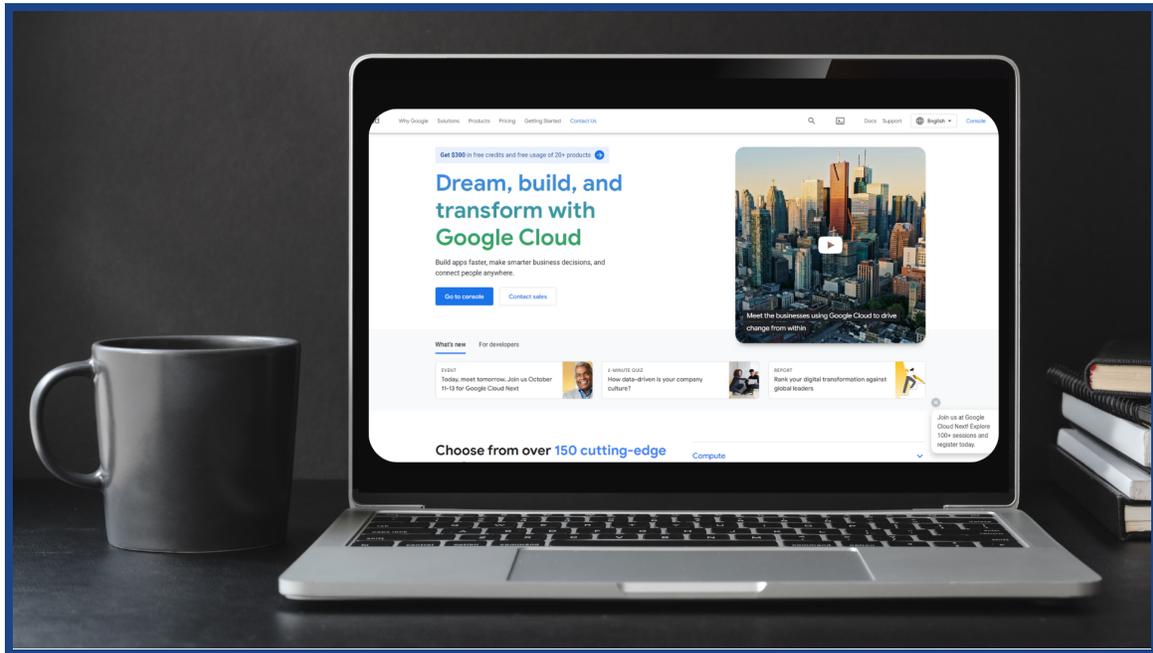


# Google Cloud Storage for Storyline/Rise Files



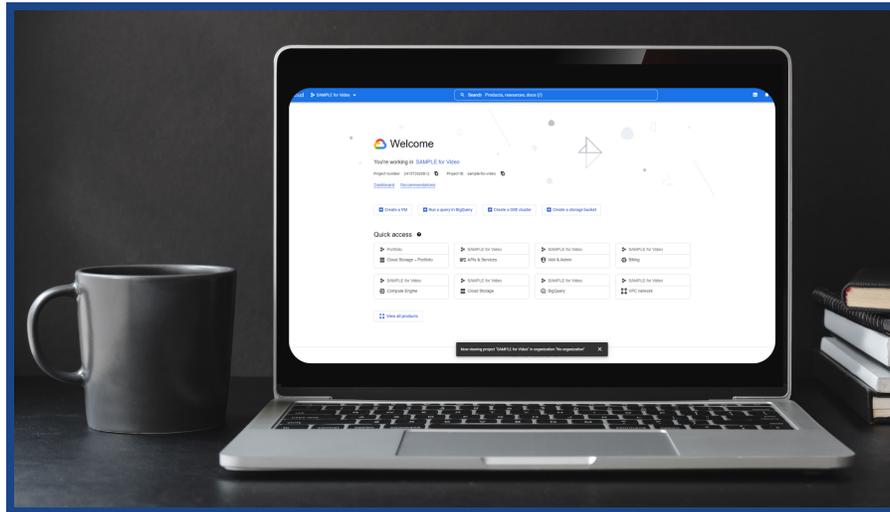
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# How to Locate Google Storage

This part of the guide will show you how to locate Google Cloud storage. For specific screen directions, please view the videos or practice using the simulations provided.

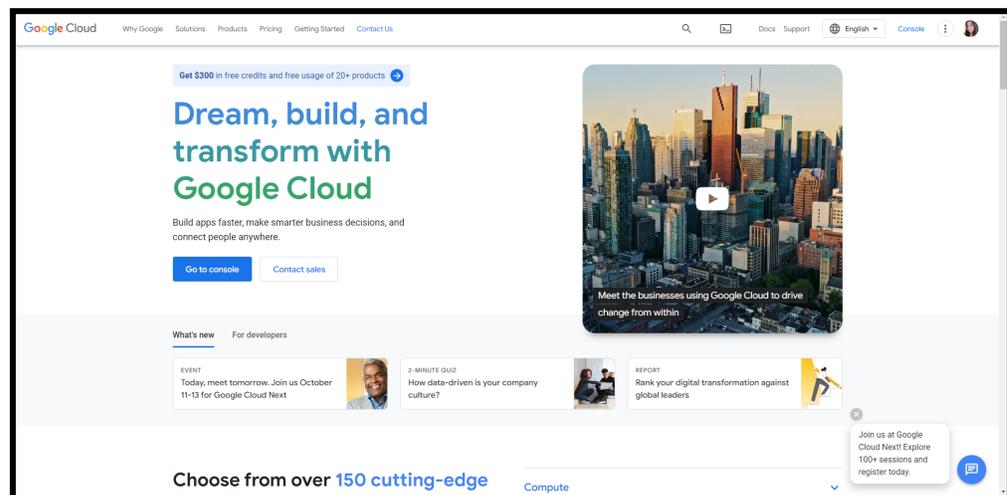
View the [Video](#) by Selecting Below:



## Screen by Screen Directions:

Go to the website <https://cloud.google.com/> in order to login to your Google Cloud Console:

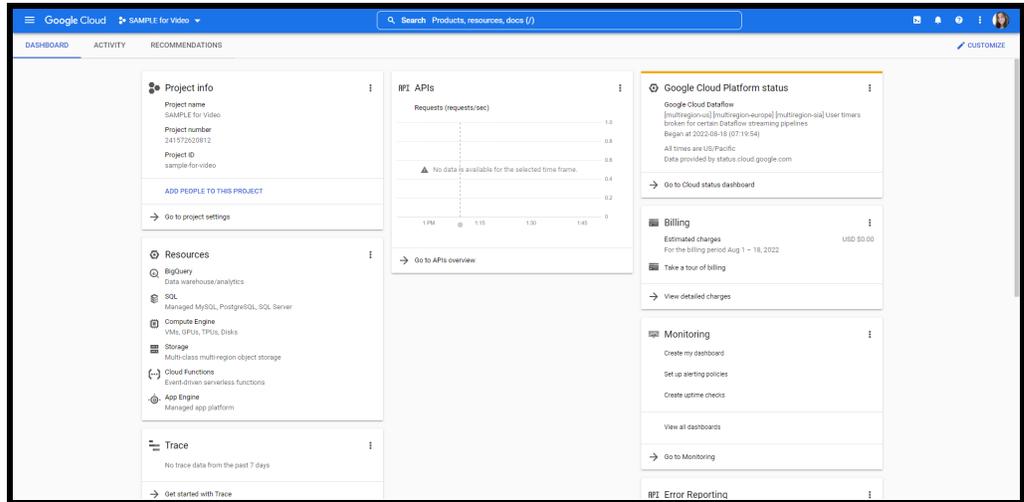
**Screen #1:**  
Google  
Cloud  
Home  
Screen



Select the blue "Go to Console" button.

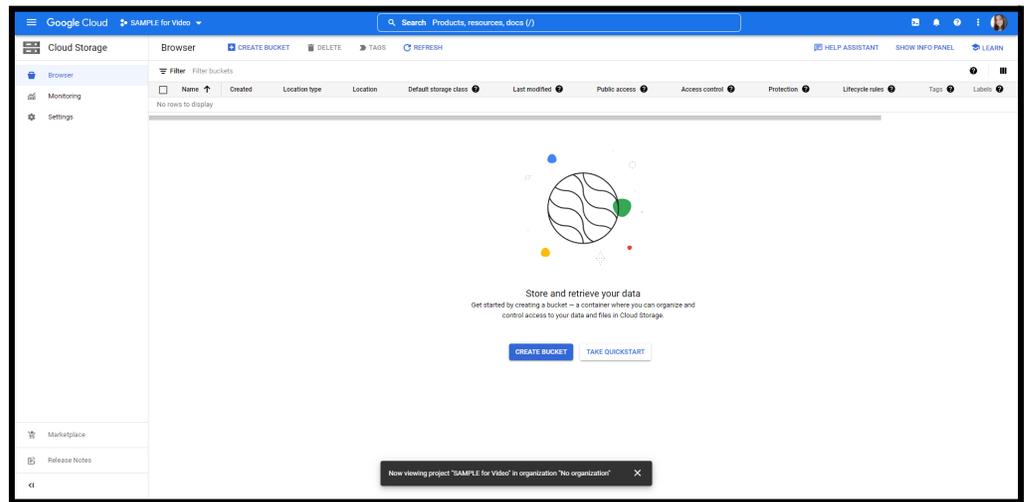
(Note: While all your Google accounts may be linked, the Cloud is **NOT** the same or similar to your Google Drive. You cannot host Storyline web files on a Google Drive with functionality. Read the terms and conditions before creating an account, as they may change. This guide is not intended to replace your own research on the account and settings for you.)

**Screen #2:**  
*Google  
Cloud  
Console*



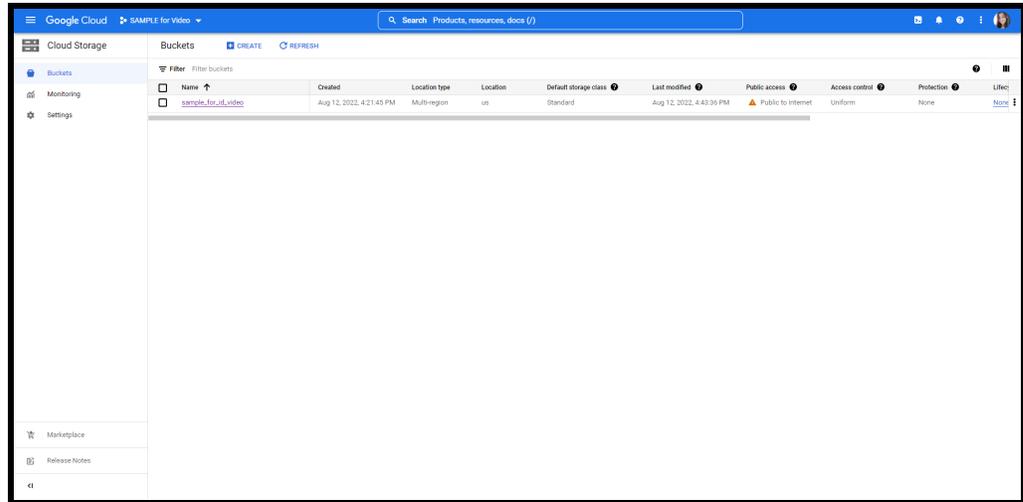
Select "Storage" from the Google Cloud Console options. This will take you to the Storage screen.

**Screen #3:**  
*Inside  
Google  
Cloud  
Storage  
(Empty)*



Select "Storage" from the Google Cloud Console options. This will take you to the Storage screen. Right now it should be empty because you have not set up a bucket yet.

**Note:  
Google  
Storage  
Screen  
(with  
Bucket)**



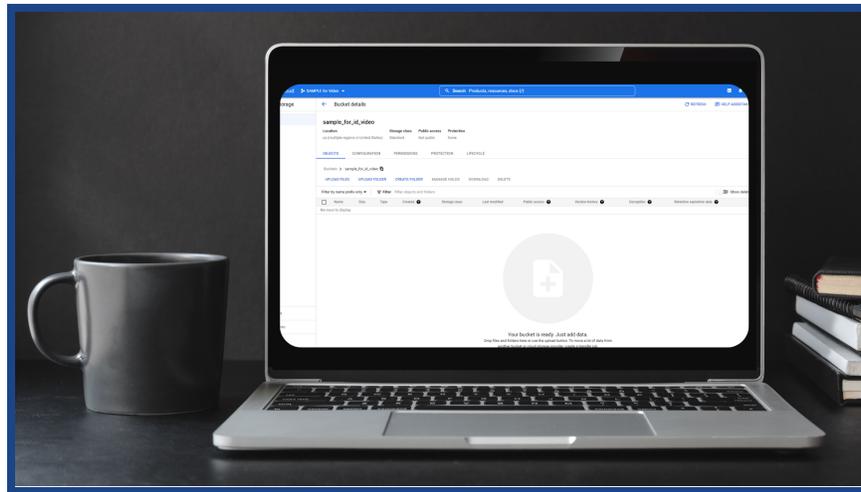
When you set up a bucket in the next part of the guide, it will appear in this area and create a row.

*The next step will show you how to set up a Google Storage Bucket and do some of the configurations. Be sure to take responsibility for your own configuration. These are just some suggestions that are common to portfolios in 2022. Settings, terms of service, and other factors may change, and individuals may have different needs. Several resources are linked in the simulation to explore on Google's FAQ about different configuration settings.*

# How to Set Up a Google Storage Bucket

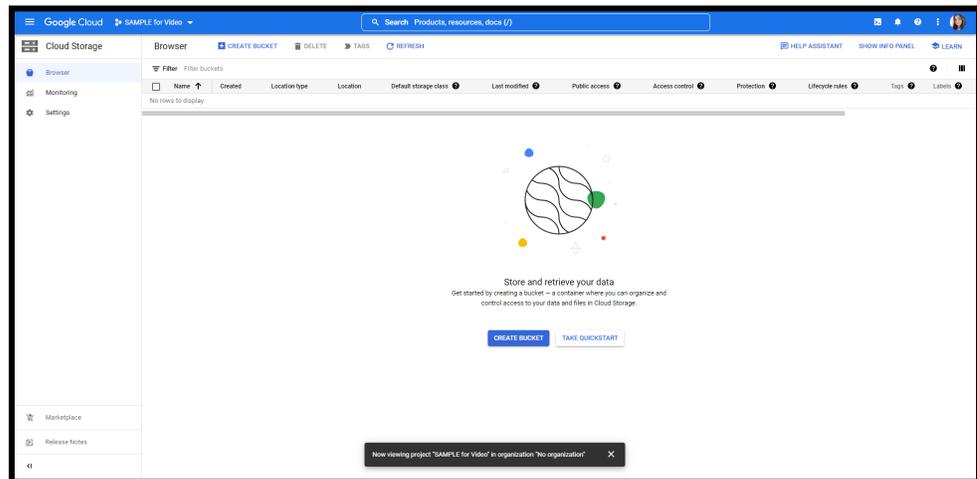
*This part of the guide will show you how to set up a Google Cloud Storage Bucket for the first time and select configurations. While some configurations may be suggested, keep in mind there are many ways to set up your Bucket. For specific screen directions, please view the videos or practice using the simulations provided.*

View the [Video](#) by Selecting Below:



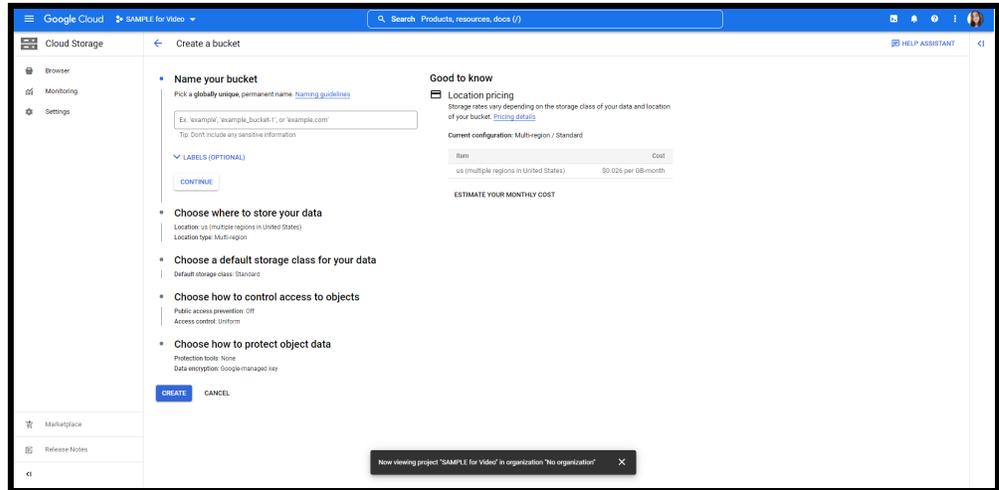
## Screen by Screen Directions:

**Screen #1:**  
*Inside  
Google  
Cloud  
Storage  
(Empty)*



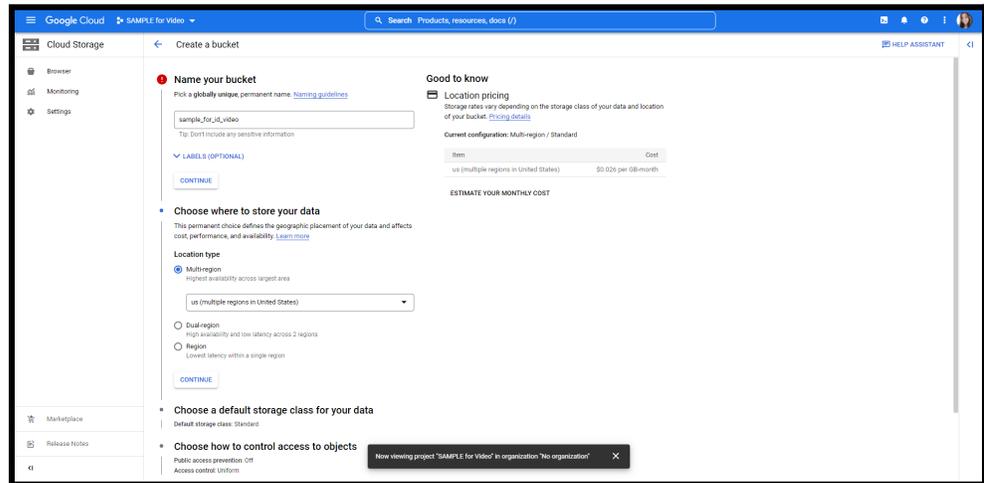
From the empty Storage Screen, select the blue “Create Bucket” button.

**Screen #2:**  
*Naming  
Your Bucket*



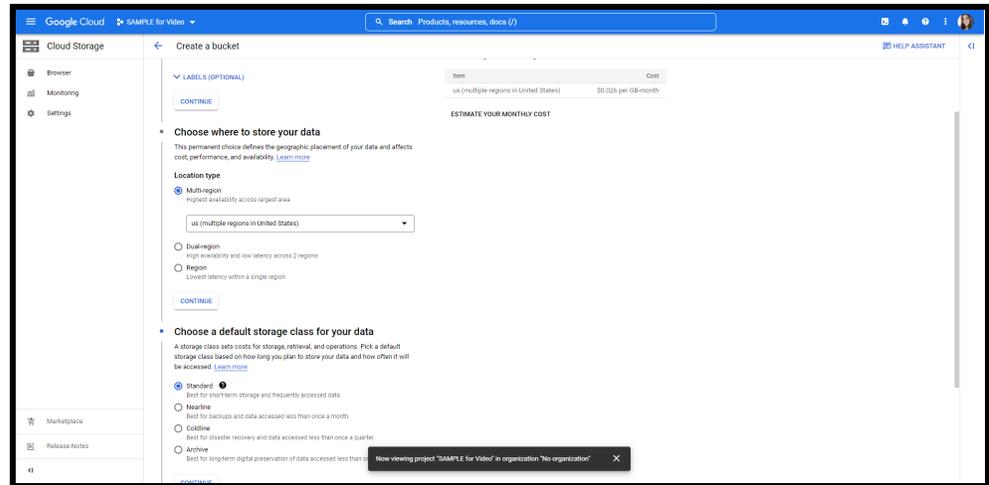
Select the box below “Name Your Bucket” and type in a globally unique name.

**Screen #3:**  
*Bucket  
Settings  
Screen  
(Storage)*



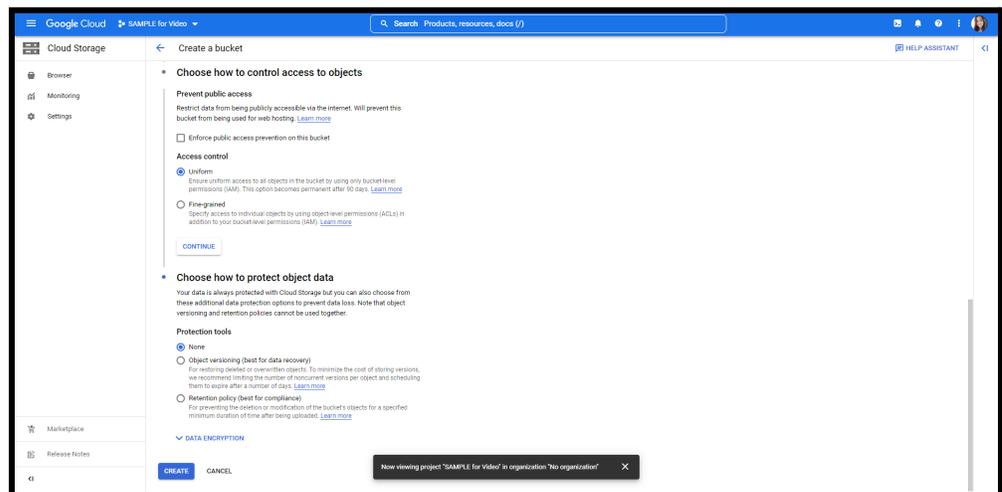
Select the storage option that’s best for you. The simulation suggests and practices the default “Multi-region.”

**Screen #4:**  
*Bucket  
Settings  
Screen  
(Storage)*



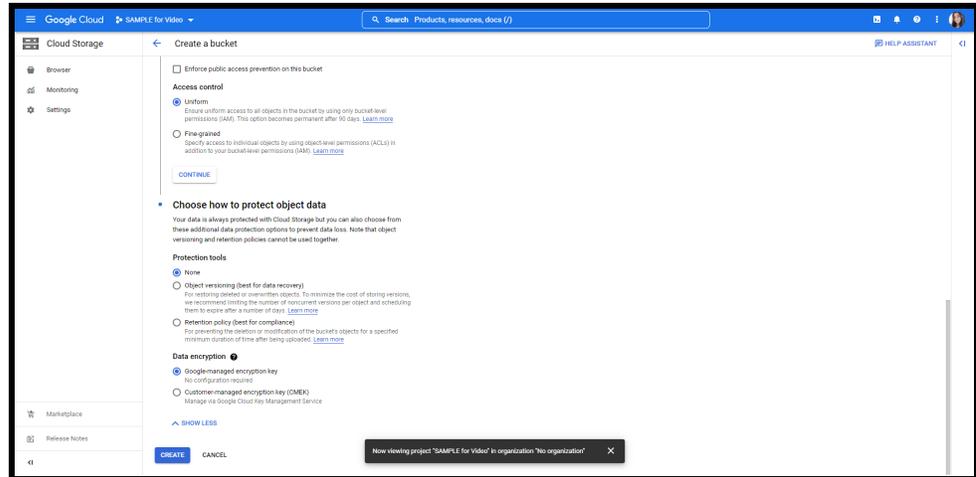
Standard storage is the default. The simulation suggests standard storage.

**Screen #5:**  
*Bucket  
Settings  
Screen  
(Access  
Control)*



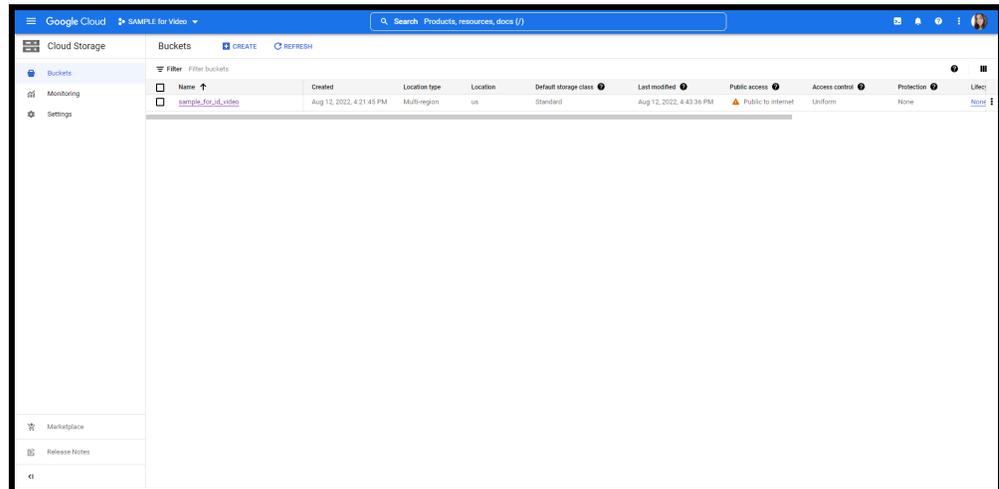
Select an Access Control configuration. Your "Access Control" level is locked after a period of time, so review this section. The simulation suggests the default of "Uniform" will be simplest.

**Screen #6:**  
*Bucket  
Settings  
Screen  
(Data  
Encryption)*



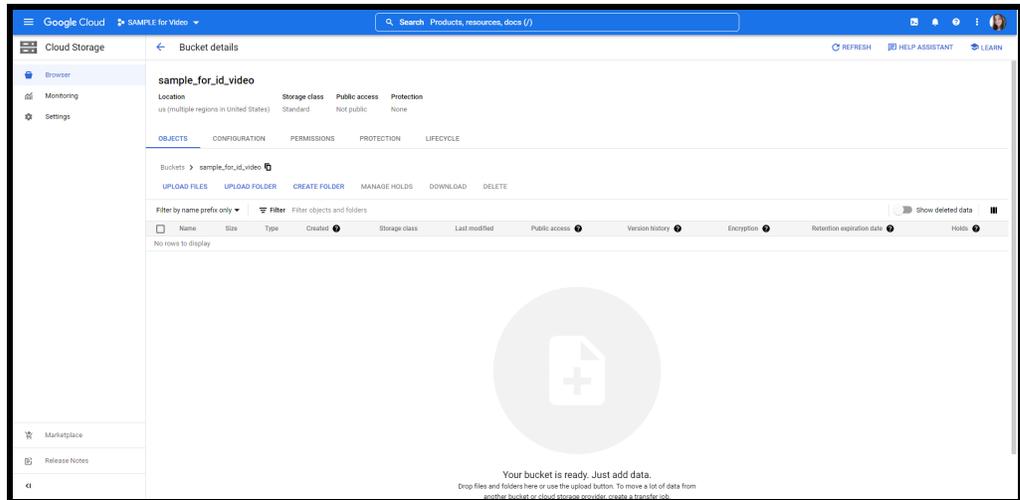
“Google-managed encryption key” is the default security, but you can set up your own if preferred. Whatever you choose, select the blue “Create” button when finished.

**Screen #7:**  
*Bucket Set  
Up on  
Storage  
Screen*



You can see the bucket has been created now. However, any uploads still won't be visible for public web viewing. The next section will cover how to set up that public access.

**Screen #8:**  
*Bucket  
Interior*



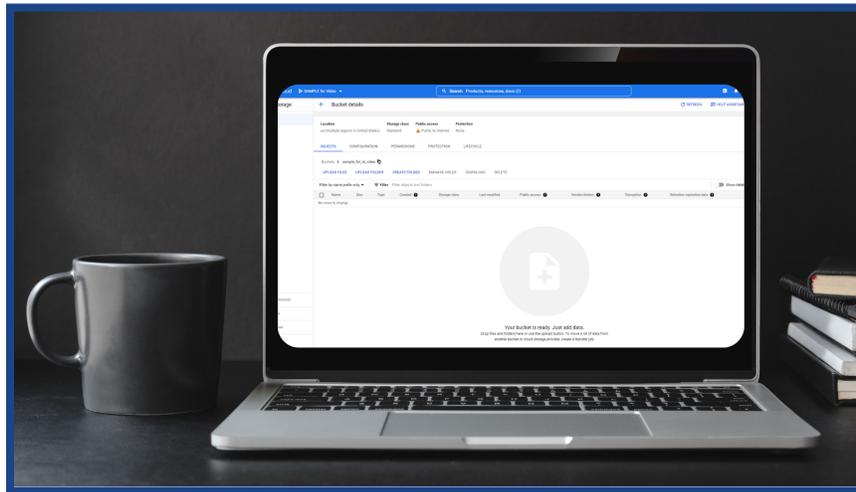
If you select the bucket itself, it will take you to the inside of the bucket. Since you have not uploaded or created any files yet, it should currently be empty like this image.

*The next step will show you how to set up Public Access under the Permissions section. While you can upload files once you create a Bucket, your files will not be shareable without taking the next step.*

# How to Share Bucket as Public Access

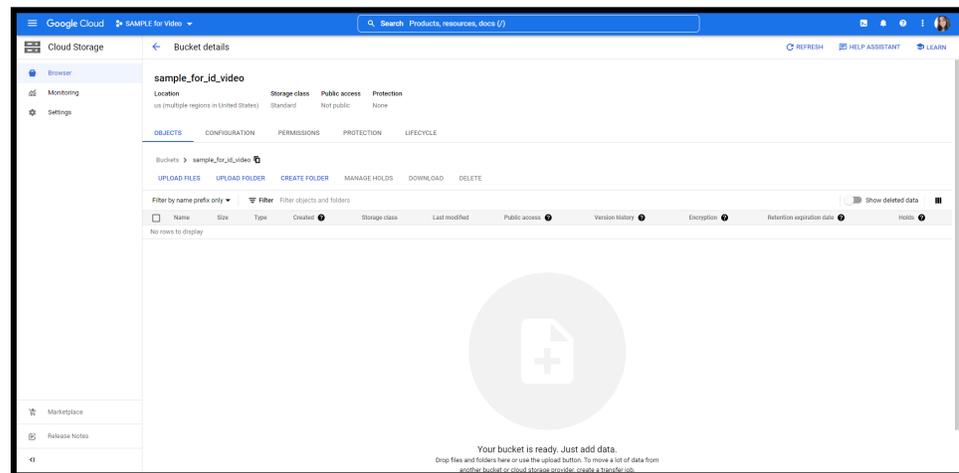
*This part of the guide will show you how to configure your Storage Bucket for Public Access in order to share files on the web, including your Storyline and Rise web files. For specific screen directions, please view the videos or practice using the simulations provided.*

View the [Video](#) by Selecting Below:



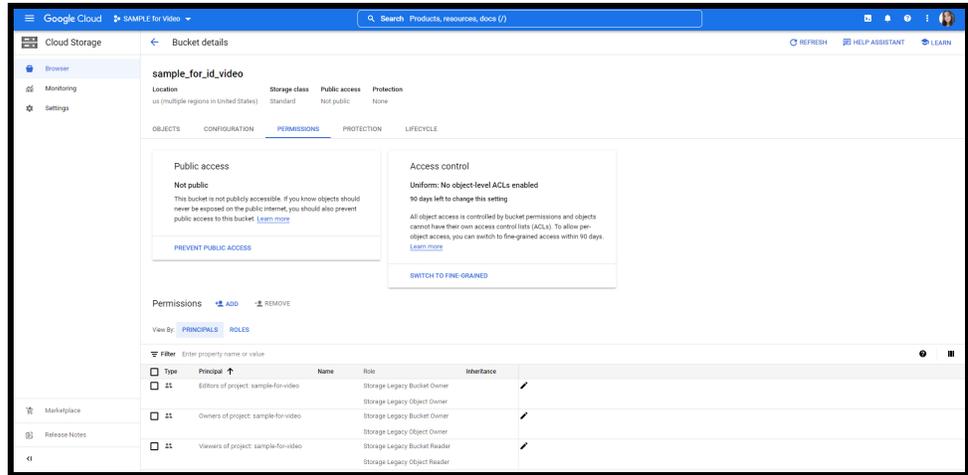
Screen by Screen Directions:

**Screen #1:**  
*Bucket  
Interior*



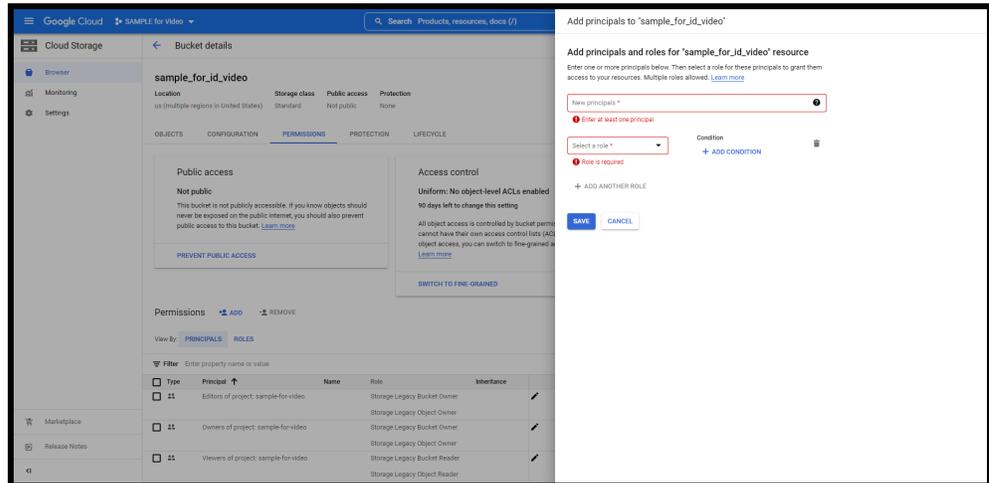
Starting from inside the bucket you created, select "Permissions" from the options at the top. This will take you to the screen where you can change access settings and set up who can view your content online.

## Screen #2: Permissions



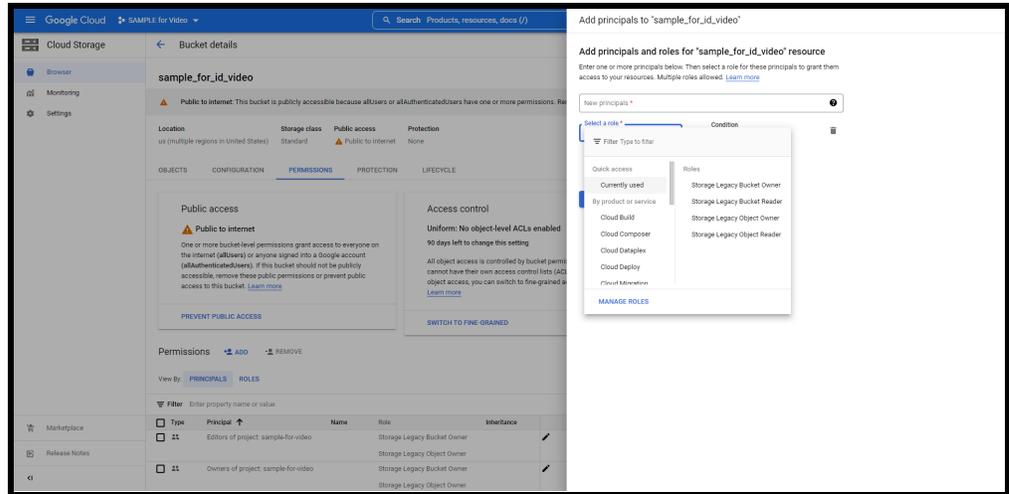
We need to add a new role. Select the blue “Add” text to get started. You can see current roles on the bottom third of the screen (principals and roles).

## Screen #3: Add a New Role for Public Access (1)



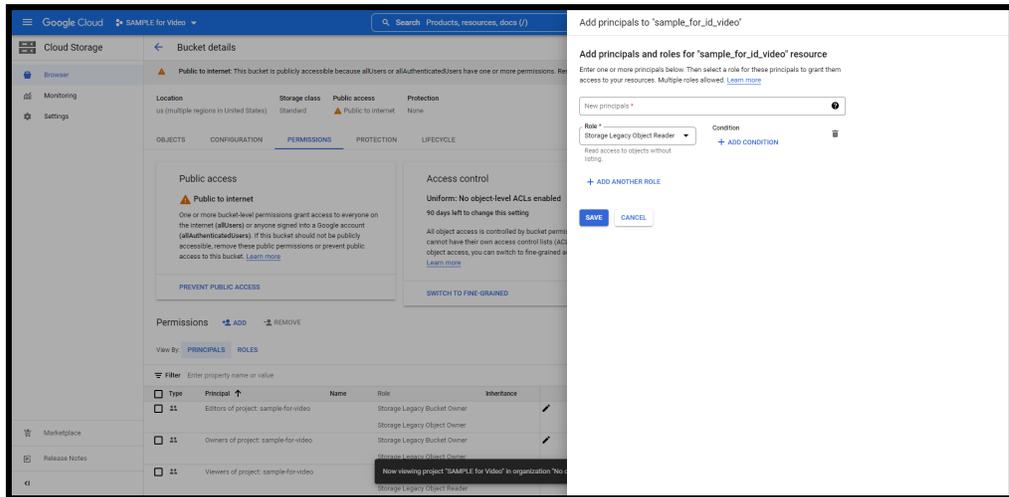
Choose the “Select a Role” drop down here to set up reader access. This will make the bucket public.

**Screen #4:**  
 Add a New Role for Public Access (2)



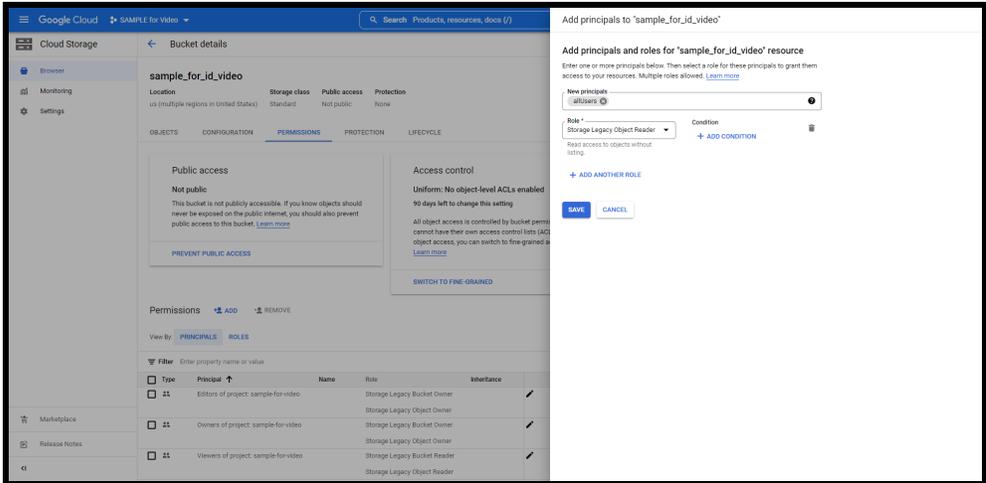
From the drop down, select "Storage Legacy Object Reader" (a low level of "read" access). This will just let people view links you post but not edit or see your bucket as a whole.

**Screen #5:**  
 Add a New Role for Public Access (3)



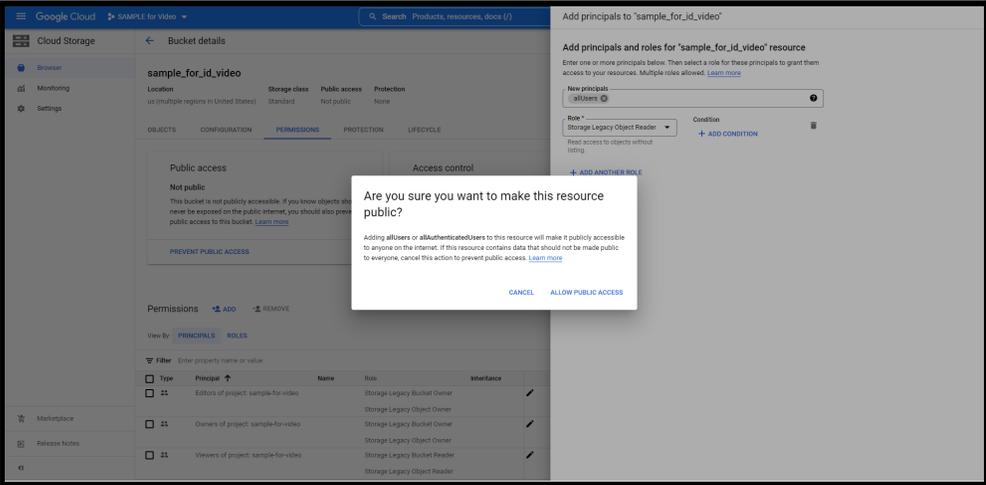
Let's set up a new principal. In this case, we are setting up public "read" access, so we want to set it up for "allUsers". Then everyone can view it if published to a website.

**Screen #6:**  
*Add a New Role for Public Access (4)*



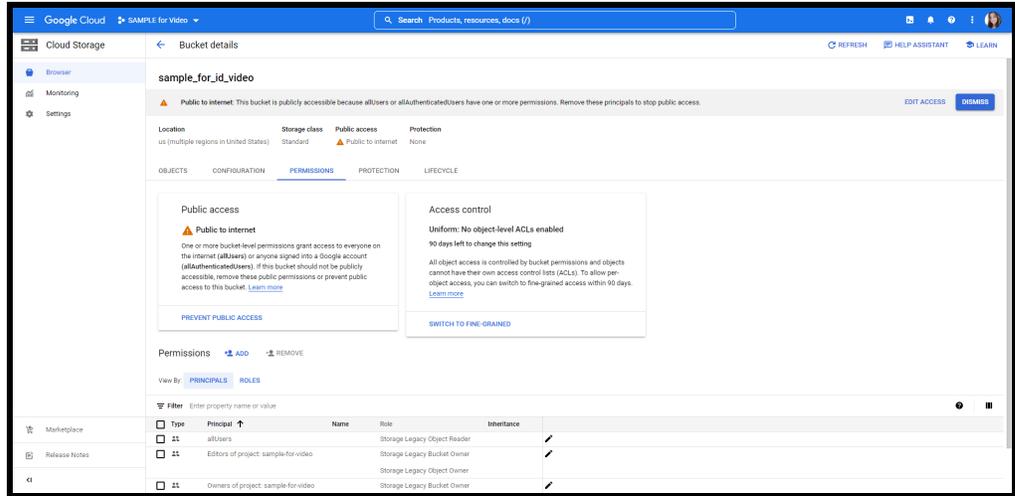
Let's select "Save" to finish setting up this new access option.

**Screen #7:**  
*Allow Public Access Pop Up Confirm*



Select "Allow Public Access" to finalize the public access change.

**Screen #8:**  
*Public to Internet*



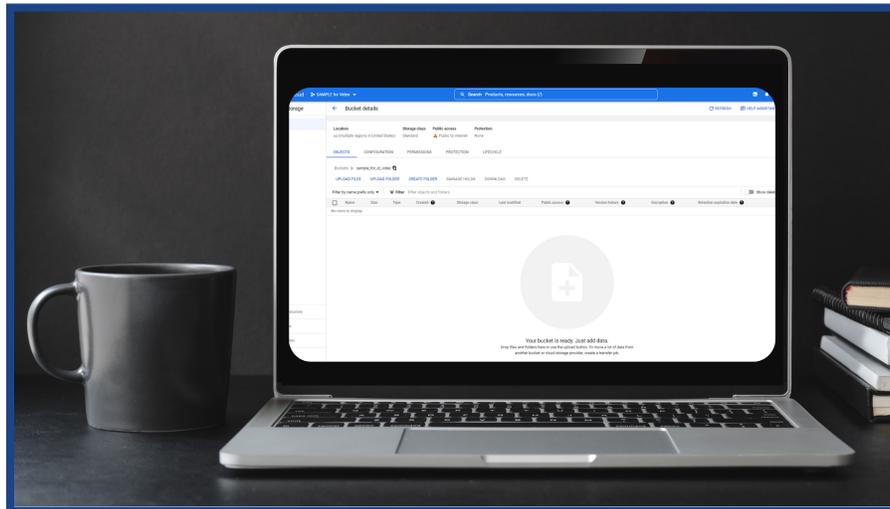
You can tell that access is now set up because it says “Public to Internet”. Check that if you experience any issues with access on your bucket.

*The next step will show you how to upload Storyline web files into the bucket in order to share them now that the bucket and Public Access is set up.*

# How to Upload a Storyline Web File

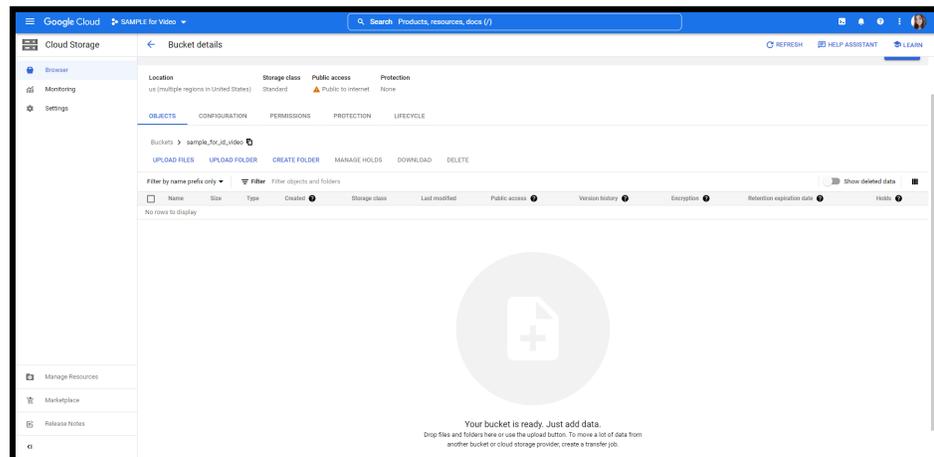
*This part of the guide will show you how to upload a Storyline web file and use it on the Google Cloud console, in order to share a Storyline with viewers. For specific screen directions, please view the videos or practice using the simulations provided.*

View the [Video](#) by Selecting Below:



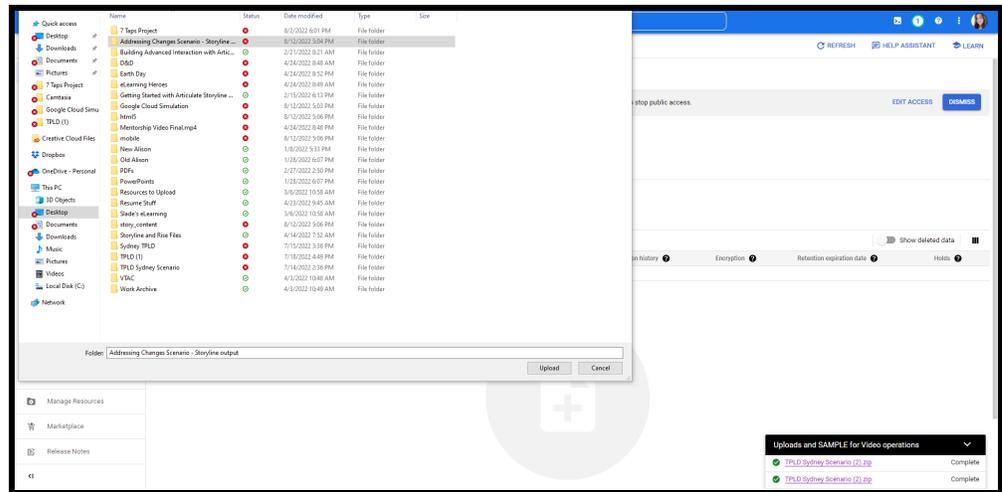
## Screen by Screen Directions:

**Screen #1:**  
*Inside  
Bucket  
(Already  
Public)*



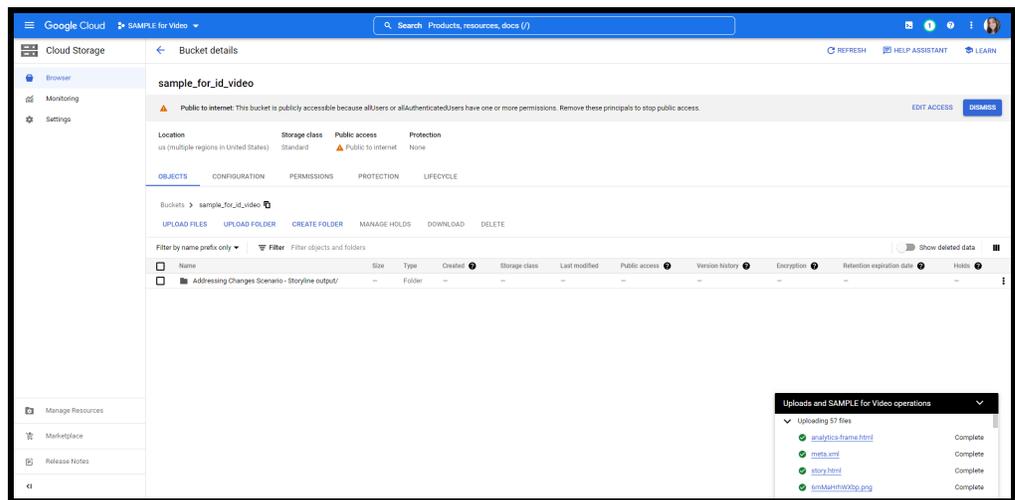
Select "Upload Folder" to upload the Storyline web files you have created. You may want to view this video if you are unsure how to [create the web file from Storyline](#).

## Screen #2: Uploading File



A window will pop up to search for files on your computer. You would select whichever project you wanted to upload and share. Remember to use the web file created, not the Storyline file itself.

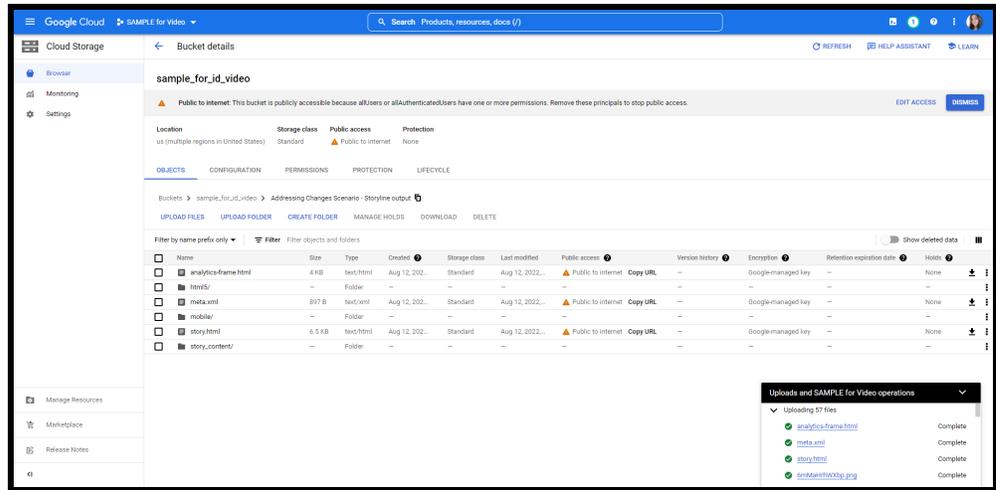
## Screen #3: Seeing File/Folder



The files will upload. Then, select the folder that uploads. In this folder, you will find the web file link you want to share on your website so that people can view and interact with the Storyline project.

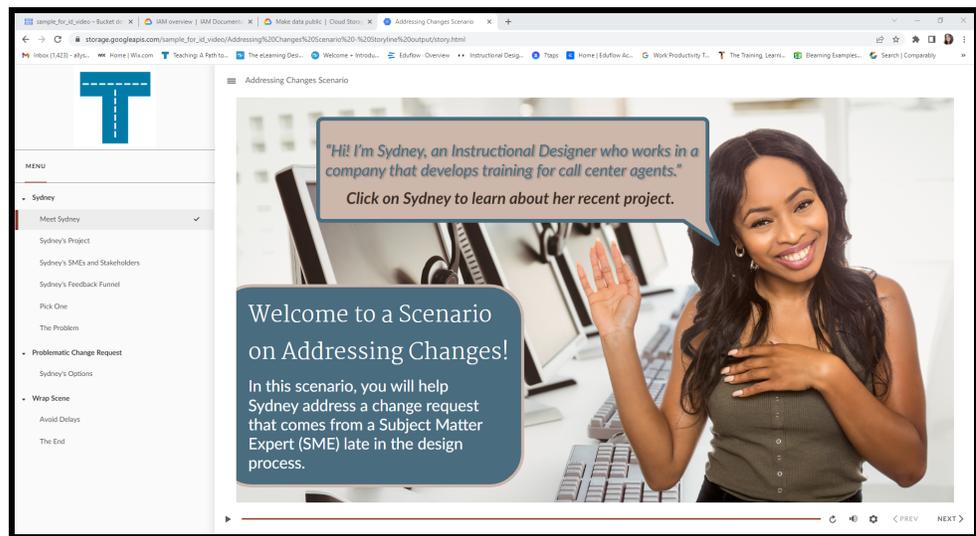
All of the necessary folders to run the Storyline will also be in the folder (images, videos, audio, etc.) That is why you'll see so many files in the upload. You cannot simply upload the one you are sharing—they must all be there!

**Screen #4:**  
*Selecting  
 Storyline  
 URL*



Now you can copy the link to the Storyline at “Copy URL” in the row with the story file. Look for “story.html” to find the right one.

**Screen #5:**  
*Storyline  
 Load in  
 Browser*



Test the link by copying it into any browser. It should open and show your Storyline course.