

BELT AND ROAD SUMMIT 「一帶一路」高峰論壇

# DEAL-MAKING

Online Business Matching Platform User  
Manual

# Belt and Road Summit 2025

Date: 10 -11 September 2025 (Wednesday - Thursday)

Venue: Hong Kong Convention and Exhibition Centre

Organiser: The Government of the Hong Kong Special Administrative Region  
Hong Kong Trade Development Council

Theme: **Collaborate for Change • Shape a Shared Future**  
合作求變 共建未來

Programme:

- Opening Session
- Keynote Speech
- Plenary Sessions and Thematic Breakout Forums
- Networking Event
- Investment and Deal-Making
- Exhibition
- Side Events

## BELT AND ROAD SUMMIT 「一帶一路」高峰論壇

# DEAL-MAKING 2025

### In person

Hong Kong Convention and Exhibition Centre

10 Sept (Wed) 11:30-17:30 HK Time (GMT+8)

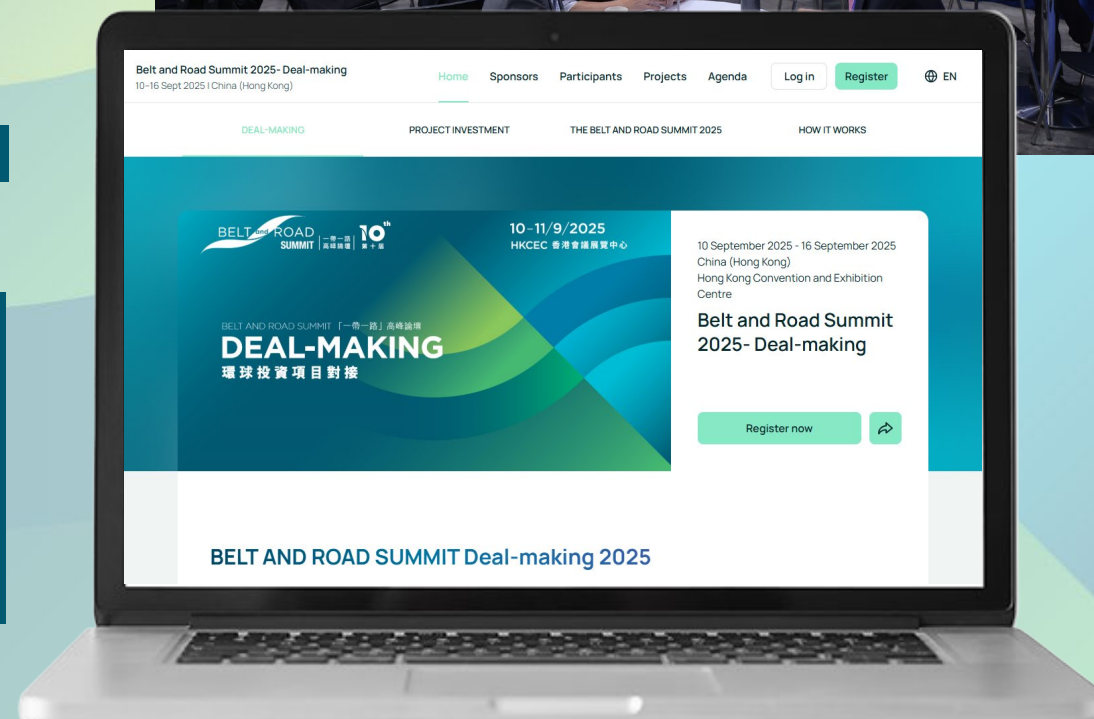
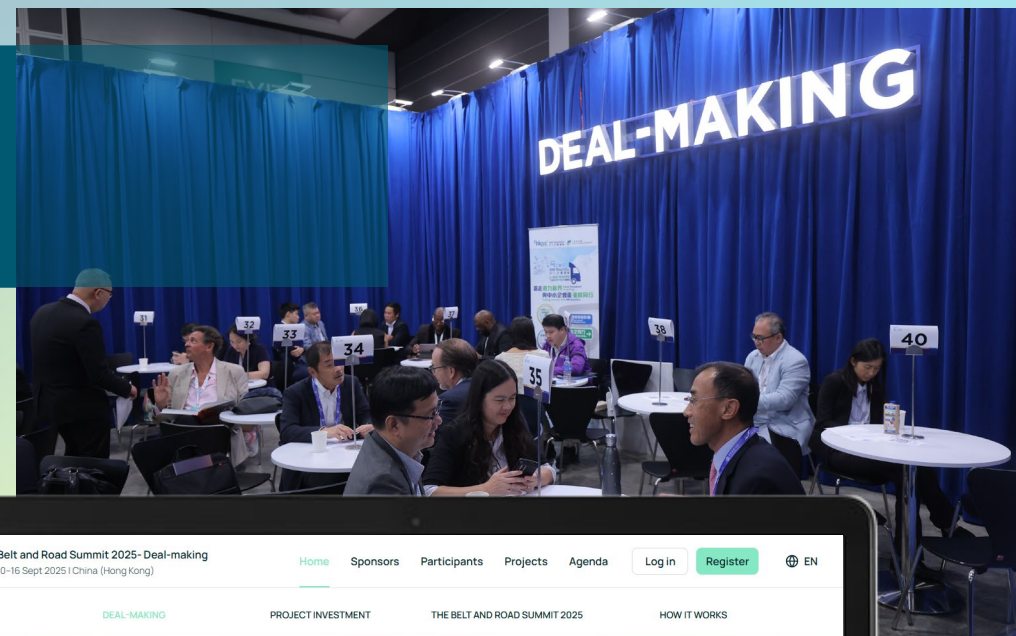
11 Sept (Thu) 10:00-17:30 HK Time (GMT+8)

### Online

15-16 Sep (Mon-Tue) 10:00-22:00 HK Time (GMT+8)

### Remarks

- Deal-Making is exclusive to Belt and Road Summit participants who are investors, project owners and Hong Kong Service Providers. Please use the same email address that you used for registering for the Belt and Road Summit
- Your profile will be visible to others after the organizer reviewed your registration
- Each 1-on-1 matchmaking session lasts for 30 minutes



## Who Should Attend?

- Concessioners and operators
- Industrial park or free trade zone administrations
- Investment promotion agencies
- Government bodies
- Project intermediaries

### Project Owners/ Representatives

- Asset management firms
- Infrastructure funds
- Institutional investors
- Multilateral banks
- Private equity funds
- Sovereign wealth funds
- Strategic investors
- Green financiers
- Islamic financiers

### Investors/ financiers

- Infrastructure services
- Public Utilities
- Financial services
- Professional services
- Accounting and tax advisory
- Logistics services
- IT Services

### Service Providers



# BELT AND ROAD SUMMIT DEAL-MAKING 2025

Project Investment Session Themes



**Energy, Natural  
Resources & Public  
Utilities**



**Urban Development**



**Projects on Middle East  
and ASEAN Market**



**Innovation and  
Technology**



**Transport &  
Logistics  
Infrastructure**



**BRI Signature Project**

# Step by Step of the Online Platform

Action 1

- [REGISTRATION](#)
- Fill in all necessary information

Action 2

- [ACCESS YOUR DASHBOARD TO PLAN YOUR SCHEDULE](#)
- Select as many sessions as you can

Action 3

- [MANAGE MEETINGS \(IN PERSON AND ONLINE\)](#)
- Invite and accept as many meetings as you can

Final

- [JOIN THE EVENT](#)
- In person (download and print out your schedule)
- Online (check the equipment and join with the link)

# MENU

## **REGISTRATION**

- [Step 1 | Access to the online platform](#)
- [Step 2 | Log in/Create an account](#)
- [Step 3 | Choose your participant type](#)
- [Step 4 | Complete your personal profile](#)
- [Step 5 | Complete your organisation details](#)
- [Step 6 | Plan your schedule](#)

## **ACCESS YOUR DASHBOARD**

- [Step 7 | Follow and complete next steps](#)
- [Step 8 | Confirm your email address](#)
- [Step 9-11 | \\*\\* Add Opportunities](#)
- [Step 12 | Prepare your schedule](#)
- [Step 13 | Edit availability](#)
- [Step 14 | Change time zone \(For online meetings\)](#)

\*Click on the titles to access hyperlinks

## **MANAGE MEETINGS**

- [Step 15 | Wait for notification](#)
- [Step 16 | Choose your available timeslots](#)
- [Step 17 | Browse other participant profiles](#)
- [Step 18 | Send meeting requests](#)
- [Step 19 | Send message](#)
- [Step 20 | Meeting confirmed/rejected email](#)
- [Step 21 | View and accept meeting requests](#)
- [Step 22 | Edit or cancel meetings](#)
- [Step 23 | View confirmed meetings](#)
- [Step 24 | Download agenda](#)
- [Step 25 | SMS reminder for the meeting arrangement](#)

## **ONLINE MEETINGS**

- [Step 26 | Attend online meetings](#)
- [Step 27 | Functions in online meetings](#)
- [Step 28 | Share screen](#)

## **CONTACT US**

# REGISTRATION

Step 1 | Access <https://www.b2match.com/e/belt-and-road-summit-2025>

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda Log in Register EN

DEAL-MAKING PROJECT INVESTMENT THE BELT AND ROAD SUMMIT 2025 HOW IT WORKS

BELT and ROAD SUMMIT | 一帶一路 高峰論壇 | 10<sup>th</sup> 第十屆

10-11/9/2025  
HKCEC 香港會議展覽中心

BELT AND ROAD SUMMIT 「一帶一路」高峰論壇  
**DEAL-MAKING**  
環球投資項目對接

10 September 2025 - 16 September 2025  
China (Hong Kong)  
Hong Kong Convention and Exhibition Centre

**Belt and Road Summit 2025- Deal-making**

Register now

**BELT AND ROAD SUMMIT Deal-making 2025**

Welcome to the Belt and Road Deal-Making session! Our dynamic platform provides 1-to-1 match-making meetings, Summit participants will be able to meet with potential business partners based on their shared areas of interest through pre-arranged meetings. An online platform will also be opened to deal-making participants to manage individual schedules and make additional meeting requests.

## IMPORTANT

- For former platform users, simply **Log in** with your email address
- For new platform users, **Register** with your email address



# REGISTRATION

Step 2a | For former platform users  
Log in with your email address and jump to Step 5

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda Log in Register EN

DEAL-MAKING PROJECT INVESTMENT THE BELT AND ROAD SUMMIT 2025 HOW IT WORKS

Log in

Email

fanny.hy.chu@hktdc.org

Password

.....

☐ Remember me [Forgot password?](#)

Log in

September 2025 - 16 September 2025  
China (Hong Kong)  
Hong Kong Convention and Exhibition Centre

Belt and Road Summit  
2025- Deal-making

Register now

**BELT AND ROAD SUMMIT Deal-making 2025**

Welcome to the Belt and Road Deal-Making session! Our dynamic platform provides 1-to-1 match-making meetings, Summit participants will be able to meet with potential business partners based on their shared areas of interest through pre-arranged meetings. An online platform will also be opened to deal-making participants to manage individual schedules and make additional meeting requests.

# REGISTRATION

Step 2b | For new platform users  
Create an account with your email address



Belt and Road Summit 2025-  
Deal-making >  
10-16 September 2025  
China (Hong Kong)

- ☒ Create an account
- ☐ Participation type
- ☐ Complete your profile
- ☐ Plan your schedule

## Create new Account

or [log in](#) with your existing b2match account

Your email address

Password

First name\*

Last name\*

- ☐ I want to receive email recommendations for similar events I might be interested in.
- ☐ By signing up, I agree to b2match's [terms of service](#) and [privacy policy](#). I understand that b2match will share my information with the event organiser.

[Cancel registration](#)

# REGISTRATION

## Step 3 | Choose your participant type (Investor / Project Owner / Service Provider)



Belt and Road Summit 2025-  
Deal-making >  
10-16 September 2025  
China (Hong Kong)

- ☒ Create an account
- ☒ Participation type
- ☐ Complete your profile
- ☐ Plan your schedule

### Register as...

☐ **Investor**

Participants who are looking to meet Project Owners in the Belt and Road Summit to invest in investment projects.

☐ **Project Owner**

Participants who are looking for Investors or Partners about investment projects.

☐ **Service Provider**

Participants provide professional services, such as financial and infrastructure services, designed to assist investors and projects in penetrating the markets of Belt and Road Initiative countries.


### **IMPORTANT**

- For investors carrying projects, please select “Investor” and add projects or services later in the dashboard

[Cancel registration](#)

# REGISTRATION

## Step 4 | Complete your personal profile



Belt and Road Summit 2025-Deal-making >  
10-16 September 2025  
China (Hong Kong)


- ✓ Create an account
- ✓ Participation type
- Complete your profile
- Organisation details
- Plan your schedule

[Cancel registration](#)

EN

### Complete your profile

Profile image



[Upload profile image](#) [Delete](#)

Your profile picture should be a JPG, PNG, or GIF file, and it should not be larger than 800 kb.

Job Position\*

Pitch  
Introduce yourself to other participants with a short summary.

160

Country\*

City\*

[Back](#) [Continue](#)


### IMPORTANT

- Upload your profile picture or organisation logo to increase visibility on the platform
- Enter mobile phone number with country code for on-site contact **(only visible to organisers)**



# REGISTRATION

## Step 5a | Complete your organisation details



**Belt and Road Summit 2025-Deal-making** >  
10-16 September 2025  
China (Hong Kong)

- ✓ Create an account
- ✓ Participation type
- ✓ Complete your profile
- Organisation details
- Plan your schedule

[Cancel registration](#)

### Organisation details

You can join an existing organisation or create a new one as its representative.

Recommended based on your email address

☐ Join LAM  
Managed by lam lam

#### Additional options

☒ Find and join an organisation  
Organisation name\*  
Choose an option


☐ Create a new organisation

### IMPORTANT

- Choose the suitable option
- If your colleague has registered, your organisation may be recommended to you, simply join the existing organisation. You can also try to find and join an existing organisation.
- Otherwise, create a new organisation.

# REGISTRATION

Step 5b | If you did not find your organisation,  
Create a new organisation



**Belt and Road Summit 2025-Deal-making >**  
10-16 September 2025  
China (Hong Kong)

- ✓ Create an account
- ✓ Participation type
- ✓ Complete your profile
- Organisation details
- Plan your schedule

[Cancel registration](#)


Additional options

☐ Find and join an organisation

☒ Create a new organisation

Name\*

Organisation logo



Your logo should be a JPG, PNG, or GIF file, and it should not be larger than 800 kb.

Country\*

City\*

EN

Back

Continue

## **IMPORTANT**

- Upload your organisation logo to increase visibility on the platform
- Provide organisation details as comprehensively as possible. This would facilitate others in identifying business potential.

# REGISTRATION

## Step 6 | Plan your schedule



Belt and Road Summit 2025-  
Deal-making >  
10-16 September 2025  
China (Hong Kong)

- ✓ Create an account
- ✓ Participation type
- ✓ Complete your profile
- ✓ Organisation details
- Plan your schedule

### Plan your schedule

Please select the Project Investment session (One-to-Many forum) you would like to attend. For the Deal-making meeting (One-to-One meetings), you can update your available timeslots after completing the registration.

### Select sessions to attend

Wednesday 10 September 2025

☐

**Project Investment Session: BRI Signature Projects (One-to-Many Forum)**

14:30 - 15:30 Project Investment Room, Hall 5E

Project Investment Session

Project owners of signature B&R projects from B&R countries to give presentations and showcase the investment opportunities to participants

☐

**Project Investment Session: Energy, Natural Resources & Public Utilities (One-to-Many Forum)**

16:00 - 17:00 Project Investment Room, Hall 5E

Project Investment Session

Thursday 11 September 2025

☐

**Project Investment Session: Middle East & ASEAN Market Focus (One-to-Many Forum)**

[Cancel registration](#)

### **IMPORTANT**

- Select Project Investment Sessions (presentation) that you intend to join

### **IMPORTANT**

- You will be reminded if your Deal-Making overlaps with selected Project Investment Sessions

# Access your dashboard

## Step 7 | Follow and complete next step

### IMPORTANT

- Revisit the Dashboard page anytime by pointing to your profile on the top right corner and click on Dashboard

The screenshot shows the user's dashboard for the Belt and Road Summit 2025 - Deal-making. The header includes the event title, dates (10-16 Sept 2025), location (China (Hong Kong)), and navigation links (Home, Sponsors, Participants, Projects, Agenda). A user profile card on the left identifies Hing Yam Chu as a Speaker and includes a 'Go to my profile' button. A 'Next Steps' section in the center lists three tasks: 'Confirm your Email Address', 'Finish setting up your profile', and 'Create opportunities', each with a progress indicator and a button to complete the step. A dropdown menu on the right, triggered by the user's profile icon, provides quick access to the Dashboard, My opportunities, Event settings, Account settings, language selection (English), Help, and Log out.

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda

HC

Dashboard  
My opportunities  
Event settings  
Account settings  
English  
Help  
Log out

HC

Hing Yam Chu  
Hong Kong, China (Hong Kong)  
Speaker

Go to my profile

SUPPORT CONTACT INFORMATION  
If you require assistance or additional information, you can email us at:  
[bnrdealmaking@hktdc.org](mailto:bnrdealmaking@hktdc.org)

Invite participant  
Send an invitation to your friend or colleague to participate in the event by entering their email address.  
Send invite

Hello Hing Yam!

Congratulations on successfully registering for the Belt and Road Summit 2025- Deal-making. Follow the steps below to finish setting up your networking profile and explore its possibilities.

Next Steps

Confirm your Email Address  
We've sent you an email with a link to confirm your Email Address. Did not receive the email?  
Send again

Finish setting up your profile  
Create an impressive networking profile by adding details such as a short pitch, biography, profile picture, and more.  
Update profile

Create opportunities  
Add Marketplace opportunities to showcase what you can offer to other participants.  
Add opportunities



# Access your dashboard

## Step 8 | Confirm your email address

The image shows a screenshot of the Belt and Road Summit 2025- Deal-making dashboard and a Gmail inbox. The dashboard on the left has a header with the event name and dates (10-16 Sept 2025 | China (Hong Kong)). It includes navigation links for Home, Sponsors, Participants, Projects, and Agenda. The main content area for Hing Yam Chu (Speaker) lists 'Next Steps': 'Confirm your Email Address' (highlighted with a red box), 'Finish setting up your profile', and 'Create opportunities'. The 'Confirm your Email Address' step includes a message: 'We've sent you an email with a link to confirm your Email Address. Did not receive the email?' and a 'Send again' button. The Gmail inbox on the right shows an email from 'Belt and Road Summit 2025- Deal-making' with the subject 'Confirm your email address'. The email content says 'Verify your email address' and 'You are one click away from successfully registering for Belt and Road Summit 2025- Deal-making. Please confirm your email by clicking the button below.' A blue button labeled 'Confirm email address' is highlighted with a red box.

**Belt and Road Summit 2025- Deal-making**  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda

**HC**  
Hing Yam Chu  
Hong Kong, China (Hong Kong)  
Speaker  
Go to my profile

**SUPPORT CONTACT INFORMATION**  
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[bnrdealmaking@hktdc.org](mailto:bnrdealmaking@hktdc.org)

**Invite participant**  
Send an invitation to your friend or colleague to participate in the event by entering their email address.  
Send invite

**Hello Hing Yam!**  
Congratulations on successfully registering for the Belt and Road Summit 2025- Deal-making. Follow the steps below to finish setting up your networking profile and explore its possibilities.

**Next Steps**

- Confirm your Email Address**  
We've sent you an email with a link to confirm your Email Address. Did not receive the email?  
Send again
- Finish setting up your profile**  
Create an impressive networking profile by adding details such as a short pitch, biography, profile picture, and more.  
Update profile
- Create opportunities**  
Add Marketplace opportunities to showcase what you can offer to other participants.

**Gmail**

Confirm your email address

**Belt and Road Summit 2025- Deal-making** <noreply@m.b2match.io>  
发送至我

5月14日周三 16:24

**Verify your email address**

Dear Hing Yam,

You are one click away from successfully registering for Belt and Road Summit 2025- Deal-making. Please confirm your email by clicking the button below.

**Confirm email address**





**IMPORTANT**


- Log in to your email and click Confirm email address

# Access your dashboard


## Step 9 | \*\*Add Opportunities

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda     HC



Hing Yam Chu  
Hong Kong, China (Hong Kong)  
Speaker


Go to my profile 

SUPPORT CONTACT INFORMATION

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[bnrdealmaking@hktdc.org](mailto:bnrdealmaking@hktdc.org)

Invite participant

Send an invitation to your friend or colleague to participate in the event by entering their email address.

 Send invite

Hello Hing Yam!

Congratulations on successfully registering for the Belt and Road Summit 2025- Deal-making. Follow the steps below to finish setting up your networking profile and explore its possibilities.

Next Steps

**Confirm your Email Address**

We've sent you an email with a link to confirm your Email Address.  
Did not receive the email?

Send again

**Finish setting up your profile**

Create an impressive networking profile by adding details such as a short pitch, biography, profile picture, and more.

Update profile

**Create opportunities**

Add Marketplace opportunities to showcase what you can offer to other participants.

**Add opportunities**

### IMPORTANT

- Showcase your business objectives/projects by adding opportunities
- Your account **will not** be activated by the organiser unless there is **at least one opportunity**


# Access your dashboard


## Step 10 | Add Opportunities


### Choose opportunity type

Create an opportunity

Choose opportunity type

  
**Service**  
Add and describe a service you offer

  
**Investment**  
If you are looking for investment opportunities

  
**Project**  
Add and describe your Belt and Road project

Cancel Next

### **IMPORTANT**

- Project owners: showcase you projects at “Project”
- Investors: showcase your investment preferences at “Investment”
- Service providers: showcase your business at “Service”
- If you have multiple business objectives/projects, please feel free to add multiple tabs

# Access your dashboard

## Step 11 | Add Opportunities

←

×

Opportunity type: Project cooperation

Title\*




160

Short description\*

140


Write a short description that will be visible on the the list of opportunities.

Full description\*

B I   

Write the full description that will be visible on the opportunity page.

Show on the organisation page



Cancel

Create an opportunity

### **IMPORTANT**

- Provide details as comprehensively as possible. This would facilitate others to review the information by applying relevant filters
- Click on “Show on the organisation page” to maximise visibility of your project



# Access your dashboard

## Step 11 | Add Opportunities

←

×

organisation page under the Marketplace tab.

PROJECT STAGE

EarlyPlanningExecution

TYPE OF COOPERATION SOUGHT

ResearchTechnicalSales/DistributionFinancing

ADD IMAGES

Browse image

Maximum upload file size: 20MB.

UPLOAD FILES

↑ Add file

Maximum upload file size: 20MB.

ADD VIDEOS

+ Add video

Cancel

Create an opportunity





**IMPORTANT**

- Upload images, files (PPT/PDF), videos of the project
- Provide details as comprehensively as possible. This would facilitate others to review the information by applying relevant filters
- Click on “Create an opportunity” to post the content

# Access your dashboard

## Step 12 | Prepare your schedule


Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda     HC

HC

Hing Yam Chu  
Hong Kong, China (Hong Kong)

Speaker


Go to my profile 

SUPPORT CONTACT INFORMATION

If you require assistance or additional information, you can email us at:  
[bnrdealmaking@hktdc.org](mailto:bnrdealmaking@hktdc.org)

Invite participant

Send an invitation to your friend or colleague to participate in the event by entering their email address.

 Send invite

Next Steps

Confirm your Email Address

We've sent you an email with a link to confirm your Email Address.  
Did not receive the email?

Send again

Finish setting up your profile

Create an impressive networking profile by adding details such as a short pitch, biography, profile picture, and more.

Update profile

Create opportunities

Add Marketplace opportunities to showcase what you can offer to other participants.

Add opportunities

Prepare your schedule

Prepare for the event by adding sessions to your schedule.

Add sessions

### IMPORTANT

- Prepare your schedule for Deal-Making and Project Investment Sessions

# Access your dashboard

## Step 12 | Prepare your schedule

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agents

EVENT AGENDA MY SCHEDULE

Wednesday 10 September 2025

11:30 - 17:30	<div>Meetings <b>In-person</b></div> <div>Deal-Making Day 1: On-site Meetings (10 Sep)</div> <div>Deal-making Area 30 minute time slots</div> <div>This is an in-person meeting at the Hong Kong Convention Hall. Please conduct the roll call in the deal-making area.</div> <div>All time slots selected as available for meetings. <a href="#">Edit availability</a> &gt;</div>	<div>✓ Added</div>
16:00 - 17:15	<div>Project Investment Session: Signature B&amp;R Projects-featured (One-to-Many Forum)</div> <div>Project Investment Room, Hall 5E Project Investment Session</div> <div>Project owners of signature B&amp;R projects from B&amp;R countries to give presentations and showcase the investment opportunities to participants</div> <div>1 SPEAKER</div> <div>TL Tung Bun LAM HKTDC</div>	<div>Add</div>

12 RESULTS

DAYS

☐ Wed, 21 May 2025

☐ Thu, 29 May 2025

☐ Wed, 10 Sept 2025

☐ Thu, 11 Sept 2025

☐ Mon, 15 Sept 2025

Show all 6 ▾

TRACKS

☒ Project Investment Session

MEETING TYPES

☐ In-person

☐ Online

### IMPORTANT

- Deal-Making on 10-11 Sept are in-person meetings at the summit; 15-16 Sept are online meetings. Filter are available for "MEETING TYPES".
- Try to attend as many timeslots as possible to maximise your business opportunities
- For **online participants** (15-16 Sep), please make sure you change the time zone to your country of origin (see Step 14), so the correct meeting time is shown on this page.

# Access your dashboard

## Step 13 | Edit availability

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda

EVENT AGENDA MY SCHEDULE

Wednesday 10 September 2025

11:30 - 17:30

Meetings In-person

Deal-Making Day 1: On-site Meetings (10 Sep)

Deal-making Area 30 minute time slots

This is an in-person meeting at the Hong Kong Convention Hall. Please conduct the roll call in the deal-making area.

All time slots selected as available for meeting.

Edit availability

✓ Added

16:00 - 17:15

Project Investment Session: Signature B&R Projects-featured (One-to-Many Forum)

Project Investment Room, Hall 5E Project Investment Session

Project owners of signature B&R projects from B&R countries to give presentations and showcase the investment opportunities to participants

1 SPEAKER

TL Tung Bun LAM HKTDC

Add

12 RESULTS

DAYS

Wed, 21 M

Thu, 29 M

Wed, 10 S

Thu, 11 S

Mon, 15 S

Show all 6

TRACKS

Project Inve

MEETING TYPES

In-person

Online

Manage availability

Wednesday 10 September 2025

On-site

Scheduled meetings will be held at the dedicated meeting point.

✓ Mark all free time slots as available

✓	11:30
✓	12:00
✓	12:30
✓	13:00
✓	13:30
✓	14:00
✓	14:30
✓	15:00

Save

**IMPORTANT**

- Once you added a Deal-Making Day, click on Edit availability

**IMPORTANT**

- Mark your free time slots
- Leave out time slots for attending Project Investment Sessions of your choice



# Access your dashboard

## Step 14 | Change time zone (For online meetings)

The screenshot shows the 'Belt and Road Summit 2025 - Deal-making' interface. The top navigation bar includes 'Home', 'Sponsors', 'Participants', 'Projects', 'Agenda', and 'Event settings'. The 'Event settings' modal is open, showing options for 'Available for messaging', 'Time Zone', and 'Participation Cancellation'. The 'Time Zone' section is highlighted, showing 'Default time zone' (Asia/Hong Kong, 15:03) and 'My custom time zone' (selected). A red box highlights the 'My custom time zone' section, and another red box highlights the 'Change time zone' button. A yellow box with the text 'IMPORTANT' and a list of instructions is overlaid on the bottom right of the screenshot.

**IMPORTANT**

- For online participants (15-16 Sep), change your time zone by clicking CHANGE or in the top right corner, where you will find the event settings
- Define your time zone at “My custom time zone”
- Don’t forget confirm changes by clicking “Change time zone”

# Manage Meetings

Step 15 | Book meetings is not immediately available  
Wait for notification

The screenshot displays the user interface of the Belt and Road Summit 2025- Deal-making platform. The user, Hing Yam CHU, is shown with a profile that is "Activation pending". A yellow box highlights the "IMPORTANT" instructions: "The organiser must manually verify your account before you can proceed to the next step 'Book meetings'." and "Once you received the email 'Your profile has been activated', log in to the platform and proceed." A red arrow points from the "See next steps" button in the email to the "Book meetings" button in the platform interface. The email content states: "Your profile has been activated", "Dear Hing Yam Chu, Your profile was activated by the organiser", "You are now visible to other registered participants.", and "See next steps". The platform interface also shows a "Book meetings" button and a "My availability" button, both of which are currently disabled.

**IMPORTANT**

- The organiser must manually verify your account before you can proceed to the next step "Book meetings".
- Once you received the email "Your profile has been activated", log in to the platform and proceed.

See next steps

Book meetings

# Manage Meetings

## Step 16 | Choose your available timeslots

Belt and Road Summit 2025- Deal-making

10-16 Sept 2025 | China (Hong Kong)

Home

Sponsors

Participants

Projects

Agenda

HC

HC

Hing Yam CHU

project executive

HK, China (Hong Kong)

Activation pending

Your profile is waiting to be activated, until then you are not visible to other participants.

Go to my profile

SUPPORT CONTACT INFORMATION

If you require assistance or additional information, you can email us at:

[bnrdealmaking@hktadc.org](mailto:bnrdealmaking@hktadc.org)

Next Steps

Finish setting up your profile

Create an impressive networking profile by adding details such as a short pitch, biography, profile picture, and more.

Update profile

Create opportunities

Add Marketplace opportunities to showcase what you can offer to other participants.

Add opportunities

Prepare your schedule

Prepare for the event by adding sessions to your schedule.

Add sessions

Book meetings

Book meetings

My availability

IMPORTANT

- Once your profile has been activated, choose your available time slots in "My Availability"
- Avoid overlapping between selected Deal-Making and Project Investment Sessions

# Manage Meetings

## Step 16 | Choose your available times

### **IMPORTANT**

- Tick all time slots that you would like to attend, beware that meetings on 10-11 Sept are in-person and meetings on 15-16 Sept are online
- Leave out time slots for attending Project Investment Sessions of your choice

Availability

Wednesday 10 September 2025

**On-site**

Scheduled meetings will be held at the dedicated meeting point.

☐ Mark all free time slots as available

✓	11:30
✓	12:00
✓	12:30
	13:00
✓	13:30
✓	14:00
✓	14:30
✓	15:00
✓	15:30
✓	16:00
✓	16:30
✓	17:00

Cancel Save Cancel

Availability

**Online**

After a meeting is scheduled, we will provide you with a link to your virtual meeting room.

☒ Mark all free time slots as available

✓	10:00
✓	10:30
✓	11:00
✓	11:30
✓	12:00
✓	12:30
✓	13:00
✓	13:30
✓	14:00
✓	14:30
✓	15:00

Save

# Manage Meetings

## Step 17 | Browse other participant profiles

**Belt and Road Summit 2025- Deal-making**  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors **Participants** Projects Agenda

**HC**  
Hing Yam Chu  
Hong Kong, China (Hong Kong)  
Speaker  
Go to my profile

SUPPORT CONTACT INFORMATION  
If you require assistance or additional information, you can email us at:  
[bnrdealmaking@hktdc.org](mailto:bnrdealmaking@hktdc.org)

Invite participant  
Send an invitation to your friend or colleague to participate in the event by entering their email address.  
Send invite

**Create opportunities**  
Add Marketplace opportunities to showcase what you can offer to other participants.  
Add opportunities

**Prepare your schedule**  
Prepare for the event by adding sessions to your schedule.  
Add sessions

**Completed Steps**

- Add organisation page**  
Represent your organisation on this event by creating its dedicated page.  
HKTDC  
Hong Kong, China (Hong Kong)
- Book meetings**  
You can request 101 more meetings until 11 September 2025, 23:59.  
Book meetings My availability

### IMPORTANT

- Browse other participant profiles in “Book meetings” or “Participants”



# Manage Meetings

## Step 17 | Browse other participant profiles

### **IMPORTANT**

- Browse by organisations is available on the top right corner
- Apply filters to narrow down options on the right column

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects

ALL TOP MATCHES ⚡

Participants Organisations Relevance

You can request 101 more meetings until 11 September 2025, 23:59.

HKTDC >  
Hong Kong, China (Hong Kong)

HC Hing Yam Chu

HKTDC >  
Hong Kong, China (Hong Kong)

TL Tung Bun LAM

LAM >  
CAY, Cayman Islands

ll lam lam

4 RESULTS Reset

Search participants

☐ Bookmarked

TYPES

☐ Investor (2)

COUNTRIES

☐ 🇨🇳 China (Hong Kong) (2)

☐ 🇦🇱 Albania (1)

☐ 🇨🇦 Canada (1)

AREAS OF ACTIVITY

Agriculture, Food and Rural Development

# Manage Meetings

## Step 18 | Send meeting requests

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda

ALL TOP MATCHES

Participants Organisations Relevance

4 RESULTS Reset

Search participants

☐ Bookmarked

TYPES

☐ Investor (2)

**IMPORTANT**

- Click on the other participants' names to view their profiles

**IMPORTANT**

- Click on the “+” sign to send meeting requests
- The “+” sign is not available for participants without common timeslot

HC Hing Yam Chu Speaker  
Hong Kong, China (Hong Kong)  
HKTDC >

TL Tung Bun LAM Speaker  
Hong Kong, China (Hong Kong)  
HKTDC >

II lam lam  
GAL, Canada  
LAM >

FI Fanny Investor testing  
r, Albania  
Hong Kong Trade development Council >

# Manage Meetings

## Step 18 | Send meeting requests

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

ALL TOP MATCHES ⚡

HC

Hing Yam Chu Speaker  
Hong Kong, China (Hong Kong)  
HKTDC >

TL

Tung Bun LAM Speaker  
Hong Kong, China (Hong Kong)  
HKTDC >

II

Iam Iam  
GAL, Canada  
LAM >

FI

Fanny Investor testing  
f  
r, Albania  
Hong Kong Trade development Council >

### Request a meeting

Add meeting partners

You can add 2 more meeting partners.

FI Fanny Investor testing

Meeting date\* Thu, 11 Sept 2025 Available meeting time\* 11:30 - 12:00

Location Automatic (Recommended) Deal-making Area

Add a meeting description or introduction

☐ Also send the meeting description as a message  
\* You cannot send messages while impersonating a participant.

Cancel Send request

### IMPORTANT

- Choose the date and time you plan to have the meeting: 10/11 Sep for in-person meetings, 15/16 Sep for online meetings
- If you would like to send a message along with the request, type message and tick the box at the bottom
- Click on Send request, an email notification and system message will be sent as invitation.
- Wait for the participant/s to accept your request

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GET IT ON  
Google Play

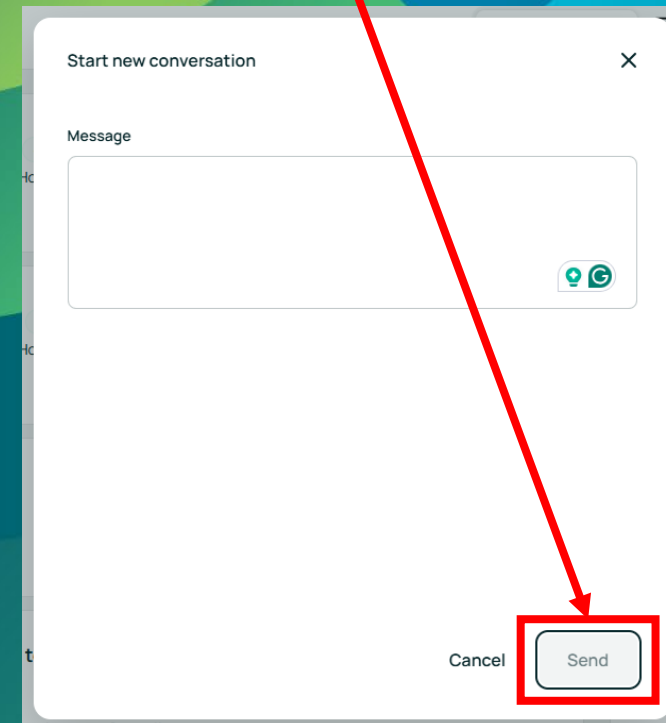
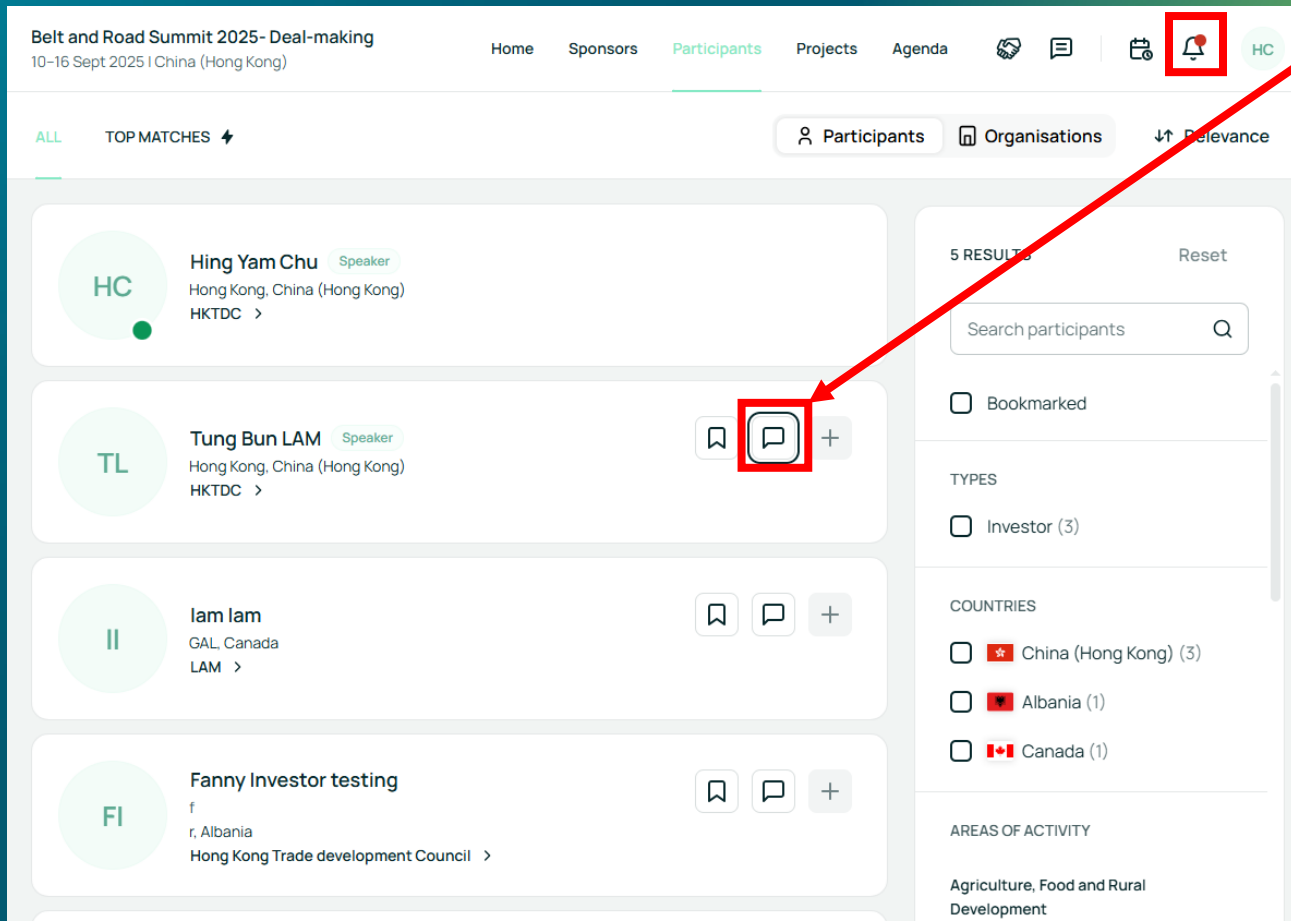
Download on the  
App Store

# Manage Meetings

## Step 19 | Send message

### IMPORTANT

- Send message to other participants by clicking the  icon. Type your message and click send.
- Check message by clicking the  on the top right corner.



# Manage Meetings

## Step 20 | Meeting confirmed/rejected email

The screenshot shows a Gmail inbox with an email titled "Testing 1 accepted your meeting request". The email is from "Belt and Road Summit 2025- Deal-making" and includes a calendar entry for "Meeting with Testing 1 from HKTDC" on September 11th, 2025, from 10:00 AM to 10:30 AM (GMT+8). The meeting details card lists the host as Hing Yam Chu (HKTDC, Hong Kong, China) and the participant as Testing 1 (project executive, HKTDC, HK, China), both marked as "Accepted". A "View Meeting" button is provided at the bottom of the card.

**IMPORTANT**

- You will receive an email reminder once a meeting request has been accepted/ rejected/ rescheduled.



# Manage Meetings

## Step 21 | View and accept meeting requests

The screenshot displays the 'Belt and Road Summit 2025- Deal-making' interface. The top navigation bar includes links for Home, Sponsors, Participants, Projects, and Agenda, along with icons for a calendar, a bell (notifications), and a user profile. A notification bell icon in the top right is highlighted with a red box. Below the navigation bar, a 'TOP MATCHES' section lists participants: Hing Yam Chu (Speaker, Hong Kong, China), Tung Bun LAM (Speaker, Hong Kong, China), lam lam (GAL, Canada), and Fanny Investor testing (r, Albania). A notification overlay on the right, titled 'Notifications (11 new)', shows a request from 'Testing 1' for a meeting on Thursday 29 May 2025, 17:00 - 17:30 in the Deal-making Area. This notification is also highlighted with a red box, and the 'Accept' button is clearly visible. A yellow callout box in the bottom right corner provides important instructions.

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda

ALL TOP MATCHES ⚡

You can request 99 more meetings until 11 September 2025, 23:59.

**HC** Hing Yam Chu Speaker  
Hong Kong, China (Hong Kong)  
HKTDC >

**TL** Tung Bun LAM Speaker  
Hong Kong, China (Hong Kong)  
HKTDC >

**ll** lam lam  
GAL, Canada  
LAM >


**FI** Fanny Investor testing  
r, Albania  
Hong Kong Trade development Council >

Notifications (11 new)

**T1** Testing 1 sent you a meeting request  
35 seconds ago  
📅 Thursday 29 May 2025  
🕒 17:00 - 17:30  
📍 Deal-making Area  
Decline **Accept**

**FI** Your meeting with Fanny Investor testing was requested by the organiser  
1 hour ago


**IMPORTANT**

- Click on the  and the message underneath the top right corner to view notifications from other participants
- Accept directly or click on the message to view details
- Unhandled meeting requests will be deleted in **three days**

# Manage Meetings

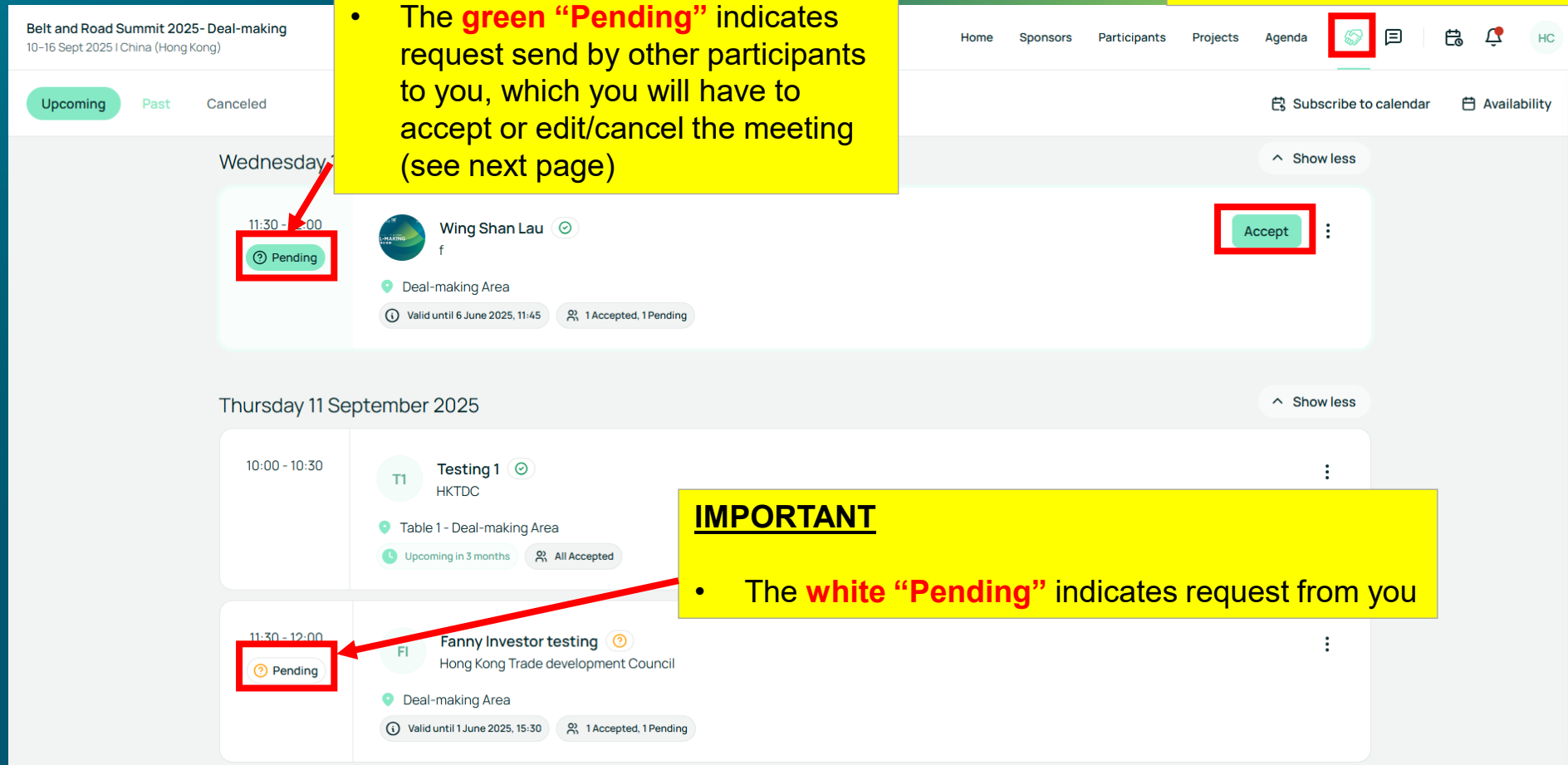
## Step 21 | View and accept meeting requests

### IMPORTANT




- Click on  on the top right corner to view all meeting requests
- Unhandled meeting requests will be deleted in three days

### IMPORTANT

- The **green “Pending”** indicates request send by other participants to you, which you will have to accept or edit/cancel the meeting (see next page)



The screenshot displays the 'Belt and Road Summit 2025 - Deal-making' interface. The top navigation bar includes links for Home, Sponsors, Participants, Projects, Agenda, and a red box around a handshake icon. Below the navigation bar, there are tabs for 'Upcoming', 'Past', and 'Canceled'. The main content area shows meeting requests for Wednesday and Thursday 11 September 2025. On Wednesday, a meeting with Wing Shan Lau is shown with a green 'Pending' status (circled in red) and an 'Accept' button (circled in red). On Thursday, a meeting with Fanny Investor testing is shown with a white 'Pending' status (circled in red). A red arrow points from the 'Pending' status of the Fanny Investor testing meeting to the 'IMPORTANT' box below.

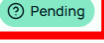
Home Sponsors Participants Projects Agenda    HC


Subscribe to calendar Availability

^ Show less

Wednesday

11:30 - 12:00

 Pending

Wing Shan Lau 

Deal-making Area


Valid until 6 June 2025, 11:45 1 Accepted, 1 Pending

Accept

^ Show less

Thursday 11 September 2025

10:00 - 10:30

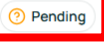
T1 Testing 1 


HKTDC

Table 1 - Deal-making Area

Upcoming in 3 months All Accepted

11:30 - 12:00

 Pending

Fanny Investor testing 

Hong Kong Trade development Council

Deal-making Area

Valid until 1 June 2025, 15:30 1 Accepted, 1 Pending





### IMPORTANT

- The **white “Pending”** indicates request from you

# Manage Meetings

## Step 22 | Edit or cancel meetings

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda     T1

**Upcoming** Past Canceled

Subscribe to calendar Availability





All times are displayed in the default time zone of the event (Asia/Hong Kong, currently: 10:50). CHANGE X

Thursday 11 September 2025 ^ Show less

10:00 - 10:30 HC Hing Yam Chu HKTDC  
Table 1 - Deal-making Area  
Upcoming in 3 months Received invitation All Accepted

Edit meeting  
Cancel meeting

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects **Agenda**     T1

EVENT AGENDA **MY SCHEDULE** Download agenda



All times are displayed in the default time zone of the event (Asia/Hong Kong, currently: 10:49). CHANGE X

Thursday 29 May 2025

17:00 - 17:30 HC Hing Yam Chu HKTDC  
Table 1 - Deal-making Area  
Request sent All Accepted

Give feedback  
Edit meeting  
Cancel meeting

### IMPORTANT

- To edit or cancel meetings, click on Upcoming in  or MY SCHEDULE in Agenda
- Click on the  on the right side, edit or cancel the meeting

# Manage Meetings

## Step 23 | View confirmed meetings

### **IMPORTANT**

- Click on Agenda in the top right corner, then click on MY SCHEDULE to view your confirmed meetings

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

EVENT AGENDA **MY SCHEDULE**

Download agenda Subscribe to calendar

17:00 - 17:30

T1 Testing 1 HKTDC

Table 1 - Deal-making Area

Received invitation All Accepted

☆ Give feedback

Thursday 11 September 2025

10:00 - 10:30

T1 Testing 1 HKTDC

Table 1 - Deal-making Area

Upcoming in 3 months All Accepted

15:00

Project Investment Session 1 (One-to-Many Forum)

Project Investment Room, Hall 5E Project Investment Session

14:30 - 16:30

Project Investment Session 2 (One-to-Many Forum)

Project Investment Room, Hall 5E Project Investment Session

### **IMPORTANT**

- The table number is only available for on-site meetings

### **IMPORTANT**

- Only accepted meeting requests and chosen Project Investment Sessions are displayed in MY SCHEDULE
- For printing, Download agenda into a pdf file on the top right corner
- Subscribe to calendar on the top right corner to view you schedule in Apple/Google/Outlook calendar

# Manage Meetings

## Step 24 | Download agenda

### IMPORTANT

- Download the agenda to have a printout version on hand

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda

EVENT AGENDA MY SCHEDULE

17:00 - 17:30

T1 Testing 1 HKTDC

Table 1 - Deal-making Area

Received invitation All Accepted

☆ Give feedback

Thursday 11 September 2025

10:00 - 10:30

T1 Testing 1 HKTDC

Table 1 - Deal-making Area

Upcoming in 3 months All Accepted

14:00 - 15:00

Project Investment Session 1 (One-to-Many Forum)

Project Investment Room, Hall 5E Project Investment Session

✓ Added

14:30 - 16:30

Project Investment Session 2 (One-to-Many Forum)

Project Investment Room, Hall 5E Project Investment Session

✓ Added

10 September, 2025 - 16 September, 2025 / , China (Hong Kong)  
Belt and Road Summit 2025- Deal-making

### Agenda for Hing Yam Chu

HKTDC

#### Wednesday 21.05.2025

17:00 - 17:15 Meeting with Fanny Investor testing  
HKTDC  
Online Video Meeting: <https://b2match.com/e/belt-and-road-summit-2025/meetings/4XVHj4sCTiWATuSbC4e2ZC9S>

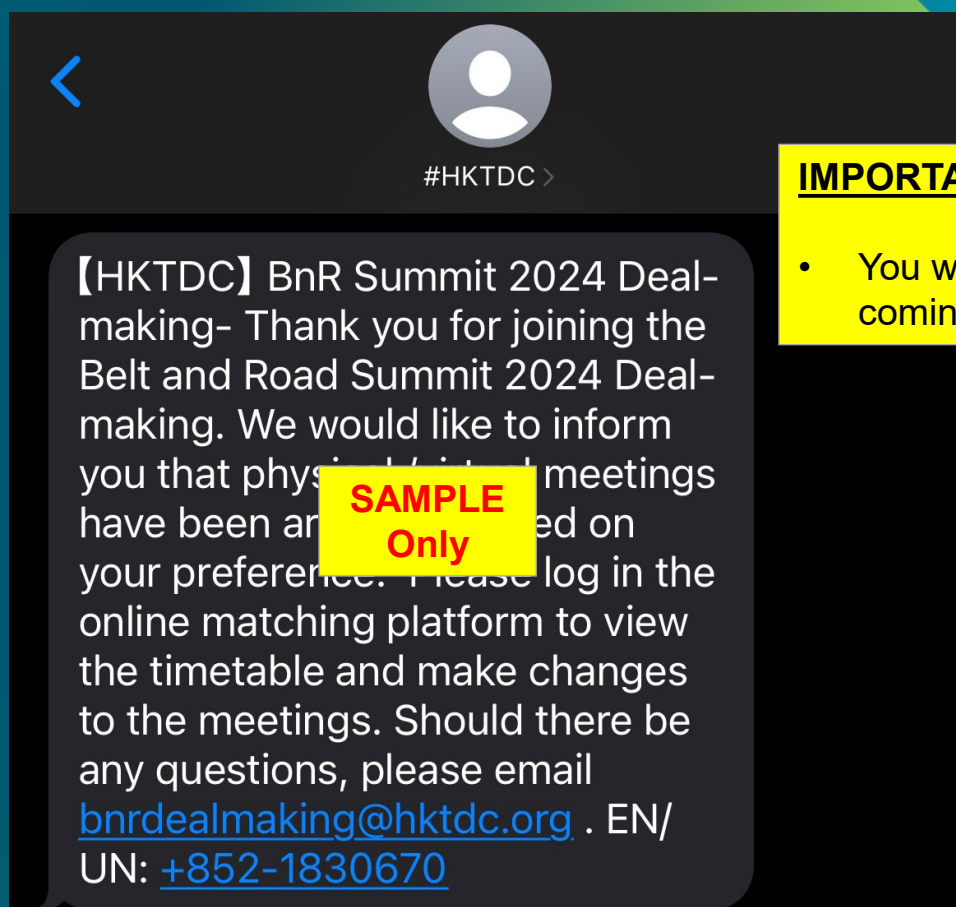
#### Wednesday 10.09.2025

16:00 - 17:15 Project Investment Session: Signature B&R Projects-featured (One-to-Many Forum)  
Project Investment Room, Hall 5E



# Manage Meetings

## Step 25 | SMS reminder for the meeting arrangement








### IMPORTANT

- You will receive SMS reminders on your coming meetings.

# Online Meetings

## Step 26 | Attend online meetings

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda     


**Upcoming** Past Canceled

Subscribe to calendar Availability

All times are displayed in the default time zone of the event (Asia/Hong Kong, currently: 16:48). CHANGE X


**Today**  
Thursday 11 September 2025

17:00 - 17:15


**FI Fanny Investor testing**   
HKTDC

Online video meeting






Starts in 12 minutes Request sent All Accepted

**Join** 

### IMPORTANT

- To access online meetings, click on Upcoming in the  or “MY SCHEDULE” in Agenda
- Click on “Join” to start the meeting

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)


Home Sponsors Participants Projects **Agenda**     

EVENT AGENDA **MY SCHEDULE**

Download agenda Subscribe to calendar


**Thursday 11 September 2025**

17:00 - 17:15

**FI Fanny Investor testing**   
HKTDC

Online video meeting

Starts in 10 minutes Request sent All Accepted

**Join** 

# Online Meetings

## Step 27 | Functions in online meetings

Belt and Road Summit 2025- Deal-making  
10-16 Sept 2025 | China (Hong Kong)

Home Sponsors Participants Projects Agenda

← Go back

Fanny Investor testing Starting in 9 minutes

HC

You

1

FI

2 3 4 5

6 7 8

**INDICATIONS**

1. Yourself in the meeting window
2. Allow audio
3. Allow camera
4. Share screen
5. Hangup
6. Minimise the window
7. Fullscreen the window
8. Type message

# Online Meetings

## Step 28 | Share screen

The screenshot shows a web browser window with a meeting interface. The title bar reads "Belt and Road Summit 2025- Deal-making" and "10-16 Sept 2025 | China (Hong Kong)". The interface includes a "Go back" button, a list of participants (HC, You, FI, Fanny Investor testing), and a "Starting in 7 minutes" timer. A modal window titled "Choose what to share with www.b2match.com" is open, showing options to share the "Chrome Tab", "Window", or "Entire Screen". The "Window" option is selected, and a list of windows is displayed, including "Online meeting | Belt a...", "Document1 - Word", and "User Manual (EN)\_202...". The "User Manual (EN)\_202..." window is highlighted. At the bottom of the meeting interface, there is a button labeled "Enable screen sharing" and a red square icon representing the screen sharing function.

Choose what to share with www.b2match.com

The site will be able to see the contents of your screen

Chrome Tab Window Entire Screen

Online meeting | Belt a... Document1 - Word User Manual (EN)\_202...

Inbox - fanny.hy.chu@h... User Manuals

Share Cancel

Enable screen sharing

### IMPORTANT

- To share screen, choose the browser/ window/ document that you would like to show the other participant. Otherwise, you could choose to share the entire screen.

# Contact Us

For enquiries, please contact:

- Email: [bnrdealmaking@hktdc.org](mailto:bnrdealmaking@hktdc.org)
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- Ms Fanny Chu  
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