



**Disclosure to Employment Applicant
Regarding Procurement of an Investigative Consumer Report**

In connection with your application for employment, we may conduct a reference check, also known as an investigative consumer report on you as part of the process of considering your candidacy as an employee. In the event that information from the report is utilized in whole or in part in making an adverse decision with regard to your potential employment, before making the adverse decision, we will provide you with a copy of the consumer report and a description in writing of your rights under the law.

Please be advised that you have the right to request, in writing, within a reasonable time, that we make a complete and accurate disclosure of the nature and scope of the information requested. Such disclosure will be made to you within five days of the date on which we receive the request from you or within five days of the time the report was first requested, whichever is later.

The Fair Credit Reporting Act gives you specific rights in dealing with consumer reporting agencies. You will find these rights in the "A Summary of Your Rights Under the Fair Credit Reporting Act" document.

By your signature below, you hereby authorize us to obtain an investigative consumer report about you in order to consider you for employment.

Applicant's Name *(Please print as it appears on your social security card)*

Address

City

State

Zip

Applicant's Signature

Date