

<u>5paisa Capital Limited</u> <u>Familiarization Programme for Independent Directors</u>

(In terms of Regulation 25(7) of the SEBI Listing Regulations)

> Introduction:-

As per SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize its independent directors with the working of the Company, their roles, rights and responsibilities vis-à-vis the Company, the industry in which the Company operates business model etc. through various programmes.

Overview of the Familiarization Process:-

The Independent Directors are issued an appointment letter, *inter-alia*, setting out the expectations of the Board from the directors, their roles, duties and responsibilities that come with the appointment as a director of the Company. The Company may conduct an introductory familiarization programme when a new Independent Director comes on to the Board of the Company.

The Board members are provided with necessary documents/ brochures, reports and internal policies to enable them to familiarize with the Company's procedures and practices. Periodic presentations are made at the Board and Board Committee Meetings, on the business and operations of the Company as well as the Group. Quarterly updates on relevant statutory changes are discussed at the Board meetings.

Independent Directors are provided with the information about the Company, Memorandum and Articles of Association, Annual Reports, recent Media Releases etc. Independent Directors are provided with the necessary documents, reports and internal policies to enable them to familiarize with the nature of the Industry, Business Model, Roles, rights and Responsibilities with respect to the Company.

On a quarterly basis, presentations are made at the meeting of Board and Committees, on business, operations and performance updates of the Company and the group, important developments in the group subsidiaries, relevant statutory and regulatory changes applicable to the Company and the group, update on important legal matters pertaining to the Company and the group etc.

Each director of the Company has complete access to relevant information relating to the Company and the Group. Independent Directors have the freedom to interact with the Company's officials. The Directors are given all the documents/ information sought by them from time to time for enabling good and complete understanding of the Company, its various operations and the industry segments in which the company operates.

Namita Godbole Company Secretary & Compliance Officer Spaisa Capital Limited

5paisa Capital Limited



<u>Details of Attendance of Independent Directors in Familiarization Programme are as</u> follows:

	No. of Programmes attended						
Financial Year	Name of Independent Directors						
	Mr. Krishna Visvanath Iyer	Dr. Archana Hingorani	Ms. Nirali Sanghi	Mr. Milin Mehta	Mr. Ravindra Garikipati		
2017-18	2	2	NA	NA	NA		
2018-19	NA	2	2	NA	NA		
2019-20	NA	3	3	NA	NA		
2020-21	NA	3	3	3	3		
2021-22	NA	6	6	6	6		
2022-23	NA	2	2	2	2		
2023-24	NA	2	2	2	2		
Total	2	20	18	13	13		

	No. of hours spent in the Programmes attended						
Financial	Name of Independent Directors						
Year	Mr. Krishna	Dr. Archana	Ms. Nirali	Mr. Milin	Mr. Ravindra		
	Visvanath Iyer	Hingorani	Sanghi	Mehta	Garikipati		
2017-18	1 Hour	1 Hour	NA	NA	NA		
2018-19	NA	1 Hour	1 Hour	NA	NA		
2019-20	NA	1 Hour and 30	1 Hour and 30	NA	NA		
		Minutes	Minutes				
2020-21	NA	1 Hour and 30					
		Minutes	Minutes	Minutes	Minutes		
2021-22	NA	3 Hours and 30					
		Minutes	Minutes	Minutes	Minutes		
2022-23	NA	2 Hours	2 Hours	2 Hours	2 Hours		
2023-24	NA	2 Hours	2 Hours	2 Hours	2 Hours		
Total	1 Hour	12 Hours 30	11 Hours 30	9 Hours	9 Hours		
		Minutes	Minutes				
