

CLARIFICATIONS

31.05.2019

[ANSWERS TO THE
REQUESTS FOR
CLARIFICATION
SUBMITTED DURING
PHASE 2, UNTIL MAY
24TH, 2019]

CLARIFICATION 06

I'm a Brazilian architect and I will move to Porto in August of this year, to attend a Masters degree at FAUP, I was very interested in the Satellites: Open Call for Projects and would like to know if I can participate.

PDB

Yes, as defined in point 05.1 of the Regulation, participation in the Open Call for Projects is open to cultural agents of the most diverse fields of training and/or knowledge and nationalities.

CLARIFICATION 07

I would like to question you about two topics in the application.

- 07.1. The first question concerns the place of presentation/exhibition of the project to be submitted. We are asked to indicate the exhibition space, however, in the information that you provided and which we have access to, we are not given a list for this purpose.
- 07.2. The second question, partly linked to the first, relates to the exhibitive timeframe, i.e. the start and end dates of the projects presented.

PDB

- 07.1. The selection of the venue(s)/site(s) of exhibition of the projects is outside the scope of the organization of the Porto Design Biennale and, therefore, we haven't pre-defined any list of venues. Applicants have complete freedom to choose the site/venue that best adapts to the presentation of their projects, provided they are inserted in the cities of Porto and/or Matosinhos, as indicated in point 03.2 of the regulation. Applicants should contact their selected site/venue and confirm the location's availability in advance, before submitting their application, in order to ensure the feasibility of the project, in the case it is selected.
- 07.2. As mentioned in the same paragraph of the regulation, projects must be held or publicly exhibited during the PDB'19 (from September 20th to December 8th, 2019). Thus, candidates can freely choose the schedule of their projects in any date(s) between the inauguration of the Satellites projects, which will take place on 20th September, and the closing of the Biennale, on the 8th December 2019. [In this regard also see clarification 02 (Phase 1).]

CLARIFICATION 08

I am an effective member of a research centre and I intend, together with other researchers from the same centre, to apply for the Open Call. We would like to know if it's possible to submit the application on behalf of the Research Centre. If possible, legal liability is on behalf of the researchers involved or of the director of the research centre?

PDB

As stated in point 05.2 of the regulation, applications may be submitted by individual, collective or multidisciplinary groups. As such, researchers may be individually associated for the purpose of the application or apply on behalf of the research centre. In the latter case, researchers should be correctly identified in the project's Technical Specifications, as foreseen in point 05.3, but the legal liability shall belong to the research centre. As provided in point 14.3 of the regulation, for the purposes of signing the contract, legal persons must attach their respective commercial certificates/statutes/articles of association and relevant copies of minutes/records of deliberations, proving the role and legal authority of the undersigned person. In this regard also see clarification 04 (Phase 1).

CLARIFICATION 09

We have a question regarding the Satellites:
Open Call for Projects.

In your document, it is stated that we have to find a venue. We want to submit a single piece of artworks and not a full exhibition proposal.

Is it possible that this gets integrated into an exhibition project from another participant?

Are there already predefined (list of) venues we can pick from?

PDB

As explained above in Clarification 07.1., organization of the PDB'19 didn't define a list of pre-selected locations. According to what has already been clarified in Phase 1, candidates must ensure, before submitting their application, that their projects have a place to be presented / displayed / exhibited, regardless of their nature. [In this regard also see clarification 02 (Phase 1).]

Considering the exhibitive characteristics of their projects, candidates might wish to associate with others and share the same presentation space/venue, but this possibility can only be decided by the successful candidates, among themselves, and proposed to PDB a posteriori, that is, when the results of the selection of projects have been concluded and publicly published.

The organization of the PDB cannot undertake any responsibility in this process, other than approving the chosen spaces/venues, as stated in point 08 of the regulation.

CLARIFICATION 10

I request clarification on the following points of the Open Call for Projects:

- 10.1. As per the guidelines of the regulation, candidates should submit:
Technical specifications of the project [PDF format], in accordance with Annex I:
Is there a template of such Annex I or should it be created by the applicant according to the information that is requested?
- 10.2. As per the guidelines of the regulation, candidates should submit:
Biographical notes of team members [authors, collaborators and participants], maximum of 500 characters per entity [PDF format]: The submission form does not foresee any field for the insertion of that content. How should I proceed?

PDB

- 10.1. No template has been defined for the Technical Specifications. It shall be created by the applicants and following the information specified in Annex I.
- 10.2. The field to insert the biographical notes was not initially made available in the submission form, but the situation is already corrected.

CLARIFICATION 11

I'm working on the Technical specifications and I have a few doubts:

- 11.1. In point 01. Project ID – FORMAT: what should I write here? On the submission page of the application, it says: (indicate the typology of the event). I'm not sure what to write here.
- 11.2. Another question is about the point 06 PARTNERSHIPS/SUPPORT – Should we use this field to identify the locations/venues that have agreed to exhibit our work?
- 11.3. Lastly, I'm not yet able to identify the companies where I will buy some materials; are we also supposed to identify them in point 06 of the form or on another?

PDB

- 11.1. The requested format refers to the type of initiatives that can be developed by each project, as exemplified in point 03.3 of the regulation, namely:
 - Discussion | Colloquium
 - Workshop | Training
 - Exhibition | Installation
 - Publication | Edition
- 11.2. and 11.3. The place(s)/venue(s) where projects will be held/exhibited must be identified in the field "Implementation" of the submission form, as well as in point 02 of the Technical Specifications of the project (annex I).

In point 06 of the Technical Specifications (annex I), applicants should identify the supports received and/or partnerships developed in the context of their project; whenever the use of a venue or the supply of production materials result from an institutional support/partnership, it must also be identified in that field.

CLARIFICATION 12

Below some questions about the Satellites:
Open Call for Projects.

I would like to submit a publishing proposal.

The Open Call for Projects document states that "authors must choose and propose their venue(s) of preference". Could you please clarify if it is necessary to choose a specific venue for a publishing proposal? Can I develop an online publication? Or should I apply for a printed publishing proposal?

PDB

Publications in digital format are admitted, not necessarily having a printed version. However, as foreseen in this Open Call, projects must take on a form of public presentation, in a place to be chosen by the candidates, in the cities of Porto or Matosinhos, as stated in point 03.2 of the regulation.

[In this regard also see clarification 02 (Phase 1).]

CLARIFICATION 13

- 13.1. Can our participation format be through the projection of a documentary?
13. 2. If yes, could it be projected in one of your venues?
Or should we find one ourselves and include the expenses on the project's budget?
- 13.3. In parallel to the projection of the documentary, we could also imagine organizing a round table open to public (...) Can we invite them and promote this conversation during the opening?
Could you publicize it within your social media and means?
- 13.4. After the opening and projection of the documentary, we would like to let the film be projected in loop during the Biennale. Do you think they could be available space for such a plan?
In case the film is projected in one of your venues, could someone from your team of volunteers be responsible for the maintenance of the projection?
(Tuning on in beginning of the day; tuning off in the end, etc.)

PDB

As previously explained in Clarification 05 (Phase 1):

13.1. Yes, the project may be a documentary, provided it relates to the central theme of the Biennale and the sub-themes of the Open Call for Projects, as described in point 01 of the regulation. The formats defined in point 03.3 are only examples and projects can relate, directly or indirectly, with one of them.

13.2. As stated in Clarifications 01 and 02 (Phase 1), candidates are responsible for selecting the locations where the projects will be held/exhibited, and any foreseeable costs should be reflected in the budget submitted in the application.

13.3 and 13.4. As stated in Clarification 02 (Phase 1), the organization of Porto Design Biennale is not involved in the Satellites projects, except in what regards guaranteeing their financial support and promoting their visibility in the media and communication channels of the PDB.

Thus, the roundtable can be held as an initiative included in the exhibition of the documentary, and will be publicized, along with all other selected projects, by the PDB'19 as part of the Satellites programming.

Yes, it is possible that the documentary is played on a loop during the timeframe/date(s) defined by the applicants for the projection of the film.

Decisions regarding the management of the venue, technical support and facilities, human resources and team, opening periods and schedules of exhibition must be defined and organized by the applicants, agreed with the chosen venue and, whenever applicable, reflected in the project's budget.

In this regard also see clarification 01.1. (Phase 1).

PORTO DESIGN BIENNALE 2019