

Company profile: Capital First (CFL) is a systemically important NBFC with record of consistent growth & profitability and focus on MSME financing. Warburg Pincus, global Private Equity player, has majority stake (+65%) in CFL. The company is led by a dynamic leader, Mr. V. Vaidyanathan as CMD who joined CFL from ICICI Prudential where he was the MD and CEO. CFL has total loan AUM of Rs. 180 bn and presence covering ~222 towns in India. For further details please visit our website www.capfirst.com

- The “Fastest growing NBFC in India”.
- Company is AA+ rated by the top rating companies.
- Dun & Bradstreet has included us in the premier league of TOP 500 Companies in India.

Job Title	Officer – Operations
Job Grade Range	Graduate Trainee
Department	Operations
CTC	INR 3.45 Lakhs per annum (3 Lakhs Fixed + Indicative Performance Bonus and Variables)
Reporting To	CPA Manager
Qualification	Under Graduates
Location	Refer Offer Letter / Offer Annexure
Job Description	<ul style="list-style-type: none"> ● Team Management of 10-12 direct reports. ● Key area of operations being Loan Disbursal, candidate would be required to learn & deliver process around Disbursals for multiple products. ● Turnaround timelines & Quality of Day to Day operations of self & team. ● Co-ordination with all Stake Holders from other departments like Sales, Credit, RCU on a Day to Day basis. ● Training to teams on various product polices & processed
Desired Candidate profile	<p>At CFL the following traits defining potential & other criteria play an important role.</p> <p><u>Communication Skills:</u> Promotes a free and timely flow of high-quality information between self and others and across the organization. Encourages the open expression of ideas and opinions. Attentively and accurately listens to others.</p> <p><u>Interpersonal & Team Management:</u> Establishes relationships and enhances the levels of cooperation, collaboration, and trust that exist between people, interacting with others personally, competently, and effectively. Establishes relationships inside and outside of the organization on opportunities to create value. Demonstrates and fosters a sense of urgency, a “can-do” spirit, a sense of optimism, ownership, and strong commitment to achieving goals and organizational success.</p> <p><u>Agility:</u> Responds resourcefully, flexibly, and positively when faced with new challenges and demands. Willingly and effectively deals with the stress and complexities of various situations. Moves forward productively under conditions of change or uncertainty. Leverages fresh perspective, breakthrough ideas, and new paradigms to create value in the market.</p> <p><u>Execution:</u> Manages work and work performance, holding self accountable for effectively and efficiently completing work responsibilities.</p> <p><u>Ambition & Drive :</u> Works to achieve results. Meets and exceeds goals, acts on opportunities to create value. Demonstrates and fosters a sense of urgency, a “can-do” spirit, a sense of optimism, ownership, and strong commitment to achieving goals and organizational success.</p>

GROWTH PATH FOR OPERATIONS

