Enrolment Extension Form

Student Information

Student Name:

Student Number:

Course of Study:

Trainer:

Mobile phone (AU):

Email Address:

Visa Type:

Mailing Address:

Instructions

Please complete and submit this form along with documentary evidence supporting your request. Supporting evidence includes documentation such as deferment/suspension records, intervention strategy plan, medical certificates and other relevant documents.

Please refer to our website to read the policy;

https://storage.googleapis.com/aibtglobal/2019/06/bd7400ba-monitoring-student-progress-policy-and-procedure_v2.0-june-2019.pdf

Please select one of the following options as a reason for applying to extend your enrolment and explain in the comment section;

☐ Compelling/compassionate circumstances such as; medical condition, involvement in legal matter etc.

☐ Intervention Strategy Plan

☐ Other

Comment:

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Declaration

I declare that to the best of my knowledge, the information supplied by me is true, correct and complete in every respect.

I am aware that if I extend the duration of my eCOE, and my visa expires prior to the completion of the course, I will be required to apply for a new student visa to complete the study.

Student Signature	*Date*

Academic and Administrative Use Only

Date logged ……/……/……   Student number ……………………………

What special circumstances led to the extension of student's enrolment?

☐ Compassionate or compelling circumstances

☐ Intervention Strategy Plan

Extension Duration (in months): …………………………………………………

Please provide the details of the case, academic report/intervention strategy plan:

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Academic Officer: …………………………………………………………

Signature: …………………………………………………………

Date: …………………………………………………………

Enrolments Manager: ……………………………………………………......   Signature: …………………………………

Date: …………………