

1st Call Innovation support scheme

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Guidelines for Applicants

Version 1

02/2026

Green Manufacturing and Advanced

Net-zero Technology Innovations





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1. Basic information about GreenMantis

GreenMantis is an EU-funded Eurocluster project that aims to help European SMEs to develop and adopt new Net-Zero-Technologies relative to energy efficiency to boost their green transition and improve their resilience. GreenMantis brings together 6 leading European clusters¹ to leverage three Net-Zero Technologies tied to energy efficiency.

- **Electricity grid technologies** are energy network technologies that can automatically monitor energy flows and adjust changes in energy supply and demand accordingly. These technologies can offer users better control on their energy use as well as losses allowing a better management throughout the days and improving the resilience of the overall infrastructure.
- **Energy system-related energy efficiency technologies** are designed to reduce the amount of energy to provide an industrial process with better use of energy.
- **Transformative industrial technologies leading to decarbonisation**, are innovative solutions designed to reduce carbon emissions from industrial processes through carbon avoidance. Their aim is to transform traditional manufacturing processes by making them more efficient.

To achieve its objectives, GreenMantis offers an innovation support package including services and financial mechanisms dedicated to support innovative projects. The support takes the form of three key actions:

- Financial support, with funding for collaborative projects working on development of new energy efficient solutions for manufacturing companies.
- Training support action with training courses offered to the selected SMEs to allow them to upskill their workforce on key topics for their Green Transition

¹ Alpha-RLH, France (coordinator)

ITECAM, Spain

PRODUTECH, Portugal

Cluster Inteligentna Energija, Croatia

Confindustria Emilia Area Centro, Italy

Solartys, Spain



- International missions, to help companies explore new markets and find market opportunities for their newly developed solutions.

These financial Support to Third Parties (FSTP) actions gather 1.968.750 euros that will be distributed through this 1st Open Call and a second one that will be published in 2027.

This document summarises the key elements regarding the Open Call for Applicants of the Innovation support scheme, which will be open from **16th March (8:00 CET Brussels Time) to 20th May 2026 (17:00 CET Brussels Time)**.

If you want any further information regarding this Open Call, the overall GreenMantis project, or the consortium partners, you can consult our GreenMantis pages.

- [ECCP Page](#)
- [LinkedIn Page](#)
- Youtube Account (soon available)

2. What do we offer

Through this Innovation support scheme, GreenMantis will support projects with a clear focus on at least one of our three Net-Zero Technologies (**Electricity Grid Technologies, Energy System-Related Energy efficiency technologies, Transformative industrial technologies leading to decarbonisation**).

Three main pillars will constitute this support scheme:

2.1. Financial support to Innovation

The innovation grant scheme will consist in a cross-sectoral and transnational innovations Open Call; **The overall budget of this 1st Call is 1.000.000€**. At least 20 SMEs will be selected within 10 projects with a 100.000€ limit per project with an individual limitation of 60.000€ FSTP per SME². SMEs under this open call shall comply with the definition of the European Union.

Selected projects will receive up to **100.000€ in equity-free funding, complemented by a mandatory co-financing of at least 20% from SMEs provided private financial sources** (in form of debt or own financial resources), thus crowding in private capital into the projects. This co-financing must be explained during the application phase, justified in the final report as stated in Section 6.2 and cannot consist of in-kind contributions.

In addition, on these 20% of mandatory co funding, you can only provide a maximum of 50% of personnel costs.

The objective of this financial support action is to support SMEs from manufacturing sectors to adopt new net-zero technologies solutions, and team up with energy focused SMEs that will provide these solutions.

This would allow manufacturing SMEs to get tailored solutions for their processes and net-zero technologies SME providers to get useful insights on how to address manufacturing needs allowing for a scale of the solutions they are offering. This open call will be open to all SMEs from across the EU or associated to the SMP COSME programme with a NACE code corresponding to Manufacturing activities (**NACE code C**) or Energy activities (**Nace code D**), SMEs with **NACE code J or M** and proven activities

² https://single-market-economy.ec.europa.eu/smes/sme-fundamentals/sme-definition_en



related to manufacturing could be considered eligible. SMEs will establish a consortium of at least **2 SMEs originating from two different EC countries or associated to SMP COSME programme**, and **from 2 different sectors (NACE code C, D or J and M with proven activities in manufacturing or energy³)**.

2.2. Type of activities to be funded

Regarding your project and your activities, GreenMantis is looking to fund innovative lab-to-market projects which means that we are mainly aiming at supporting projects from a **Technology Readiness Level (TRL)⁴ 6 to 8** for a **duration of 9 months**. The project should aim at developing a solution to provide better energy efficiency solutions for manufacturing processes of European SMEs.

Each project under GreenMantis is eligible to receive up to **100.000 euros**.

Eligible activities under this call are strictly limited to:

- Technology development and prototyping (TRL 6-8)
- Pilot testing and validation in operational environments
- Demonstration activities
- Integration of Net-Zero technologies into manufacturing processes
- Business process innovation directly linked to technological adoption

Activities not listed above are not eligible.

These activities will have to integrate at least one of the Net-zero technologies listed in this documentation (Electricity Grid Technologies, Energy System-Related Energy efficiency technologies, Transformative industrial technologies leading to decarbonisation) and its application within manufacturing activities or relevant NACE code listed in this document.

NOTE: the maximum total money received from GreenMantis for one SME **cannot exceed 60.000€**.

2.3. Eligible costs and corresponding funding rates.

The following costs are considered eligible under this Open Call and will be funded according to the corresponding funding rates:

- Personnel costs - 100% funding rate
- Purchase costs (equipment, materials, etc.) - 100% funding rate
- Travel costs related to the technical implementation of the project - 100% funding rate
- Subcontracting costs - 100% funding rate

Subcontracting costs must not represent more than 20% of the total project budget and must be duly justified in the application form.

Costs Not Considered Eligible

The following costs are **not eligible** for funding under this Open Call, regardless of the nature of the expense:

³ https://ec.europa.eu/competition/mergers/cases/index/nace_all.html

⁴ https://ec.europa.eu/research/participants/data/ref/h2020/wp/2014_2015/annexes/h20_20-wp1415-annex-g-trl_en.pdf



- Travel and accommodation costs related to mandatory participation activities (training sessions, international mission, GreenMantis Day)
- Personnel costs related to time spent attending mandatory participation activities (training sessions, international mission, GreenMantis Day)
- Any cost incurred outside the project period
- Any cost already covered by another public funding source (no double funding)

Mandatory Participation Activities

Beneficiaries of the Innovation Support Scheme are required to participate in the following activities organised by the Green Mantis project:

- Training activities
- One international mission
- One Green Mantis Day

Minimum participation requirements

- At least one representative from one of the two SMEs must participate in the international mission and the Green Mantis Day.
- At least one representative from each SME must participate in the training activities.

Travel, accommodation and subsistence costs associated to these activities are considered as private fund invested by SMEs in their project. Therefore, these costs will be counted in your minimum 20% of private funded provided to the project.

2.4. Expected Impacts

We are expecting from projects funded under GreenMantis several key impacts with a focus on the improvement of the overall energy efficiency of SMEs. These impacts are essential and GreenMantis will consider the compliance of your project with these expected impacts during the proposals assessment phase.

- **The project leads to the adoption of new-to-firm products, services or processes**

The adoption of new-to-firm products and services is a key element to enhance the sustainability and resilience of SMEs. It opens SMEs to a new market to enhance their resilience. The Call is expecting projects that will lead to the development of these new-to-firm products or services.

- **The project leads to the development of business process innovation tied to technological adoption**

The adoption of business process innovation is a key lever to strengthen the competitiveness, efficiency and adaptability of SMEs. By integrating new organisational methods, operational workflows and management practices enabled by advanced technologies, SMEs can optimise resource allocation, reduce operational risks and improve decision-making. The Call expects projects that will result in concrete improvements of internal processes such as production planning, maintenance, data management, quality control or supply-chain coordination directly connected to the integration of new technologies. This will ensure that technological adoption translates into measurable performance gains and long-term operational resilience.



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- **The project leads to a better energy efficiency for the manufacturing SMEs.**

These impacts are essential and will be used by evaluators to select the most relevant projects regarding the overall objective of GreenMantis to enhance the energy efficiency of the Manufacturing sector.

Monitoring and Key Performance Indicators (KPIs)

In addition to these general expected impacts, beneficiaries will be required to report on specific impact indicators during and after the project implementation. These include, where applicable:

- Percentage of energy efficiency improvement achieved (minimum: 5%, target 10%)
- Number of new-to-firm products/services developed, (at least 1)
- Reduction of CO₂ emissions (estimated or measured, minimum 2%, target 5%)
- Business process innovation tied to technological adoption, (minimum 1, target 2)
- Percentage of private funding invested in your project.

GreenMantis may conduct mandatory surveys during and after the project to collect impact data.

2.5. Eligibility Criteria

To receive funding from our Innovation Open Call you must be:

- An **SME as understood by the EU regulation**
- **Being located in the European Union or an associated country** to the SMP- COSME program⁵
- Be in a consortium of **at least 2 independent SMEs** from 2 different EU countries or associated to the SMP-COSME program

Other organisations such as larger companies, Universities can be part of your consortium but will not receive funding from the project.

SMEs can only receive through GreenMantis up to 60.000€.

In this 1st Call, GreenMantis is aiming to fund 10 collaborative projects between SMEs with its **1.000.000€** budget.

2.6. Training support scheme

To provide the best support possible and allow SMEs to upskill their capabilities, partners will provide free innovation support to SMEs, focusing on sustainability and twin transition training.

This training will be structured around four key thematic sessions:

- Application to funding opportunities for European SMEs
- Current technologies for Hydrogen production

⁵https://ec.europa.eu/info/funding-tenders/opportunities/docs/2021-2027/smp/guidance/list-3rd-country-participation_smp_en.pdf



- Technologies for decarbonising the manufacturing sector in Europe
- 3D Printing and other digital tools for developing sustainable solutions in the European manufacturing sector.

This training will be provided to companies through 2 hours' live sessions. Participation in both SMEs of your consortium is mandatory.

2.7. Internationalisation support scheme

Beneficiaries of the Support scheme must participate to one of the 2 international missions that will be organised by GreenMantis. The 1st mission will take place in 2027 with **CANADA** as destination, and the second will take place in 2028 to **JAPAN**:

The mission will have an average duration of 5 working days. The programme, although not yet defined, will be built around a major energy and/or manufacturing fair.

To duly prepare the SMEs participation in the missions' different activities will take place:

- A summarized market study will be distributed (general information on the country and the commercial relations, the related value chains of interest, market opportunities, fairs, practical information, ...)
- A mission booklet with all practical information will be elaborated and distributed (dates, mission objectives, target sectors and stakeholders, anchor events, specific visits, intra and inter networking moments, logistics details,)
- A mentoring webinar will be organised including presentations from EU or countries delegations, Chambers of Commerce, Testimonials from SMEs already exporting to that country, etc. In addition, each participating SME will be mentored by a project partner to be allocated based on different criteria to be defined.

The participation of at least one representative of the consortium is mandatory, and the cost associated with participation is not considered eligible (see 2.4).

2.8. GreenMantis day

Beneficiaries of the support schemes must at the end of their project to participate to the GreenMantis day in Barcelona. This event will be organised to allow SMEs to present their result to the GreenMantis consortium and to the other beneficiaries. It will also be an opportunity for networking and matchmaking between all the beneficiaries of the first Open Call.

The participation of at least one representative of the consortium is mandatory, and the cost associated with the participation is not considered eligible (see 2.4).

3. How to apply

The application of this 1st Open Call will be open for two consecutive months, between **16th March 2026 (8:00 CET Brussels Time) and 20th May 2026 (17:00 CET Brussels Time)**.

Applications submission is made exclusively through the EU SURVEY platform at this link:



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<https://ec.europa.eu/eusurvey/runner/d0f69208-88a9-2331-0e36-724ac94329bc>

To apply for funding, you'll need to insert some administrative data in the EU SURVEY and upload the below four documents duly completed.

- [Application template](#)
- [Annex 1- Budget](#)
- Results of the [self-evaluation tools for SME](#) (**for all SMEs participating in the proposal and receiving funding**)
- EU financial assessment tool [LFV Simulation](#) (**for all SMEs participating in the proposal and receiving funding**)

Any proposals submitted outside the above-mentioned lapse of time will be rejected. In any case the EU-Survey platform will provide you a confirmation of your submission that you must keep as proof.

Your proposal must be duly completed with all mandatory information and documents, if there is any missing information your proposal will be rejected.

All proposals must be submitted in English. Proposals submitted in any other language will not be evaluated and will be rejected.

After the closing of this Open Call, no additional documents will be accepted except if requested by evaluators.

3.2 Eligibility for Multiple Applications

Under this specific call, each SME may submit only one application. Multiple submissions by the same SME under the same call will not be accepted. In case of multiple applications, only the first complete submission received before the deadline will be considered eligible.

A second cascade call will be launched under the Green Mantis project. SMEs may apply again under that second call.

However, an SME may not receive more than a total of EUR 60,000 of financial support under the Green Mantis project (across all cascade calls combined). If an SME is selected for funding in both calls, the cumulative amount awarded shall not exceed this ceiling.

Double funding of the same activities or costs remains strictly prohibited.

3.1. Data collection

To process and evaluate proposals, GreenMantis will need to collect personal and industrial Data. Alpha-RLH will act as Data controller for data submitted in this Open Call. The process and all data collected are managed in compliance with The General Data Protection Regulation (EU) 2016/679 (GDPR).



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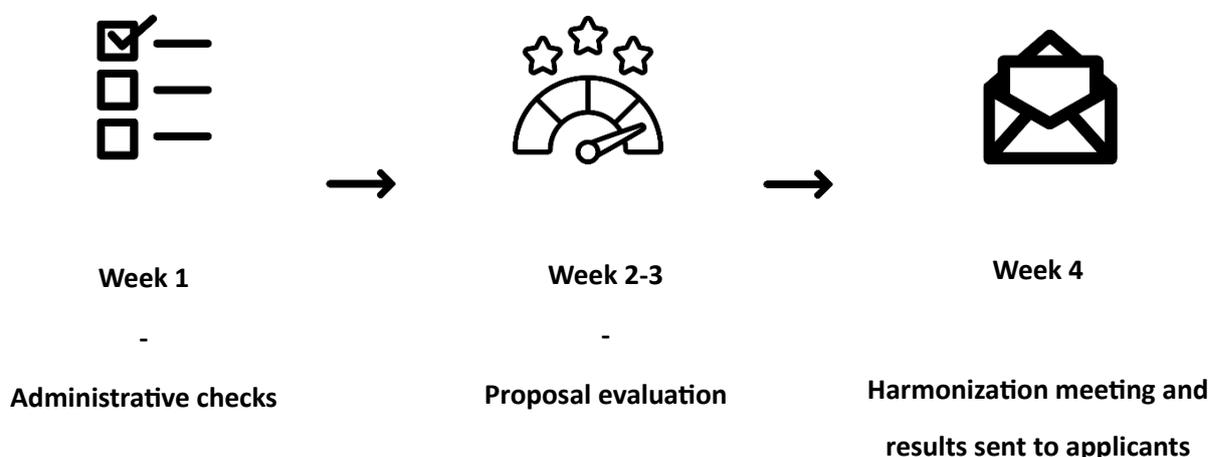
4. How will your proposal be evaluated

4.1. Overview of evaluation process

For each Open call, submitted applications will be evaluated in one evaluation procedure (remote evaluation by external experts⁶). Prior to the assigning of proposals to evaluators GreenMantis partners will perform an eligibility check according to previously defined criteria. Will be checked:

- Your eligibility as SME
- Your financial viability scores will be evaluated by ALPHA-RLH, if the scores reflect that you are in difficulty according to the Commission Regulation No 651/2014 art. 2.18 you will not be considered eligible. If there is any doubt on your financial eligibility ALPHA-RLH keeps the right to request, your additional information to proceed to financial viability check.

The whole process of evaluation should take less than 30 days after the closing of the Open Call.



Individual evaluations will be done remotely by external experts. After individual evaluation, the result will take the form of a preliminary ranking. Only proposals reaching the minimum score thresholds will be considered for funding.

The evaluation and ranking of applications are based on a set of criteria in addition to the above-mentioned eligibility requirements. The following table explains the different aspects which will be considered for each evaluation criteria.

4.2. Evaluation Grid

The total point is 50 pts.

| Evaluation Criteria | Sub-criteria | Score |
|---------------------|-------------------|-------|
| 1. Relevance | Technical quality | 0-5 |

⁶ If there are too many applications, member of the consortium will be added to the evaluator pool.



| | | |
|-------------------------------|--|------------------|
| | Innovation potential | 0-5 |
| | Relevance to GreenMantis themes | 0-5 |
| Overall Relevance | | 15 |
| 2. Impact | Project leading to development of new firm products of service | 0-5 |
| | Will lead to a better energy efficiency in industrial processes (at least 10% reduction) | 0-5 |
| | New business process innovation tied to technological adoptions leading to progress in green transition and higher digitalization. | 0-5 |
| | Economic/social impacts | 0-5 |
| | Cross-sectoral perspectives | 0-5 |
| Overall Impact | | 25 |
| 3. Implementation | Coherence and effectiveness of the work plan | 0-5 |
| | Team expertise | 0-2.5 |
| | Cost efficiency | 0-2.5 |
| Overall Implementation | | 10 |
| Total | | 50 points |

Up to 4 extra points can be attributed to these elements

- Percentage of additional funding in the project higher than 30%, 2pts
- Consortium that includes a partner coming from an EU-13 country (except Croatia)⁷, 2pts

To be considered for funding, an application must comply with the administrative criteria and reach the minimum score thresholds for each evaluation sub-criteria.

In case of a tie between two applications, 2 criteria will be applied

- Inclusion in the consortium of a partner coming from a country outside of the one represented by GreenMantis partners (France, Italy, Spain, Portugal, Croatia)
- Gender Balance of the team that will work on the project.

⁷ Hungary, Czechia, Bulgaria, Cyprus, Poland, Lithuania, Malta, Latvia, Slovakia, Estonia, Slovenia, Romania



Internal supervision committee.

A supervision committee constituted by one representative of each partner will review evaluations:

- In case of strong inconsistencies in evaluations between evaluators (more than 20%) the supervision committee will invite the evaluators for a consensus meeting.

The final ranking list will be established by the Supervision Committee. This list will include a reserve list comprising all proposals that have reached the required threshold. The reserve list will be used in case a selected proposal does not complete the contractualisation process.

4.3. Principles Governing the Evaluation and Selection Process

The evaluation and selection of proposals under this Open Call will be conducted in full compliance with the principles of:

- **Transparency**
- **Equal treatment and non-discrimination**
- **Confidentiality**
- **Absence of conflict of interest**

Transparency

The evaluation process, eligibility conditions and award criteria are clearly described in this document. All applicants are assessed against the same published criteria. Any substantial modification to the procedure will be duly communicated.

Equal Treatment and Non-Discrimination

All proposals will be evaluated in a fair and impartial manner. No applicant shall receive preferential treatment. The same rules, deadlines and evaluation criteria apply to all applicants.

Confidentiality

All information submitted by applicants will be treated as confidential. Proposals and related documentation will be accessed only by authorised GreenMantis staff and appointed external evaluators for the purpose of evaluation and selection.

Evaluators and members of the internal supervision committee are bound by confidentiality obligations.

Conflict of Interest

GreenMantis ensures that no conflict of interest will arise in the evaluation and selection process.

Before the evaluation process starts, external evaluators and members of the Internal Supervision Committee must formally declare the absence of any conflict of interest about the proposals assigned to them.

In case a potential conflict of interest is identified, the concerned evaluator or committee member will be excluded from the assessment of the relevant proposal.

A conflict of interest exists where the impartial and objective exercise of functions is compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other direct or indirect personal interest.



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4.4. Results communication

Once all proposals are evaluated you will receive a direct email with the ESR associated to your evaluation. This should occur at one month after the closure of the Open Call. The list of selected projects will also be published on the GreenMantis's official communication channels (**LinkedIn, ECCP page**).

To disseminate efficiently about the outcomes of this 1st Open Call, GreenMantis will communicate several information about projects awarded through its social media including:

- Description of your project actions
- Date of the award
- Duration of your project
- Final recipient's legal names and countries
- Resume of your project (we will use the public section dedicated to resume that is part of the application form)

What's next?

If you are selected, you will then enter in the Sub Grant Agreement (SGA) signature phase.

In dialogue with the assigned GreenMantis partner a follow up plan based on the defined activities, milestones and deliverables described in the application will be defined for the duration of your project. Within this follow up plan three meetings are mandatory (kick-off, mid-term and final) and two deliverables are mandatory, an intermediary and a final report that will be the condition for your final payment.

This follow up plan is included in the overall Sub Grant Agreement which will be the contract linking the project consortium and GreenMantis stating the rules and obligations of each party.

5. Implementation timeline and funding scheme

5.1. Indicative implementation timeline

The following timeline is provided for information purposes to ensure clarity for applicants regarding the implementation and payment schedule of the 1st GreenMantis Open Call.

Call Phase

- Call opening: 16 March 2026 (08:00 CET)
- Call deadline: 20 May 2026 (17:00 CET)
- Eligibility check and evaluation: May - June 2026
- Communication of results: June 2026 (approximately 4 weeks after deadline)
- Sub-Grant Agreement (SGA) signature: July 2026



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Project Implementation Phase

- Project start date: July/August 2026 (indicative, following SGA signature)
- Project duration: 9 months
- Project end date: March / April 2027 (depending on signature date)

5.2. General Payment Terms and beneficiaries' obligations

- All payments will be done in Euros by bank transfer
- Payment will be done separately to each beneficiary.
- Only costs that occur during the project period are eligible for funding.

Under this Innovation scheme, payment will be done in three different phases:

- The first 50% of the grant will be provided within 30 days after the signature of the Sub-Grant-Agreement. (July/August 2026)
- 40% will be provided after completion and validation of your final report and actions as described in your Sub-Grant-Agreement. (April/May2027)
- 10% remaining will be provided after completion of all mandatory actions, meaning participation to at least one International Mission and one GreenMantis day.

If a consortium fails to comply with its mandatory obligation the 10% of remaining budget can be restrained by GreenMantis.

Not attending the mandatory training session, international mission or GreenMantis day without force majeure will be considered automatically as obligation breach.

GreenMantis Innovation support scheme relies on a lump sum mechanism for its grant. This simplified method of setting expenses in projects means that you are not required to present accounting documents proving your costs during the project, but you still need to keep appropriate records of your expenses in case an audit occurs after the end of your project.

However, you still have the obligation to demonstrate that the implementation of the activities described in your project is in line with the deliverables and milestones as defined.

This comes with a set of obligations that GreenMantis' beneficiaries must follow:

- **Conflict of interests**, beneficiaries of GreenMantis innovation Open Call must take all measures to prevent any situation where the impartial and objective implementation of their subgrant-agreement could be compromised for reasons involving family, emotional life, political or national affinity, economic interest or any other direct or indirect interest ('conflict of interests'). They must formally notify ALPHA-RLH without delay of any situation constituting or likely to lead to a conflict of interests and immediately take all the necessary steps to rectify this situation. ALPHA-RLH may verify that the measures taken are appropriate and may require additional measures to be taken by a specified deadline.
- **Reporting obligations**, beneficiaries must submit progress and final reports in accordance with the reporting schedule, templates and requirements defined by GREENMANTIS consortium during the follow up plan definition phase. Reports must accurately reflect the activities



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carried out, the use of financial support and the results achieved. **The final report will contain supporting documents for the additional funding of 20%:** accounting documents for invoices for services, purchases, other accounting documents that are clearly linked to the project activities.

- Any documents proving the correct implementation of the project will have to be made available in case of audits or investigations.
- **Ethics and values:** the beneficiaries of GreenMantis must commit to and ensure the respect of basic EU Values, such as human dignity, freedom, democracy, equality, the rule of law and Human Rights, including the rights of minorities.
- **IPR:** you will in any case as a consortium keep the integral ownership of results developed under our support scheme. Nevertheless, GreenMantis keeps the right to use non-sensitive information relating to the action for :
 - use for its own purposes (in particular, making them available to persons working for the granting authority or any other EU service (including institutions, bodies, offices, agencies, etc.) or EU Member State institution or body; copying or reproducing them in whole or in part, in unlimited numbers; and communication through press information services)
 - distribution to the public in hard copies, in electronic or digital format, on the internet including social networks, as a downloadable or non-downloadable file
 - editing or redrafting (including shortening, summarising, changing, correcting, cutting, inserting elements (e.g. meta-data, legends or other graphic, visual, audio or text elements extracting parts (e.g. audio or video files), dividing into parts or use in a compilation
 - translation (including inserting subtitles/dubbing) in all official languages of EU
 - storage in paper, electronic or other form
 - archiving in line with applicable document-management rules
 - the right to authorise third parties to act on its behalf or sub-license to third parties, including if there is licensed background, any of the rights or modes of exploitation set out in this provision processing, analysing, aggregating the results and producing derivative works
 - disseminating the results in widely accessible databases or indexes (such as through 'open access' or 'open data' portals or similar repositories, whether free of charge or not.
- **Confidentiality and security:** Beneficiaries must keep confidential any sensitive information shared in the context of this agreement during the project implementation and for at least 5 years thereafter. Sensitive information may only be shared with personnel directly involved in the project implementation and bound by confidentiality obligations. GreenMantis will equally treat all information submitted by beneficiaries as confidential.
- **Visibility - European flag, and funding statement**



Unless otherwise agreed with the granting authority, communication activities of the beneficiaries related to the action (including media relations, conferences, seminars, information material, such as brochures, leaflets, posters, presentations, etc., in electronic form, via traditional or social media, etc.), dissemination activities and any infrastructure, equipment, vehicles, supplies or major result funded by the grant must acknowledge EU support and display the European flag (emblem) and funding statement (translated into local languages, where appropriate):

The emblem must remain distinct and separate and cannot be modified by adding other visual marks, brands or text. Apart from the emblem, no other visual identity or logo may be used to



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highlight the EU support. When displayed in association with other logos (e.g. of beneficiaries or sponsors), the emblem must be displayed at least as prominently and visibly as the other logos. For the purposes of their obligations under this Article, the beneficiaries may use the emblem without first obtaining approval from the granting authority. This does not, however, give them the right to exclusive use. Moreover, they may not appropriate the emblem or any similar trademark or logo, either by registration or by any other means

- **Visibility of GreenMantis and Eurocluster logo**

In addition to the above article you are requested in any of your communication to make appear both GreenMantis and Eurocluster logo. These logos must remain distinct and separate and cannot be modified. When displayed with other logos they must be displayed at least as prominently and visibly as other logos.



- **Record-keeping**

The beneficiaries must keep records and other supporting documents for at least 3 years to prove the proper implementation of the action in line with the accepted standards in the respective field.

In addition, the beneficiaries must for the same period keep the following documents to justify the amounts declared:

- o Adequate records and supporting documents to prove proper implementation of the work.



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- Beneficiaries must keep any adequate records and supporting documents to prove that their cost accounting practices have been applied in a consistent manner, based on objective criteria, regardless of the source of funding and that they comply with the eligibility conditions.
- For personnel costs adequate records and supporting documents to prove the costs declared such as contracts, subcontracts, invoices. Time worked for the beneficiary under the action must be supported by declarations signed monthly by the person and their supervisor, unless another reliable time-record system is in place; the granting authority may accept alternative evidence supporting the time worked for the action declared, if it considers that it offers an adequate level of assurance

- **General information obligations**

- The beneficiaries must provide any information requested in order to verify the eligibility of the costs or contributions declared, proper implementation of the action and compliance with the other obligations under the Agreement. The information provided must be accurate, precise and complete and in the format requested including electronic format.
- Beneficiaries must keep at all times during the action or afterwards their information up to date in particular in case of name, address, legal representatives, legal form, and organisation type changes.
- In that sense beneficiaries must inform GreenMantis partners immediately of any of the following events
 - Changes in their legal, financial technical, organisation or ownership situation
 - Circumstances affecting the decision to award the grant or affecting the compliance with the requirements set up under the sub grant agreement.

- **Check reviews, audits and investigations**

- GreenMantis may during the action or afterwards check the proper implementation of the action and compliance with the obligations set up in your sub grant agreement including assessing costs and contributions, deliverables and reports.
- **OLAF, EPPO and ECA bodies** may also carry out checks, reviews audits and investigations during the action or afterwards.
 - the European Anti-Fraud Office (OLAF) under Regulations No 883/2013 and No 2185/9625
 - the European Public Prosecutor's Office (EPPO) under Regulation 2017/1939
 - - the European Court of Auditors (ECA) under Article 287 of the Treaty on the Functioning of the EU (TFEU) and Article 263 of EU Financial Regulation 2024/2509.

- **Settlement of dispute,** These Guidelines and any disputes arising from them shall be governed by French law. Any dispute which cannot be settled amicably shall fall under the exclusive jurisdiction of the competent courts of Bordeaux, France.

- **Non compliance:** In case of non compliance of any of these articles GreenMantis partners or competent bodies listed may reject eligibility of costs, or reduce the Grant. Moreover, findings arising from an OLAF or EPPO investigation may lead to criminal prosecution under national law.



6. Redress procedure

In case of a negative decision affecting their interests, applicant shall have 7 calendar days to submit their complaint, starting from the day after the communication was sent. The complaint will be reviewed within 14 calendar days from its receipt. If more time is needed to assess a complaint, applicant will be informed about the extension by email. Complaints can only be related to administrative mistakes from GreenMantis side.

The GreenMantis project coordination team will coordinate the redress procedure for all stages of evaluation, and selection. Information to be included in the complaints:

- contact details (including email address and proposal acronym);
- the subject of the complaint.
- information and evidence regarding the alleged breach.

Anonymous complaints, complaints with incomplete information, complaints not written in English, as well as complaints submitted after the deadline will not be treated.

7. Caveats and Rights of the Green Mantis Consortium

The Green Mantis Consortium reserves the right to amend, suspend or cancel this Open Call or any part thereof at any time, for duly justified reasons, without prior notice and without incurring any liability.

The submission of an application does not constitute any entitlement to funding. Only proposals positively evaluated and formally approved by the Green Mantis Supervision Committee, and which successfully completes the contractualisation process, will be awarded funding.

The Green Mantis Consortium reserves the right to:

- Not award all available funds;
- Adjust the total budget allocated to this Open Call;
- Modify the indicative number of projects to be funded;
- Reject any proposal that does not fully comply with the eligibility or admissibility conditions;
- Request clarifications or additional information during the evaluation process.

In duly justified cases (e.g. insufficient quality of proposals, budgetary constraints, force majeure, regulatory changes, or other unforeseen circumstances), the Green Mantis Consortium may decide not to proceed with the funding of selected proposals.

The Green Mantis Consortium shall not be held liable for any costs incurred by applicants in the preparation or submission of their proposals.

8. Contact

If you still have any questions or inquiries regarding this Open Call do not hesitate to contact us by sending us an email to the following address: x.alberola@alpha-rlh.com.



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Before contacting us for a question please have a look to the Q&A document available on the first page of our EU Survey.



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