

ORDINANCE NO. 9-092121

AN ORDINANCE MAKING APPROPRIATIONS OF FUNDS FOR THE SUPPORT OF THE CITY OF BERTRAM FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022; APPROPRIATING MONEY AND ADOPTING THE ANNUAL BUDGET OF THE CITY OF BERTRAM FOR THE 2021-2022 FISCAL YEAR; PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN EFFECTIVE DATE.

WHEREAS, notice of Public Hearing on the Budget for the City of Bertram, Texas, for the fiscal year beginning October 1, 2021, and ending on September 30, 2022 has been published in the official newspaper of the City as required by law; and

WHEREAS, a Public Hearing was duly held at the time and place as provided for in the notice of such Public Hearing and all interested persons were given an opportunity to be heard on said budget; and

WHEREAS, the City Council desires to adopt Ordinance No. 9-092121 as the Official Budget Ordinance of the City for Fiscal Year 2021-2022;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BERTRAM AS FOLLOWS:

PART 1. ENACTED

THAT the Official Budget of the City of Bertram, adopted by Ordinance No. 9-092121 is hereby adopted by the City Council and shall be described on Exhibit "A" attached hereto.

Sec. 1.01:

That the budget presented by the Mayor to the City Council of the City of Bertram and reviewed during a Public Hearing is hereby approved and adopted for the fiscal year beginning October 1, 2021 and ending on September 30, 2022. The appropriations for the fiscal year beginning October 1, 2021, and ending September 30, 2022, for the support of the general government of the City of Bertram, Texas, are hereby fixed and determined for said terms in accordance with the expenditures shown in the City's fiscal year 2021/2022 budget.

Sec. 1.02:

That the Mayor or designee is authorized to invest any funds not needed for current use, whether operating funds or bond funds, in accordance with the Texas Government Code Chapter 2256, (Texas Public Funds Investment Act) and the Investment Policy of the City of Bertram.

PART 2. DIRECTION TO CITY SECRETARY

The City Secretary is directed to keep and maintain a copy of such Official Budget, as amended, on file in the office of the City Secretary available for inspection by citizens and the general public. Additionally, a true and correct copy of the approved Budget amendments shall be filed with the municipal clerk.

PART 3. CUMULATIVE AND CONTROL

This Ordinance shall be cumulative of all provisions of ordinances of the City of Bertram, Texas, as amended, except where the provisions of this Ordinance are in direct conflict with the provisions of such ordinances, in which event the conflicting provisions of such ordinances are hereby repealed.

PART 4. SEVERABILITY

If any provision, section, subsection, sentence, clause or phrase of this Ordinance, or the application of same to any person or set of circumstances is for any reason held to be unconstitutional, void or invalid (or for any reason unenforceable), the validity of the remaining portions of this Ordinance or their application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Bertram in adopting and of the Mayor in approving this ordinance, that no portion hereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any other portion, provision or regulation, and to this end all provisions of this Ordinance are declared to be severable.

PART 5. EFFECTIVE DATE

This Ordinance shall be in full force and effect from and after its adoption.

PASSED AND APPROVED on this the 21st day of September, 2021.



CITY OF BERTRAM

MIKE DICKINSON, MAYOR

ATTEST:

GEORGINA HERNANDEZ, CITY SECRETARY

City of Bertram
Fiscal Year 2020-2021

General Fund	Adopted FY 2021-2022 Budget
Transfer IN - from Reserved Account	238,058
Property Tax	635,680
Sales Tax	410,000
Hotel/Motel Tax	20,000
Child Safety Fund	3,000
Mixed Beverage Tax	400
Open Records Request	300
Credit Card Fees Income	2,000
NSF Check Charges	120
Lease Income	4,000
Interest Income	4,000
Other	6,000
Fees-Franchise	65,000
Sub-Total	1,388,558
Bldg Inspection/Code	
Building Permits	160,000
Sign Permits	1,500
Vendor Permits	400
Subdivision Permits	95,000
Zoning Permits	2,200
Conditional Permits	500
Bldg Inspection	3,000
Sub-Total	262,600
Municipal Court	

City of Bertram
Fiscal Year 2020-2021

Fines Collected	295,000
Municipal Court Technology Fee	5,000
Municipal Court Security Fee	6,000
Municipal Bonds	500
Arrest/Warrant Fees	7,500
Sub-Total	314,000
Police	
BCISD Grant	37,000
Grants POLICE equipment	88,000
Police LEOSE Training Funds	1,600
Misc Income-Other	1,000
K9 Recovery	2,500
Sub-Total	130,100
Parks/Pool	
Pavilion Rental	1,200
Pool Rental	1,000
Park Rental - Ballfields	750
Pool Admissions	4,000
Pool Concessions	600
Sub-Total	7,550
Total Revenues	2,102,808
Expenses	
General Administration	
Street Repair Cost (pot holes/other)	9,000
Hotel/Motel Expense	7,000

City of Bertram
Fiscal Year 2020-2021

City Street Maintenance (paving)	180,000
Street Sign Maintenance	10,000
Mayor Compensation	12,000
City Council Compensation	6,000
Administrative Asst	33,280
Street/Park Maintenance Worker	20,000
Overtime	2,000
Retirement	2,800
Health Insurance	6,000
Payroll Taxes -Employer Portion	4,500
Miscellaneous Fees	250
Advertising/Posting	500
Memberships/Annual fees	3,000
Computer Maintenance-City	18,200
Postage	1,000
Community Outreach	3,085
Office Supplies	2,200
Credit Card Processing Fees	1,100
Insurance -Workers Comp	150
Insurance -General Liability	3,900
Insurance - Property	4,150
Consultant	1,000
Fees-Attorney	24,000
Property Tax Collection -Current	10,000
Audit/Financial	4,500
Copier Lease	2,160
Copier Paper Lease Agreement	900
Building Maintenance-City Hall/PD	3,000
Janitorial	1,800

City of Bertram
Fiscal Year 2020-2021

Telephone/Internet	4,200
Utilities	22,000
City TIB Loan Pymt Principal	17,000
City TIB Loan Pymt Interest	13,500
Child Safety Fund Expense	1,500
City Hall Building loan pymt into reserve	16,020
Sub-Total	451,695
Other Expense	
EDC	92,000
MDD	50,000
Sub-Total	142,000
City Secretary	
Salary	84,000
Longevity Pay	550
certificate Pay	1,200
Retirement -Employer Portion	4,350
Training	3,000
Workers Compensation	350
General Liability Insurance	150
Insurance-Health	5,500
Payroll Taxes -Employer Portion	8,800
Filing Fees	200
IT Services	2,500
Software	500
Membership Fees	350
Books & Publications	1,000
Office Supplies	1,000

City of Bertram
Fiscal Year 2020-2021

Records Mgmt	3,500
Election	5,000
telephone	700
Capital Outlay -Codification of City Records	3,800
Sub-Total	126,450
Police Department	
New Fleet	60,000
Salary Chief	78,750
FTO pay - TCOLE Instructor Certificate Pay	2,400
Night Pay differntial pay	5,400
Certificate Pay	2,100
Longevity Pay	500
Overtime-department	6,000
Detective	52,416
FT Patrol Officer	192,192
Sargeant	56,784
Retirement	22,223
Training	12,000
Uniforms	4,500
Body armor	2,400
Workers Compensation	6,000
Insurance Health	51,800
Payroll Taxes -Employer Portion	41,500
Computer Maintenance	12,000
Laptop Aircards	4,500
Fees - Membership	1,500
COPSYNC Annual	7,500
Tyler CAD	19,847

City of Bertram
Fiscal Year 2020-2021

Radio Tower Maintenance	4,000
Animal Shelter Agreement	9,000
Dispatching Annual Fee	24,970
Equipment Maintenance	3,000
Misc Equipment	15,950
Police Radio Repair	750
Postage	350
Community Outreach	1,000
Office Supplies	1,000
Operating Expense	10,000
DWI Blood Draw Program	800
ammunition	3,000
Radar Lease (2units)	2,500
Jailing (Prisoner Housing)	2,000
Canine Supplies	1,500
Insurance - Auto	6,000
Insurance - General Liability	3,310
Insurance - Property	2,200
Auto Expense	15,000
Auto Fuel	25,000
Janitorial Servies	1,200
Copier/Printer Lease	1,000
Maintenance - Building	3,500
Telephone	3,500
Cell Phone	3,800
Utilities	3,500
TIB Fleet Loan Payment	23,500
TIB Building Reno Repayment	12,000
Sub-Total	825,642

City of Bertram
Fiscal Year 2020-2021

Municipal Court	
Municipal Court Technology	5,000
Municipal Court Security	6,000
Fines Fees Remitted to State	120,000
Bond Escrow Expense	500
Salary - Court Clerk	34,944
Overtime Pay	2,000
Certificate Pay	300
Longevity Pay	50
Insurance Health	6,600
Retirement	1,850
Training	1,000
Workers Compensation	350
Payroll Taxes - Employer Portion	3,900
General Liability	150
Advertising /Posting	50
Computer Maintenance	3,500
Fees - Membership	3,200
COPSYNC - Incode	1,200
Postage	1,000
Books & Publications	150
Office Supplies	750
Interpreter -Court	50
Court Judge	14,400
Court Prosecutor	15,000
Collection Fees	5,500
Lease Copier	1,000
Telephone	1,000
Utilities	900

City of Bertram
Fiscal Year 2020-2021

Sub-Total	230,344
Bldg Inspection /Code	
Building Inspection Fees	140,000
Fire Inspection Fees	2,000
Advertising Posting	1,800
Postage	2,200
Office Supplies	250
Engineering /Architect Fees	25,000
Sub-Total	171,250
Parks/Pool	
YMCA Pool Contract	25,000
Park Maintenance	20,000
Operating Expense	1,700
Insurance -General Liability	1,100
Insurance - Property	350
Pool Maintenance Expense	20,000
Park Sign Maintenance	500
Utilities	4,800
Capital improvement - ballfield project	15,000
Capital Improvement - restroom addtion	15,000
Sub-Total	103,450
Library	
Monthly City Utility Contributions	1,000
City Paid Insurance	0
Sub-Total	1,000

City of Bertram
Fiscal Year 2020-2021

EMS	
Monthly Contributions	10,000
City Paid Utilities	1,100
City Paid Telephone	350
City Paid Insurance	350
Sub-Total	11,800
TRANSFERS	
Transfer to reserve fund GEN	39,177
Total Expenses	2,102,808
General Fund Total Income	2,102,808
General Fund Total Expense	2,102,808
General Fund Net Profit/(Loss)	0

REVENUE	
Utility Fund	Adopted 2021/2022 Budget
Transfer from Reserved Accounts	\$ 419,277
Sewer Income	\$ 363,000
Sanitation Income	\$ 197,400
Credit Card Fees Income	\$ 5,000
Water Income	
Billed	\$ 730,500
Bulk	\$ 30,000
Fees - Tap	
Water	\$ 85,000
Sewer	\$ 65,000
Fees - Impact	
Water	\$ 212,000
Sewer	\$ 279,500
Miscellaneous Income	
Misc Income - Other (damage line reimbursements)	\$ 5,000
Service Charges (reconnects)	\$ 11,000
Adjustments (late fees, etc)	\$ 32,100
Water acquisition fee	\$ 1,176,000
Sub-Total	\$ 3,610,777
Total Revenues	\$ 3,610,777
EXPENSES	
Utility Expenses	

City of Bertram - Utility
Fiscal Year 2021-2022

Water Purchase	\$ 65,000
Street Repair	\$ 3,500
CDBG Grant Expense	\$ 321,000
Garbage Collection	\$ 155,000
Bulk Trash Collection	\$ 8,000
Director Salary	\$ 79,500
Clerical Wage	\$ 31,200
Utility Employees Wages	\$ 275,184
Longevity Pay	\$ 2,050
Certificate Pay	\$ 3,600
OnCALL pay	\$ 5,200
Overtime Pay	\$ 12,000
Fees - Penalties	\$ 100
Retirement	\$ 19,500
Training	\$ 6,000
Lease-Uniforms	\$ 7,500
Workers Compensation	\$ 9,700
Insurance -Health	\$ 38,500
Taxes - Payroll	\$ 43,000
Fees - Filing	\$ 100
Credit Card Processing Fee	\$ 1,600
Advertising	\$ 500
Computer Maintenance	\$ 1,500
Membership Fees / License	\$ 9,000
Equipment Maintenance	\$ 10,000
Equipment Expense	\$ 15,000
Note Interest Payments	
7 year note -AMR Meter	\$ 1,480

City of Bertram - Utility
Fiscal Year 2021-2022

USDA Series 2013 Note - Sewer Expansion	\$ 42,066
Consolidated Regions Loan Interest	\$ 41,358
2019 Series - loan interest	\$ 7,210
2020 Series A- Water Project interest	\$ 42,751
2020 Series B - Sewer Project interest	\$ 21,940
Postage	\$ 5,000
Lab Fees Water	\$ 1,250
Lab Fees Sewer	\$ 5,500
Office Supplies Expense	\$ 3,500
Operating Expense	\$ 3,000
Miscellaneous Fees (processing)	\$ 300
Cash Discounts	\$ (75)
Auto Insurance	\$ 6,000
General Liability Insurance	\$ 2,300
Property Insurance	\$ 1,900
Auto Expense	\$ 6,000
Auto Fuel	\$ 21,000
Consultant	\$ 500
Fees -Legal	\$ 40,000
Water Maint. & Repair Water lines	\$ 30,000
Maint. & Repair Pumps, Motors, Wells	\$ 30,000
Sewer Tap Expense	\$ 1,500
Water Tap Expense	\$ 30,000
Maint. & Repair Sewer Liftstations	\$ 70,000
Maint. & Repair Sewer Plant	\$ 50,000
Maint. & Repair Sewer Lines	\$ 3,000
Utility Collection	\$ 250
Fees -Engineering	\$ 30,000

City of Bertram - Utility
Fiscal Year 2021-2022

Audit/Financial	\$	4,500
Paying Agent Water	\$	560
Paying Agent Sewer	\$	320
Copier	\$	2,500
Copier Paper Copies	\$	500
Janitorial	\$	1,200
Telephone/Internet	\$	5,500
PEC Utilities Water	\$	28,000
PEC Utilities Sewer	\$	13,000
Maintenance - Building	\$	4,000
Sub-Total	\$	1,681,044
Other Expense		
Fees - Impact		
Water	\$	212,000
Sewer	\$	279,500
"8 Water Main - Project FM 243	\$	40,000
Water Storage Tanks	\$	6,000
New Fleet/equipment addition	\$	64,000
New equipemnt addition	\$	45,200
New Generators	\$	240,000
GIS System	\$	4,800
Fire Hydrant Repairs	\$	40,000
7 Yr Note Principal - Neptunes	\$	25,472
USDA 2013 Note - Sewer Expansion Principal	\$	52,000
Consolidated Regions Loan	\$	75,000
2019 Series Loan - Principal	\$	45,000
2020 Series B Sewer- Loan Principal	\$	45,000
2020 Series A Water- Loan Principal	\$	-

City of Bertram - Utility
Fiscal Year 2021-2022

Building City Loan pymt into Reserve	\$ 5,550
Transfers to Restricted Accounts for Loan Payment	\$ 242,472
Series 2020 A Water Project Expense	\$ 12,281,182
Series 2020 B Sewer Project Expense	\$ 4,750,000
Water Acquisition Fee Expense	\$ 1,176,000
Transfer to Reserve Fund	\$ 16,492
Sub-Total	\$ 19,645,668
Other Income	
USDA Loan	
Lease -Sewer Plant	\$ 8,121
Sales of fixed asset	\$ 5,000
America Recovery Act Funding Grant	\$ 365,732
CDBG Grant	\$ 300,000
Series 2020 A - Water Project	\$ 12,281,182
Series 2020 B - Sewer Project	\$ 4,750,000
Interest Income	
Water	\$ 2,500
Sewer	\$ 600
Meter	\$ 2,800
Sub-Total	\$ 17,715,935
Utility Fund Total Income	\$ 21,326,712
Utility Fund Total Expense	\$ 21,326,712
Utility Fund Net Profit/Loss	\$0