Genetics

Advisor: Marilyn Diaz, Ph.D.

Education

WAKE FOREST UNIVERSITY, Winston-Salem, NC

Ph.D. in Cancer Biology, 2003

Dissertation Title: “*Mutagenesis and repair of alkylguanine DNA adducts*”

Advisor: Steven A. Akman, M.D.

WRIGHT STATE UNIVERSITY, Dayton, OH

M.S. in Microbiology and Immunology, 1997

Thesis Title: “*Characterization of small RNAs in Eubacteria: I. functional characterization of Haemophilus influenzae 4.5S RNA: II. Expression of a small RNA in the Thermophilic bacillus SP. strain PS3*”

Advisor: Pamela S. Fink, Ph.D.

UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE, Charlotte, NC

B.S. in Biology, minor in Chemistry, 1994

Professional Training

SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS COMMISSION ON COLLEGES, Academic Peer Evaluator Training Workshop, April 26th, 2016, Norfolk, VA.

SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS COMMISSION ON COLLEGES, Institutional Effectiveness Evaluator Training Workshop, December 7th, 2013, Orlando, FL.

ASSOCIATION FOR INSTITUTIONAL RESEARCH, NATIONAL SCIENCE FOUNDATION, NATIONAL CENTER FOR EDUCATIONAL STATISTICS, National Data Institute: Using Data to Support Research on Science, Engineering, and Postsecondary Education, July 8th – July 12th, 2012, Washington, D.C.

SAS INSTITUTE, SAS Certification Review: Base Programming for SAS 9, July 28th, 2011, Cary, NC.

SAS INSTITUTE, Data Manipulation and Analytics Using SAS Enterprise Guide, July 28th, 2011, Cary, NC.

Teaching Experience

NORTH CAROLINA A&T STATE UNIVERSITY

Dissertation Committee Member

2014 -2015

Served on two dissertation committees for the Ph.D. in Leadership Studies

SURRY COMMUNITY COLLEGE

Instructor (Part-time), Science Division

2001 – 2002

Courses taught: BIO 175 General Microbiology (4 hours)

BIO 165 Anatomy and Physiology I (4 hours)

WAKE FOREST UNIVERSITY

Course co-director, Cancer Biology

2001

Orientation Session Taught: Molecular Techniques in Cancer Research

WRIGHT STATE UNIVERSITY

Graduate Teaching Assistant, Department of Microbiology 1995 – 1996
Courses taught: Medical Microbiology Laboratory (Medical Students)
M&I 737 Recombinant DNA Methods Laboratory
M&I 220 Microbiology of Human Environment Laboratory

UNIVERSITY OF NORTH CAROLINA AT CHARLOTTE
Undergraduate Teaching Assistant, Department of Biology 1994

Honors and Awards

Best Poster Award. First Place. 2008 Association of Institutional Research Annual Forum,
Seattle, WA. 2008

Genotoxicity and Environmental Mutagen Society (GEMS) Young Investigator Travel Award
(Best Competitive Talk), Fall Meeting 2002

Graduate Fellowship, NIH Sponsored Training Grant in Cancer Biology, Wake Forest University
School of Medicine 2000-2003

Graduate Fellowship, Wake Forest University School of Medicine 1998-1999

Graduate Fellowship, Wright State University 1994-1996

Holly Farms Scholarship 1990

Publications

Nikolaishvili-Feinberg N, Jenkins GS, Nevis KR, Staus DP, Scarlett CO, Unsal-Kaçmaz K,
Kaufmann WK, Cordeiro-Stone M. 2008. Ubiquitylation of proliferating cell nuclear
antigen and recruitment of human DNA polymerase ϵ . *Biochemistry*, 47: 4141-50.

Vaughn, J.P., Creacy, S.D., Routh, E.D., Joyner-Butt, C., Jenkins, G.S., Pauli, S., Nagamine, Y.,
and Akman, S.A. 2005. The DEXH Protein Product of the DHX36 Gene is the Major
Source of Tetramolecular Quadruplex G4-DNA Resolving Activity in HeLa Cell Lysates.
J. Biol. Chem., 280:38117-20.

Perrino, F.W., Blans, P., Harvey, S., Gelhaus, S.L., McGrath, C., Akman, S.A., Jenkins, G.S.,
LaCourse, W.R., Fishbein, J.C. 2003. The N2-ethylguanine and the O6-ethyl- and O6-
methylguanine lesions in DNA: contrasting responses from the "bypass" DNA
polymerase ϵ and the replicative DNA polymerase α . *Chem. Res. Tox.* 16:1616-23.

Jenkins, G. S., Chandler, M.S., and Fink, P.S. 1998. Functional Characterization of the
Haemophilus influenzae 4.5S RNA. *Can. J. of Microbiol.* 41: 91-4.

Fink, P. S., Soto, A., Jenkins, G.S., and Rupert, K.S. 1997. Expression of Small RNAs by
Bacillus sp. strain PS3 and B. subtilis Cells During Sporulation. *FEMS Microbiol.*
153:387-92.

Abstracts

- Jenkins, G.S., Schär, P., Fishbein, J., Perrino, F., and Akman, S.A. Slow Removal of Thymine from N2ethylG:T mismatches by Human Thymine DNA Glycosylase. 55th Annual Symposium on Fundamental Cancer Research: Maintenance of Genomic Integrity, Houston, TX. October 15, 2002.
- Jenkins, G.S., Johnson, D., Wang, X., Fishbein, J.C., and Akman, S.A. Role Of Nucleotide Excision Repair In Processing Of O6-Sec-Butylguanine. American Association for Cancer Research Annual Meeting, San Francisco, CA. April, 10, 2002.
- Jenkins, G.S., Johnson, D., Wang, X., Fishbein, J.C., and Akman, S.A. Role Of Nucleotide Excision Repair In Processing Of O6-Sec-Butylguanine. Genotoxicity & Environmental Mutagen Society's Fall Meeting, Friday Center, University of North Carolina, Chapel Hill, North Carolina, November, 6, 2001.
- Jenkins, G.S. and Akman, S.A. Inhibition of Parallel G4 DNA Unwinding Activity by Mesoporphyrins. American Association for Cancer Research Annual Meeting, San Francisco, CA. April, 2000.
- Jenkins, G.S. and Akman, S.A. Bloom's Syndrome Cells Unwind Certain G4 DNA Sequences. American Association for Cancer Research Annual Meeting, San Francisco, CA. April, 2000.
- Grass, F., Ostrowski, R.S., Norton, J., Krishna, R., Jenkins, S., Stegar, M. Mosaicism For X-Chromosome Aneuploidy in Women Who Experience Recurrent Pregnancy Loss Evaluated by Fluorescence In Situ Hybridization. (abstract) Cytogenetics and Cell Genetics 69:118.

Presentations

- Jenkins, G.S. Monitoring Changing Enrollment Trends and the Impact on Enrollment Projections. Southern Association for Institutional Research Annual Forum, Memphis, TN, October 7, 2013.
- Evans, S., Rucker, A., and Jenkins, G.S. Exploring the Relationship of Student Self-Concept on Academic Performance in First Year Math. North Carolina Association for Institutional Research Annual Meeting, Winston-Salem, NC, March 13, 2012.
- Jenkins, G.S. Using the Power of Data to Have a Candid Conversation about Retention, Graduation, and Persistence. North Carolina Association for Institutional Research Annual Meeting, Boone, NC, April 5, 2011.
- Jenkins, G.S. and Johnson, B. Developing a Faculty Flow Model Using SAS. 2008 Association for Institutional Research Annual Forum, Seattle, WA, May 25-26, 2008

- Jenkins, G.S. and Johnson, B. Developing a Faculty Flow Model Using SAS. North Carolina Association for Institutional Research/ South Carolina Association of Institutional Research Joint Meeting, Asheville, NC, April 8, 2008.
- Jenkins, G.S., Yang, X., and Brown. Summer School Enrollment and Time-to-Degree. 2007 Southern Association for Institutional Research Annual Forum, Little Rock, AR, October, 2007.
- Jenkins, G.S., Yang, X., and Brown. Summer School Enrollment and Time-to-Degree. 2007 Association for Institutional Research Annual Forum, Kansas City, MS, June 6, 2007.
- Jenkins, G.S. PivotTables: Useful Tool in Targeting at Risk Populations for Retention and Graduation. North Carolina Association for Institutional Research Annual Meeting, Wilmington, NC, March 6, 2007.
- Jenkins, G.S., Yang, X., and Brown, K.J. Summer School Enrollment and Time-to-Degree. North Carolina Association of Institutional Research Annual Meeting, Wilmington, NC, March 6, 2007.
- Jenkins, G.S. Schär, P., Fishbein, J., Perrino, F., and Akman, S.A. Slow Removal of Thymine from N2ethylG:T mismatches by Human Thymine DNA Glycosylase. Genotoxicity & Environmental Mutagen Society's Fall Meeting, Friday Center, University of North Carolina, Chapel Hill, North Carolina, October, 24, 2002.
- Jenkins, G.S., Johnson, D., Wang, X., Fishbein, J.C., and Akman, S.A. Role Of Nucleotide Excision Repair In Processing Of O6-Sec-Butylguanine. Genotoxicity & Environmental Mutagen Society's Fall Meeting, Friday Center, University of North Carolina, Chapel Hill, North Carolina, November, 6, 2001.
- Grass, F., Ostrowski, R.S., Norton, J., Krishna,R., Jenkins, S., Steger, M. Mosaicism For X-Chromosome Aneuploidy in Women Who Experience Recurrent Pregnancy Loss Evaluated by Fluorescence In Situ Hybridization, 32nd Annual American Cytogenetic Conference, Wintergreen Resort, Virginia, April 23-26, 1994.
- Jenkins, G.S., Ostrowski, R.S., Steck, T. 1994. DNA Sequencing Computer Simulation as a Complement to Laboratory Techniques, North Carolina Academy of Sciences, Davidson College, Davidson, North Carolina, March 26, 1994.

Invited Talks

- “Using Microsoft Excel® Pivot Tables to Turn Institutional Data into Institutional Knowledge”, NCAIR Drive-in, SAS Institute, Cary, N.C., July 27, 2012.
- “Using Microsoft Excel® Pivot Tables to Turn Institutional Data into Institutional Knowledge”, NCAIR Drive-in, SAS Institute, Cary, N.C., July 30, 2010.
- “Use of Pivot Tables in Institutional Research”, NCAIR Drive-in, SAS Institute, Cary, N.C., July 17, 2008.

North Carolina Association for Institutional Research/ South Carolina Association of Institutional Research Joint Meeting, Asheville, NC, April 7, 2008. Panel on “IPEDS: New Race/Ethnicity Categories, Implementation”.

“Articulating the Influence of Graduate Education”, Conference of Southern Graduate Schools, Little Rock, Arkansas, February 27, 2006. Panel on “Preparing Graduate Students for Careers Outside the Academy”.

Contracts and Grants (G. Scott Jenkins, PI)

\$107,120 - “NCAA Accelerating Academic Success Program Comprehensive Grant Application -NC A&T”, National Collegiate Athletic Association (2015-2017)

\$23,000 - “Committing to Equity and Inclusive Excellence- NC A&T”, AACU (2015-2017)

Professional Service

NORTH CAROLINA AGRICULTURAL AND TECHNICAL STATE UNIVERSITY
Reorganization and Program Analysis Implementation Task Force 2016 – present
Data Governance, Standards and Integrity Committee 2015 – present
Military Student Success and Campus-Based Committee, Co-chair 2015 – present
Enrollment Planning and Budgeting Projections Committee 2014 – present
Co-chair
Commencement Committee 2014 – present
Chancellor's Council on Intercollegiate Athletics Committee 2013 – present
Athletics Academic Monitoring and Eligibility Certification Committee 2013 – present

UNITED STATES DEPARTMENT OF EDUCATION
Employment and Earnings Survey Technical Review Panel December 2nd, 2014

NORTH CAROLINA ASSOCIATION FOR INSTITUTIONAL RESEARCH
Past-President 2013 - 2014
President 2012 - 2013
President-Elect 2011 - 2012

GENETICS AND ENVIRONMENTAL MUTAGENESIS SOCIETY
Board of Directors 2003-2004
Ad-Hoc Student Advisory Member 2002-2003

WAKE FOREST UNIVERSITY, DEPARTMENT OF CANCER BIOLOGY
Curriculum Committee 1998 - 2000

Community Service

THE BURLINGTON SCHOOL, Burlington, NC
(Formerly BURLINGTON DAY SCHOOL and THE ELON SCHOOL)

Board of Trustees

Vice Chair

Assistant Treasurer

Chair of the Marketing and Branding Committee

Chair of the Naming Committee

Transition Head of School Search Committee

2011 – present

2015 – present

2014 – present

2013 – 2015

2013

2012

MCLEANSVILLE SPORTS ASSOCIATION, McLeansville, NC
Volunteer Youth Soccer Coach (Ages 2 ½ to 4),

Spring 2010