APPLICANT DATA RECORD

Completion of the Applicant Data Record is voluntary. Applicants and employees are considered for all positions and are treated without regard to race, color, religion, ancestry, sex, national origin, age, marital or veteran status, genetic history or information, disability, or any other legally protected category.

As employers/government contractors, we comply with government regulations and affirmative action responsibilities. Inclusion or exclusion of any data will not affect any employment decision. Solely to help us comply with government record keeping, reporting, and other legal requirements. We appreciate your cooperation.

This data is for periodic government reporting and will be kept in a Confidential File separate from the Application for Employment.

(PLEASE PRINT)

Date:

Position Applied for:

Referral Source: ☐ Advertisement   ☐ Friend   ☐ Relative   ☐ Walk-In   ☐ Employee
☐ Job Fair   ☐ Employment Agency   ☐ Other:

Name: Telephone: (   )
    Last   First   Middle

Address:
    Number and Street   City   State   Zip

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AFFIRMATIVE ACTION SURVEY

Government agencies require periodic reports on the sex, ethnicity, disability and veteran status of applicants. This data is for analysis and affirmative action only. *Submission of information is voluntary*.

Check one:

☐ Male   ☐ Female

Check one of the following Race/Ethnic Group:

☐ <u>White</u> (not Hispanic or Latino) –A person having origins in any of the original peoples of Europe, North Africa, or the Middle East
☐ <u>Hispanic or Latino</u> – A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race
☐ <u>Black or African American</u> (Not Hispanic or Latino)–A person having origins in any of the Black racial groups of Africa
☐ <u>Native Hawaiian or Other Pacific Islander</u> (Not Hispanic or Latino)–A person having origins in any of the peoples of Hawaii, Guam, Samoa, or other Pacific Islands
☐ <u>Asian</u> (Not Hispanic or Latino)–A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam
☐ <u>American Indian or Alaskan Native</u> (Not Hispanic or Latino)–A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community recognition
☐ Two or More Races (Not Hispanic or Latino)

Veteran/Disabled Status (check if applicable)

☐ Vietnam Era Veteran   ☐ Disabled Veteran   ☐ I am NOT a Protected Veteran   ☐ Individual with Disability