B2MATCH platform user guide for online participants
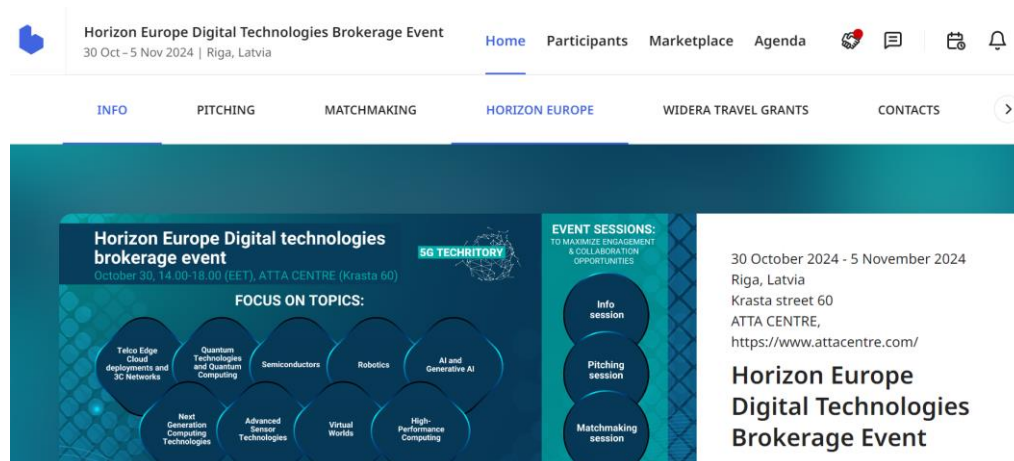
- To attend 5G Techritory Forum we kindly invite you to register here.
- Log in to b2match platform using your registration credentials. After a successful login you will see the main page of the Horizon Europe Digital Technologies Brokerage Event.

The **HOME** page of the conference website is organized into seven sections providing comprehensive guidance and resources for participants:

- **Info:** main information about 5G Techritory Event, agenda, and organizers.
- **Pitching:** session guidelines and customizable pitch template (bottom of the page). Adjust the template and colors to fit your organization.
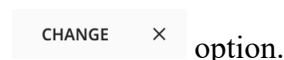

- **Matchmaking:** details on connecting with potential partners.
- **Horizon Europe:** an introduction to the EU funding programme.
- **WIDERA Travel Grants:** requirements for application for travel grants.
- **Contacts**
- **FAQs**

The following sections describe the next available menus.

PARTICIPANTS - view all registered participants or see *Top Matches*, a personalized list of recommended collaborators based on your profile.

MARKETPLACE - create opportunities based on your interests. To create a new item, choose and in the next page . There are 4 available options: 1) *Partnership*, 2) *Project Cooperation*, 3) *Expertise*, 4) *Request*. Your opportunity will be displayed in the MARKETPLACE after creation.

AGENDA – view the event schedule and timings. Note: All times are displayed in the default time zone of the event (Europe/Riga). You can update timing as per your needs using option.

Info and **pitching** sessions will be streamed via *MS Teams*. Links will be provided shortly before the event. It will be possible to make a pitch presentation for online participants via *MS Teams*.

<u>On-line participants</u> can add available timeslots for matchmaking sessions and networking:

Once added, the sessions will be visible in the **MY SCHEDULE** tab.

Additionally, in the upper right menu, you can view pending meeting invitations (1),

conversations (2), your schedule (3), and notifications (4).