

Information Before Concluding a Laptop Sales Contract (Windows)

a) Type, format, and estimated amount of data

- **Type of data:**
 - location (if enabled),
 - system telemetry (CPU, memory performance, system errors),
 - user activity (e.g. app usage, uptime),
 - diagnostic data and error reports (Windows Error Reporting),
 - network data (network name, IP configuration),
 - metadata from peripheral devices (e.g. printer status, connected USB devices).
- **Data format:** JSON, CSV, binary data, system logs, Windows Event Logs.
- **Estimated amount of data:** from tens of MB to hundreds of MB per month, depending on usage and enabled services (e.g. OneDrive, Windows Update, telemetry).

b) Real-time data generation

The laptop can generate data continuously and in real time – e.g. telemetry, location (if enabled), system logs.

c) Data storage

- **Locally:** event logs, temporary files, browsing history, application data – until manually or automatically deleted (e.g. by Task Scheduler cleanup).
- **Remotely (Microsoft Cloud):** synchronization data (OneDrive, system settings, passwords) – until deleted by the user or account deactivation.
- Some data is automatically deleted after a certain period (e.g. event logs are cleaned up rotationally).

d) Accessing, downloading, and deleting data

- **Access and download:**
 - in Windows: *Settings* → *Privacy & Security* → *Diagnostics & Feedback* (view diagnostic data),
 - via Microsoft Privacy Dashboard (account.microsoft.com/privacy) – download copies of Microsoft account data.
 - **Deletion:**
 - locally: system tools (*Disk Cleanup*, *Reset this PC*),
 - remotely: Microsoft Privacy Dashboard.
 - **Technical measures:** Microsoft provides APIs and tools compliant with GDPR.
 - **Conditions and quality of service:** available with an active Microsoft account and internet connection.
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Information Before Concluding a Contract for a Related Service (e.g. OneDrive, Settings Synchronization)

a) Data collected by the service

- Diagnostic data, synchronization files, error logs.
- Amount: depends on user activity and enabled features (e.g. automatic backup).
- Storage: on Microsoft servers until deleted by the user or account closure.

b) Data generated by the related service

- Diagnostic reports, synchronization metadata, error history.
- Can be downloaded through the Microsoft Privacy Dashboard.

c) Use of data

- Microsoft uses the data to improve service quality, security, personalization, and diagnostics.
- The user may limit the scope of telemetry in the privacy settings.

d) Identity of the future data holder

- **Microsoft Ireland Operations Limited**, One Microsoft Place, South County Business Park, Leopardstown, Dublin 18, Ireland.

e) Communication channels

- Support forms and contact via **support.microsoft.com**, online privacy dashboard.

f) Request to share data with third parties

- Users can manage app permissions in *Settings* → *Privacy*.
- Permissions can be revoked at any time.

g) Right to file a complaint

- Complaints regarding rights violations may be submitted to **UODO** (uodo.gov.pl).

h) Trade secrets

- Microsoft may hold trade secrets related to telemetry algorithms and security systems.

i) Duration of the contract

- The agreement remains in effect as long as the Microsoft account is active.
- Deleting the account terminates most data processing and leads to data removal.