



# Data Protection Notice

## Privacy policy

### *Hybrid Info Days on the 2025 Calls for proposals*

*29 - 30 January 2025*

#### 1. INTRODUCTION

This data protection notice explains why we process, how we collect, handle and ensure protection of personal data collected in the context of the Hybrid Info Days 2025, dedicated to the calls for proposals for 2025, organised by the Agri-Food promotion, Environmental Observation and Innovative Governance Unit of the European Research Executive Agency (REA).

We provide the following information based on Article 15 of Regulation (EU) 2018/1725<sup>1</sup>.

#### 2. PURPOSE OF THE PROCESSING OPERATION

The purpose of the processing is the organization of the event **Hybrid Info Days on the 2025 Calls for proposals** for potential grant applicants, accessible to participants on site and virtually.

Upon specific consent of the participants – by ticking the relevant box on the online registration form – further use of mailing lists produced on the basis of the information provided by applicants with their registration may occur in order to enable the data controller to: send registration confirmations or communication about the event, share it with the other participating organizations, dispatch anonymous questionnaire for the evaluation of the event by participants, event follow-up, send relevant information concerning the promotion of agricultural products. The data is solely collected and further processed for the specific purposes mentioned in this data protection notice and shall not be used for any other purpose.

#### 3. WHAT IS THE LEGAL BASIS FOR PROCESSING YOUR DATA?

The lawfulness of the processing of personal data for the management of the event is

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<sup>1</sup> Regulation (EU) 2018/1725 of the European Parliament and of the Council of 23 October 2018 on the protection of natural persons with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data, and repealing Regulation (EC) No 45/2001 and Decision No 1247/2002/EC (OJ L 295, 21.11.2018, p. 39-98).

based on Article 5(1)(a) of the Regulation and Article 5(1)(d) of the Regulation, i.e. on your specific consent.

This processing activity is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in REA by the following legal acts:

- \* Council Regulation (EC) No 58/2003 laying down the statute for executive agencies;
- \* COMMISSION IMPLEMENTING DECISION (EU) 2021/173 of 12 February 2021 establishing the European Climate, Infrastructure and Environment Executive Agency, the European Health and Digital Executive Agency, the European Research Executive Agency, the European Innovation Council and SMEs Executive Agency, the European Research Council Executive Agency, and the European Education and Culture Executive Agency and repealing Implementing Decisions 2013/801/EU, 2013/771/EU, 2013/778/EU, 2013/779/EU, 2013/776/EU and 2013/770/EU;
- \* COMMISSION DECISION C(2021)952 of 12.2.2021 delegating powers to the European Research Executive Agency with a view to the performance of tasks linked to the implementation of Union programmes in the field of Research and Innovation, Research of the Fund for Coal and Steel and Information Provision and Promotion Measures concerning Agricultural Products comprising, in particular, implementation of appropriations entered in the general budget of the Union;
- \* REA Annual Work Programme;
- \* REA External Communication strategy;

You have the right to withdraw your consent at any time, without affecting the lawfulness of the processing based on your consent before withdrawal.

#### **4. WHO IS THE DATA CONTROLLER?**

The controller is the European Research Executive Agency (REA) represented by its Director. The Head of Department whose team organises this particular event is entrusted with collecting and processing of personal data in the capacity of delegated controller. The delegated controller is the Head of Department REA.B who may be contacted via the functional mailbox [REA-AGRI-GRANTS@ec.europa.eu](mailto:REA-AGRI-GRANTS@ec.europa.eu).

#### **5. WHAT PERSONAL INFORMATION DO WE COLLECT, FOR WHAT PURPOSE AND THROUGH WHICH TECHNICAL MEANS?**

**Collection of the personal information will be done via the online registration form on the [website](#) of the event** solely created for the purpose of the organization of the Info Days by a third party contracted by REA (see section 7).

The participants will need to create a profile (with a login and a password or use the login via google or LinkedIn account) and tick or answer some questions in order to establish a profile dedicated to networking possibilities during the event (matchmaking, interaction with participants,...). Some questions will be mandatory to create a basic profile and upon specific consent of the participants the participants add any further information (picture,

social links,..).

The data is solely collected and further processed for the specific purposes of the event.

For participants, the main personal data that will be collected and further processed are: first name, last name, country, city, professional e-mail address, function, organisation type, name and function.

For speakers, the main personal data that will be collected and further processed are: first name, last name, country, city, professional e-mail address, function, organisation type, name and function but also a picture, short CV and presentation(s), if provided voluntarily by the speaker.

The data is collected only via the on-line registration. Potentially and only if needed data could be collected at a later stage via e-mail exchange or via any other appropriate means.

Photographs/pictures, presentations, live online streaming and/or audio (voice) and video (image) recording of speakers and participants will be also processed for communication, information and dissemination purposes and therefore will be published on the Streaming Service of the European Commission Website and possibly on EC/REA website and/or EC/REA social media.

**On site participants and speakers will be requested via the online registration form if they consent to have their images recorded, published and processed by the European Commission.** If you do not agree photographing, filming and/or using your image and voice you have to inform us at the registration desk on site and/or at the following email address: [REA-AGRI-GRANTS@ec.europa.eu](mailto:REA-AGRI-GRANTS@ec.europa.eu). Online participants are not at risk of being recorded.

Questions of the participants will be collected in writing during the event via Slido.com #EUAgriPromo. The participants are invited to raise questions anonymously. In cases where data subjects identify themselves, this will be solely based on their consent (Article 5.1 (d) of the Regulation). REA will disregard this type of data, which will be deleted after the session. However, if they provide profile data and do not interact anonymously, then the data and information entered by the participants (profile and content) via Slido during the event are accessible by authorised Commission staff, REA staff as well as authorised Slido staff and service providers (for supplying the service: technical data).

In order to access the EC building, your contact details such as first name, last name and e-mail address you communicated via the registration form will be used to be encoded in the [V-pass](#) <sup>(2)</sup> system to allow a smooth and faster access to the EC building and the event.

No personal data will be published without your consent.

## 6. WHO HAS ACCESS TO YOUR INFORMATION AND TO WHOM IS IT DISCLOSED?

Your personal data and the data related to your organization will be shared on a need to know basis with the contractor and its subcontractors that will be organizing the activities on behalf of REA. Also with relevant services of the European Commission involved in the

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<sup>(2)</sup> V-PASS is developed in line with the [General Data Protection Regulation](#), whereby visitors encode their own personal data in the system. However, upon your explicit instructions in writing the visit organiser may encode your personal data on your behalf.

preparation of the event.

To keep the network of the participants operational, a list of participants will be shared between attendees on the event website. The list may be shared between participants and distributed to participating organizations, upon specific consent done in completing their profile on the registration form of the info days website.

As such lists are Commission documents, they fall under the scope of Regulation (EC) 1049/2001<sup>3</sup>. No personal data will be transmitted to parties which fall outside the recipients and the legal framework mentioned.

Data related to the registration to the event and specific match-making sessions to be organized during the Info Days will be accessed by an external contractor who is providing the online tool allowing the registration and match-making sessions to take place. That data will be stored on servers of this external contractor and will abide by the necessary security provisions and to a specific privacy statement. This will be made available on the registration page of that specific event and can already be consulted here: <https://www.b2match.com/privacy-policy>. The participants can at anytime deactivate their account in accessing their profile from the platform.

In particular, those participants who wish to participate in the match-making sessions shall be asked to state that they agree to disclose their data to other participants registering and to those participating in the match-making event, which is the requirement for their participation at the match making sessions.

## **7. HOW DO WE PROTECT AND SAFEGUARD YOUR INFORMATION?**

The collected personal data and all information related to the above mentioned event are stored on the servers of REA and the servers of DG SCIC, the operations of which abide by the Commission's security decisions and provisions established by the Directorate of Security for this kind of servers and services.

The collected personal data and all information related to the above mentioned event are also stored on the servers of the external contractor which is working for the event. The contractor is bound by a specific contractual clause for any processing operations of your data on behalf of REA / DG SCIC, and by the confidentiality obligations deriving from Regulation 2016/679.

## **8. HOW CAN YOU VERIFY, MODIFY OR DELETE YOUR INFORMATION?**

**You have the right to access your personal data and the right to access, rectify, withdraw or delete it in case the data is inaccurate or incomplete.** Should you want to verify which personal data is being stored on your behalf by the responsible controller, and have it modified, corrected or deleted, please send an e-mail to the functional mailbox ([REA-AGRI-GRANTS@ec.europa.eu](mailto:REA-AGRI-GRANTS@ec.europa.eu)) by explicitly specifying your request. The controller shall follow up the request within 1 month and inform the data subject

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<sup>3</sup> Regulation (EC) 1049/2001 of the European Parliament and of the Council of 30 May 2001 regarding public access to European Parliament, Council and Commission documents (OJ L145/43 of 31/05/2001)

accordingly. According to Article 14(3) of Regulation (EU) 2018/1725, this period may be extended by up to 2 months where necessary, taking into account the complexity and number of requests. The controller will inform you of any such extension within 1 month of receipt of the request, together with the reasons for the delay.

Attention is drawn to the consequences of a delete request, which means that all your contact details will be lost.

## **9. HOW TO WITHDRAW YOUR CONSENT AND THE CONSEQUENCES OF DOING THIS**

In case you decide to withdraw your consent to the following processing activities: sharing of presence lists to participating organisations, dispatch anonymous questionnaire for the evaluation of the event by participants, event follow-up, send relevant information concerning the promotion of agricultural products in the form of newsletters, please contact us at [REA-AGRI-GRANTS@ec.europa.eu](mailto:REA-AGRI-GRANTS@ec.europa.eu) and we will take all steps necessary to stop processing your personal data as soon as possible.

Please note that withdrawing your consent does not affect the lawfulness of any processing based on your consent before this consent is withdrawn. Attention is drawn to the consequences of a delete request, which means that all your contact details will be lost.

## **10. HOW LONG DO WE KEEP YOUR DATA?**

Your personal data will be part of a list of contact details shared internally amongst the staff of the Commission services and REA for the purpose of contacting you in the future in the context of activities of the Commission or REA. The data will be kept for **5 years** after the date of the event. After that date, data shall be deleted.

If you do not agree with REA keeping your data, please contact the Controller at [REA-AGRI-GRANTS@ec.europa.eu](mailto:REA-AGRI-GRANTS@ec.europa.eu) explicitly specifying your request.

## **11. PHOTOS AND VIDEO MATERIALS FROM THE INFO DAYS – COPYRIGHT NOTICE**

The Info Days event will be photographed and/or filmed. Full speeches or parts of them may be reused for internal documentation or in any public communication activity. No restriction fee can be requested for any use or reuse of the images.

A photographer and/or a film crew will be potentially present in the conference room to film the event for illustration and information purposes related to the activities or projects of the European institutions and the European Union. The event will be also web streamed and recorded. Recordings will be visible to the public for 2 years.

## **12. CONTACT INFORMATION**

If you have any queries with regards to the processing of your personal data or concerning any information processed in the context of this event, or on your rights, please contact the support team operating under the responsibility of the Controller, using the following contact information:

European Research Executive Agency (REA)  
REA.B.4 - Agri-Food promotion, Environmental Observation and Innovative Governance  
Boulevard Simon Bolivar 34, 1000 Brussels, Belgium  
Email: [REA-AGRI-GRANTS@ec.europa.eu](mailto:REA-AGRI-GRANTS@ec.europa.eu)

For any information related to data protection, you may contact the Data Protection Officer of REA ([REA-DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:REA-DATA-PROTECTION-OFFICER@ec.europa.eu)).

In case of conflict, you can address your complaint to the European Data Protection Supervisor: [EDPS@edps.europa.eu](mailto:EDPS@edps.europa.eu).