

COMPANY PROFILE

























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REIDsteel is a trading name of John Reid & Sons (Strucsteel) Ltd • Company Registration No: 617773

We are a structural engineering company with a worldwide reputation for excellence in the custom design, engineering, fabrication and erection of a wide variety of pre-engineered steel frame buildings and structures.

One of the keys to our success is that we design, manufacture and erect all the elements of our buildings - from the steel structure, the roof and the cladding through to the windows and doors.

A large proportion of our production is exported to places as far apart as Iceland near the Arctic Circle and Raratonga in the South Pacific; to Russia, Asia, Africa, the Middle East and Mediterranean countries, some of the mid Atlantic Islands and almost all the Caribbean Islands and Central and South America to its southernmost tip.

Founded in 1919 by Colonel John Reid, the firm is still family owned and occupies a 5 acre site at Christchurch in Dorset. This year we celebrate our centenary.

Our work includes:

Aircraft hangars and hangar doors | Steel highway bridges

Industrial/factory buildings | Steel framed commercial buildings

Stadia | Car parks | Waste/recycling facilities | Security gates and barriers

Hurricane resistant structures | Tsunami/earthquake resistant buildings

Glazed aluminium windows, doors and curtain walling

Steel exit and personnel doors | Louvres and brise soleil

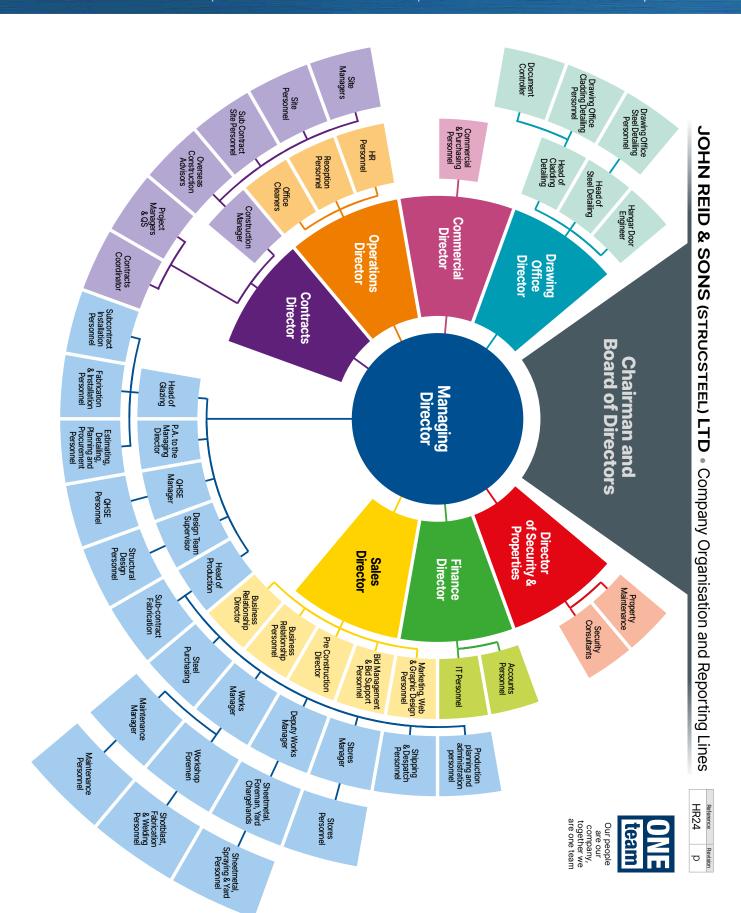
JOHN REID & SONS (STRUCSTEEL) LTD • Founded 1919 Trading as REIDsteel; REIDglazing Company Details 617773 Registered Company Number Registered Company Address 3 Reid Street, Christchurch, Dorset, BH23 2BT, England DUNS N° (Dun & Bradstreet) 217149947 Unique Tax Reference No 202 900 6140 **VAT Registration No** GB 186 2184 48 Postal Address 3 Reid Street, Christchurch, Dorset, BH23 2BT, England Contact Details & Web Address T: +44 (0) 1202 483333 • E: sales@reidsteel.co.uk • www.reidsteel.com Geographical Area of Operation **UK & Worldwide** Insurance Brokers Alan & Thomas Insurance Group, Poole Name & Address of Bank Andrew Burton, Relationship Director, Manufacturing, Transport & Logistics Barclays, Level 12, 1 Churchill Place, London E14 5HP from whom a reference may be sought Mobile +44 (0) 7881 318 059 • Email andrew.burton2@barclays.com Chairman & Drawing Office Director Tim Reid Board Members Managing Director Simon Boyd, FinstD Operations Director Donna Campo **Contracts Director** Byron Yates Sales Director Tim Outteridge FCIM **Commercial Director** Tim Cook, FIEX Finance Director Simon Morgan Director of Security & Properties Peter Reid Scope of Works Additional Information The design, fabrication & installation of all types of steel framed structures - including aircraft hangars & hangar doors, industrial & multi-storey buildings, car parks, sports stadia, steel bridges, HVM security gates & barriers and earthquake resistant structures. Our scope includes primary steel, secondary steel and the associated claddings, windows, personnel doors, roller shutter doors etc. **Professional Trade Associations**

- Member of British Constructional Steelwork Association (BCSA)
- Member of the British Standards Institute (BSI)
- Dorset Chamber of Commerce & Industry (DCCI)
- Centre for Window & Cladding Technology (CWCT)

Accreditations

- Central Government & MOD Approved List of Works Contractors Ref: L/O/4902/J
- Accredited Contractor (CHAS) and Constructionline
- Factory Production Control (FPC) Certification
- Welding & RWC Certification to Execution Class 4 (UKCA)
- ISO 9001:2015 Certification
- ISO 14001:2015 Certification
- BS EN ISO 45001:2018 Certification
- BS EN ISO 3834-2:2021 Accreditation
- BCSA Steel Construction Sustainability Charter Gold Certification

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REIDsteel is a structural engineering Company with a worldwide reputation for excellence in the custom design, engineering, fabrication and erection of a wide variety of steel frame buildings and structures. Our mission is to operate safely with a culture of continuous improvement to deliver outstanding customer service, profitable growth and strong cash flows.

Statement of Intent

REIDsteel's Board of Directors are committed to continually improving the operational policies, processes and procedures which are developed to ensure the product and services provided meet the client's requirements.

REIDsteel's values promote the 'No blame' culture, open to change message.

- We seek solutions, not scapegoats
- We use our continuous improvement culture to improve the way we do things every day
- We learn from our mistakes and embrace change
- When an error occurs, we identify the root cause and implement changes to prevent recurrence

Organisation

REIDsteel actively demonstrates leadership in quality by ensuring all staff have training and resources available to facilitate the management of quality throughout the Company. A dedicated Quality Health Safety and Environment discipline support within the team are responsible for the maintenance, monitoring and communication of the Business Management System.

Policy Aims

To ensure effective implementation of this policy, REIDsteel will:

- Encourage staff and interested parties to participate in the improvement of the policies, process and procedures that make up the Business Management System.
- Ensure new information, updates and amendments to the Business Management System are communicated to staff and interested parties.
- Engage staff and interested parties in matters of quality through quarterly communications.
- Operate a robust nonconformity procedure that involves investigation to establish root cause and recommendations for continued improvement.
- Gather feedback from Clients and respond appropriately.
- Comply with all applicable legal and regulatory legislation.
- Comply with the requirements of BS EN ISO 9001:2015 to maintain certification.
- Comply with the requirements of BS EN 1090-1:2009+A1:2011 up to and including work to Execution Class 4 to maintain certification.

Quality Management Policy (continued)

Last reviewed: 5 July 2024

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Policy Aims (continued)

- Comply with the requirements of BS EN ISO 3834-2:2005 certification.
- Comply with the National Structural Steelwork Specification for Building Construction 7th Edition.
- Continue to improve and comply with the Business Management System through a programme of internal and external audits.
- Carry out annual Management Review and regular Management Meetings to ensure that Quality and continuous improvement is managed effectively as part of the overall Business Management System.
- Share and make available this policy to staff and interested parties via REIDspace, information boards and paper copies.

This policy will be reviewed by the Managing Director annually or following a major operational or organisational change.

Authorised:

Simon Boyd, FInstD **Managing Director**

Last reviewed: 5 July 2024

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REIDsteel is a structural engineering Company with a worldwide reputation for excellence in the custom design, engineering, fabrication and erection of a wide variety of steel frame buildings and structures. Our mission is to operate safely with a culture of continuous improvement to deliver outstanding customer service, profitable growth and strong cash flows.

Statement of Intent

REIDsteel's Board of Directors recognise the impact the Company's activities have on the environment and are committed to improving its sustainability performance.

REIDsteel's core values promote:

A responsibility to manage the impact that our business has on the environment.

Organisation

REIDsteel actively demonstrates leadership in quality by ensuring all staff have training and resources available to facilitate the management of quality throughout the Company. A dedicated Quality Health Safety and Environment discipline support within the team are responsible for the maintenance, monitoring and communication of the Business Management System.

Policy Aims

To ensure effective implementation of this policy, REIDsteel will:

- Ensure staff and interested parties are aware of their duty to act in an environmentally responsible manner.
- Engage staff and interested parties in matters of environment and sustainability through quarterly communication.
- Monitor and measure key environmental data to improve environmental and sustainability performance.
- Minimise waste and encourage recycling wherever possible.
- Ensure safe keeping, transportation, and disposal of waste.
- Ensure emergency procedures are in place for dealing with environmental issues.
- Keep transport and travel to a minimum, utilising conference calling where possible.
- Minimise use of paper and other office consumables.
- Integrate environmental and sustainability considerations into the design and erection of the product.
- Work with suppliers to ensure they recognise and reduce the environmental and sustainability impact of their products and transportation.
- Adhere to Principal Contractor environmental requirements on construction sites.

Environmental & Sustainability Policy (continued)

Last reviewed: 5 July 2024

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Policy Aims (continued)

- Comply with all applicable legal and regulatory legislation.
- Comply with the requirements of BS EN ISO 14001:2015 to maintain certification.
- Comply with the Company Steel Construction Sustainability Charter.
- Continue to improve and comply with the Business Management System through a programme of audits.
- Carry out annual Management Review and regular Management Meetings to ensure that environmental aspects and impacts along with sustainability consideration is managed effectively as part of the overall Business Management System.
- Share and make available this policy for staff and interested parties via REIDspace, information boards and paper copies.

This policy will be reviewed by the Managing Director annually or following a major operational or organisational change.

Authorised:

Simon Boyd, FInstD **Managing Director**

Equal Opportunities Policy Statement

Last Reviewed: 30 May 2018

The Company's objective is to maintain operational standards so that all its employees and employment applicants are treated equally. Employees are instructed to ensure the following:

- There shall be no discrimination in respect of race, sex, sexual orientation, gender reassignment, religion, disability, age, marital status/civil partnership, ethnic origin or pregnancy/maternity leave.
- Promotion, training and development shall be determined on capability and merit only.
- All employees have personal responsibility for the practical application of this Policy, which applies to the treatment of customers, suppliers and the general public as well as to fellow employees.
- Any employee, supervisor, manager and director that is involved in recruitment, promotion or training has specific responsibility for the practical application of this Equal Opportunity Policy.
- In the event that an employee considers he/she has been unfairly discriminated against, that employee should refer to the Company's Grievance Procedure as provided by the Company.
- Any employee or director who has been determined to have committed an act of unlawful discrimination shall be subject to disciplinary action according to the Company's Disciplinary Rules and Procedures.
- If there is any doubt about the terms of this Policy or the application thereof, an employee should consult the HR Department.

Simon Boyd, FInstD **Managing Director**

Health and Safety Policy

Last Reviewed: 5 July 2024

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REIDsteel is a structural engineering Company with a worldwide reputation for excellence in the custom design, engineering, fabrication and erection of a wide variety of steel frame buildings and structures. Our mission is to operate safely with a culture of continuous improvement to deliver outstanding customer service, profitable growth and strong cash flows.

Statement of Intent

REIDsteel's Board of Directors are committed to ensuring the health, safety and welfare of the people who work within the Company as well as other interested parties who may be affected by the business and our activities.

At the core of REIDsteel's values is the 'Safety First' message.

- We prioritise safety over profit
- All of our activities are carried out with safety in mind
- Safety is the first consideration before work commences

Organisation

REIDsteel actively demonstrates leadership in health and safety by ensuring all staff have training and resources available to facilitate the management of health and safety throughout the Company. A dedicated Quality Health Safety and Environment discipline support within the team and are responsible for the maintenance, monitoring and communication of the Business Management System.

Policy Aims

To ensure effective implementation of this policy, REIDsteel will:

- Promote a blame free 'Safety First' culture among staff and interested parties through the regular communication of our Vision, Mission and Values.
- Encourage staff and interested parties to participate in the improvement of the safety culture by reporting injuries, incidents, near miss, unsafe conditions and acts as well as make recommendations for improvements.
- Strive for continual improvement in health and safety performance by reporting the data in quarterly communications to staff and interested parties.
- Prevent injury and ill health through the formal identification, assessment, control and elimination of risk in our operations.
- Ensure safety information and controls are communicated, understood and available to all interested parties.
- Design products so they are capable of being manufactured, erected, operated and maintained with minimised and controlled risk to the health, safety and welfare of staff and interested parties involved in the process.

Health and Safety Policy (continued)

Last Reviewed: 5 July 2024

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Policy Aims (continued)

- Comply with all applicable health and safety legislation and comply with our duties as designers and contractors under the CDM 2015 regulations by following our internal process.
- Continue to improve and comply with our Business Management System through a programme of audits in accordance with the requirements of our BS EN ISO 45001:2018 certification.
- Carry out annual Management Review to ensure that health and safety is being managed effectively as part of the overall Business Management System.
- Share and make available this policy for staff and interested parties via REIDspace, safety boards and paper copies.

This policy will be reviewed by the Managing Director annually or following a major operational or organisational change.

Authorised:

Simon Boyd, FinstD **Managing Director**

Company Policy on Anti-Bribery and Corruption

Last Reviewed: 2 February 2023

Bribery and corruption remain a major issue in world trade, despite the many dedicated efforts to prevent them. Our legal obligations, as many of you will be aware, became substantially greater from 1 July 2011 when the Bribery Act 2010 came into force in the UK. That Act affects us, as a UK company, if bribery occurs anywhere in our business.

Corruption and bribery are very damaging to the societies in which they occur. They divert money and other resources from those who need them most. They hinder economic and social development. They damage business, not least by increasing the cost of goods and services.

We run our business with integrity. All of us must work together to ensure that they remain untainted by bribery or corruption. This policy is the core of that effort.

It is my personal responsibility, it has the full support of our Board, and it is my commitment to make sure we follow it. But it needs the full support of you, our people, to make it work. In all our interests, I am relying on you to give it that support.

In this policy 'we', 'us', and 'the Company' mean John Reid & Sons (Strucsteel) Limited.

If you have any questions on this policy, please contact your immediate Head of Discipline in the first instance or Mr Simon Boyd.

Introduction

This policy sets out the steps all of us must take to prevent bribery and corruption in our business and to comply with relevant legislation and John Reid & Sons (Strucsteel) Limited requirements.

What are bribery and corruption?

Corruption is the misuse of office or power for private gain. Bribery is a form of corruption. It means:

Giving or receiving money, gifts, meals, entertainment or anything else of value; As an inducement to a person to do something which is dishonest or illegal; In the course of doing business.

In other words, bribery is designed to make a person act wrongly to secure an advantage for the giver.

Who can be involved in bribery and in what circumstances?

Bribery and corruption may be committed by:

- Our employees, officers or directors;
- Anyone they authorise to do things on their behalf;
- Our representatives and other third parties who act on our behalf;
- Our suppliers;
- Even our customers (for example, they might try to induce one of our people to give them more favourable terms).

Bribery can occur in both the public and private sectors. The person receiving the bribe is usually in a position to influence the award or the progress of business, often a government or other public official.

The legal position on bribery

Bribery and corruption are criminal offences in most countries where we do business. UKincorporated companies, including ourselves, are subject to the Bribery Act 2010. Under the Act, it is illegal:

- To pay or offer to pay a bribe;
- To receive or agree to receive a bribe;
- To bribe a foreign public official; and / or
- For a commercial organisation, to fail to have adequate procedures in place to prevent bribery.

It does not matter whether the bribery occurs in the UK or abroad.

A corrupt act committed abroad may well result in a prosecution in the UK. Nor does it matter whether the act is done directly or indirectly.

Our position on bribery

Our position is simple: we conduct our business to the highest legal and ethical standards. We will not be party to corruption or bribery in any form. Such acts damage our reputation and expose us, and our employees, to the risk of fines and imprisonment. We take a zero-

tolerance approach to bribery and corruption by our people and our third party representatives.

Bribery may be more widespread in some countries, and business sectors, than others. In some cases you may be told that unless we pay bribes we will not win business or be able to complete contracts. That does not matter. If we were to be involved in even one instance of bribery, we would have shown that we engage in such conduct. We do not.

Risks of not acting with integrity

Involvement in bribery or corruption carries many risks. Among them are:

- A company which pays or accepts bribes is not in control of its business and is at risk of blackmail;
- The UK Bribery Act is one of the widest-ranging pieces of legislation in the field. It covers any corrupt act by a UK company (or by a foreign company trading here) wherever it occurs:
- If the Company is found guilty of bribery or even of failing to have adequate procedures in place to prevent bribery — it will be subject to large fines;
- Any person guilty of bribery will be subject to fines and / or imprisonment (up to ten years under the Bribery Act);
- A public exposure, or even allegation, of bribery would entail severe reputational damage. Our banking or supply facilities might be withdrawn or be available on much less favourable terms, and we could be blacklisted as an approved tenderer for both public and private sector contracts;
- The cost of our insurance cover could increase very significantly; and
- Good people will not want to work for us.

Benefits of integrity

Equally, there are very clear benefits to acting with propriety. These include:

- We increase our chances of being selected as a supplier in both the public and private sectors. The supply chain organisations of our large customers cannot deal with us unless we have an effective anti-bribery programme in place;
- We remain in good standing with our banks and our own suppliers and they will want to keep doing business with us;
- A business with high ethical standards is a good place to work. It promotes clear communication and lets us act with confidence.

What are indicators of bribery?

Common indicators of corruption include those listed below. There may well be others. Examples include:

- Payments which are for abnormal amounts (e.g. commission), or made in an unusual way, e.g. what would normally be a single payments is made in stages, through a bank account never previously used, or in a currency or via a country which has no connection with the transaction:
- Process is bypassed for approval or sign-off of terms or submission of tender documents, payments, or other commercial matters; those whose job it is to monitor commercial processes (e.g. Internal Audit) may be prevented from or hindered in doing so;
- Individuals are secretive about certain matters or relationships and / or insist on dealing with them personally. They may make trips at short notice without explanation, or have a more lavish lifestyle than expected;
- Decisions are taken for which there is no clear rationale;
- Records are incomplete or missing.

Who is responsible for this policy?

The Managing Director has overall responsibility for this policy and ensuring that this policy is adhered to by all departments.

Area of specific risk

Certain areas of business are often at higher risk than others. These include:

- Gifts and hospitality: This is covered separately in the Company Policy on Hospitality, Gifts and Payment of Third-Party Expenses. Please familiarise yourself with this.
- Facilitation payments: These are also known as 'grease' payments. Usually they are small amounts paid to officials to provide goods or services to which we are already entitled, e.g. speeding up the grant of a licence or permit, or delivering goods which we have ordered and paid for. In some cases they may be larger, e.g. a significant amount is demanded to complete a project (e.g. the last mile of a motorway, or section of a major development).
- Facilitation payments are common in many countries, particularly those where public officials are poorly paid. You may be told that this is normal practice and that we will be disadvantaged unless we do the same. But such payments are illegal under the UK Bribery Act and in many other counties where we do business. Whatever their size, we do not offer or pay them. If you are faced with a request, or a demand, for such a payment, please contact Mr Simon Boyd, the Managing Director immediately.

- Third parties: We use external parties to help us achieve our business objectives. Whilst that use is important, and in some cases essential, it can involve significant risks.
- Political contributions: You should be aware that such contributions can be (or be seen as) bribes in disquise. We do not make donations to political parties outside of the United Kingdom. We would only make donations to Political Parties within the United Kingdom with approval of the Board of Directors. No individual is to make a donation stated to be, or which could be taken to be, on our behalf without the prior approval of the Board. You may, of course, make political donations in a personal capacity but please be sensitive to how such contributions could be perceived. especially by those who are aware of your connection with the Company.
- Charitable donations: Bribes may even be disguised as charitable donations. Whilst individuals may of course make personal donations to charity, they should not do so on behalf of the Company without prior approval from the Board.

Local circumstances

We understand that different parts of the world have different social and cultural customs. This does not affect our stand that we do not pay or accept bribes or act corruptly: we do not and will not. However, subject to that position, we understand the need to be sensitive to local customs. For example, there are cultures in

which refusing (or even failing to offer) a gift is considered impolite, and could alienate a key contact. In such cases, please refer to the Managing Director.

Exceptional circumstances

In some circumstances a payment is justifiable. If one of our people is faced with a threat to his or her personal safety or that of another person if a payment is not made, they should pay it without fear of recrimination. In such cases, however, Simon Boyd or another director must be contacted as soon as possible, and the payment and the circumstances in which it was made must be fully documented and reported to Simon Boyd within five working days. Consider carefully whether to involve the police. There may be cases where this will actually make the situation worse. If, on consideration, this appears to be the best course of action, always consult Simon Boyd.

Such cases will be rare. All our people visiting regions where they are more common should familiarise themselves, prior to travel, with current guidance relating to those countries. The Human Resources Department should be consulted if in doubt. For general information on travelling to a particular country, please consult the latest information from the Foreign and Commonwealth Office.

Risk assessment

Risk in our business will vary by area. The Directors are responsible for assessing the level of risk to which their department is subject, and putting in place any measures additional to those outlined in this policy they consider are required.

Records

It is essential that we keep full and accurate records of all our financial dealings. Transparency is vital; false or misleading records could be very damaging to us. Under money laundering regulations our lawyers and accountants are obliged to report anything which appears to be irregular.

Monitoring

Everyone in the Company must observe this policy. It will count for nothing unless we do. It will be monitored regularly by our auditors to ensure it is being adhered to. In doing this they act in the interest of our business as a whole, and it is therefore the responsibility of all of us to help them in this.

Your responsibility

Everyone in the Company is responsible:

- For reading and knowing the contents of this policy;
- For keeping full and accurate records of all cases where bribery is suspected;
- For reporting cases where you know, or have a reasonable suspicion, that bribery has occurred or is likely to occur in our business.

What do you do if you think something is wrong

Each of us has a responsibility to speak out if we discover anything corrupt or otherwise improper occurring in relation to our business. We cannot maintain our integrity unless we do that. If you discover or suspect corruption, whether:

- By another member of staff;
- By a third party who represents us;
- By one of our suppliers or competitors;
- Or by anyone else—perhaps even a customer seeking to get better terms from us;

Please report the matter to your Head of Discipline and Simon Boyd (Managing Director) as soon as possible. We will investigate all allegations of corruption immediately.

Conclusion

We take this Policy very seriously. Our reputation comes from the way we act. The Company considers the making or receiving of a bribe to be gross misconduct. Anyone who pays bribes on our behalf or breaches other requirements of this policy will be subject to disciplinary action and is liable to summary dismissal. Equally, we will not penalise someone who loses business through not paying a bribe.

If you are in doubt about anything in this policy, do not hesitate to contact your immediate Head of Discipline or Simon Boyd.

Authorised:

Simon Boyd, FInstD **Managing Director**

Data Protection Policy

Last reviewed: 5 March 2024

Page 1 of 3

Introduction

REIDsteel is committed to legislative compliance and to handling all data appropriately.

Data protection legislation regulates the capture, storage and use of information about individuals, known as "personal data".

To ensure compliance with the Data Protection Act 2018, the Company has reviewed the data which it processes, answering the following questions:

- What data is captured?
- Why is it captured ("the purpose")?
- How is it captured?
- Where is the data stored, is it secure and how long is it stored for?
- Is there any "special category" data?
- Is the data shared with a 3rd party?
- What is the lawful basis processing the data?

Definitions

Processing: all activities that are undertaken with the data e.g. storing, deleting, sharing.

Personal data: any information relating to an identifiable person who can be directly or indirectly identified, particularly by reference to an identifier. This applies to business data where it identifies an individual within the business.

Data Review

The table below summarises the Company's main data processing activities:

| Area of the business | Data capture | Data storage | Lawful basis | Special Category data? | |
|----------------------|--|---|---------------------------------|---------------------------|--|
| HR | Refer to HR Privacy Policy | | | | |
| Sales | Client, agent, main contractor – name, work address, telephone number | Company database | Contract fulfilment, Consent | No | |
| QHSE | Personal details in form C23 (Know Your Customer questionnaire) - secure storage Refer to HR Privacy Policy | | | | |
| Purchasing | Supplier – name, work address, telephone number | Company ERP system with appropriate permissions | Contract fulfilment | No | |
| Finance | Accounts payable – company name, work address, telephone number, payment details | Company ERP system with appropriate permissions | Contract fulfilment | No | |
| Finance | Payroll – name, address, tax codes, rates of pay, bank details | Company ERP system with appropriate permissions | Contract fulfilment, Consent | No | |

Data Protection Policy (continued)

Last reviewed: 5 March 2024 Page 2 of 3

Third Parties

The Company does not currently obtain personal data from a third party. Should there be any intention to do so in future for the purpose of direct marketing, authorisation should be obtained from the Managing Director and an appropriate due diligence exercise (a DPIA) completed to ensure legal and moral compliance.

The Company does not and will not sell any personal data to a third party.

The Company currently shares personal data with third parties with employees' consent for pension purposes.

Personal data is shared with HMRC and other government agencies only as the Company is required to do so by law and then it is shared in an appropriate and secure manner.

Data Protection Impact Assessment (DPIA)

The purpose of a DPIA is to analyse, identify and minimise the data protection risks of a project or plan.

Having reviewed the Company's data processing activities, they are not considered "likely to result in a high risk to the rights and freedoms of individuals" (Article 35(1)). They do not fall into the types of processing set out in Article 35(3) or Article 35(4).

When considering developments in relation to the Company's IT systems; use of alternative technologies (including AI); or if undertaking a Human Resources project that is likely to process personal data; or a marketing scheme that will involve personal data, conducting a specific DPIA should be considered. Any individuals engaging in such a change process, should seek involvement from the Operations Director.

Data Protection Officer (DPO)

Compliance with legislative changes will be monitored via the Company's Business Management System internal audits. The Company does not consider it necessary to assign a Data Protection Officer.

Guidance and support in relation to data protection should be sought from the Operations Director.

Data Protection Registration

The Company maintains its registration with the Information Commissioner's Office (ICO). Registration reference: ZB054911.

Data Protection Policy (continued)

Last reviewed: 5 March 2024 Page 3 of 3

Data Breaches

A data breach may have occurred if an individual's data has been unlawfully handled and which has resulted in a risk to the rights and freedoms of that individual e.g. it could result in discrimination, damage to reputation, financial loss, loss of confidentiality. Any perceived or actual data breaches must be reported to the Managing Director immediately who will decide on any appropriate action to be taken.

Relevant Company Policies

- HR Privacy Policy.
- Website Privacy Notice.
- Cyber Security Policy.

Authorised:

Simon Boyd, FlnstD **Managing Director**

Ethical Trading Policy Statement

Last Reviewed: 30 May 2018

The Board of Directors recognises the importance of its responsibilities in ensuring that our business practices are ethical in relation to our dealings with our suppliers, subcontractors, the public and investors in all our operating countries. We are committed to:

- Ensuring that our commitment to ethical trading is communicated throughout our supply chain to ensure:
 - Employment is freely chosen and there is no forced or bonded labour.
 - Employees are free to leave their employment after reasonable notice.
 - Employees have the right to join or form trade unions of their own choosing and to bargain collectively.
- Working conditions.
 - A safe and hygienic working environment will be provided.
 - Adequate steps are taken to prevent injury and illness associated with the work undertaken.
 - Employees will receive regular and recorded health and safety training.
- Child labour is not used.
 - There shall be no use of child labour.
 - Young persons under 18 shall not be employed at night or in hazardous conditions.
- Remuneration.
 - Wages and benefits paid for a standard working week meet, at a minimum, the national legal requirement.
- Discrimination is not practised.
 - There is no discrimination in recruitment, compensation, access to training, promotion based on race, national origin, religion, age disability, gender, marital status, sexual orientation, union membership or political affiliation.
- No harsh or inhumane treatment.
 - Provide a workplace in which any form of harassment is unacceptable including physical abuse or discipline, the threat of physical abuse, sexual or other harassment and verbal abuse or other forms of intimidation.
- Entitlement to work.
 - Only employees with the legal right to work in the country will be employed.
 - For both employees and agency workers, original documents should be reviewed, a copy taken and held under the appropriate guidelines and then the original returned to employees to verify the right to work.
- We will achieve this by:
 - Conducting business in a fair and honest manner.
 - Encouraging and supporting continuous improvement in supplier standards.
 - Monitoring & assessing our supply chain and subcontractors through a risk based system to ensure compliance.
 - Ensure any non-compliance is addressed within a timescale that is appropriate.

Authorised:

Simon Boyd, FInstD **Managing Director**

Steel Construction Sustainability Charter Declaration

Last Revised: 30 May 2018

REIDSteel endorses the objective of the Steel Construction Sustainability Charter as follows:

- REIDSteel will foster the health and safety of its employees and others in the steel construction industry, and will operate generally in a healthy, safe and environmentally sound manner.
- To develop steel as a sustainable form of construction in terms of economic viability, social progress and environmental responsibility.
- REIDSteel will operate its business in an efficient and financially sustainable way in order to undertake contracts that satisfy its clients and add value for interested parties.
- REIDSteel will work to optimise the impact of its manufacturing and construction activities on the eco-efficiency of steel construction through its life cycle.
- REIDSteel will work towards increasing the efficiency of use of resources and energy in steel construction by promoting the recovery, reuse and recycling of steel.
- REIDSteel will demonstrate its social responsibility by promoting values and initiatives that show respect for people and communities associated with its business.
- REIDSteel will conduct its business with high ethical standards in its dealings with employees, clients, suppliers and the community.
- REIDSteel will build on its knowledge of sustainability and willingly share it with others. It will be open and active in its communications and it will help steel and construction companies and other organisations in the supply chain to implement sustainable policies.

Authorised:

Simon Boyd, FInstD **Managing Director**



314-316 Bournemouth Road Poole BH14 9AP T: 01202 754900 info@alan-thomas.co.uk

> Your Ref: 29490098 30th May 2024

To Whom It May Concern,

Our Client: John Reid & Sons (Strucsteel) Ltd

Business Description: Design, fabrications and supply of structural steel buildings, providers of

erection or supervision erection services. Design and manufacture of orthopaedic scooters, fitting out boats and sales of boats. Design and manufacture and supply of crash barriers. Plant hirers and property owners.

As the Insurance Broker acting on behalf of **John Reid & Sons (Strucsteel) Ltd**, please accept this letter as confirmation that the insurances detailed below are in force.

Employers' Liability – Legal liability to employees for death or injury arising out of an in the course of their employment

Insurer: Aspen Insurance UK Limited

Policy number: B0901CU1917575000

Cover period: 01 June 2024 to 31 May 2025

Indemnity limit: £25,000,000 per event of occurrence including costs and

expenses

Unlimited during the period of insurance

Public and Products Liability — Legal Liability to third parties for bodily injury or property damage. Including Indemnity to Principle Clause.

Insurer: Aspen Insurance UK Limited

Policy number: B0901CU1917575000

Cover period: 01 June 2024 to 31 May 2025

Public Liability Indemnity limit: £10,000,000 any one claim or occurrence

£2,500 Excess for Third Party Property Damage

Products Liability Indemnity limit: £10,000 any one claim and during the period of insurance.

£2,500 Excess for Third Party Property Damage



Contract Works — Loss of or damage to insured's equipment on any Insured contract site anywhere in the world excluding USA/Canada.

Insurer: Aspen Insurance UK Limited

Policy number: B0901CU1917576000

Cover period: 01 June 2024 to 31 May 2025

Hired In Plant: £1,250,00 any one item – aggregate site limit of £2,500,000

Indemnity limit: £3,000,000 any one contract site

£2,500 Excess each and every claim

Professional Indemnity

Limit of Indemnity £10,000,000 in total and in the aggregate including costs and

expenses

Split between:

Insurer Primary Layer: Dual Corporate Risks Limited - £2 million

1st Excess Layer: Nexus Underwriting Limited - £3 million over

£2million

2nd Excess Layer: International General Insurance Company

Limited - £5 million over £5 million

Cover period: 01 June 2024 to 31 May 2025

Please Note:

The information provided in this document provides a brief overview of cover in place on the date of issue. The full details of the above policy, including terms and conditions, are provided in the respective policy documentation. The expiry date given is the expected expiry date of the policy. The cover stated above may change or be cancelled at any time, and we are under no obligation to advise you as such. This document does not in any way change cover provided to the insured.

Please contact us if you require any further information.

Yours sincerely

Dot Ireland

Dot Ireland Cert CII

Account Handler

Telephone: 01202 754930

Email: dot.ireland@alan-thomas.co.uk



Tagus House **Ground Floor** Ocean Way Ocean Village SOUTHAMPTON SO14 2ZP

barclays.com

The Directors John Reid & Sons (Strucsteel) Limited Strucsteel House Reid Street Christchurch **BH23 2BT**

24 March 2015

Dear Sirs

John Reid & Sons (Structsteel) Limited

John Reid & Sons (Strucsteel) Limited has been established for over 80 years. They first banked with Barclays in the 1930's.

To the best of our knowledge, the company enjoys an excellent reputation for fulfilling its contracts and obligations to the entire satisfaction of its customers, which include overseas Governments and major Corporate and they are able to fulfil contracts to the value of £10m and above.

The bank has approved credit facilities (including the issuance of bonds) of £1.5m + that at the time of writing would be made available to the company on request. The financial strength of the company is currently such that it has no need of these facilities to service current and on-going contracts.

To the best of our knowledge, the company is very active in the export market and have been involved in a large number of transactions over many years via Documentary Credits from overseas, for which they enjoy an excellent record for the presentation on time, of accurate shipping documents.

In summary, we have no hesitation in recommending this company to potential clients as we would consider them entirely sound and good for their normal business engagements.

Yours sincerely

Steve Gritt

Relationship Director

For and on behalf of Barclays Bank Plc



BUILDING STRONGER FUTURES

19 January 2017

Dear David

British Steel has been a supplier to John Reids and Sons Ltd for the best part of 50 years and during this period they have had our full support and enjoyed recognition as a very experienced company of engineers and exporters. British Steel have also traded as Tata Steel, Corus and Longs Steel during our relationship.

British Steel have been involved in both large and small projects domestically and internationally with Reids and have total confidence in their ability to complete projects of a significant size.

Steve O'Connor

Commercial Manager, Sections (South)

BRITISH STEEL

Brigg Road, Scunthorpe North Lincolnshire, DN16 1BP

T +44(0)0000 000000

F +44(0)0000 000000

E feedback@longssteel.com

Certificate of Registration

This is to certify that the **Environmental Management System**

John Reid & Sons (Strucsteel) Ltd

Reid Street, Christchurch, Dorset, BH23 2BT

complies with the requirements of ISO 14001:2015

The Scope of Registration is:

Supply, design, detailing, fabrication and erection of steel structures, bridges and hostile vehicle mitigation (HVM) barriers. Including, where appropriate, cladding, glazing, curtain walling, louvres and doors

Certificate number:

E 153

Initial registration:

February 2016

Latest issue:

28 June 2024

Expiry date:

27 June 2027

To confirm the validity of this certificate, please click on the following link www.steelcertification.co.uk

Chairman: Dr S Pike MIMMM C.Enc



S. L. Blademan

Director of Certification: SL Blackman Dip NEBOSH Env Dip NEBOSH CMIOSH ACQI

Certificate of Registration

This is to certify that the Quality Management System

Of

John Reid & Sons (Strucsteel) Ltd

Reid Street, Christchurch, Dorset, BH23 2BT

complies with the requirements of ISO 9001:2015

The Scope of Registration is:

Supply, design, detailing, fabrication and erection of steel structures, bridges and hostile vehicle mitigation (HVM) barriers. Including, where appropriate, cladding, glazing, curtain walling, louvres and doors

> Certificate number: Q 153

Initial registration: 13 December 2013

Latest issue: 01 July 2024

30 June 2027 Expiry date:

To confirm the validity of this certificate, please click on the following link www.steelcertification.co.uk

Dr S Pike MIMMM C.Eng



S L Blademan.

Director of Certification: SL Blackman

Certificate of Registration

This is to certify that the Occupational Health and Safety Management System

John Reid & Sons (Strucsteel) Ltd

Reid Street, Christchurch, Dorset, BH23 2BT

complies with the requirements of BS EN ISO 45001:2018

The Scope of Registration is:

Supply, design, detailing, fabrication and erection of steel structures, bridges and hostile vehicle mitigation (HVM) barriers. Including, where appropriate, cladding, glazing, curtain walling, louvres and doors

> Certificate number: H 153

Initial registration: September 2016

Latest issue: 28 June 2024

Expiry date: 27 June 2027

To confirm the validity of this certificate, please click on the following link www.steelcertification.co.uk

Chairman: Dr S Pike MIMMM C.Eng



Director of Certification: SL Blackman Dip NEBOSH Env Dip NEBOSH CMIOSH ACQI

Certificate of Registration

This is to certify that the Welding Quality Management System

John Reid & Sons (Strucsteel) Ltd

Reid Street, Christchurch, Dorset, BH23 2BT

complies with the requirements of

BS EN ISO 3834-2:2021

The Scope of Registration is:

Supply, design, detailing and fabrication and erection of steel structures, bridges and hostile vehicle mitigation (HVM) barriers including, where appropriate, cladding, glazing, curtain walling, louvres and doors.

As per the attached schedule

Certificate number: W 0153

Initial registration: 23 December 2020

Latest issue: 01 July 2024

Expiry date: 30 June 2027

To confirm the validity of this certificate, please click on the link at www.steelcertification.co.uk

Chairman: Dr S Pike MIMMM C.Ena



S L. Blademan.

Director of Certification:

SL Blackman



Steel Construction Certification Scheme Limited

4 Whitehall Court, Westminster, London SW1A 2ES

Tel: +44 (0) 20 7839 3980

Email: sccsinfo@steelconstruction.org

www.steelcertification.co.uk

Certificate **Factory Production Control (FPC)**

2273 - CPR - 0073

In compliance with Regulation (UK) Statutory Instrument 2019 No 465 of the United Kingdom Parliament (The Construction Products (Amendment etc) (EU Exit) Regulation 2019) and the Construction Products (Amendment etc) (EU Exit) Regulations 2020, this certificate applies to the construction product(s)

Structural Components for Steel Structures

| UK Designated Standard | Type / Execution Class of the Construction Product | Declaration Method | |
|-------------------------------|--|---|--|
| BS EN 1090- 1:2009+A1:2011 | Load bearing and welded structural steel components up to EXC 4 according to BS EN 1090-2:2018 | 1, 2, 3a and 3b table A.1 of BS EN 1090- 1:2009+A1:2011 | |

placed on the market by

John Reid & Sons (Strucsteel) Ltd

Company Address

and produced in the factories Reid Street, Christchurch, Dorset, BH23 2BT

is submitted by the manufacturer to the initial type-testing of the product, a factory production control and to the further testing of samples taken at the factory in accordance with a prescribed test plan and that the Approved Body No. 2273 - Steel Construction Certification Scheme Ltd - has performed the initial inspection of the factory and of the factory production control and performs the continuous surveillance, assessment and approval of the factory production control.

Attestation

This certificate attests that all provisions concerning the attestation of factory

production control described in Annex ZA of the designated standard:

BS EN 1090-1:2009+A1:2011 were applied.

Date of first issue Date of this issue

December 2013

01 July 2024

Date of expiry

30 June 2027

Validity Period

This certificate will remain valid as long as neither the designated standard, the construction product, the AVCP methods, nor the manufacturing conditions in the plant are modified significantly, unless suspended or withdrawn by the approved factory production control certification body. This will be monitored regularly by Steel Construction Certification Scheme Ltd. Further clarification regarding the scope of this certificate and the applicability of the relevant UK designated standards requirements (see welding certificate) may be obtained by consulting Steel Construction Certification

Scheme Ltd.

To confirm the validity of this certificate, please click on the following link www.steelcertification.co.uk

Chairman: Dr S Pike MIMMM C.Eng



Director of Certification:

SL Blackman



Steel Construction Certification Scheme Limited

4 Whitehall Court, Westminster, London SW1A 2ES

Tel: +44 (0) 20 7839 3980

Email: sccsinfo@steelconstruction.org www.steelcertification.co.uk

Welding Certificate 2273 - CPR - 0073 - WC

In compliance with BS EN 1090-1:2009+A1:2011, table B.1, the following has been stated: This Welding Certificate is an annex to the Certificate of the Factory Production Control (FPC) 2273 – CPR 0073. This Welding Certificate is only valid in conjunction with the aforementioned Certificate in the scope of the Regulation (UK) Statutory Instrument 2019 No 465 of the United Kingdom Parliament (The Construction Products (Amendment etc.) (EU Exit) Regulation 2019) and the Construction Products (Amendment etc.) (EU Exit)

Manufacturer

John Reid & Sons (Strucsteel) Ltd

Facilities of the Manufacturer

Reid Street, Christchurch, Dorset, BH23 2BT

BS EN 1090-2: 2018

Execution Class

up to EXC 4 according to BS EN 1090-2:2018

Welding Process(es)

111 - manual metal arc welding

135 - MAG welding with solid wire electrode

Base Material(s)

S275NL/ML & S355NL/ML according to BS EN 10025-3:2019 Jeff Garner - CEng MSc FWeldI IWE (up to and including EXC 4)

Responsible Welding Coordinator

John White - competence assessed by SCCS approved course

(up to and including EXC 2)

Dave Watmore - competence assessed by SCCS approved course

(up to and including EXC 2)

Attestation

Alternate/s

This certificate attests that all procedures for the execution and surveillance of welding works in connection with BS EN 1090-1:2009+A1:2011 implemented.

Date of first issue

December 2013

Date of this issue

01 July 2024

Date of expiry

30 June 2027

Validity Period

This certificate will remain valid as long as neither the designated standard, the construction product, the AVCP methods, nor the manufacturing conditions in the plant are modified significantly, unless suspended or withdrawn by the approved factory production control certification body. This will be monitored regularly by Steel Construction Certification Scheme Ltd. Further clarification regarding the scope of this certificate and the applicability of the relevant UK designated standards requirements (see certificate of Factory Production Control) may be

obtained by consulting Steel Construction Certification Scheme Ltd.

To confirm the validity of this certificate, please click on the link at www.steelcertification.co.uk

Dr S Pike MIMMM C.Eng



Director of Certification:

SL Blackman





Certificate of **BSI Membership**

This is to certify that John Reid & Sons (Strucsteel) Ltd is a BSI Subscribing Member

Membership Number 41113589

Start date 01.09.2024 End date 31.08.2025

For and on behalf of BSI

Scott Steedman CBE FREng Director-General, Standards

Guy hudua

The British Standards Institution is incorporated by Royal Charter and the rules relating to Subscribing Members are contained in its Bye-laws. This Certificate remains the property of the Institution and is only valid for the period ending on the end date specified above.

BSI Group Headquarters, 389 Chiswick High Road, London W4 4AL, United Kinadom.

Tel: 0345 0860 9001







Registered Qualified Steelwork Contractor **Buildings**

This is to certify that

John Reid & Sons (Strucsteel) Ltd, t/a REIDsteel

Has been assessed and proven its capability, capacity and competency, meeting the RQSC for Buildings requirements and provides assurance to clients in relation to the Building Safety Act.

A steelwork contract value has been awarded of: above £10,000,000

Demonstrable experience and quality can see them deliver fabricated steelwork in the following subcategories:

E Large span portals (over 30m)

F Medium/small span portals (up to 30m) and low rise buildings (up to 4 storeys)

G Medium rise buildings (from 5 to 15 storeys)

H Large span trusswork (over 20m)

K Towers and masts

N Large grandstands and stadia (over 5000 persons)

S Lighter fabrications including fire escapes, ladders and catwalks

Jessica Strong, **BCSA Membership Administrator**

> Certificate Valid Until: 30/04/2025 BCSA Membership Number: L231 RQSC for Buildings Reference: **BLD 042** Company Registration Number: 617773

British Constructional Steelwork Association, Register of Qualified Steelwork Contractors 4 Whitehall Court, Westminster, London SW1A 2ES Tel: +44 (0) 20 7839 8566 Email: postroom@bcsa.org.uk Web: www.bcsa.org.uk





Registered Qualified Steelwork Contractor **Bridgeworks**

This is to certify that

John Reid & Sons (Strucsteel) Ltd, t/a REIDsteel

Has been assessed and proven its capability, capacity and competency, meeting the RQSC for Bridgeworks requirements.

A steelwork contract value has been awarded of: above £10,000,000

Demonstrable experience and quality can see them deliver fabricated steelwork in the following subcategories:

AS Ancillary structures in steel associated with bridges, footbridges or sign gantries (eg grillages, purpose-made temporary works) BA Bridges with stiffened complex platework **FB** Footbridges

MB Moving bridges PG Bridges made principally from plate girders TW Bridges made principally from trusswork

Jessica Strong, **BCSA Membership Administrator**

> Certificate Valid Until: 30/04/2025 BCSA Membership Number: L231

RQSC for Bridgeworks Reference: BWK 089 Company Registration Number: 617773

common assessment standard



ELITE

CERTIFICATE

ACCREDITATION

This is to certify that



Membership No.: CHAS-126710

General

has been awarded certification after demonstrating compliance with the CHAS standards in line with the Common Assessment Standard and UK H&S Legislation.

veriforce

0345 521 9111

CHAS.co.uk

Ian McKinnon **Managing Director**

The information on this certificate is correct at the time of issue. To confirm the validity of a contractor, please visit https://portal.chas.co.uk





John Reid & Sons (Strucsteel) Limited

Has gained 30 points and achieved **Gold Level**

The Steel Construction Sustainability Charter (SCSC) is assessed against a number of requirements with companies submitting evidence related to its processes and management policies in line with sustainable practices. These include economic viability, social values and environmental responsibility. The objective of the SCSC is to demonstrate and raise the bar of steel as a sustainable form of construction throughout the supply chain.

To obtain the SCSC, companies must achieve a certain score and meet certain minimum requirements:

- Certificate Level requires a minimum score of eight
- Bronze Level requires a minimum score of fourteen
- Silver Level requires a minimum score of twenty-one
- Gold Level requires a minimum score of twenty-eight

Certificate Valid Until: 30/04/2025 BCSA Membership Number: L231 SCSC Reference: SCM 067

Company Registration Number: 617773

Jessica Strong,

BCSA Membership Administrator



CERTIFICATE **OF MEMBERSHIP**

John Reid & Sons (Strucsteel) Ltd

91781 Registration No:

09 May 2024

This certifies that the member named above has met pre-qualification requirements appropriate to public and private sector procurement.

A supplier's verification status is dynamic, this certificate proves the Supplier was verified to the named level on the day stated only. For the current status please check the Constructionline platform.





PO BOX 6441, Basingstoke, Hampshire, RG217FN

0333 300 3066

constructionline.co.uk

Certificate of membership

This is to certify that

John Reid and Sons Limited (Reidsteel)

Is a subscribing member of the Centre for Window and Cladding Technology

1 February 2010 to 31 December 2024 Quetralfe



Certificate of Registration under the Waste (England and Wales) Regulations 2011

Regulation authority

Environment Name

National Customer Contact Centre

99 Parkway Avenue Address

Sheffield **S9 4WF**

Telephone number 03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

Carriers details

Name of registered

carrier

JOHN REID & SONS(STRUCSTEEL)LIMITED

Registered as An upper tier waste carrier, broker and dealer

CBDU155691 Registration number

JOHN REID & SONS LTD

Address of place of

business

REID STREET CHRISTCHURCH

BH23 2BT

01202483333 Telephone number

Date of registration 21 December 2022

Expiry date of

registration (unless

26 January 2026

revoked)

Making changes to your registration

Your registration will last 3 years and will need to be renewed after this period. If any of your details change, you must notify us within 28 days of the change.

COMPANY PROFILE















Steel Construction Sustainability











