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EUROPEAN CLIMATE, INFRASTRUCTURE AND ENVIRONMENT EXECUTIVE AGENCY (CINEA)

Department D – Natural resources, climate, sustainable blue economy and clean energy
D.D3 – Sustainable Blue Economy

Data Protection Notice
For the EU4Algae Cooking Workshop in Malta
9 December 2026

In accordance with Regulation (EU) 2018/1725 of 23 October 2018 on data protection (hereinafter the Regulation), the European Climate, Infrastructure and Environment Executive Agency (hereafter CINEA) collects your personal data only to the extent necessary to fulfil the precise purpose related to its tasks.

1. The controller is CINEA:

Chaussée de Wavre 910 – BLS2 5/259 - BE–1049 Brussels
Unit D.3 – Sustainable Blue Economy
Person responsible for the processing: Head of Unit D.3
Email: cinea-emfaf-contracts@ec.europa.eu

2. The purpose of the processing is for the controller and its contractor EurA AG (EU4Algae coordinator) to promote the EU4Algae initiative under the European, Maritime, Fisheries and Aquaculture Fund (EMFAF[1]) programme to relevant target audiences. This includes the organisation of online thematic webinars and annual meetings. The related processes include:

a) Management of participants registrations to the annual meeting;

b) Event follow-up actions such as satisfaction surveys, follow-up communications on the event;

c) Management of online platforms for registrations and meeting organisation such as B2Match and Zoom;

d) Production and delivery of the visual and audio-visual content such as promotional videos, pictures and other promotional material used for communication and dissemination activities on the event.

3. The data subjects concerned by this notice are:

a. The natural persons registering and/or attending the meeting in person or remotely;

b. The staff of CINEA and the European Commission services attending to the meeting.

4. The categories of personal data collected and used for the processing operations are:

a. Identification data: first name, last name, position/function, name of organisation, IP address;

b. Contact details: professional e-mail address.

The organisers may request participants to provide feedback and comments to evaluate the workshop. Such comments may also be provided anonymously. The collected responses to

[1] Regulation (EU) 2021/1139 of the European Parliament and of the Council of 7 July 2021 establishing the European Maritime, Fisheries and Aquaculture Fund and amending Regulation (EU) 2017/1004.

surveys will be presented in anonymized manner and/or as aggregated data in the reports including survey results. These reports will be publicly available but will not allow for the identification of the data source.

In addition, some **non-mandatory** personal data may be collected, subject to your prior written consent.

The event may be web-streamed and that you may be recorded. Photographs of you may also be taken during the event and used for related communication purposes. Upon registration, you may give your explicit consent to have your image and/or voice recorded and published on related communication channels. In the absence of your consent, the organiser will endeavour to identify suitable alternatives to ensure that you can fully take part in the event, e.g. by differentiating you from consenting participants through the use of a different colour badge/nametag.

With participants' prior consent, information on dietary preferences, food allergies and intolerances may be collected for the purpose of organising a cooking workshop and ensuring that catering arrangements accommodate their dietary needs. This information will be deleted at the end of the event. Participants who do not consent to sharing such information may be provided with appropriate catering arrangements to accommodate their specific dietary needs, without disclosing their identity to the caterer or other participants, where feasible.

5. All **recipients** on a "need to know" basis are:

a) Authorised staff of CINEA, in charge of managing the projects funded under the EMFAF programme, and authorised staff of DG MARE;

b) Authorised staff of CINEA's contractor EurA AG, acting as a processor supporting the organisation of meetings under EMFAF programme.

In case of reviews, proceedings, personal data may be provided to CINEA's Internal Controller, Data Protection Officer and Legal Affair Sector.

In addition, data may be disclosed to public authorities in accordance with Union and Member State law such as the European Court of Justice or a national judge as well as the lawyers and the agents of the parties in case of a legal procedure, Investigation and Disciplinary Office of the European Commission (IDOC), the competent Appointing Authority in case of a request or a complaint lodged under Articles 90 of the Staff Regulations, European Anti-Fraud Office (OLAF), the Internal Audit Service of the Commission, the Court of Auditors, the European Ombudsman, the European Data Protection Supervisor and the European Public Prosecutor's Office.

6. Use of third-party IT tools

The event will be held using third-party IT services (e.g. B2Match and Zoom), which may collect personal data and have their own cookies and privacy policies. We encourage you to read their privacy statements, as we have no control over information that is submitted to or collected by these third parties.

Your personal data may be transferred outside the EU via the use of third-party IT tools, which abide to specific data protection or terms of use policies. For additional information on use of cookies and personal data processing by third parties, you may consult the following links or the link mentioned on the relevant page for other alternative tools:

- Zoom link

-B2Match link

Our website may use third-party resources that are stored on their respective sites. We use them to display maps, fonts and icons. Third-party providers on our website may include or display content from external providers, which are outside of the control of the controller. For additional information on the terms of use of those possible external providers, you may consult the following links or links mentioned on the relevant page:

- YouTube;
- LinkedIn;
- Twitter;
- Facebook;
- Instagram.

7. Data Subjects rights

You have **the right to access** your personal data and to request your personal data to be **rectified** if the data is inaccurate or incomplete. Where applicable, you have the right to **request restriction** or to **object to processing**, to request a **copy or erasure** of your personal data held by the data controller.

If processing is based on consent, you have the **right to withdraw your consent** at any time, without affecting the lawfulness of the processing based on the consent you gave before its withdrawal.

You can exercise your rights by sending an email to the functional mailbox contact@eu4algae.eu with the requested change(s) to the controller.

Your request to exercise any one of the above rights will be dealt with without undue delay and within **one month**.

The personal data may be further processed for historical, statistical or scientific purposes.

Your right to information, access, rectification, erasure, restriction or objection to processing, communication of a personal data breach or confidentiality of electronic communications may be restricted only under certain specific conditions as set out in the applicable the **Decision of the Steering Committee (2020) 26 of 14/10/20** (published in the Official Journal of the European Union, OJEU L 45 on 9.2.2021, p. 80), in accordance with Article 25 of Regulation (EU) 2018/1725.

8. How does CINEA protect and safeguard your data?

Relevant organisational and technical measures are taken by the Agency to ensure the security of your personal data. Access to your data is restricted on an individual need to know basis and through User-ID and password and can be accessed via the authentication system. Your data resides on the servers of the European Commission (EC), which abide by strict security measures implemented by DG DIGIT to protect the security and integrity of the relevant electronic assets. CINEA is also bound by Commission Decision 2017/46 of 10/1/17 on the security of communications & information systems in the EC.

Where applicable, the **cookies** used by the Controller are covered by the cookie policy of the Commission. Every time you visit the Commission's websites, you will be requested to accept or refuse cookies. Cookies are stored by Europa Analytics, the corporate service which measures the effectiveness and efficiency of the European Commission's websites on

EUROPA. More information is available on Europa Analytics privacy policy page. Enabling these cookies is not strictly necessary and is only used to ensure a better browsing experience. Cookie-related information is not used to identify data subjects personally and the pattern data is fully under the Commission's control. These cookies are not used for any purpose other than the browsing quality.

The processing of your data will not include automated decision-making.

The personal data and all information collected is also stored on the servers of the processor, which has secured data management systems. The processor is bound by specific contractual clauses for any processing operations of your personal data on behalf of the data controller.

The processor has put in place appropriate technical and organisational measures to ensure the required level of security. For more information, please consult the privacy statement: https://www.eura-ag.com/en/privacy-policy.

Your personal data will not be transferred to third countries or international organisations. To be noted that for this process no tracking tool will be used.

9. The legal basis of the processing are:

a) Article 5(1)(a) of the Regulation because the processing is necessary for the **performance of a task carried out in the public interest** and in the **exercise of official authority** vested in CINEA[2]*;*
b) Article 5(1)(d) of Regulation (EU) 2018/1725 based on your **explicit prior consent** for your non-mandatory personal data as indicated below.

10. The time limits for keeping the data are the following:

CINEA keeps data in accordance with the 2025 Retention List of the Commission[3] (2 years for website related data and 5 years for events). Your personal data will remain in the contractor' database only for the duration of the relevant event or maximum one year after its closure and will be deleted afterwards.

11. Contact information

In case you have any questions about the collection/processing of your personal data, you may contact the data controller who is responsible for this processing activity by using the email address mentioned here above in Section 1.

You may contact at any time the Data Protection Officer of CINEA (CINEA-DPO@ec.europa.eu). You have the right to have recourse at any time to the European Data Protection Supervisor (edps@edps.europa.eu).

[2] **CINEA Establishment Act**: Commission Implementing Decision (EU) 2021/173 of 12 February 2021 establishing CINEA (OJ L 50/9 of 15.2.2021) and repealing Implementing Decisions 2013/801/EU, 2013/771/EU, 2013/778/EU, 2013/779/EU, 2013/776/EU and 2013/770/EU. **CINEA Act of Delegation**: Commission Decision C(2021)947 of 12 February 2021 delegating powers to CINEA, with a view to the performance of tasks linked to the implementation of Union programmes in the field of transport and energy infrastructure; climate, energy and mobility research and innovation; environment, nature and biodiversity; transition to low-carbon technologies; and maritime and fisheries; comprising, in particular, implementation of appropriations entered in the general budget of the Union and those stemming from external assigned revenue.

[3] The common Commission-level retention list SEC(2025)600 for European Commission files (CRL) is a regulatory document in the form of a retention schedule that sets the retention periods and follow-up actions for the different types of Commission files - SEC(2025)600 - Register of Commission Documents.

Electronically signed on 26/10/2026 16:33 (UTC+01) in accordance with Article 11 of Commission Decision (EU) 2021/2121